Utility Application

Service Address:_____Acct#:_____
Date Needed: _____Is this a business? ☐ Or a residence? ☐

Primary Applicant:

Name: _____Buying ☐ Renting ☐
Last First M.I.
Social Security # _____Birth Date: _____ODL# _____
Employer: How Long? Work #

Co-Applicant, if applicable:

Name: _____Phone#: _____
Last First M.I.
Social Security # _____Birth Date: _____ODL# _____
Employer: How Long? Work #

Mailing Address: _____Phone_____
E-mail Address:_____Cell Phone_____
Have you had service with the City of Lebanon before? Yes ☐ No ☐
If yes, where? _____
If you used a different name, please provide: _____

References, please provide the names and phone numbers of two people not living with you: (REQUIRED INFORMATION)

1. _____
2. _____

Property Owner Name: _____
Property Owner Address _____

A deposit of $200.00 is required for non-property owner(s) before an account can be setup and water turned on. (A deposit of $300.00 may be required in special circumstances). This deposit will be applied to the closing bill and any remaining credit will be refunded or, if applicable, be credited to the customer's new account. The deposit will not earn interest.

Please provide a signed lease or rental agreement or the warranty deed (title documents) with the completed application.

Accounts are due and payable upon billing each month. If the account is not paid by the 15th, a lien notice will be sent to the property owner. Payment information regarding your account may be provided to the owner of a property. Past due amounts constitute a lien on real property for which the service was provided. When a delinquent notice is processed, the account will be charged $5.00 plus 2% of any past due amount. Service will be discontinued if the account is not paid in full. A service fee of $50.00 is required when a work order is prepared instructing personnel to shut off a service for non-payment of account, not necessarily when the water is physically turned off. The after hours turn on fee is $100.00. These fees are subject to change by action of the Lebanon City Council.

I hereby promise to pay all bills for such service when due, and abide by all ordinances regulating the use of City utilities and any other rules and regulations which may be adopted by the City Council concerning said service.

_____ _____
Applicant's Signature Date Co-Applicant's Signature Date

Deposit: Paid / Waived /Arrangements R#_____
Credit Check R# _____Checked Closing _____Rental/Buyer Agreement_____ Clerk:_____