



Citizen Services & Development Center

925 Main Street
 Lebanon, OR 97355-3211
 (541) 258-4912 (541) 258-4955 Fax
 Email: busreg@ci.lebanon.or.us
 Web: www.ci.lebanon.or.us

BUSINESS REGISTRATION EXEMPTION CERTIFICATE (Please print/type)

The following business(es) hereby makes application for an exemption certificate:

Business Name:
Business Name:
Business Name:

Per LMC Chapter 5.52.050 Multiple businesses at the same address operated by the same owner need only file one form but clearly identify all business names.

Address of Business(es) applying for exemption:
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In lieu of the business registration fee, an *Exemption Certificate* shall be granted without charge to the businesses and activities described below provided they use, operate from, or otherwise occupy, a particular structure, building or lot located within the City of Lebanon. All exempt businesses or activities must complete and file an annual renewal exemption certificate application with the City Clerk/Recorder, or their designee. Select one of the following for which your business and/or activity qualifies for exemption:

- Religious, educational and charitable organizations specifically exempt from taxation under the Federal Internal Revenue Code.
- Businesses franchised by and paying a franchise fee to the city.
- Businesses exempt from the payment of municipal license fees pursuant to Oregon or federal law.
- Suppliers and those engaged solely in wholesale sales to local businesses.
- Any person involved in the home delivery of newspapers, groceries, or other goods purchased outside the city.

Authorized Signature: _____ Date: _____

Print Name Here: _____ Telephone: _____

You will receive written notice from the City if it is determined your Business does not meet the exemption qualifications.

FOR OFFICE USE ONLY

Date Received:		Exemption Granted:	___ Yes ___ No	Date Data Processed:	
Staff Initials:		Granted by:		Processed by:	