



# LEBANON CITY COUNCIL AGENDA

September 9, 2020 (6:00 PM)

## Electronic Meeting

*The City Council will be meeting electronically and not hold a live meeting at the Santiam Travel Station due to the COVID-19 pandemic and the Governor's social distancing Executive Order 20-12. Public comments may be submitted by email to [cityrecorder@ci.lebanon.or.us](mailto:cityrecorder@ci.lebanon.or.us) prior to 5:00 p.m. on September 9.*

*Public comments regarding the Annexation should be emailed to Kelly Hart at [khart@ci.lebanon.or.us](mailto:khart@ci.lebanon.or.us) prior to 5:00 p.m. on September 9. Those wanting to give public comments for the public hearings during the electronic meeting should contact the City Recorder at [cityrecorder@ci.lebanon.or.us](mailto:cityrecorder@ci.lebanon.or.us) for the Zoom meeting link prior to 5:00 p.m. on September 9.*

*Members of the press wanting to attend the executive session electronically can contact the City Recorder at [cityrecorder@ci.lebanon.or.us](mailto:cityrecorder@ci.lebanon.or.us) prior to 5:00 p.m. on September 9 to arrange access. The public can listen to the meeting on YouTube by clicking this link: <https://www.youtube.com/watch?v=UEIFFbj7Z4E>*

Mayor Paul Aziz

Council President Jason Bolen  
Councilor Wayne Rieskamp

Councilor Robert Furlow  
Councilor Karin Stauder

Councilor Rebecca Grizzle  
Councilor Michelle Steinhebel

### MISSION STATEMENT

*The City of Lebanon is dedicated to providing exceptional services and opportunities that enhance the quality of life for present and future members of the community.*

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## CALL TO ORDER / FLAG SALUTE

### ROLL CALL

**CONSENT CALENDAR** *The following item(s) are considered routine and will be enacted by one motion. There will not be a separate discussion of these items unless a Councilor so requests. In this case, the item(s) will be removed from the Consent Calendar and considered separately.*

**AGENDA:** Lebanon City Council Agenda – September 9, 2020  
**BOARD MINUTES:** Planning Commission – July 15, 2020  
**COUNCIL MINUTES:** August 5, 2020 Special Session and August 12, 2020 Regular Session

## PROCLAMATION / PRESENTATION / RECOGNITION

- American Legion Day (September 16, 2020)
- Constitution Week (September 17-23, 2020)
- Fire Prevention Week (October 4-10, 2020)
- National Night Out (October 6)

**PUBLIC COMMENTS** *(Public comments may be submitted by email to [cityrecorder@ci.lebanon.or.us](mailto:cityrecorder@ci.lebanon.or.us) prior to 5:00 p.m. on September 9. The City Recorder will distribute comments to the Mayor and Council prior to the meeting.)*

**PUBLIC HEARING**

**1) Annexation A-20-05**

Presented by: Kelly Hart, Community Development Director

*Approval/Denial by ORDINANCE BILL NO. 2020-11, ORDINANCE NO. 2951*

**REGULAR SESSION**

**2) Adoption of Cyber Security Policy**

Presented by: Brent Hurst, IT Director

*Approval/Denial by MOTION*

**3) Correction on Subdivision Fees on Fee Schedule**

Presented by: Matt Apken, Finance Director

*Approval/Denial by MOTION*

**4) Utility Billing Update Due to COVID-19**

Presented by: Matt Apken, Finance Director

*Discussion*

**5) Refinance R56200 Wastewater DEQ Loan**

Presented by: Matt Apken, Finance Director

*Approval/Denial by RESOLUTION 2020-19*

**6) Approval to Award Owner's Representative and Administrative Oversight Contract for Westside Interceptor Phase V**

Presented by: Ron Whitlatch, Interim City Manager/Engineering Director

*Approval/Denial by MOTION*

**7) Update on Wastewater Treatment Plant Operational Transition**

Presented by: Ron Whitlatch, Interim City Manager/Engineering Director

*Discussion*

**8) City Manager's Report**

Presented by: Ron Whitlatch, Interim City Manager/Engineering Director

*Discussion*

**ITEMS FROM COUNCIL**

**PUBLIC/PRESS COMMENTS** *An opportunity for citizens and the press to comment on items of city business.*

**NEXT SCHEDULED COUNCIL MEETING**

- September 23, 2020 (6:00 PM) Special Meeting

**RECESS REGULAR SESSION**

**EXECUTIVE SESSION** *Executive Sessions are closed to the public due to the highly confidential nature of the subject. It is unlawful to discuss anything outside of the Executive Session. Final action/decisions are to be made in open session.*

***Per ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of the public body with regard to litigation or litigation likely to be filed.***

**RECONVENE REGULAR SESSION** *City may reconvene into open session should action be required.*

## **ADJOURNMENT**

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*City Council meetings are recorded and available on the City's YouTube page at <https://www.youtube.com/user/CityofLebanonOR/videos> The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Recorder at 541.258.4905.*