CITY OF LEBANON, OREGON ANNUAL FINANCIAL REPORT Year Ended June 30, 2008

#### MAYOR

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GROVE, MUELLER & SWANK, P.C.

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS 475 Cottage Street NE, Suite 200, Salem, Oregon 97301 (503) 581-7788

#### **INDEPENDENT AUDITOR'S REPORT**

To the Honorable Mayor, Members of the City Council City of Lebanon 925 South Main Lebanon, Oregon 97355

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Lebanon, Oregon as of and for the year ended June 30, 2008, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Lebanon, Oregon as of June 30, 2008, and the respective changes in financial position and the cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Management's discussion and analysis is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted by the United States of America. We have applied certain limited procedures that consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Lebanon's basic financial statements. The schedules of revenues, expenditures and changes in fund balance - budget and actual for the General Fund, Intergovernmental Fund, Capital Projects Fund, and NW Urban Renewal Fund and the other supplementary information, as listed in the table of contents, are presented for purposes of additional analysis and are not required parts of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

#### GROVE, MUELLER & SWANK, P.C. CERTIFIED PUBLIC ACCOUNTANTS

By:

Charles A. Swank, A Shareholder May 11, 2009

#### Management's Discussion and Analysis

Readers of the City of Lebanon's Comprehensive Annual Financial Report (CAFR) are offered this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2008 by management. Readers are encouraged to consider the information presented here in conjunction with additional information that has been furnished in the financial statements, which follow this section.

#### **Financial Highlights**

- The assets of the City of Lebanon exceeded liabilities at the close of the fiscal year by \$45,072,759 (net assets), a decrease of \$1,529,065 from June 30, 2007. Of this amount, \$6,886,481 (unrestricted net assets) may be used to meet the government's ongoing obligations to citizens and creditors.
- Net assets decreased for governmental activities by \$1,558,397, a decrease of 6% from June 30, 2007. Net assets increased for business-type activities by \$29,332, an increase of .1% from June 30, 2007.
- As of the close of FY 07-08, the City of Lebanon's governmental funds reported combined ending fund balances of \$25,586,565, a decrease of \$2,224,420 from the prior year.
- At the end of FY 07-08, unreserved fund balance in the General Fund was \$1,046,316 or 22% of the total General Fund expenditures. This was an increase of \$385,747 from June 30, 2007, based on better financial performance than expected.
- Total governmental activities debt decreased by \$615,462 or 2% during FY 07-08. Total business-type activities debt increased by \$3,826,015 or 44% as the result of making all required debt service payments. The increase was the net result of issuing \$4,311,575 for the Cannibal Project Financing, and making all required debt service payments.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the City of Lebanon's basic financial statements which are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains supplementary information in addition to the basic financial statements themselves.

<u>Government-wide Financial Statements</u> Government-wide financial statements display information about the reporting government as a whole. For the most part, the effect of interfund activity has been removed from these statements. These statements focus on the sustainability of the City as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. These aggregated statements consist of the Statement of Net Assets and the Statement of Activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment, and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (called governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (called business-type activities). The governmental activities of the City include police, library, senior services, parks, general administration, public works, and community development. The business-type activities of the City include water and wastewater. The government-wide financial statements can be found on pages 13-14 of the financial statements.

**Fund Financial Statements** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories: governmental funds and proprietary funds.

*Governmental Funds* Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statements of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City of Lebanon maintains eight individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General, Intergovernmental, Capital Projects, and NW Urban Renewal funds, all of which are considered to be major funds. Data from the other four funds is combined into a single aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report.

The City adopts an annual appropriated budget for its General Fund, along with all other funds. Budgetary comparison statements have been provided for the General Fund and major special revenue funds to demonstrate compliance with this budget. Budgetary comparisons for all other funds have been provided as supplementary information.

The basic governmental fund financial statements can be found on pages 15-18 of this report.

**Proprietary Funds** The City of Lebanon has one enterprise fund comprised of seven departments. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses the enterprise fund to account for its Water, Water CIP, Small Water Line, Wastewater, Wastewater CIP, Railroad, and Storm Drainage operations.

Proprietary fund financial statements provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund departmental financial statements provide information for the Water, Wastewater, Water CIP, Wastewater CIP, Small Waterline, and Railroad activities.

The basic proprietary fund financial statements can be found on pages 19-21 of this report.

Fiduciary Funds The City has no fiduciary funds.

**Notes to the Basic Financial Statements** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements and should be read in conjunction with the financial statements. The notes to the basic financial statements can be found on pages 22-37 of this report.

<u>Supplementary Information</u> Supplementary information includes the combining statements referred to earlier in connection with non-major governmental funds; budgetary comparisons for non-major, and enterprise funds; and other financial schedules. This information can be found on pages 38-61 of this report.

#### **Government-wide Financial Analysis**

liquidate these liabilities.

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the City, assets exceeded liabilities by \$45,072,759 at the close of FY 07-08. This represented a \$1,529,065 or 3% decrease in net assets.

Net Assets

			As of June 30,	2008 and 2007			
	Government	al Activities	Business-typ	be Activities	Totals		
	2008	2007	2008	2007	2008	2007	
Current and other assets	\$ 30,076,026	\$ 30,753,632	\$ 6,565,455	\$ 4,645,268	\$ 36,641,481	\$ 35,398,900	
Capital assets	27,899,632	27,627,574	26,693,527	23,845,276	54,593,159	51,472,850	
Total assets	57,975,658	58,381,206	33,258,982	28,490,544	91,234,640	86,871,750	
Current and other liabilites	1,987,727	1,216,055	1,773,810	300,927	3,761,537	1,516,982	
Long-term debt	30,555,227	32,332,410	11,845,117	8,713,503	42,400,344	41,045,913	
Total liabilites	32,542,954	33,548,465	13,618,927	9,014,430	46,161,881	42,562,895	
Net assets							
Investment in capital a	ussets,						
net of debt	14,548,489	14,360,902	14,200,797	15,597,777	28,749,286	29,958,679	
Fund net assets							
Restricted	9,436,992	9,222,913	-	-	9,436,992	9,222,913	
Unrestricted	1,447,223	1,248,926	5,439,258	3,878,337	6,886,481	5,127,263	
Total net assets	\$ 25,432,704	\$ 24,832,741	\$ 19,640,055	\$19,476,114	45,072,759	\$ 44,308,855	

# The second largest portion of the City's net assets (32%) reflects the City's investment in capital assets (land, building, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The City's investment in capital assets decreased \$1,209,393 or 4% from June 30, 2007. The City's major capital assets are investments in infrastructure – the water, and wastewater systems of treatment plants and collection/distribution facilities, and the street and sidewalk system. The City uses the capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay the debt must be provided from other sources since the capital assets themselves cannot be used to

Net assets totaling \$9,436,992 or 20% represent resources that are subject to external restrictions on how they may be used. This represents an increase in the dollar value of the City's restricted net assets from June 30, 2007 of \$214,079 or 2%. The remaining balance of unrestricted net assets, \$6,886,481, may be used to meet the City's ongoing obligations to citizens and creditors.

Unrestricted net assets for governmental activities totaled \$1,447,223 or 6% of the total net assets for governmental activities. Business-type activities unrestricted net assets totaled \$5,429,258 or 28% of the total net assets for business-type activities. At the end of FY 07-08, for the government as a whole, the City of Lebanon is able to report positive balances in all three categories of net assets.

	Governmen	tal Activities	Business-ty	pe Activities	To	otals
	2008	2007	2008	2007	2008	2007
Receipts						
Program receipts						
Fines, fees, charges for services	\$ 1,763,620	\$ 2,105,689	\$ 5,204,675	\$ 5,140,779	\$ 6,968,295	\$ 7,246,468
Operating grants and contributions	695,082	1,886,790	-	-	695,082	1,886,790
Capital grants and contributions	1,060,046	940,609	-	-	1,060,046	940,609
General receipts						
Property tax	6,185,385	5,298,768	-	-	6,185,385	5,298,768
Franchise fees	1,592,117	1,487,309	-	-	1,592,117	1,487,309
Intergovernmental	313,737	285,056	-	-	313,737	285,056
Miscellaneous	1,267,618	834,640	185,270	207,865	1,452,888	1,042,505
Total receipts	12,877,605	12,838,861	5,389,945	5,348,644	18,267,550	18,187,505
Disbursements						
General government	1,055,040	2,838,491	-	-	1,055,040	2,838,491
Community services and development	10,372,254	5,864,430	-	-	10,372,254	5,864,430
Public safety	3,352,992	3,067,563	-		3,352,992	3,067,563
Interest on long-term debt	1,231,177	646,261	-	-	1,231,177	646,261
Water	-	-	2,018,243	2,044,341	2,018,243	2,044,341
Wastewater	-	-	1,766,765	1,724,192	1,766,765	1,724,192
Storm drain utility	-	-	106	-	106	-
Railroad	-		38	275	38	275
Total disbursements	16,011,463	12,416,745	3,785,152	3,768,808	19,796,615	16,185,553
Change in fund net assets before transfers	(3,133,858)	422,116	1,604,793	1,579,836	(1,529,065)	2,001,952
Transfers	1,575,461	490,709	(1,575,461)	(490,709)	-	-
Beginning fund net assets	26,991,101	23,919,916	19,610,723	18,386,987	46,601,824	42,306,903
Ending fund net assets	\$ 25,432,704	\$ 24,832,741	\$ 19,640,055	\$ 19,476,114	\$ 45,072,759	\$ 44,308,855

#### Changes in Net Assets For the years ended June 30, 2008 and 2007

• Governmental activities decreased the City's net assets by \$1,558,397. This was primarily the result of an increase in expenditures of 29%.

• Business-type activities increased the City's net assets by \$29,332. There was one rate increase during the year. Transfers increased 221%.

#### Financial Analysis of the Government's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds** The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a city's net resources available for spending at the end of the fiscal year.

As of June 30, 2008, the City's governmental funds reported combined ending fund balances of \$25,586,565, a decrease of \$2,224,420 in comparison with the prior year. This entire amount is classified as unreserved fund balance.

The General Fund is the main operating fund for the City. At the end of FY 07-08, unreserved fund balance of the General Fund was \$1,046,316. As a measure of the General Fund's liquidity, it may be useful to compare the fund balance to total fund expenditures. The unreserved fund balance represents 22% of the total General Fund operating expenditures.

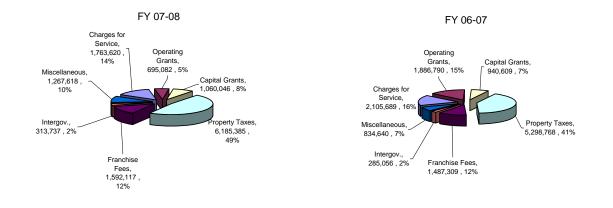
The fund balance of the General Fund increased by \$385,747 during FY 07-08. Revenues increased by 9% while operating expenses increased 5%. Most of the revenue increase occurred in property taxes and franchise fees while much of the operating expense increase was in Public Safety. There was a large decrease in capital outlay spending in Public Safety as the Police department completed a project to install mobile data terminals in police patrol vehicles.

In the Intergovernmental Fund, the fund balance decreased \$271,693 during FY07-08. The building department saw a decrease in revenue of over 52% as commercial building activity slowed.

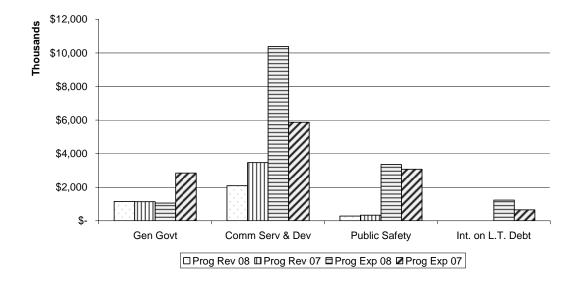
The NW Urban Renewal Fund fund balance decreased \$1,081,889 from the prior year. Capital outlay accounted for the majority of expenditures.

In the Capital Projects Fund, the ending fund balance was \$732,913 lower than the prior year. Spending for the construction of a justice center and library got underway totaling \$1,770,395.

Projects included Lowes Truck Route North, Lowes Wetlands work, highway utility work, and a Connect Oregon rail project.



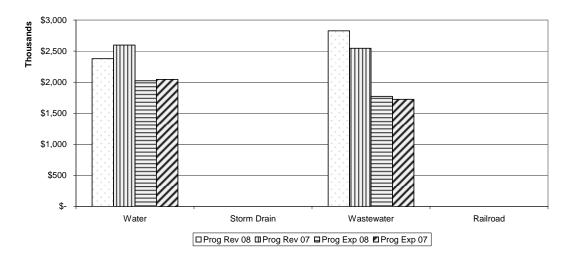
#### Program Revenue and Expenses - Governmental Funds



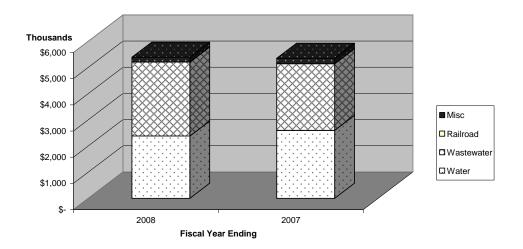
<u>**Proprietary Funds**</u> The City's proprietary fund provides the same type of information found in the government-wide financial statements, but in more detail. Activities in the proprietary fund increased the City's net assets by \$29,332. Key elements of this increase are as follows:

- The Wastewater and Wastewater CIP departments accounted for an increase of \$305,126, although in FY 06-07 the increase from these two departments was \$828,094.
- Water fees were not increased in FY07-08, and have not been increased since July 2001. Wastewater fees were increased 10% July 1, 2007. Charges for service decreased 8% for Water and increased 11% for Wastewater. Water consumptiom decreased for the year causing the decrease in water charges for service.

Program Revenue and Expenses - Business-type Activities



Revenues by Source - Business-type Activities



#### **Budgetary Highlights**

There were small differences between the original budget and final amended budgets during the year. The City Council adopted a resolution to transfer \$45,000 in appropriations from Administrative and Economic Development (\$35,000) and Parks (\$10,000) to the Human Resources Department (\$12,000) for unanticipated labor attorney costs and to non-departmental (\$33,000) for repair of damage to the SCIP rail trestle. This transfer of appropriation occurred in the General Fund resulting in a net \$0 increase in the General Fund budget.

The Nondepartmental department appeared to under expend its budget by \$355,001. This department includes the General Fund Contingency, which is not spent and gives the appearance of a large underexpenditure.

#### **Capital Asset and Debt Administration**

**Capital Assets** The City's investment in capital assets for its governmental and business-type activities as of

June 30, 2008, amounts to \$54,593,159 (net of accumulated depreciation). This investment in capital assets includes land, buildings, vehicles, machinery and equipment, office equipment, infrastructure, and construction in progress. The total increase in the City's investment in capital assets for the current fiscal year was 6%. This total includes a 1% increase in governmental activities and a 12% increase in business-type activities.

Major capital asset events during FY 07-08 included the following:

- Purchase of property for the Shop Site expansion for \$108,240.
- Improvements to equipment and structures in city parks, and a new vehicle totaled \$105,462.
- Rail trestle rebuilding for \$32,410.
- Continued work on the new Grant Street bridge added over \$733,655.
- Infrastructure projects for water, wastewater, municipal buildings, and streets totaled \$4,805,394.

	 Governmen	nental Activities			Business-ty	ctivities	Totals				
	 2008		2007		2008	2007		2007		2007	
Land	\$ 2,098,150	\$	2,786,429	\$	830,113	\$	564,554	\$	2,928,263	\$	3,350,983
Buildings	2,927,888		2,842,087		8,089,431		7,643,253		11,017,319		10,485,340
Vehicles	1,366,406		1,201,942		968,504		936,165		2,334,910		2,138,107
Machinery & equipment	2,008,623		1,888,802		4,684,987		7,912,552		6,693,610		9,801,354
Infrastructure	57,016,595		53,615,131		19,155,003		13,982,020		76,171,598		67,597,151
Contruction in process	-		-		3,668,132		2,730,262		3,668,132		2,730,262
Accumulated depreciation	 (37,518,030)		(34,706,817)		(10,702,643)		(9,923,530)		(48,220,673)		(44,630,347)
Net capital assets	 27,899,632		27,627,574		26,693,527		23,845,276		54,593,159		51,472,850

#### Capital Assets As of June 30, 2008 and 2007

Additional information on capital assets can be found on page 31 in the notes to the financial statements.

**Long-Term Debt** At the end of FY 07-08 the City had total debt outstanding of \$43,195,263. Of this amount \$28,896,631 comprised debt backed by the full faith and credit of the government, \$12,291,575 is revenue supported, backed by the revenue of the Water & Wastewater utility operation, and \$2,007,057 is limited-tax debt supported by operating funds of the City.

#### Outstanding Debt As of June 30, 2008 and 2007

	Governmen	tal Act	tivities	Business-typ			tivities	Totals					
	2008		2007		2008 2007		2007 2008 2007 2		3 2007 2008		2008		2007
General obligation bonds	\$ 23,575,000	\$	24,490,000	\$	-	\$	-	\$	23,575,000	\$	24,490,000		
Revenue bonds	-		-		12,291,575		8,465,000		12,291,575		8,465,000		
Pension obligation bonds	2,007,057		2,027,597				-		2,007,057		2,027,597		
General fund SPWF	1,710,409		1,259,476		-		-		1,710,409		1,259,476		
NWURD SPWF	 3,611,222		3,677,462		-		-		3,611,222		3,677,462		
Total bonded debt	30,903,688		31,454,535		12,291,575		8,465,000		43,195,263		39,919,535		
Notes payable	 -		24,734		-		-		-		24,734		
Total debt outstanding	\$ 30,903,688	\$	31,479,269	\$	12,291,575	\$	8,465,000	\$	43,195,263	\$	39,944,269		

The City's total debt increased \$3,250,994 or 8% during FY 07-08. The increase was the result of new wastewater fund debt issued to construct the "Cannibal Project" at the wastewater treatment plant. SPWF funds totaling \$3,611,222 to complete infrastructure projects in the NW Urban Renewal area and \$1,710,409 to construct infrastructure in the Airport Industrial area in support of commercial development. The City's outstanding notes decreased \$24,734 (100%) during FY 07-08. The decrease was the result of paying scheduled debt payments.

Additional information on the City of Lebanon's long-term debt can be found on pages 32-34 of this report.

#### Economic Factors and Next Year's Budgets and Rates

- The unemployment rate for Linn County, where Lebanon is the second largest city, was 6.5% in June 2008. This is an increase from last June's 6.2% seasonally adjusted rate. Linn County continues to have unemployment rates higher than the State as a whole.
- Property tax revenue was projected to increase 7% in FY 08-09 based on the same rate of increase in the assessed value. At the end of the second week of October, the City was notified that actual assessed value had increased 6.88% which will result in approximately \$21,702 less in property tax revenue to the City, over what is in the adopted budget. This was largely the result of a high level of building activity occurring in the City.
- Utility revenue for Water and Wastewater are projected to increase 12% and 16% respectively from growth in the number of customers, rate increases, and consumption. There is a 13.5% wastewater rate increase planned for FY 08-09 in support of the wastewater CIP program and projects, and a 10% water rate increase needed since the water rate has not been updated since 2001.

All of these factors were considered when preparing the budget for the 2009 fiscal year.

During FY 07-08, unreserved fund balances in the General Fund increased to \$1,046,316. The City of Lebanon has appropriated \$463,787 of this amount for spending in FY 08-09. This left the contingency in FY 08-09 at \$582,529, or 9.6% of the General Fund total. The budgeted contingency as a percent of the General Fund total in FY 07-08 was 6.8%. The City Council has established a goal of building this amount to approximately 10% of the General Fund total, or \$680,000.

#### **Requests for Information**

This financial report is designed to provide a general overview of the City of Lebanon's finances for all those with an interest in the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Director, City of Lebanon, 925 Main Street, Lebanon, Oregon 97355.

BASIC FINANCIAL STATEMENTS

# **CITY OF LEBANON, OREGON** STATEMENT OF NET ASSETS JUNE 30, 2008

	overnmental Activities	usiness-type Activities	Totals	
ASSETS				
Cash and investments	\$ 26,015,243	\$ 5,688,742	\$	31,703,985
Accounts receivable	561,595	674,863		1,236,458
Prepaid expenses	1,833	-		1,833
Property taxes receivable	392,696	695		393,391
Special assessments/loans	756,087	-		756,087
Court fines	341,515	-		341,515
Prepaid pension asset	2,007,057	-		2,007,057
Deferred charges	-	201,155		201,155
Nondepreciable assets	1,988,748	7,049,373		9,038,121
Depreciable assets, net	 25,910,884	19,644,154		45,555,038
Total Assets	57,975,658	33,258,982		91,234,640
LIABILITIES				
Accounts payable	712,132	986,600		1,698,732
Payroll liabilities	113,876	-		113,876
Deposits	-	92,810		92,810
Noncurrent liabilities:				
Due within one year:				
Loan payable	90,586	182,167		272,753
Bonds payable	987,288	495,000		1,482,288
Accrued compensated absences	83,845	17,233		101,078
Due in more than one year:				
Loan payable	5,231,045	4,129,408		9,360,453
Bonds payable	24,594,770	7,485,000		32,079,770
Accrued compensated absences	 729,412	 230,709		960,121
Total Liabilities	32,542,954	13,618,927		46,161,881
NET ASSETS				
Investment in capital assets				
(net of related debt)	14,548,489	14,200,797		28,749,286
Restricted for special purposes	9,436,992	-		9,436,992
Unrestricted	 1,447,223	 5,439,258		6,886,481
Total Net Assets	\$ 25,432,704	\$ 19,640,055	\$	45,072,759

The accompanying notes are an integral part of the financial statements. - 13 -

			Program Revenues					
	Expenses		an	ees, Fines d Charges r Services	Operating Grants and Contribution			
FUNCTIONS/PROGRAMS								
Governmental Activities:								
General government	\$	1,055,040	\$	58,885	\$	33,498		
Community services and development		10,372,254		1,500,867		589,076		
Public safety		3,352,992		203,868		72,508		
Interest on long-term debt		1,231,177		-		-		
Total Governmental Activities		16,011,463		1,763,620		695,082		
Business-type Activities:								
Water		2,018,243		2,377,461		-		
Storm drain utility		106		-		-		
Wastewater		1,766,765		2,827,112		-		
Railroad		38		102		-		
Total Business-type Activities		3,785,152		5,204,675		-		
Total Activities	\$	19,796,615	\$	6,968,295	\$	695,082		

#### General Revenues:

Property taxes Franchise fees Intergovernmental Miscellaneous

Total General Revenues

#### Transfers

Change in Net Assets

Net Assets, July 1, 2007

Net Assets, June 30, 2008

		nses) Revenues ges in Net Assets					
Capital Grants and Contributions		overnmental Activities	B	usiness-type Activities	Totals		
\$ 1,060,046 - - -	\$	97,389 (8,282,311) (3,076,616) (1,231,177)	\$	- - -	\$	97,389 (8,282,311) (3,076,616) (1,231,177)	
1,060,046		(12,492,715)		-		(12,492,715)	
 - - -		- - -		359,218 (106) 1,060,347 64		359,218 (106) 1,060,347 64	
 		-		1,419,523		1,419,523	
\$ 1,060,046		(12,492,715)		1,419,523		(11,073,192)	
		6,185,385 1,592,117 313,737 1,267,618		- - 185,270		6,185,385 1,592,117 313,737 1,452,888	
		9,358,857		185,270		9,544,127	
		1,575,461		(1,575,461)		-	
		(1,558,397)		29,332		(1,529,065)	
		26,991,101		19,610,723		46,601,824	
	\$	25,432,704	\$	19,640,055	\$	45,072,759	

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*The accompanying notes are an integral part of the financial statements.* - 14 -

#### **CITY OF LEBANON, OREGON** BALANCE SHEET - GOVERNMENTAL FUNDS JUNE 30, 2008

	 General	go	Inter- vernmental	VW Urban Renewal
ASSETS				
Cash and investments	\$ 901,142	\$	1,544,894	\$ 1,586,357
Accounts receivable	248,558		124,662	24,798
Prepaid expenses	-		-	-
Property taxes receivable	229,842		-	105,248
Special assessments/loans	-		749,942	4,578
Court fines receivable	 234,450		107,065	 -
Total Assets	\$ 1,613,992	\$	2,526,563	\$ 1,720,981
LIABILITIES AND FUND BALANCES				
Liabilities				
Accounts payable	\$ 89,702	\$	102,606	\$ 13,296
Payroll taxes payable	-		-	-
Deferred revenues	 477,974		874,607	 109,826
Total Liabilities	567,676		977,213	123,122
Fund Balances				
Unreserved, reported in:				
General fund	1,046,316		-	-
Special revenue funds	-		1,549,350	1,597,859
Capital projects fund	-		-	-
Debt services funds	 -		-	 -
Total Fund Balances	 1,046,316		1,549,350	 1,597,859
Total Liabilities and Fund Balances	\$ 1,613,992	\$	2,526,563	\$ 1,720,981

 Capital Projects	Gov	Other vernmental Funds	 Totals
\$ 21,420,227 143,529 - - - -	\$	562,623 20,048 1,833 57,606 1,567	\$ 26,015,243 561,595 1,833 392,696 756,087 341,515
\$ 21,563,756	\$	643,677	\$ 28,068,969
\$ 353,053 132,982 486,035	\$	153,476 113,876 61,006 328,358	\$ 712,133 113,876 1,656,395 2,482,404
 21,077,721		- 133,865 - 181,454	 1,046,316 3,281,074 21,077,721 181,454
 21,077,721		315,319	 25,586,565
\$ 21,563,756	\$	643,677	\$ 28,068,969

**CITY OF LEBANON, OREGON** RECONCILIATION OF BALANCE SHEET - GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS JUNE 30, 2008

Fund Balances	\$ 25,586,565
The Statement of Net Assets reports receivables at their net realizable value. However, receivables not available to pay for current-period expenditures are deferred in	1 (5 ( 20 5
governmental funds.	1,656,395
The prepaid pension asset is not available to pay for current period expenditures	
and is therefore not a financial resource.	2,007,057
Capital assets are not financial resources in governmental funds, but are reported in the Statement of Net Assets at their net depreciable value.	
Capital asset cost	65,417,663
Accumulated depreciation	(37,518,030)
All liabilities are reported in the Statement of Net Assets. However, if they are not due and payable in the current period, they are not recorded in governmental funds.	
Loans payable	(5,321,631)
Bonds payable	(25,582,058)
Accrued compensated absences	 (813,257)
Net assets of governmental activities	\$ 25,432,704

#### CITY OF LEBANON, OREGON STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2008

	General		Inter- governmental	
REVENUES				
Taxes and assessments	\$	3,199,321	\$	37,795
Licenses and permits		1,599,469		489,335
Charges for services		25,875		13,723
Intergovernmental		313,737		1,075,677
Fines and forfeitures		225,669		172,117
Miscellaneous		215,624		214,215
Total Revenues		5,579,695		2,002,862
EXPENDITURES				
Current operating:				
General government		563,142		-
Community services and development		849,515		3,721,735
Public safety		3,148,786		-
Capital outlay		195,735		386,629
Debt service		-		-
Total Expenditures		4,757,178		4,108,364
REVENUES OVER (UNDER)				
EXPENDITURES		822,517		(2,105,502)
OTHER FINANCING SOURCES (USES)				
Bond and loan proceeds		-		-
Transfers in		43,599		2,001,968
Transfers out		(480,369)		(168,159)
Total Other Financing Sources (Uses)		(436,770)		1,833,809
NET CHANGE IN FUND BALANCES		385,747		(271,693)
FUND BALANCES, Beginning of year		660,569		1,821,043
FUND BALANCES, End of year	\$	1,046,316	\$	1,549,350

NW Urban Renewal	Capital Projects	Other Governmental Funds	Totals
\$ 1,598,921	\$ 1,075,999	\$ 1,289,099	\$ 7,201,135
-	-	-	2,088,804
-	-	-	39,598
194,371	-	-	1,583,785
-	-	153,414	551,200
98,358	1,032,332	41,755	1,602,284
1,891,650	2,108,331	1,484,268	13,066,806
-	582	-	563,724
1,026,451	2,234,280	114,717	7,946,698
-	3,202	160,536	3,312,524
1,282,196 630,279	1,265,801	3,346 1,730,688	3,133,707 2,360,967
050,279		1,750,000	2,300,907
2,938,926	3,503,865	2,009,287	17,317,620
(1,047,276)	(1,395,534)	(525,019)	(4,250,814)
-	450,933	-	450,933
-	389,595	18,191	2,453,353
(34,613)	(177,907)	(16,844)	(877,892)
(34,613)	662,621	1,347	2,026,394
(1,081,889)	(732,913)	(523,672)	(2,224,420)
2,679,748	21,810,634	838,991	27,810,985
\$ 1,597,859	\$ 21,077,721	\$ 315,319	\$ 25,586,565

The accompanying notes are an integral part of the financial statements. - 17 -

#### **CITY OF LEBANON, OREGON** RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2008

Net change in fund balances - total governmental funds	\$ (2,224,420)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds defer revenues that do not provide current financial resources.	
However, the Statement of Activities recognizes such revenues at their net realizable value	
when earned, regardless of when received.	(189,201)
The amortization of the prepaid pension asset does not require the outlay of current	
financial resources and is not recorded as an expenditure in the governmental funds	(20,540)
The Statement of Activities reports gains and losses arising from the disposal of existing	
capital assets, while governmental funds do not report any gains and losses on the	
disposal of existing capital assets.	(29,984)
Governmental funds do not report expenditures for unpaid compensated absences, interest	
expense, or arbitrage since they do not require the use of current financial resources.	
However, the Statement of Activities reports such expenses when incurred, regardless	
of when settlement ultimately occurs.	28,125
Capital outlays are reported as expenditures in governmental funds. However, the	
Statement of Activities allocates the cost of capital outlay over their estimated useful	
lives as depreciation expense.	
Capital outlay	3,133,707
Depreciation	(2,831,665)
Proceeds from the issuance of long-term debt provide current financial resources to	
governmental funds and are reported as revenues. In the same way, repayments of	
long-term debt use current financial resources and are reported as expenditures in	
governmental funds. However, neither the receipt of debt proceeds nor the payment of	
debt principal affect the Statement of Activities, but are reported as increases and	
decreases in noncurrent liabilities in the Statement of Net Assets.	
Proceeds from issuance of debt	(450,933)
Debt principal paid	 1,026,514
Change in net assets of governmental activities.	\$ (1,558,397)

# **CITY OF LEBANON, OREGON** STATEMENT OF FUND NET ASSETS - PROPRIETARY FUND JUNE 30, 2008

#### **ASSETS**

Current assets	
Cash and investments	\$ 5,688,742
Accounts receivable	674,863
Property taxes receivable	695
Total Current Assets	6,364,300
Noncurrent assets	
Deferred charges	201,155
Capital assets, net	26,693,527
Total Assets	33,258,982
LIABILITIES	
Current liabilities	
Accounts payable	986,600
Deposits	92,810
Loan payable - current portion	182,167
Bonds payable - current portion	495,000
Total Current Liabilities	1,756,577
Noncurrent liabilities	
Loans payable	4,129,408
Bonds payable	7,485,000
Compensated absences	247,942
Total Noncurrent Liabilities	11,862,350
Total Liabilities	13,618,927
NET ASSETS	
Investment in capital assets (net of related debt)	14,200,797
Unrestricted	5,439,258
Total Net Assets	\$ 19,640,055

*The accompanying notes are an integral part of the financial statements.* - 19 -

#### **CITY OF LEBANON, OREGON** STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS - PROPRIETARY FUND YEAR ENDED JUNE 30, 2008

OPERATING REVENUES	
Charges for services	\$ 4,996,010
Miscellaneous	208,665
Total Operating Revenues	5,204,675
OPERATING EXPENSES	
Personnel services	1,614,938
Materials and services	1,046,255
Depreciation	779,112
Total Operating Expenses	3,440,305
OPERATING INCOME	1,764,370
NONOPERATING REVENUES (EXPENSES)	
Transfers in	4,226,713
Transfers out	(5,802,174)
Interest income	185,270
Interest expense	(344,847)
Total Nonoperating Revenue (Expenses)	(1,735,038)
CHANGE IN NET ASSETS	29,332
NET ASSETS, Beginning of year	19,610,723
NET ASSETS, End of year	\$ 19,640,055

#### **CITY OF LEBANON, OREGON** STATEMENT OF CASH FLOWS - PROPRIETARY FUND YEAR ENDED JUNE 30, 2008

CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from customers	\$ 5,227,851
Cash paid to employees for services	(1,615,499)
Cash paid to suppliers for goods and services	 (140,162)
Net Cash Provided by Operating Activities	 3,472,190
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES	
Transfers in	4,226,713
Transfers out	 (5,802,174)
Net Cash Used in Non-Capital Financing Activities	 (1,575,461)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Acquisition of capital assets	(3,627,364)
Principal paid on contracts/bonds payable	(485,000)
Proceeds from debt	4,311,575
Interest paid	 (328,501)
Net Cash Used in Capital and Related Financing Activities	 (129,290)
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest on investments	 185,270
Net Change in Cash and Investments	1,952,709
CASH AND INVESTMENTS, Beginning of year	 3,736,033
CASH AND INVESTMENTS, End of year	\$ 5,688,742

#### **RECONCILIATION OF CASH PROVIDED BY OPERATING ACTIVITIES TO OPERATING INCOME (LOSS)**

Operating income	\$ 1,764,370
Depreciation	779,112
Change in assets and liabilities	
Receivables	16,176
Accounts payable and accrued liabilities	906,093
Compensated absences payable	(561)
Deposits	 7,000
Net Cash Provided by Operating Activities	\$ 3,472,190

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### The Financial Reporting Entity

The City of Lebanon, Oregon is governed by an elected mayor and six council members who comprise the City Council. The City Council exercises supervisory responsibilities over the City operations, but day-to-day management control is the responsibility of a city manager. All significant activities and organizations for which the City is financially accountable are included in the financial statements for the year ended June 30, 2008.

The governing boards of the Urban Renewal Agency, the Cheadle Lake Urban Renewal Agency and the Northwest Urban Renewal Agency of the City of Lebanon consist of all of the members of the Lebanon City Council. The area served by the Agencies is either within the existing City limits of the City of Lebanon or under a delayed annexation agreement requiring annexation to the City at the option of the Lebanon City Council. The Urban Renewal Agency, the Cheadle Lake Urban Renewal Agency, and the Northwest Urban Renewal Agency are reported as blended component units of the City. These agencies do not issue separate financial statements.

There are certain governmental agencies and various service districts which provide services within the City. These agencies have independently elected governing boards and the City is not financially accountable for these organizations. Therefore, financial information for these agencies is not included in the accompanying basic financial statements.

#### Basic Financial Statements

Basic financial statements are presented at both the government-wide and fund financial level. Both levels of statements categorize primary activities as either governmental or business-type. Governmental activities, which are normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

*Government-wide financial statements* display information about the reporting government as a whole. For the most part, the effect of interfund activity has been removed from these statements. These statements focus on the sustainability of the City as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. These aggregated statements consist of the Statement of Net Assets and the Statement of Activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment, and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

*Fund financial statements* display information at the individual fund level. Each fund is considered to be a separate accounting entity. Funds are classified and summarized as governmental, proprietary, or fiduciary. Currently, the City has governmental (general, special revenue, capital projects, debt service) and proprietary type funds. Major individual governmental funds, governmental and major individual proprietary funds are reported as separate columns in the fund financial statements. Non-major funds are consolidated into a single column in the financial section of the basic financial statements and are detailed in the other supplementary information.

#### Basis of Presentation

The financial transactions of the City are recorded in individual funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, receipts and disbursements. The various funds are reported by generic classification within the financial statements.

The reporting model sets forth minimum criteria (percentage of the assets liabilities, revenues or expenses of either fund category or the government and enterprise combined) for the determination of major funds.

The City reports the following major governmental funds:

*General Fund* - this fund accounts for the activities of the City which are not accounted for in any other fund. Principal sources of revenue are property taxes, franchise fees and state and county shared revenues. Primary expenditures are for police protection, parks, planning and general government.

#### Special Revenue Fund

Intergovernmental Fund - this fund accounts for revenue derived from specific tax or other earmarked revenue sources, including state gas tax, grants and funds set aside to finance particular functions or activities.

*Northwest Urban Renewal Fund* - this fund accounts for revenue derived from specific tax or other earmarked revenue sources set aside to finance development in the northwest urban renewal district.

#### Capital Projects Fund

*Capital Projects Fund* - the City has one capital projects fund which accounts for the acquisition of capital assets or construction of major capital projects not being financed by the proprietary fund.

The City reports the following nonmajor governmental funds:

#### Special Revenue Funds

*Urban Renewal Fund* - this fund accounts for revenue derived from specific tax or other earmarked revenue sources set aside to finance development in the urban renewal district.

*Cheadle Lake Urban Renewal Fund* - this fund accounts for revenue derived from specific tax or other earmarked revenue sources set aside to finance development in the Cheadle Lake urban renewal district.

*Recorder Fund* - this fund accounts for transactions involving employee benefits.

Bail Refund Fund - this fund accounts for bails received from defendants awaiting a court appearance.

Basis of Presentation (Continued)

#### Debt Service Funds

The City has two debt service funds, the Debt Service Fund and the Bancroft Bond Fund. These funds account for the payment of principal and interest on general obligation bonds.

The City reports one major proprietary fund:

#### Enterprise Fund

The City has one enterprise fund, which is comprised of seven departments. These departments account for the acquisition, operation and maintenance of the municipal sewer and water systems.

#### Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The government-wide financial statements and the proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operations are included on the statement of net assets. Net assets are segregated into investment in capital assets, net of related debt, restricted and unrestricted components. Operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

The modified accrual basis of accounting is used by all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The City considers property taxes as available if they are collected within 60 days after year end. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

Those revenues susceptible to accrual are property taxes, franchise fees, licenses, interest revenue and charges for services. Fines and permits revenues are not susceptible to accrual because generally they are not measurable until received in cash. Receivables for court fines and permits are offset by deferred revenues.

The proprietary funds are accounted for utilizing the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded at the time they are earned and expenses are recorded at the time liabilities are incurred. The proprietary funds have adopted, under GASB No. 20, not to follow FASB pronouncements issued after November 30, 1989, unless specifically adopted by GASB.

Measurement Focus and Basis of Accounting (Continued)

Transfers between funds are to facilitate operations.

The basis of accounting described above are in accordance with accounting principles generally accepted in the United States of America.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reporting amounts of certain assets, liabilities, revenues and expenses as of and for the year ended June 30, 2008. Actual results may differ from such estimates.

#### Cash and Investments

Statutes authorize the City to invest in obligations of the U.S. Treasury and U.S. agencies, banker's acceptances, repurchase agreements, commercial paper rated A-1 by Standard & Poor's Corporation or P-1 by Moody's Commercial Paper Record, and the State Treasurer's Investment Pool.

Investments are stated at cost, which approximates fair value. Fair value is defined as the amount at which an investment could be exchanged between willing parties, other than in a forced or liquidation sale. The fair value adjustment is an "unrealized" gain or loss and is reported with other interest income. No investments are carried at amortized cost.

For purposes of the statement of cash flows, the proprietary funds consider cash and cash equivalents to include cash and investment pool amounts since they have the characteristics of demand deposits.

#### *Receivables and Deferred Revenues*

Receivables for state, county and local shared revenues, included in accounts receivable, are recorded as revenue in the governmental funds as earned.

Receivables of the business-type funds are recorded as revenue as earned.

Property taxes receivable for the governmental fund types, which have been collected within sixty days subsequent to year end, are considered measurable and available and are recognized as revenues. All other property taxes are offset by deferred property tax revenues and, accordingly, have not been recorded as revenue. Real and personal property taxes are levied upon all taxable property within the City and become liens against the property as of July 1 of each year and are payable in three installments which are due on November 15, February 15, and May 15. Discounts are allowed if the amount due is received by February 15. Taxes unpaid and outstanding on May 16 are considered delinquent. Property taxes receivable by the City represent the City's allocated share of delinquent property taxes and other amounts to be collected from property owners.

Assessment liens in the governmental fund types are recognized as receivables at the time property owners are assessed for property improvements. All assessments receivable are offset by a deferred revenue account and, accordingly, have not been recorded as revenue on the fund financial statements.

Interest earned on assessments in the governmental fund types is accrued when due and is approximately offset by the related improvement bond interest expenditure which is also recognized when due.

#### Capital Assets

Capital assets are stated at cost or estimated historical cost. Donated assets are recorded at fair market value at date of donation. Estimated fair market value of donated assets is determined based on engineering estimates of current cost or price indexed cost.

Normal maintenance and repairs are charged to operations as incurred. Major additions, improvements and replacements are capitalized. Gains or losses from sales or retirements of fixed assets are included in operations.

Capital assets include land, right-of-way (included with land), buildings, improvements, equipment, infrastructure, and other tangible and intangible assets costing over \$5,000 used in operations that have initial useful lives extending beyond a single reporting period. Infrastructure is those capital assets that are stationary in nature and can be preserved for a significantly greater number of years than most other capital assets. Infrastructure reported in governmental activities consists of roads, bridges, sidewalks, and traffic and lighting systems. Infrastructure reported in business-type activities consists of water, stormwater and wastewater collection systems.

As permitted by the reporting model, the City has limited the retroactive capitalization of governmental fund infrastructure to fiscal years ended after June 30, 1980. Although, the majority of such infrastructure was placed in service before that date, it has not been included in these financial statements since they have been primarily depreciated.

Capital assets are depreciated unless they are inexhaustible in nature (e.g., land and right-of-ways). Depreciation is an accounting process to allocate the cost of capital assets to expense in a systematic and rational manner to those periods expected to benefit from the use of capital assets. Depreciation is not intended to represent an estimate in the decline of fair market value, nor are capital assets, net of accumulated depreciation, intended to represent an estimate of the current condition of the assets, or the maintenance requirements needed to maintain the assets at their current level of condition.

Depreciation is computed over the estimated useful lives of the capital assets. All estimates of useful lives are based on actual experience by City departments with identical or similar capital assets. Depreciation is calculated on the straight-line basis, except for infrastructure and improvements other than buildings reported in the governmental activities column of the government-wide financial statements, which are calculated using a composite depreciation method. The estimated useful lives of the various categories of assets are as follows:

Buildings	50 years
Water and sewer systems	40 years
Equipment	5-40 years
Infrastructure	50 years

Upon disposal of capital assets, cost and accumulated depreciation are removed from the accounts and, if appropriate, a gain or loss on the disposal is recognized. In accordance with the composite depreciation method, no gain or loss is recorded upon disposal, but rather, cost is removed from the capital asset account and charged to the accumulated depreciation account.

#### Long-Term Debt

Long-term debt directly related and expected to be paid from the enterprise funds is recorded in these funds. All other unmatured long-term debt is recorded on the Statement of Net Assets, and will be paid from the debt service funds.

#### Accrued Vacation Pay

Accumulated vested vacation pay is accrued in the enterprise funds as it is earned by employees. In governmental fund types the amounts, if any, expected to be liquidated with expendable available resources are accrued as liabilities of the funds and the amount payable from future resources is recorded on the Statement of Net Assets. Accrued compensated absences are generally paid by all funds except the debt service funds. Sick pay, which does not vest, is recorded in all funds when leave is taken.

#### Budget and Budgetary Accounting

A budget is prepared for each fund. Appropriations are adopted on the modified accrual basis of accounting, which is consistent with accounting principles generally accepted in the United States of America. Annual appropriated budgets are adopted for the general, special revenue, debt service, and capital projects. The City complies with the budgetary process requirements established by the appropriate sections of the Oregon Revised Statues. Budgets are adopted at the department level in the general fund and expenditure type for other funds. The budgets for the enterprise fund are adopted on the same basis as the budgets for the governmental funds, except for revenues, which are budgeted when received. Expenditures may not legally exceed appropriations. Appropriations lapse at the end of each fiscal year. Budget amounts include original approved amounts and all subsequent appropriations if an occurrence, condition, or need exists which had not been ascertained at the time the budget was adopted. Management may not amend the budget. A supplemental budget requires hearings before the public, publications in newspapers and approval by the City Council. During the fiscal year ended June 30, 2008, several appropriation transfers were made and approved by the City Council.

#### Use of Restricted Assets

When disbursements are paid for purposes in which both restricted and unrestricted net assets are available, the City deems restricted assets to be spent first.

#### CASH AND INVESTMENTS

The City maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed as part of "cash and investments."

Cash and investments are comprised of the following at June 30, 2008:

	Carrying Value	 Fair Value
Cash		
Cash on hand	\$ 1,450	\$ 1,450
Deposits with financial institutions	1,748,592	1,748,592
Investments		
Local Government Investment Pool	14,302,122	14,302,122
Federal securities	 15,651,821	 15,728,662
	\$ 31,703,985	\$ 31,780,826

#### Deposits

At June 30, 2008, the City's deposits with various financial institutions had a bank value of \$32,178,518. The difference is due to transactions in process. For deposits in excess of federal depository insurance, Oregon Revised Statutes require the depository institution to maintain on deposit with a custodian, in a collateral pool, securities having a value not less than 25% of the outstanding certificates of participation which are issued by the collateral pool manager. The certificates of participation are issued in the City's name and are held by the City.

#### Investments

As of June 30, 2008, the City held the following investments and maturities:

Investment type	 Carrying Value	Average Maturity (years)	Percent of Investment Portfolio
Local government investment pool U.S. agency securities	\$ 14,302,122 15,651,821	< one year < one year	48% 52%
	\$ 29,953,943		100%

The "weighted average maturity in years" calculation assumes that all investments are held until maturity.

Custodial credit risk is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. All the investments above, except for the investment in the Local Government Investment Pool which is not evidenced by securities, are held in safekeeping by the financial institution counterparty in the financial institution's general customer account name.

## CASH AND INVESTMENTS (Continued)

The City's policy, which adheres to State of Oregon law, is to limit its investments to the following: Issuers within Oregon must be rated "A" (bonds) or A-2 / P-2 (commercial paper) or better by Standard & Poor's, Moody's Investors Service or any other nationally recognized statistical rating organization. Issuers not in Oregon must be rated AA/Aa (bonds) or A-1 / P-1 (commercial paper) or better.

At June 30, 2008, the City's investments are rated as follows:

#### Rating by Moody's Investors Service

Investment type	 Total	 AAA	Not Rated
Local government investment pool U.S. agency securities	\$ 14,302,122 15,651,821	\$ - 15,651,821	\$ 14,302,122
	\$ 29,953,943	\$ 15,651,821	\$ 14,302,122

The City's policy for investing in individual issuers varies depending on the type of investments. U.S. treasury and agency securities do not have restrictions regarding concentration with any one issuer. At June 30, 2008, more than 5% of the City's portfolio is invested in FHLB, FNMA, and Freddie Mac securities. These investments are 7.97%, 7.94%, and 27.68%, respectively, of the City's total investments.

The State Treasurer of the State of Oregon maintains the Oregon Short-term Fund, of which the Local Government Investment Pool is part. Participation by local governments is voluntary. The State of Oregon investment policies are governed by statute and the Oregon Investment Council. In accordance with Oregon Statutes, the investment funds are invested as a prudent investor would do, exercising reasonable care, skill and caution. The Oregon Short-term Fund is the LGIP for local governments and was established by the State Treasurer. It was created to meet the financial and administrative responsibilities of federal arbitrage regulations. The investments are regulated by the Oregon Short-term Fund Board and approved by the Oregon Investment Council (ORS 294.805 to 294.895). At June 30, 2008, the fair value of the position in the Oregon State Treasurer's Short-term Fund is not subject to risk evaluation. Separate financial statements for the Oregon Short-term Fund are available from the Oregon State Treasurer.

### RECEIVABLES

	 General	 Special Revenue	Capital Projects	 Debt Service	E	nterprise	 Total
Accounts	\$ 248,558	\$ 155,474	\$ 143,529	\$ 14,124	\$	674,863	\$ 1,236,548
Property taxes	229,842	113,625	-	49,229		695	393,391
Special assessments / loans	-	754,520	-	1,567		-	756,087
Court fines	 234,450	 107,065	 -	 -		-	 341,515
	\$ 712,850	\$ 1,130,684	\$ 143,529	\$ 64,920	\$	675,558	\$ 2,727,541

#### **Property Taxes - Collection Procedures**

Taxes are levied on July 1 and are payable in three installments due November 15, February 15, and May 15. The County bills and collects property taxes for the City.

	1	Balances July 1, 2007	2	2007-2008 Levy		dded to Rolls		Interest, Discounts & djustments		Collections		Balances June 30, 2008
General and Debt Service Fund												
Current Prior	\$	- 228,683	\$	4,528,519	\$	1,313 2	\$	(131,392) (8,092)	\$	(4,219,582) (120,380)	\$	178,858 100,213
	\$	228,683	\$	4,528,519	\$	1,315	\$	(139,484)	\$	(4,339,962)	\$	279,071
	1	Balances July 1, 2007	2	2007-2008 Levy		Added to Rolls		Interest, Discounts & Adjustments		Collections		Balances June 30, 2008
Urban Renwal												
Current Prior	\$	- 97,525	\$	1,787,504	\$	519 1	\$	(51,863) (3,554)	\$	(1,665,559) (50,948)	\$	70,601 43,024
	\$	97,525	\$	1,787,504	\$	520	\$	(55,417)	\$	(1,716,507)	\$	113,625
	Jı	lances Ily 1, 007		07-2008 Levy	Adda Ro		Disc	terest, counts & istments	Ca	llections	Ju	lances ne 30, 2008
Wastewater		007		Lavy			nuji		0	uccuons	-	
Current	\$	-	\$	9,051	\$	3	\$	(263)	\$	(8,434)	\$	357
Prior		780		-		-		(27)		(415)		338
	\$	780	\$	9,051	\$	3	\$	(290)	\$	(8,849)	\$	695

## CAPITAL ASSETS

The summary of capital assets for the business-type activities for the year ended June 30, 2008 is as follows:

	 Balances July 1, 2007	 Additions	I	Retirements	 Balances June 30, 2008
Land and improvements Construction in progress	\$ 3,381,241 2,730,262	\$ 3,502,451	\$	(2,564,581)	\$ 3,381,241 3,668,132
Total nondepreciable assets	6,111,503	3,502,451		(2,564,581)	7,049,373
Water and sewer systems Less accumulated depreciation	 27,658,785 (9,925,012)	 2,696,311 (779,112)		(8,299) 1,481	 30,346,797 (10,702,643)
Total depreciable assets, net	 17,733,773	 1,917,199		(6,818)	 19,644,154
Total capital assets, net	\$ 23,845,276	\$ 5,419,650	\$	(2,571,399)	\$ 26,693,527

The changes in the capital assets for governmental activities for the year ended June 30, 2008 are as follows:

	 Balances July 1, 2007		Additions	Re	tirements	 Balances June 30, 2008
Land and improvements	\$ 1,988,748	\$	-	\$	-	\$ 1,988,748
Capital assets, cost Less accumulated depreciation	 60,345,643 (34,706,817)		3,133,707 (2,831,665)		(50,436) 20,452	 63,428,914 (37,518,030)
Total depreciable assets, net	 25,638,826		302,042		(29,984)	 25,910,884
Total capital assets, net	\$ 27,627,574	\$	302,042	\$	(29,984)	\$ 27,899,632
Depreciation expense was charged General government Community services and develop Public safety		_	\$ 453,066 2,350,282 28,317			
Total		_	\$ 2,831,665			

## LONG-TERM OBLIGATIONS

Long-term debt transactions for the year were as follows:

	Outstanding July 1, 2007	Issued	Matured/ Redeemed During Year	Outstanding June 30, 2008	Due Within One Year
Governmental activities					
1995 GO Refunding	\$ 400,000	\$ -	\$ (400,000)	\$ -	\$ -
2000 GO Urban Renewal	4,120,000	-	(220,000)	3,900,000	235,000
2002 GO Pension Pool	2,027,597	-	(20,540)	2,007,057	22,288
2007 GO Refunding	19,970,000	-	(295,000)	19,675,000	730,000
NWURD SPWF	3,677,462	-	(66,240)	3,611,222	90,586
General Fund SPWF	1,259,476	450,933	-	1,710,409	-
Key Bank Note	24,734	-	(24,734)		-
	31,479,269	450,933	(1,026,514)	30,903,688	1,077,874
Accrued compensated absences	853,137	(39,881)	-	813,256	83,845
	\$ 32,332,406	\$ 411,052	\$ (1,026,514)	\$ 31,716,944	\$ 1,161,719
Business-type activities	Outstanding July 1, 2007	Issued	Matured/ Redeemed During Year	Outstanding June 30, 2008	Due Within One Year
2000 Wastewater Revenue	\$ 2,595,000	\$ -	\$ (145,000)	\$ 2,450,000	\$ 150,000

2003 Wastewater Revenue Refunding 2,985,000 190,000 (185,000)2,800,000 2004 Water Refunding 2,885,000 155,000 (155,000)2,730,000 2007 Cannibal Project Financing 4,311,575 4,311,575 182,167 \_ -8,465,000 (485,000)12,291,575 677,167 4,311,575 248,502 17,233 Accrued compensated absences (560)247,942 4,311,015 \$ (485,000) 12,539,517 694,400 \$ 8,713,502 \$ \$ \$

The 1995 general obligation refunding bonds were issued to prepay revenue-supported water bonds. The original amount of the debt was \$4,380,000. All outstanding bonds were called on July 13, 2007.

The 2000 Urban Renewal general obligation bonds were issued to provide financing for urban renewal projects. The original amount of the issue was \$5,435,000 and had interest rates ranging from 4.75% to 6.00%. Annual principal and semiannual interest payments range from approximately \$461,000 to \$469,000. The final bonds mature in 2019-20.

## LONG-TERM OBLIGATIONS (Continued)

The 2002 general obligation pension bonds were issued to pay down the City's actuarial liability with PERS. The original amount of the issue was \$2,081,188 and had interest rates ranging from 2.00% to 7.36%. Annual principal and semiannual interest payments range from approximately \$148,000 to \$325,000. The final bonds mature in 2027-28.

The 2007 general obligation refunding bonds were issued to prepay or partially prepay three outstanding general obligation bond issues, including \$1,245,000 on the 1995 general obligation refunding bonds. The original amount of the issue was \$19,970,000 and had interest rates ranging from 4% to 5%. Annual principal and semiannual interest payments range from approximately \$1,306,000 to \$2,000,000. The final bonds mature in 2036-27.

Drawdowns on the \$3,677,462 general obligation NW Urban Renewal District Special Public Works Fund loan were complete in 2007. The loan proceeds were used for urban renewal projects. The interest rates on the loan range from 4.00% to 4.375%. Annual payments range from approximately \$241,00 to \$246,000. The loan is scheduled to be repaid by 2032.

Drawdowns on the general obligation General Fund Special Public Works Fund loan were begun in 2007 and will continue until the full amount of \$2,085,000 has been disbursed. The interest rate is 3.77%. The loan is scheduled to mature in 2009-10.

The revenue supported 2000 wastewater revenue bonds were issued in the amount of \$3,320,000 with interest rates ranging from 4.7% to 5.7%. Annual principal and semiannual interest payments range from approximately \$284,000 to \$289,000. The final bonds mature in 2019-20.

The revenue supported 2003 wastewater revenue refunding bonds were issued to prepay a previously outstanding wastewater bond. The original amount of the issue was \$3,775,000 and had interest rates ranging from 2.00% to 4.125%. Annual principal and semiannual interest payments range from approximately \$291,000 to \$296,000. The final bonds mature in 2019-20.

The 2004 water refunding bonds are revenue supported and were issued in the original amount of \$3,000,000 to prepay a portion of a previously outstanding water bond issue. Interest rates range from 2.0% to 4.2%. Annual principal and semiannual interest payments range from approximately \$249,000 to \$259,000. The final bonds mature in 2020-21.

During the current year the City drew down the full amount of \$4,311,575 of the revenue supported 2007 Cannibal Project financing loan to pay the costs of wastewater improvement projects. Interest rates range from 2.1% to 4.22%. Annual principal and interest payments are \$415,956. The final payment will be in 2021-22.

## LONG-TERM OBLIGATIONS (Continued)

The future maturities of obligations outstanding as of June 30, 2008:

Governmental Activities

Principal		Interest		Total
 •				
\$ 1,077,874	\$	1,460,314	\$	2,538,188
2,909,678		1,349,452		4,259,130
939,002		1,309,779		2,248,781
1,055,167		1,273,265		2,328,432
1,153,527		1,234,692		2,388,219
6,309,060		5,517,696		11,826,756
8,075,105		3,745,027		11,820,132
8,879,308		1,388,057		10,267,365
 879,558		98,633		978,191
\$ 31,278,279	\$	17,376,915	\$	48,655,194
\$	2,909,678 939,002 1,055,167 1,153,527 6,309,060 8,075,105 8,879,308 879,558	\$ 1,077,874 \$ 2,909,678 939,002 1,055,167 1,153,527 6,309,060 8,075,105 8,879,308 879,558	\$ 1,077,874 \$ 1,460,314 2,909,678 1,349,452 939,002 1,309,779 1,055,167 1,273,265 1,153,527 1,234,692 6,309,060 5,517,696 8,075,105 3,745,027 8,879,308 1,388,057 879,558 98,633	\$ 1,077,874 \$ 1,460,314 \$ 2,909,678 1,349,452 939,002 1,309,779 1,055,167 1,273,265 1,153,527 1,234,692 6,309,060 5,517,696 8,075,105 3,745,027 8,879,308 1,388,057 879,558 98,633

The above schedule includes \$2,085,000 for the General Fund SPWF loan. Only \$1,710,409 of loan proceeds had been disbursed as of June 30, 2008.

## Business-type Activities

Fiscal Year Ending June 30,	 Principal	 Interest	 Total
2009	\$ 677,167	\$ 563,978	\$ 1,241,145
2010	764,255	485,509	1,249,764
2011	794,671	456,749	1,251,420
2012	815,531	426,243	1,241,774
2013	856,853	393,548	1,250,401
2014-2018	4,856,749	1,393,818	6,250,567
2019-2022	 3,526,349	 304,900	 3,831,249
	\$ 12,291,575	\$ 4,024,745	\$ 16,316,320

#### **PENSION PLANS**

#### Plan Description

The City is a participating employer in the Oregon Public Employees Retirement System ("OPERS"), a costsharing multiple-employer defined benefit pension plan. The 2003 legislature adopted certain changes in the Oregon Public Employee Retirement System, and created a new system for all people hired after August 29, 2003. The Public Employee Retirement System (PERS), which was established under Oregon Revised Statute (ORS) 238.600, applies to all employees who had established membership prior to August 29, 2003. The Oregon Public Service Retirement Plan (OPSRP), which was established under ORS 238A and went into effect on January 1, 2004, applies to all people who are first employed with a public employer after August 29, 2003. The Public Employees Retirement Board (PERB) governs and acts as a common investment and administrative agent for both plans which are the retirement plans for most public employers in the State of Oregon. Benefits are established by state statute, and employer contributions are made at the actuarially determined rate for each system as adopted by the PERB. The Oregon Public Employees Retirement System, a component unit of the State of Oregon, issues a comprehensive annual financial report, which may be obtained by writing to Public Employees Retirement System, P.O. Box 23700, Tigard, Oregon 97281-3700.

Both PERS and OPSRP plans provide retirement and disability benefits, post-employment healthcare benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries.

#### Funding Status

Covered employees are required by state statute to contribute 6.0 percent of their salary to the plan which is invested in the Individual Account Program (IAP). Employers are permitted to pay employee contributions to the fund.

The City is required by statute to contribute actuarially computed amounts as determined by OPERS. OPERS completes an actuarial valuation as of December 31 of odd numbered years for new rates to be implemented July 1 of the next odd numbered year. Rates are subject to change as a result of subsequent actuarial valuations and the proportion of the system that is funded for each local government employer. For rate changes implemented July 1, 2005, the PERB voted to phase in the rate changes for PERS (for most employers a rate increase). On July 1, 2007 the City's rate decreased to 4.07 percent based on the 2005 actuarial valuation.

For OPSRP, all employers are included in a single pool, with separate rates assigned for police and fire participants and general service participants. These rates are 12.08% for Tier 1/Tier 2 subject payroll, 12.64% for OPSRP general service subject payroll, and 15.91% for OPSRP police and fire subject payroll based on the December 31, 2005 valuation.

#### Annual Pension Cost

The City's contributions to PERS for the fiscal years ending June 30, 2006, 2007, and 2008 were \$943,385, \$859,410, and \$855,135, respectively, which equaled the required contribution for the year.

## TRANSFERS

	 Transfers Out:																		
Transfers In:	 General	go	Inter- vernmental		NW Urban Renewal		Capital Projects		Water	и	ater CIP		Wastewater	1	Vastewater CIP	A	ll Other		Total
General	\$ -	\$	43,599	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	43,599
Intergovernmental	302,639		-		33,203		26,936		734,343		59,140		835,465		7,514		2,728		2,001,968
Debt Service	-		12,515		-		-		2,838		-		2,838		-		-		18,191
Capital Projects	177,730		112,045		1,410		-		34,790		-		49,300		140		14,180		389,595
Water CIP	-		-		-		-		257,118		-		-		-		-		257,118
Small Water Line	-		-		-		150,971		361,671		-		-		-		30,271		542,913
Wastewater	-		-		-		-		-		-		-		2,497,787		-		2,497,787
Wastewater CIP	 -		-		-	_	-	_	-		-	_	928,895	_	-	_	-	_	928,895
	\$ 480,369	\$	168,159	\$	34,613	\$	177,907	\$	1,390,760	\$	59,140	\$	1,816,498	\$	2,505,441	\$	47,179	\$	6,680,066

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

#### **RESTATEMENT OF BEGINNING FUND BALANCES**

During the current year, the City discovered two errors in prior years' reports. First, designations of fund balance were erroneously reported as liabilities (reserved for claims). Secondly, the City discovered that the portion of accrued compensated absences being reported as fund liability was being calculated incorrectly. The beginning fund balances in the following funds have been restated as shown below.

	General			Inter- vernmental	 Capital Projects	 Debt Service	ancroft Bond	Cheadle Lake Urban Renewa		
Fund balances, as previously reported Reserved for claims Accrued compensated absences	\$	560,717 42,232 57,620	\$	1,713,993 76,768 30,282	\$ 21,807,162	\$ 677,696 - -	\$ 24,288	\$	136,401 - 606	
Fund balances, as restated	\$	660,569	\$	1,821,043	\$ 21,810,634	\$ 677,696	\$ 24,288	\$	137,007	

Additionally, the beginning balance of governmental activities in the statement of activities has been restated by \$2,027,597 to reflect the prepaid pension asset that was previously not recorded.

The beginning fund balance of the Enterprise Fund was restated by \$76,768 to correctly report amounts reserved for claims.

#### **INSURANCE RESERVES**

For the past several years, the City has been setting aside funds in an insurance reserve account to use for self insurance against various risks. The deductibles on most City policies range from \$1,000 to \$5,000. However, the greatest portion of the reserve is set aside to meet the deductible on the earthquake policy, which is \$200,000. In addition, from time to time, when special expenditures are needed for safety reasons, funds from this reserve are used. The insurance reserves are classified as unrestricted net assets on the Statement of Net Assets.

## **CONTINGENCIES**

From time to time, the City is a defendant in various litigation proceedings. Management believes any losses arising from these actions will not materially affect the City's financial position.

**REQUIRED SUPPLEMENTARY INFORMATION** 

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL - GENERAL FUND

	Budgeted Amo		nounts		Budget			
		Original		Final		Basis		Variance
<b>REVENUES</b> Taxes and assessments	\$	3,125,500	\$	3,125,500	\$	3,199,321	\$	73,821
Licenses and permits	φ	1,518,600	φ	1,518,600	φ	1,599,469	φ	80,869
Charges for services		1,518,000		1,518,000		25,875		10,175
Intergovernmental		307,000		307,000		313,737		6,737
Fines and forfeitures		224,000		224,000		225,669		1,669
Miscellaneous		162,900		162,900		225,009		52,724
Miscenaneous		102,900		102,900		213,024		32,724
Total Revenues		5,353,700		5,353,700		5,579,695		225,995
EXPENDITURES								
Administration		113,082		90,082		79,221		10,861
City attorney		34,095		34,095		32,934		1,161
Planning		91,031		91,031		79,853		11,178
Public works		12,826		12,826		8,646		4,180
Parks		655,710		645,710		492,856		152,854
Finance		103,291		103,291		100,085		3,206
Legislative		41,174		41,174		34,822		6,352
Library		313,737		313,737		305,352		8,385
Municipal court		260,954		260,954		256,389		4,565
Police		3,064,842		3,064,842		2,955,136		109,706
Senior services		131,464		131,464		123,733		7,731
Nondepartmental		610,152		643,152		288,151		355,001
Total Expenditures		5,432,358		5,432,358		4,757,178		675,180
REVENUES OVER (UNDER)								
EXPENDITURES		(78,658)		(78,658)		822,517		901,175
<b>OTHER FINANCING SOURCES (USES)</b>								
Transfers in		45,000		45,000		43,599		(1,401)
Transfers out		(492,812)		(492,812)		(480,369)		12,443
Total Other Financing Sources (Uses)		(447,812)		(447,812)		(436,770)		11,042
NET CHANGE IN FUND BALANCE		(526,470)		(526,470)		385,747		912,217
FUND BALANCE, Beginning of year		526,470		526,470		660,568		134,098
FUND BALANCE, End of year	\$	_	\$		\$	1,046,315	\$	1,046,315

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL - INTERGOVERNMENTAL FUND

		Budgetea	l Amo	ounts		Budget		
		Original		Final		Basis		Variance
REVENUES								
	\$	50,700	¢	50,700	\$	37,795	\$	(12.005)
Taxes and assessments	Ф		\$		Ф		Ф	(12,905)
Licenses and permits		639,300		639,300		489,335		(149,965)
Charges for services		25,000		25,000		13,723		(11,277)
Intergovernmental		2,979,282		2,979,282		1,075,677		(1,903,605)
Fines and forfeitures		84,000		84,000		172,117		88,117
Miscellaneous		257,455		257,455		214,215		(43,240)
Total Revenues		4,035,737		4,035,737		2,002,862		(2,032,875)
EXPENDITURES								
City Hall repairs		41,000		41,000		29,123		11,877
Motel tax		49,500		49,500		33,136		16,364
OTSC Grant		385		385		380		5
Building inspections		783,049		783,049		466,735		316,314
Park enterprise		66,717		66,717		30,038		36,679
Park grants		157,881		157,881		62,891		94,990
Operation and environment		1,468,156		1,468,156		1,275,810		192,346
GIS		231,517		231,517		149,372		82,145
Information system		477,290		477,290		439,984		37,306
Sidewalk and bikepath		83,705		83,705		22,687		61,018
Engineering development		341,194		341,194		242,996		98,198
Streets		690,765		690,765		594,007		96,758
Storm drains		58,558		58,558		53,960		4,598
911 communications		75,000		75,000				75,000
School resource officer		88,005		88,005		87,144		861
Dial-A-Bus		265,680		265,680		183,482		82,198
STP street project		691,611		691,611		105,102		691,610
Downtown beautification project		19,600		19,600		-		19,600
		19,000		19,000		160		19,000
ODOT grant/transportation						160		-
Homeland security & terrorism grant		259,027		259,027		6,087		252,940
1983-84 rehabilitation		77,884		77,884		-		77,884
Gills Landing		5,874		5,874		3,822		2,052
93 housing rehabilitation grant		26,000		26,000		-		26,000
1996 housing rehabilitation grant		26,000		26,000		-		26,000
1998 housing rehabilitation grant		26,000		26,000		-		26,000
2001 housing rehabilitation grant		400,000		400,000		177,263		222,737
Support services		13,300		13,300		7,933		5,367
Traffic team		189,000		189,000		176,431		12,569
Federal community policing		500,000		500,000		-		500,000
Maintenance services		74,145		74,145	<u> </u>	64,922		9,223
Total Expenditures		7,187,003		7,187,003		4,108,364		3,078,639

		Budgeted	Am	ounts		Budget		
		Original		Final	Basis			Variance
REVENUES OVER (UNDER) EXPENDITURES	\$	(3,151,266)	\$	(3,151,266)	\$	(2,105,502)	\$	1,045,764
<b>OTHER FINANCING SOURCES (USES)</b> Transfers in Transfers out		2,322,640 (480,289)		2,322,640 (480,289)		2,001,968 (168,159)		(320,672) 312,130
Total Other Financing Sources (Uses)		1,842,351		1,842,351		1,833,809		(8,542)
NET CHANGE IN FUND BALANCE		(1,308,915)		(1,308,915)		(271,693)		1,037,222
FUND BALANCE, Beginning of year		1,308,915		1,308,915		1,821,041		512,126
FUND BALANCE, End of year	\$		\$		\$	1,549,348	\$	1,549,348

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL - NW URBAN RENEWAL FUND

		Budgeted	Am	ounts	Budget			
	6	Driginal		Final	 Basis		Variance	
REVENUES								
Taxes and assessments	\$	1,764,515	\$	1,764,515	\$ 1,598,921	\$	(165,594)	
Intergovernmental		-		-	194,371		194,371	
Miscellaneous		70,075		70,075	 98,358		28,283	
Total Revenues		1,834,590		1,834,590	1,891,650		57,060	
EXPENDITURES								
Personnel services		233,496		233,496	221,243		12,253	
Materials and services		1,828,330		1,828,330	805,208		1,023,122	
Capital outlay		2,401,345		2,401,345	1,282,196		1,119,149	
Debt service		652,617		652,617	630,279		22,338	
Contingency		937,659		937,659	 -		937,659	
Total Expenditures		6,053,447		6,053,447	 2,938,926		3,114,521	
REVENUES OVER (UNDER)								
EXPENDITURES		(4,218,857)		(4,218,857)	(1,047,276)		3,171,581	
<b>OTHER FINANCING SOURCES (USES)</b>								
Transfers in		450,000		450,000	-		(450,000)	
Transfers out		(484,613)		(484,613)	 (34,613)		450,000	
Total Other Financing Sources (Uses)		(34,613)		(34,613)	 (34,613)			
NET CHANGE IN FUND BALANCE		(4,253,470)		(4,253,470)	(1,081,889)		3,171,581	
FUND BALANCE, Beginning of year		4,253,470		4,253,470	 2,679,747		(1,573,723)	
FUND BALANCE, End of year	\$		\$	-	\$ 1,597,858	\$	1,597,858	

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL - CAPITAL PROJECTS

	Budgeted	ł Amo	ounts	Budget	
	 Original		Final	 Basis	 Variance
REVENUES					
Taxes and assessments	\$ 709,484	\$	709,484	\$ 1,075,999	\$ 366,515
Intergovernmental	2,010		2,010	-	(2,010)
Miscellaneous	 833,520		833,520	 1,032,332	 198,812
Total Revenues	1,545,014		1,545,014	2,108,331	563,317
EXPENDITURES					
Equipment acquisition	1,451,350		1,451,350	401,016	1,050,334
Historic resources	78		78	-	78
Grant street bridge	1,694,149		1,694,149	266,129	1,428,020
Pioneer Cemetery	5,313		5,313	446	4,867
Police	8,000		8,000	6,381	1,619
Library	184,010		184,010	13,620	170,390
Library building	110,000		110,000	5,390	104,610
Senior center building	23,300		23,300	108	23,192
Library/senior center building	16,500,000		16,500,000	1,770,395	14,729,605
Senior services	230,625		230,625	6,340	224,285
Snedaker trust	70,000		70,000	1,088	68,912
Streets	6,933		6,933	6,644	289
Streets capital projects	765,524		765,524	53,745	711,779
Infrastructure deferral	51,000		51,000	-	51,000
Airport improvements	585,000		585,000	436,545	148,455
SDC drainage	41,915		41,915	-	41,915
SDC drainage improvement	266,184		266,184	(3,257)	269,441
SDC park improvement	374,676		374,676	131,034	243,642
SDC wastewater improvement	442,486		442,486	120,707	321,779
SDC wastewater reimbursement	141,425		141,425	-	141,425
SDC streets improvement	883,082		883,082	238,146	644,936
SDC water improvement	508,709		508,709	49,388	459,321
SDC water reimbursement	52,625		52,625	 -	 52,625
Total Expenditures	24,396,384		24,396,384	 3,503,865	 20,892,519

	Budgeted	l Am	ounts	Budget			
	Original	Final			Basis	Variance	
REVENUES OVER (UNDER)							
EXPENDITURES	\$ (22,851,370)	\$	(22,851,370)	\$	(1,395,534)	\$	21,455,836
<b>OTHER FINANCING SOURCES (USES)</b>							
Loan proceeds	-		-		450,933		450,933
Transfers in	378,350		378,350		389,595		11,245
Transfers out	(29,366)		(29,366)		(177,907)		(148,541)
Total Other Financing Sources (Uses)	 348,984		348,984		662,621		313,637
NET CHANGE IN FUND BALANCE	(22,502,386)		(22,502,386)		(732,913)		21,769,473
FUND BALANCE, Beginning of year	 22,507,473		22,507,473		21,810,633		(696,840)
FUND BALANCE, End of year	\$ 5,087	\$	5,087	\$	21,077,720	\$	21,072,633

OTHER SUPPLEMENTARY INFORMATION

**CITY OF LEBANON, OREGON** COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS

JUNE 30, 2008

		Cheadle Lake Urban Renewal	1	Recorder	Bail Refund		
ASSETS	¢		<b>•</b>		<b>•</b>	10.000	
Cash and investments	\$	132,358	\$	249,133	\$	13,802	
Accounts receivable		1,725		4,199		-	
Property taxes receivable Special assessments/loans		8,377		-		-	
Prepaid expenses		-		-		-	
Total Assets	\$	142,460	\$	253,332	\$	13,802	
LIABILITIES AND FUND BALANCES							
Liabilities	¢	<b>0</b> 10	<b></b>	100 150	<b></b>	10.000	
Accounts payable	\$	218	\$	139,456	\$	13,802	
Payroll taxes payable Deferred revenues		- 8,377		113,876		-	
Total Liabilities		8,595		253,332		13,802	
Fund Balances							
Unreserved, reported in:							
Special revenue funds		133,865		-		-	
Debt service funds		-		-		-	
Total Fund Balances		133,865		-		-	
Total Liabilities and Fund Balances	\$	142,460	\$	253,332	\$	13,802	

 Debt Service	B	ancroft Bond	 Totals
\$ 142,074 14,124 49,229	\$	25,256 - - 1,567	\$ 562,623 20,048 57,606 1,567
 -		1,833	 1,833
\$ 205,427	\$	28,656	\$ 643,677
\$ -	\$	-	\$ 153,476 113,876
 49,229		3,400	 61,006
49,229		3,400	328,358
- 156,198		- 25,256	133,865 181,454
 156,198		25,256	 315,319
\$ 205,427	\$	28,656	\$ 643,677

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -NONMAJOR GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2008

	Cheadle Lake Urban Renewal	Bail Refund	Debt Service
REVENUES			
Taxes and assessments	\$ 125,892	\$ -	\$ 1,163,207
Fines and forfeitures	-	153,414	-
Miscellaneous	5,842	7,122	27,792
Total Revenues	131,734	160,536	1,190,999
EXPENDITURES			
Current operating:			
Community services and development	114,717	-	-
Public safety	-	160,536	-
Capital outlay	3,346	-	-
Debt service	-	-	1,730,688
Total Expenditures	118,063	160,536	1,730,688
<b>REVENUES OVER (UNDER)</b>			
EXPENDITURES	13,671	-	(539,689)
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	-	-	18,191
Transfers out	(16,813)	-	-
Total Other Financing Sources (Uses)	(16,813)		18,191
NET CHANGE IN FUND BALANCES	(3,142)	-	(521,498)
FUND BALANCES, Beginning of year	137,007		677,696
FUND BALANCES, End of year	\$ 133,865	\$-	\$ 156,198

Bancroft Bond		 Totals
\$	-	\$ 1,289,099 153,414
<u> </u>	- 999	 41,755
ç	999	1,484,268
	-	114,717 160,536
	-	3,346
	-	1,730,688
	-	 2,009,287
ç	999	(525,019)
	-	18,191
(	(31)	 (16,844)
	(31)	 1,347
ç	968	(523,672)
24,2	288	 838,991
\$ 25,2	256	\$ 315,319

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -

BUDGET AND ACTUAL - CHEADLE LAKE URBAN RENEWAL FUND

	<b>Budgeted</b>		Am	ounts	Budget		
		Original		Final		Basis	 Variance
REVENUES							
Taxes and assessments	\$	128,000	\$	128,000	\$	125,892	\$ (2,108)
Miscellaneous		4,000		4,000		5,842	 1,842
Total Revenues		132,000		132,000		131,734	(266)
EXPENDITURES							
Personnel services		86,957		86,957		100,143	(13,186)
Materials and services		23,747		23,747		14,574	9,173
Capital outlay		112,045		112,045		3,346	108,699
Debt service		128,000		128,000		-	128,000
Contingency		8,343		8,343		-	 8,343
Total Expenditures		359,092		359,092		118,063	 241,029
REVENUES OVER (UNDER)							
EXPENDITURES		(227,092)		(227,092)		13,671	240,763
OTHER FINANCING SOURCES (USES)							
Loan proceeds		121,905		121,905		-	(121,905)
Transfers out		(16,813)		(16,813)		(16,813)	 -
Total Other Financing Sources (Uses)		105,092		105,092		(16,813)	 (121,905)
NET CHANGE IN FUND BALANCE		(122,000)		(122,000)		(3,142)	118,858
FUND BALANCE, Beginning of year		122,000		122,000		137,007	 15,007
FUND BALANCE, End of year	\$	_	\$	-	\$	133,865	\$ 133,865

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL - DEBT SERVICE FUND

		Budgeted	Am	ounts	Budget	
		Original		Final	 Basis	 Variance
REVENUES						
Taxes and assessments	\$	1,157,627	\$	1,157,627	\$ 1,163,207	\$ 5,580
Miscellaneous		32,250		32,250	 27,792	 (4,458)
Total Revenues		1,189,877		1,189,877	1,190,999	1,122
EXPENDITURES						
Debt service		1,731,477		1,731,477	1,730,688	789
Contingency	_	138,930		138,930	 -	 138,930
Total Expenditures		1,870,407		1,870,407	 1,730,688	 139,719
REVENUES OVER (UNDER) EXPENDITURES		(680,530)		(680,530)	(539,689)	140,841
<b>OTHER FINANCING SOURCES (USES)</b> Transfers in		37,145		37,145	 18,191	 (18,954)
NET CHANGE IN FUND BALANCE		(643,385)		(643,385)	(521,498)	121,887
FUND BALANCE, Beginning of year		675,700		675,700	 677,696	 1,996
FUND BALANCE, End of year	\$	32,315	\$	32,315	\$ 156,198	\$ 123,883

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL - BANCROFT BOND FUND

		Budgeted	Amo	unts	Ŀ	Budget		
	0	riginal		Final		Basis	Va	iriance
REVENUES								
Taxes and assessments	\$	1,710	\$	1,710	\$	-	\$	(1,710)
Miscellaneous		1,300		1,300		999		(301)
Total Revenues		3,010		3,010		999		(2,011)
EXPENDITURES								
Materials and services		23,500		23,500		-		23,500
Contingency		1,200		1,200		-		1,200
Total Expenditures		24,700		24,700		-		24,700
REVENUES OVER (UNDER) EXPENDITURES		(21,690)		(21,690)		999		22,689
OTHER FINANCING SOURCES (USES) Transfers out		(2,310)		(2,310)		(31)		2,279
NET CHANGE IN FUND BALANCE		(24,000)		(24,000)		968		24,968
FUND BALANCE, Beginning of year		24,000		24,000		24,288		288
FUND BALANCE, End of year	\$	_	\$	_	\$	25,256	\$	25,256

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL - BAIL REFUND FUND YEAR ENDED JUNE 30, 2008

**Budget Budgeted Amounts** Original Final **Basis** Variance **REVENUES** Fines and forfeitures \$ 151,000 151,000 2,414 \$ \$ 153,414 \$ 14,000 14,000 Miscellaneous 7,122 (6,878)Total Revenues 165,000 165,000 160,536 (4, 464)**EXPENDITURES** Materials and services 165,000 165,000 160,536 4,464 **REVENUES OVER (UNDER) EXPENDITURES** FUND BALANCE, Beginning of year FUND BALANCE, End of year \$ \$ \$ \$

**CITY OF LEBANON, OREGON** SCHEDULE OF FUND NET ASSETS - ALL PROPRIETARY FUND DEPARTMENTS JUNE 30, 2008

	Water Dept.	Water CIP Dept.	Small Water Line Dept.
ASSETS			
Current assets			
Cash and investments	\$ 251,341	\$ 634,688	\$ 100,433
Accounts receivable	313,211	-	480
Property taxes receivable	-	-	-
Total Current Assets	564,552	634,688	100,913
Noncurrent assets			
Capital assets, net	4,409,069	975,073	65,569
Total Assets	4,973,621	1,609,761	166,482
LIABILITIES			
Current liabilities			
Accounts payable	11,968	-	32,557
Deposits	92,810	-	
Loan payable - current portion	-	-	-
Bonds payable - current portion	-	155,000	-
Total Current Liabilities	104,778	155,000	32,557
Noncurrent liabilities			
Loans payable	_	-	-
Bonds payable	-	2,575,000	-
Bonds discount	-	(65,208)	-
Compensated absences payable	104,377	1,284	29,425
Total Noncurrent Liabilities	104,377	2,511,076	29,425
NET ASSETS			
Investment in capital assets (net of related debt)	4,409,069	(1,689,719)	65,569
Unrestricted (deficit)	355,397	633,404	38,931
Total Net Assets	\$ 4,764,466	\$ (1,056,315)	\$ 104,500

1	Storm Drain lity Dept.	in Wastewater Wastewater		Railro	oad Dept.		Totals			
\$	39,393 - -	\$	560,962 361,172 695	\$ 4,101,739 - -	\$	186 - -	\$	5,688,742 674,863 695		
	39,393		922,829	4,101,739		186		6,364,300		
	-		18,550,757	 2,693,059		-		26,693,527		
	39,393		19,473,586	6,794,798		186		186		33,057,827
	27		18,964	923,084		-		986,600 92,810		
	-		-	 182,167 340,000		-		182,167 495,000		
	27		18,964	1,445,251		-		1,756,577		
	- - -		- - - 106,391	4,129,408 4,910,000 (135,947) 6,465		- - -		4,129,408 7,485,000 (201,155) 247,942		
	-		106,391	 8,909,926		-		11,661,195		
	39,366		18,550,757 797,474	 (6,732,569) 3,172,190		- 186		14,603,107 5,036,948		
\$	39,366	\$	19,348,231	\$ (3,560,379)	\$	186	\$	19,640,055		

SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS -ALL PROPRIETARY FUND DEPARTMENTS YEAR ENDED JUNE 30, 2008

	V	Vater Dept.	 Water CIP Dept.	Small Water Line Dept.		
<b>OPERATING REVENUES</b>						
Charges for services	\$	2,265,575	\$ -	\$	-	
Miscellaneous		111,406	 -		480	
Total Operating Revenues		2,376,981	-		480	
<b>OPERATING EXPENSES</b>						
Personnel services		760,437	-		301,216	
Materials and services		436,656	5,015		208,764	
Capital outlay/depreciation		202,645	 -		6,192	
Total Operating Expenses		1,399,738	 5,015		516,172	
OPERATING INCOME (LOSS)		977,243	(5,015)		(515,692)	
NONOPERATING REVENUES (EXPENSES)						
Transfers in		-	257,118		542,913	
Transfers out		(1,390,760)	(59,140)		(30,335)	
Interest income		13,327	27,732		2,611	
Interest expense		-	 (97,318)		-	
Total Nonoperating Revenue (Expenses)		(1,377,433)	128,392		515,189	
CHANGE IN NET ASSETS		(400,190)	123,377		(503)	
NET ASSETS (DEFICIT), Beginning of year		5,164,656	 (1,179,692)		105,003	
NET ASSETS (DEFICIT), End of year	\$	4,764,466	\$ (1,056,315)	\$	104,500	

Storm Drain Utility Dept.	Wastewater Dept.			Wastewater CIP Dept.	Railre	oad Dept.	Totals		
\$ - -	\$	2,730,435 96,377	\$	300	\$	- 102	\$	4,996,010 208,665	
-		2,826,812		300		102		5,204,675	
5 101		553,280 384,350		- 11,331		- 38		1,614,938 1,046,255	
-		570,275		-		-		779,112	
106		1,507,905		11,331		38		3,440,305	
(106)		1,318,907		(11,031)		64		1,764,370	
-		2,497,787		928,895		-		4,226,713	
-		(1,816,498)		(2,505,441)		-		(5,802,174)	
1,556		18,285		121,751 (247,529)		8		185,270 (344,847)	
-		-		(247,529)	. <u> </u>			(344,847)	
1,556		699,574		(1,702,324)		8		(1,735,038)	
1,450		2,018,481		(1,713,355)		72		29,332	
37,916		17,329,750		(1,847,024)		114		19,610,723	
\$ 39,366	\$	19,348,231	\$	(3,560,379)	\$	186	\$	19,640,055	

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN RETAINED EARNINGS -BUDGET AND ACTUAL - WATER DEPARTMENT

		Budgeted	Amo	ounts	Budget	GAAP
		Original		Final	 Basis	 Basis
REVENUES						
Charges for services	\$	2,542,000	\$	2,542,000	\$ 2,342,604	\$ 2,265,575
Miscellaneous		190,200		190,200	 177,267	 124,733
Total Revenues		2,732,200		2,732,200	2,519,871	2,390,308
EXPENSES						
Personnel services		839,315		839,315	762,269	760,437
Materials and services		517,124		517,124	487,689	436,656
Capital outlay/depreciation		100,355		100,355	5,098	202,645
Contingency		115,654		115,654	 -	 -
Total Expenses		1,572,448		1,572,448	 1,255,056	1,399,738
REVENUES OVER (UNDER) EXPENSES		1,159,752		1,159,752	1,264,815	990,570
<b>OTHER FINANCING SOURCES (USES</b> Transfers out	)	(1,572,252)		(1,572,252)	 (1,572,002)	 (1,390,760)
NET CHANGE IN NET ASSETS		(412,500)		(412,500)	(307,187)	(400,190)
NET ASSETS, Beginning of year		412,500		412,500	 550,368	 5,164,656
NET ASSETS, End of year	\$	-	\$	-	\$ 243,181	\$ 4,764,466

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN RETAINED EARNINGS -BUDGET AND ACTUAL - WATER CAPITAL IMPROVEMENT DEPARTMENT

		Budgeted	Am	ounts	Budget	GAAP		
	(	Driginal		Final	 Basis		Basis	
REVENUES								
Miscellaneous	\$	21,000	\$	21,000	\$ 27,732	\$	27,732	
EXPENSES								
Personnel services		30,673		30,673	20,873		-	
Materials and services		6,800		6,800	290		5,015	
Capital outlay/depreciation		650,000		650,000	59,140		-	
Debt service		257,318		257,318	252,318		97,318	
Contingency		8,348		8,348	 -		-	
Total Expenses		953,139		953,139	 332,621		102,333	
<b>REVENUES OVER (UNDER)</b>								
EXPENSES		(932,139)		(932,139)	(304,889)		(74,601)	
<b>OTHER FINANCING SOURCES (USES)</b>								
Transfers in		257,118		257,118	257,118		257,118	
Transfers out		(17,479)		(17,479)	 (17,479)		(59,140)	
Total Other Financing Sources (Uses)		239,639		239,639	 239,639		197,978	
NET CHANGE IN NET ASSETS		(692,500)		(692,500)	(65,250)		123,377	
NET ASSETS, Beginning of year		692,500		692,500	 699,938		(1,179,692)	
NET ASSETS, End of year	\$	-	\$		\$ 634,688	\$	(1,056,315)	

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN RETAINED EARNINGS -BUDGET AND ACTUAL - SMALL WATER LINE DEPARTMENT

	Budgeted	Am	ounts	Budget	GAAP		
	Original		Final	 Basis		Basis	
REVENUES							
Miscellaneous	\$ 4,400	\$	4,400	\$ 3,091	\$	3,091	
EXPENSES							
Personnel services	312,208		312,208	297,679		301,216	
Materials and services	238,733		238,733	208,764		208,764	
Capital outlay/depreciation	13,310		13,310	-		6,192	
Contingency	 2,727		2,727	 -		-	
Total Expenses	 566,978		566,978	 506,443		516,172	
<b>REVENUES OVER (UNDER)</b>							
EXPENSES	(562,578)		(562,578)	(503,352)		(513,081)	
<b>OTHER FINANCING SOURCES (USES)</b>							
Transfers in	542,913		542,913	542,913		542,913	
Transfers out	 (30,335)		(30,335)	 (30,335)		(30,335)	
Total Other Financing Sources (Uses)	 512,578		512,578	 512,578		512,578	
NET CHANGE IN NET ASSETS	(50,000)		(50,000)	9,226		(503)	
NET ASSETS, Beginning of year	 50,000		50,000	 59,130		105,003	
NET ASSETS, End of year	\$ -	\$	-	\$ 68,356	\$	104,500	

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN RETAINED EARNINGS -BUDGET AND ACTUAL - STORM DRAIN UTILITY DEPARTMENT

		Budgeted	Amo	ounts	ŀ	Budget	GAAP		
	0	riginal		Final		Basis	Basis		
REVENUES									
Miscellaneous	\$	1,000	\$	1,000	\$	1,556	\$	1,556	
EXPENSES									
Personnel services		-		-		5		5	
Materials and services		34,779		34,779		101		101	
Contingency		3,221		3,221		-		-	
Total Expenses		38,000		38,000		106		106	
REVENUES OVER (UNDER)									
EXPENSES		(37,000)		(37,000)		1,450		1,450	
NET ASSETS, Beginning of year		37,000		37,000		37,916	1	37,916	
NET ASSETS, End of year	\$	-	\$	_	\$	39,366	\$	39,366	

## **CITY OF LEBANON, OREGON** SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN RETAINED EARNINGS -BUDGET AND ACTUAL - WASTEWATER DEPARTMENT

		Budgeted	Am	ounts	Budget	GAAP
	_	Original		Final	 Basis	 Basis
REVENUES						
Charges for services	\$	2,726,500	\$	2,726,500	\$ 2,664,532	\$ 2,730,435
Miscellaneous		90,000		90,000	 114,662	 114,662
Total Revenues		2,816,500		2,816,500	2,779,194	2,845,097
EXPENSES						
Personnel services		604,861		604,861	560,158	553,280
Materials and services		412,303		412,303	388,738	384,350
Capital outlay/depreciation		85,180		85,180	5,366	570,275
Contingency		285,208		285,208	 -	 -
Total Expenses		1,387,552		1,387,552	 954,262	 1,507,905
REVENUES OVER (UNDER)						
EXPENSES		1,428,948		1,428,948	1,824,932	1,337,192
OTHER FINANCING SOURCES (USES	)					
Transfers in		-		-	-	2,497,787
Transfers out		(1,816,748)		(1,816,748)	 (1,816,498)	 (1,816,498)
NET CHANGE IN NET ASSETS		(387,800)		(387,800)	8,434	2,018,481
NET ASSETS, Beginning of year		387,800		387,800	 536,859	 17,329,750
NET ASSETS, End of year	\$		\$		\$ 545,293	\$ 19,348,231

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN RETAINED EARNINGS -BUDGET AND ACTUAL - WASTEWATER CAPITAL IMPROVEMENT DEPARTMENT

	Budgeted	Am	ounts	Budget	GAAP
	 Original		Final	 Basis	 Basis
REVENUES					
Miscellaneous	\$ 24,000	\$	24,000	\$ 122,051	\$ 122,051
EXPENSES					
Personnel services	141,230		141,230	136,792	-
Materials and services	236,437		236,437	90,390	11,331
Capital outlay/depreciation	4,813,000		4,813,000	3,153,829	-
Debt service	577,529		577,529	577,529	247,529
Contingency	 21,655		21,655	 -	 -
Total Expenses	 5,789,851		5,789,851	 3,958,540	 258,860
<b>REVENUES OVER (UNDER)</b>					
EXPENSES	(5,765,851)		(5,765,851)	(3,836,489)	(136,809)
OTHER FINANCING SOURCES (USES)					
Transfers in	928,895		928,895	928,895	928,895
Transfers out	(19,044)		(19,044)	(19,044)	(2,505,441)
Loan Proceeds	 3,060,000		3,060,000	 4,311,575	 -
Total Other Financing Sources (Uses)	 3,969,851		3,969,851	 5,221,426	 (1,576,546)
NET CHANGE IN NET ASSETS	(1,796,000)		(1,796,000)	1,384,937	(1,713,355)
NET ASSETS, Beginning of year	 1,796,000		1,796,000	 1,793,717	 (1,847,024)
NET ASSETS, End of year	\$ _	\$	_	\$ 3,178,654	\$ (3,560,379)

# CITY OF LEBANON, OREGON

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN RETAINED EARNINGS -BUDGET AND ACTUAL - RAILROAD DEPARTMENT

YEAR ENDED JUNE 30, 2008

		Budgeted	Amou	ents	Bu	ıdget	G	AAP
	Or	iginal	F	Final	B	asis	<u> </u>	<i>asis</i>
REVENUES								
Miscellaneous	\$	110	\$	110	\$	110	\$	110
EXPENSES								
Materials and services		105		105		38		38
Contingency		115		115		-		-
Total Expenses		220		220		38		38
REVENUES OVER (UNDER) EXPENSES		(110)		(110)		72		72
NET ASSETS, Beginning of year		110		110		114		114
NET ASSETS, End of year	\$	-	\$	_	\$	186	\$	186

## **CITY OF LEBANON, OREGON** SCHEDULE OF PROPERTY TAX TRANSACTIONS YEAR ENDED JUNE 30, 2008

Tax Year	Uncollected Balances July 1, 2007	2007-2008 Levy	Added To Rolls	Interest, Discounts & Adjustments	Turnovers	Uncollected Balances June 30, 2008
2007-08	\$ -	\$ 6,325,074	\$ 1,835	\$ (183,518)	\$ (5,893,575)	\$ 249,816
2006-07	189,535	-	3	(5,474)	(104,859)	79,205
2005-06	73,174	-	-	(4,896)	(28,534)	39,744
2004-05	39,097	-	-	(409)	(22,836)	15,852
2003-04	14,609	-	-	(329)	(11,693)	2,587
2002-03	4,578	-	-	(393)	(2,830)	1,355
Prior Years	5,995			(172)	(991)	4,832
Total	\$ 326,988	\$ 6,325,074	\$ 1,838	\$ (195,191)	\$ (6,065,318)	\$ 393,391

## **CITY OF LEBANON, OREGON** SCHEDULE OF LONG-TERM DEBT TRANSACTIONS YEAR ENDED JUNE 30, 2008

	Interest Rates	Date of Issue	Fiscal Year of Maturity
PRINCIPAL TRANSACTIONS			
Governmental Activities			
1995 GO Refunding	3.75-5.350%	1995	2009-10
2000 GO Urban Renewal	4.75-6.000%	2000	2019-20
2002 GO Pension Pool	2.00-7.360%	2002	2027-28
2007 GO Refunding	4.00-5.000%	2007	2026-27
NWURD SPWF	4.00-4.375%	2007	2031-32
General Fund SPWF	3.77%	2007	2009-10
Key Bank Note	5.950%	1998	2007-08
Business-type Activities			
2000 Wastewater Revenue	4.70-5.700%	2000	2019-20
2003 Wastewater Revenue Refunding	2.00-4.125%	2003	2019-20
2004 Water Refunding	2.00-4.200%	2004	2020-21
2007 Cannibal Project Financing	2.10-4.22%	2007	2021-22

	Interest Rates	Date of Issue	Unmatured Interest Outstanding July 1, 2007
BOND INTEREST TRANSACTIONS			
Governmental Activities			
1995 GO Refunding	3.75-5.350%	1995	56,625
2000 GO Urban Renewal	4.75-6.000%	2000	1,900,942
2002 GO Pension Pool	2.00-7.360%	2002	2,562,303
2007 GO Refunding	4.00-5.000%	2007	11,807,539
NWURD SPWF	4.00-4.375%	2007	2,341,525
General Fund SPWF	3.77%	2007	167,116
Key Bank Note	5.95%	1998	923
Business-type Activities			-
2000 Wastewater Revenue	4.70-5.700%	2000	1,121,331
2003 Wastewater Revenue Refunding	2.00-4.125%	2003	841,022
2004 Water Refunding	2.00-4.200%	2004	896,309

21,695,635

\$

0	Dutstanding July 1, 2007	 Debt Issued	 Debt Paid	Outstanding June 30, 2008			
\$	400,000	\$ -	\$ (400,000)	\$	-		
	4,120,000	-	(220,000)		3,900,000		
	2,027,597	-	(20,540)		2,007,057		
	19,970,000	-	(295,000)		19,675,000		
	3,677,462	-	(66,240)		3,611,222		
	1,259,476	450,933	-		1,710,409		
	24,734	-	(24,734)		-		
	2,595,000	-	(145,000)		2,450,000		
	2,985,000	-	(185,000)		2,800,000		
	2,885,000	-	(155,000)		2,730,000		
	-	 4,311,575	 -		4,311,575		
\$	39,944,269	\$ 4,762,508	\$ (1,511,514)	\$	43,195,263		

Nev Issue		Ca	Interest/ oupons Paid	By Re and	est Saved efunding Other stments	Unmatured Interest June 30, 2008			
\$	- - -	\$	(56,625) (240,762) (122,240) (857,627) (103,276) (78,605)	\$		\$	1,660,180 2,440,063 10,949,912 2,238,249 88,511		
\$		\$	(923) (142,325) (105,204) (97,317) (1,804,904)	\$		\$	- 979,006 735,818 798,992 19,890,731		

**CITY OF LEBANON, OREGON** SCHEDULE OF FUTURE DEBT REQUIREMENTS JUNE 30, 2008

iscal Year Ending		200	0 GO	Urban Ren	ewa	l	2002 GO Pension Pool							
June 30,	1	Principal	Interest			Total	P	Principal		Interest	Total			
2009	\$	235,000	\$	228,552	\$	463,552	\$	22,288	\$	125,492	\$	147,78		
2010		245,000		215,392		460,392		23,468		129,312		152,78		
2011		260,000		201,550		461,550		27,144		135,636		162,78		
2012		275,000		186,600		461,600		27,634		140,146		167,78		
2013		290,000		170,787		460,787		30,293		147,487		177,78		
2014		310,000		154,112		464,112		30,290		152,490		182,78		
2015		325,000		136,287		461,287		31,704		161,076		192,78		
2016		345,000		117,600		462,600		32,796		169,984		202,78		
2017		370,000		96,900		466,900		33,687		179,093		212,78		
2018		390,000		74,700		464,700		32,872		184,908		217,78		
2019		415,000		51,300		466,300		33,233		194,547		227,78		
2020		440,000		26,400		466,400		51,648		186,132		237,78		
2021		-		-		-		140,000		111,068		251,06		
2022		-		-		-		160,000		101,478		261,47		
2023		-		-		-		185,000		90,518		275,51		
2024		-		-		-		205,000		77,845		282,84		
2025		-		-		-		235,000		63,802		298,80		
2026		-		-		-		260,000		48,292		308,29		
2027		-		-		-		295,000		30,482		325,48		
2028		-		-		-		150,000		10,275		160,27		
2029		-		-		-		-		-				
2030		-		-		-		-		-				
2031		-		-		-		-		-				
2032		-		-		-		-		-				
	\$	3,900,000	\$	1,660,180	\$	5,560,180	\$	2,007,057	\$	2,440,063	\$	4,447,12		

2	2007	GO Refunding		NWURD SPWF							
Principal		Interest	 Total		Principal		Interest		Total		
\$ 730,000	\$	875,400	\$ 1,605,400	\$	90,586	\$	152,265	\$	242,851		
460,000		846,200	1,306,200		96,210		148,642		244,852		
555,000		827,800	1,382,800		96,858		144,793		241,651		
650,000		805,600	1,455,600		102,533		140,919		243,452		
725,000		779,600	1,504,600		108,234		136,818		245,052		
620,000		750,600	1,370,600		108,963		132,488		241,451		
690,000		725,800	1,415,800		114,722		128,130		242,852		
760,000		698,200	1,458,200		120,511		123,541		244,052		
830,000		667,800	1,497,800		126,331		118,720		245,051		
905,000		631,600	1,536,600		132,184		113,667		245,851		
1,000,000		595,400	1,595,400		133,072		108,380		241,452		
1,080,000		555,400	1,635,400		138,994		103,057		242,051		
1,175,000		506,800	1,681,800		144,984		97,323		242,307		
1,280,000		450,988	1,730,988		151,034		91,234		242,268		
1,390,000		390,187	1,780,187		157,140		84,815		241,955		
1,510,000		324,162	1,834,162		168,293		78,137		246,430		
1,635,000		252,437	1,887,437		174,510		70,900		245,410		
1,775,000		170,688	1,945,688		180,801		63,265		244,066		
1,905,000		95,250	2,000,250		187,149		55,355		242,504		
-		-	-		198,555		47,167		245,722		
-		-	-		205,023		38,481		243,504		
-		-	-		216,556		29,511		246,067		
-		-	-		223,155		20,367		243,522		
-		-	 -		234,824		10,274		245,098		
\$ 19,675,000	\$	10,949,912	\$ 30,624,912	\$	3,611,222	\$	2,238,249	\$	5,849,471		

**CITY OF LEBANON, OREGON** SCHEDULE OF FUTURE DEBT REQUIREMENTS (Continued) JUNE 30, 2008

Fiscal Year Ending		Genera	l Fund SPW	VF		2003 Wastewater Revenue Refunding							
June 30,	Principal		Interest		Total		Principal		Interest	Total			
2009	\$ -	\$	78,605	\$	78,605	\$	190,000	\$	101,041	\$	291,04		
2010	2,085,000		9,906		2,094,906		200,000		95,816		295,81		
2011	-		-		-		210,000		89,816		299,81		
2012	-		-		-		210,000		83,329		293,32		
2013	-		-		-		220,000		76,294		296,29		
2014	-		-		-		225,000		68,319		293,31		
2015	-		-		-		235,000		60,163		295,16		
2016	-		-		-		245,000		51,627		296,62		
2017	-		-		-		255,000		42,563		297,56		
2018	-		-		-		260,000		32,850		292,85		
2019	-		-		-		270,000		22,450		292,45		
2020	-		-		-		280,000		11,550		291,55		
2021	-		-		-		-		-				
2022	-		-		-		-		-				
2023	-		-		-		-		-				
2024	-		-		-		-		-				
2025	-		-		-		-		-				
2026	-		-		-		-		-				
2027	-		-		-		-		-				
2028	-		-		-		-		-				
2029	-		-		-		-		-				
2030	-		-		-		-		-				
2031	-		-		-		-		-				
2032	-		-		-		-		-				

	20	04 W	ater Refund	ing		2000 Wastewater Revenue							
ŀ	Principal		Interest	Total		_	Principal		Interest		Total		
\$	155,000	\$	94,218	\$	249,218	\$	150,000	\$	134,930	\$	284,930		
	160,000		90,787		250,787		160,000		127,205		287,205		
	165,000		86,763		251,763		165,000		118,885		283,885		
	165,000		82,266		247,266		175,000		110,223		285,223		
	175,000		77,203		252,203		185,000		100,948		285,948		
	180,000		71,565		251,565		195,000		91,050		286,050		
	185,000		65,310		250,310		205,000		80,520		285,520		
	195,000		58,470		253,470		215,000		69,040		284,040		
	205,000		50,860		255,860		230,000		57,000		287,000		
	210,000		42,560		252,560		245,000		43,890		288,890		
	225,000		33,860		258,860		255,000		29,925		284,925		
	230,000		24,760		254,760		270,000		15,390		285,390		
	235,000		15,225		250,225		-		-		-		
	245,000		5,145		250,145		-		-		-		
	-		-		-		-		-		-		
	-		-		-		-		-		-		
	-		-		-		-		-		-		
	-		-		-		-		-		-		
	-		-		-		-		-		-		
	-		-		-		-		-		-		
	-		-		-		-		-		-		
	-		-		-		-		-		-		
	-		-		-		-		-		-		
	-		-		-		-		-		-		
\$	2,730,000	\$	798,992	\$	3,528,992	\$	2,450,000	\$	979,006	\$	3,429,006		

**CITY OF LEBANON, OREGON** SCHEDULE OF FUTURE DEBT REQUIREMENTS (Continued) JUNE 30, 2008

Fiscal Year Ending	2007 Ca	mnil	bal Project F	inar	ncina				
June 30,	 Principal		Interest	mur	Total	 Principal	Totals Interest		Total
	_					 			
2009	\$ 182,167	\$	233,789	\$	415,956	\$ 1,755,041	\$ 2,024,292	\$	3,779,333
2010	244,255		171,701		415,956	3,673,933	1,834,961		5,508,894
2011	254,671		161,285		415,956	1,733,673	1,766,528		3,500,201
2012	265,531		150,425		415,956	1,870,698	1,699,508		3,570,206
2013	276,853		139,103		415,956	2,010,380	1,628,240		3,638,620
2014	288,659		127,297		415,956	1,957,912	1,547,921		3,505,833
2015	300,968		114,988		415,956	2,087,394	1,472,274		3,559,668
2016	313,802		102,154		415,956	2,227,109	1,390,616		3,617,725
2017	327,184		88,772		415,956	2,377,202	1,301,708		3,678,910
2018	341,136		74,820		415,956	2,516,192	1,198,995		3,715,187
2019	355,683		60,273		415,956	2,686,988	1,096,135		3,783,123
2020	370,850		45,106		415,956	2,861,492	967,795		3,829,287
2021	386,664		28,412		415,076	2,081,648	758,828		2,840,476
2022	403,152		12,804		415,956	2,239,186	661,649		2,900,835
2023	-		-		-	1,732,140	565,520		2,297,660
2024	-		-		-	1,883,293	480,144		2,363,437
2025	-		-		-	2,044,510	387,139		2,431,649
2026	-		-		-	2,215,801	282,245		2,498,046
2027	-		-		-	2,387,149	181,087		2,568,236
2028	-		-		-	348,555	57,442		405,997
2029	-		-		-	205,023	38,481		243,504
2030	-		-		-	216,556	29,511		246,067
2031	-		-		-	223,155	20,367		243,522
2032	 -		-		-	 234,824	10,274		245,098
	\$ 4,311,575	\$	1,510,929	\$	5,822,504	\$ 43,569,854	\$ 21,401,660	\$	64,971,514

**COMPLIANCE SECTION** 

## STATE OF OREGON COMPLIANCE SECTION

Oregon Administrative Rules 162-10-050 through 162-10-320 incorporated in the Minimum Standards for Audits of Oregon Municipal Corporations, prescribed by the Secretary of State in cooperation with the Oregon State Board of Accountancy, enumerate the financial statements, schedules, comments and disclosures required in audit reports. The required statements and schedules are set forth in the preceding sections of this report. Required comments and disclosures related to our audit of such statements and schedules are as follows.

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Lebanon (the City), as of and for the year ended June 30, 2008, which collectively comprise the City's basic financial statements and have issued our report thereon dated May 11, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

### Significant Accounting Policies

The significant accounting policies followed in preparing the City's financial statements are summarized in the notes to the basic financial statements.

### Organization and Fund Structure

The organization and fund structure of the City is documented in the notes to the basic financial statements.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with accounting principles generally accepted in the United States of America such that there is more than a remote likelihood that a misstatement will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### Adequacy of Accounting Records

The City's accounting records were reasonably maintained and adequate to support our audit of the basic financial statements.

The City uses an equity account in some funds as a reserve for claims. Some disbursements are charged directly to this account, and some receipts are credited directly to this account. As the account is an equity account, the transactions are not being recorded as revenues or expenditures. This practice is not in compliance with generally accepted accounting principles.

#### Indebtedness

The general obligation bonded debt of the City is in compliance with the limitation imposed by ORS 264.250 (3). We noted no defaults in principal, interest, sinking fund, or redemption provisions with respect to any of the City's liabilities, and no breach of the bond agreements, at June 30, 2008.

#### Adequacy of Collateral Securing Depository Balances

ORS 295 provides that each depository, throughout the period of its possession of public fund deposits, shall maintain on deposit with its custodians, at its own expense, securities having a value not less than 25% of the certificates of participation issued by the pool manager for funds in excess of those insured by the Federal Deposit Insurance Corporation. Our review of the adequacy of collateral securing depository balances indicated the collateral was sufficient during the year ended June 30, 2008.

#### Budget Compliance

The City appears to have complied with Local Budget Law (ORS 294.305 to 294.520) in the preparation, adoption and execution of its budget and tax levy for the fiscal years ending June 30, 2008 and 2009. A description of the budgeting process is in the notes to the basic financial statements.

#### Insurance and Fidelity Bonds

We have reviewed the City's insurance and fidelity bond coverage at June 30, 2008. We ascertained that such policies appeared to be in force and in compliance with legal requirements relating to insurance and fidelity bond coverage. We are not competent by training to comment on the adequacy of the insurance policies covering City-owned property at June 30, 2008.

#### Investments

Our review of deposit and investment balances indicated that the City was in compliance with ORS 294, as it pertains to investment of public funds, during the year ended June 30, 2008.

#### Public Contracting and Purchasing

Our review of the City's public contracting, purchasing procedures and construction of public improvement requirements (ORS 279) indicated that the City was in compliance.

#### Use Of State Highway Funds

The City appears to have complied with the legal requirements relating to the use of revenue from taxes on motor vehicle use fuel.

#### Programs Funded from Outside Sources

We have reviewed the City's compliance with appropriate laws, rules, and regulations pertaining to programs funded wholly or partially by other governmental agencies. The City is in compliance with the guidelines in all material respects.

#### Financial Reporting Requirements

We have reviewed financial reports and other data relating to programs funded wholly or partially by other governmental agencies. This data, filed with other governmental agencies, is in agreement with and supported by the accounting records.

#### **Other Matters**

The urban renewal districts do not issue separate financial statements, and are not audited separately as required by ORS 297.425.

The City makes appropriations in the enterprise fund by department. The accompanying schedules show budgetary comparisons for each department, but there is no budgetary comparison for the enterprise fund as a whole.

This report is intended for the information of the City of Lebanon, the State of Oregon, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

GROVE, MUELLER & SWANK, P.C. CERTIFIED PUBLIC ACCOUNTANTS

By:

Charles A. Swank, A Shareholder

May 11, 2009