OREGON
Lebanon
THE CITY THAT FRIENDLINESS BUILT

Proposed Budget & Financial Plan

FY 2019 - 2020

Budget Committee Members

MAYOR
Paul R. Aziz

LEBANON CITY COUNCIL
Wayne Rieskamp
Robert Furlow
Rebecca Grizzle
Karin Stauder
Jason Bolen
Michelle Steinhebel

CITIZENS APPOINTED
Lance Caddy
Josh Port
Virginia Cloyd
Kim Ullfers
Todd Gestrin
Vacant

ADMINISTRATIVE STAFF

City Manager:	Gary Marks
Chief of Police:	Frank Stevenson
City Attorney:	Trē Kennedy
City Clerk:	Linda Kaser
Community Development Director:	Walt Wendolowski
Human Resources Director:	Lori O'Mara
Finance Director:	Matt Apken
Information Services Director:	Brent Hurst
Library Services Director:	Kendra Antila
Senior Services Director:	Kindra Oliver
Engineering Services Director:	Ron Whitlatch
Maintenance Division Director:	Jason Williams

CITY OF LEBANON
FY 2019/20 PROPOSED ANNUAL BUDGET

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FY 2019-20 Budget Message

INTRODUCTION

We, the City Manager and the Budget Officer for the City of Lebanon, respectfully submit the following budget for the Fiscal Year July 1, 2019 to June 30, 2020. Even with the significant challenge of matching expenses with forecast revenues in several funds, all funds are balanced.

SIGNIFICANT HIGHLIGHTS

- Overall increase in City staffing of 2.7 FTE as compared to the revised FY2018/19 Budget. The proposed budget anticipates 2.7 additional FTE's.; .2 in the Community Development Department and 2.5 in the Senior Services Department for LINX Bus System positions. There are also a few positions that will be reclassed or promoted within the same Department.
- The overall City budget is 8.00 percent more than FY 2018/19. The increase is due to inflation, a PERS increase, transfers for future capital projects and initiation of repayment of outstanding loans associated with construction of the new River Road Water Treatment Plant..
- The General Fund is up $1,631,752 or 11.72 percent, due in large part to an increase in contingencies and transfers for future capital projects.
- Citywide contingencies are up 17.11 percent or $941,800 from $5,504,679 to $6,446,479. The General Fund contingency is up 16.35 percent, from $1,725,673 to $2,007,745, meeting and exceeding the proposed targeted goal of 19%.
- The River Road Water Treatment Plant is finished and began supplying the system April 9, 2019.
- We will begin the next phase of the westside interceptor in the 2019-20 fiscal year.
- Porter Park projects should be finished in the summer of 2019.
- Northwest URD will continue to be underfunded this year by approximately $1,000,000. This will allow these property taxes to be distributed to the other taxing districts in the area.

OVERVIEW

The City of Lebanon's Proposed Budget is $59,433,182 and when combined with the City's four Urban Renewal Districts the proposed budget totals $65,250,048. The table below shows the overall changes in the budget from the prior year.

	FY 2018/19	FY 2019/20	% Change
City Budget	$54,758,139	$59,433,182	8.54%
Urban Renewal	5,658,658	5,817,866	2.80%
Total Budgets	60,416,797	65,251,048	8.00%
Inter-fund Transfers	6,756,408	9,154,556	35.49%
Effective Total Budgets	53,666,889	56,096,492	4.53%

It should be noted that while appropriations for the City and Urban Renewals total $65,251,048, this total includes inter-fund transfers which represent monies that are essentially counted twice – once when initially receipted and again when received by the fund benefitting from the transfer. Subtracting total inter-fund transfers of $9,154,556 from total appropriations, results in the effective total budgets for FY2019/20 of $56,096,492. The City's amount is $4,675,043 more than FY2018/19 and represents an 8.54 percent increase. The increase can be broken down as follows; $818,329 increase in personnel costs, $710,285 increase in materials and service, $ 587,531 decrease in capital outlay, $941,800 increase in contingency and $1,236,316 increase in debt service.

As in prior years, we have provided a separate summary of inter-fund transfers. This will, hopefully, allow the Budget Committee a comprehensive view of fund transfers as well as assurance that they are balanced.

REPORT ON GENERAL FUND

This year, the General fund is increasing by $1,631,752. This is due primarily to the following:

- Estimated property tax revenue is forecasted to be greater than the prior year.
- The planned contingency has increased per financial policies to 19%.
- A change in the internal charges for computer (IT department), custodial services and the PERS bond payment has increased transfers out by $135,325. In addition transfers to the equipment acquisition and replace fund have increased by $540,000 to save for a couple capital projects.

- Per the Teamsters Union negotiated contract a COLA of 2.5%. This rate was also used for the COLA of exempt and part time employees. The City has used an estimate of 2.5% for the AFSCME Union employees with the actual rate to be determined through negotiations.
- Proposed salaries include the addition of .2 moving the Community Development Director position from .8 to full time.

OTHER FUNDS AND DEPARTMENTS

This budget encompasses an anticipated 2.3% CPI rate increase on storm drain and wastewater utility fees. No increase in water utility fees is anticipated in the coming fiscal year. The new River Road Water Treatment Plant began supplying water to the system in April 2019.

URBAN RENEWAL DISTRICTS

The City has four Urban Renewal Districts: The Northwest URD, Cheadle Lake URD, the North Gateway URD and the Downtown URD. The total overall URD budget has increased by $159,208 from FY 2018/19. The actual effective budget decreased $689,596 in the proposed budget. Most of the decrease is attributable to repayment of SDC fees to the City in interfund transfers. The decrease in debt service is tied to making a larger than necessary payment in the prior year to reduce future interest costs. Contingencies increased as the city continues to look for ways to mitigate wetlands.

As always, the budget has been prepared with the City Council's goals in view, including the Council's goals adopted on February 22, 2017, the Community Strategic Action Plan and the Council's fiscal goals and policies. Specifically, the following goals have been addressed, either in whole or in part, in the budget document.

February 22, 2017 City Council Goals:

- Downtown Revitalization (through appropriations for the Downtown Building Restoration Program, funding for the Lebanon Downtown Association Main Street Manager position, Main Street tree replacements, installation of holiday lighting for Main Street trees, installation of Main Street audio system, and completion of the Academy Square Welcome Monument and park landscaping improvements).
- Develop a City Facilities Master Plan with emphasis on the status of City Hall – In progress.
- Maintaining Police staffing commensurate with community growth – Full-year funding for new position added late in FY19.

Community Strategic Action Plan Items:

- Strategy 5.5: Develop a Ralston Park Improvement Plan – Plan completed with first funding installment in FY20.
- Strategy 8.1: Explore & form (if appropriate) a Parks & Recreation District.
- Strategy 8.2: Continue to maintain the library and expand program offerings.
- Strategy 15.3: Install lighting & security cameras where high crime is of concern.
- Strategy 15.4: Maintain Police staffing commensurate with community growth: Full-year funding for new position added late in FY19.

During the fiscal year it is anticipated that the City may work on other areas of the Strategic Action Plan that are not anticipated to require specific or significant funding depending on immediate opportunities that may present themselves.

Community Strategic Action Plan Items accomplished during the past three fiscal years include:

- Strategy 1.4: Create a performance in the park program (Noon at the Plaza).
- Strategy 2.1: Create the Lebanon Arts Commission.
- Strategy 2.3: Develop a Lebanon History Museum Development Strategy.
- Strategy 3.1: Develop a Street Sculpture Program (The Great Quirky Turkey Pageant).
- Strategy 3.2: Build Strawberry Plaza.
- Strategy 3.3: Develop a Strawberry Plaza Art Board Program.
- Strategy 3.8: Restore the Welcome Totem Pole and reinstall at Strawberry Plaza.
- Strategy 4.4: Create a downtown urban renewal district.
- Strategy 4.5: Create the Downtown Building Restoration Program.
- Strategy 5.1: Strengthen the Lebanon Downtown Association (via funding for Main Street Manager position).
- Strategy 9.5: Build the Porter Park Community Garden.
- Strategy 11.2: Develop a strategy to address the obstacle of wetlands mitigation to development.
- Strategy 12.1: Create an economic development and downtown revitalization position.
- Strategy 13.2: Update the community transportation plan and create a transit development plan.
- Strategy 13.3: Support the research & development of an inter-modal container transfer station (effort unsuccessful).
- Strategy 13.4: Build the new City Water Treatment Plant.
- Strategy 14.2: Create a Crime Reporting/Tip app to ease crime reporting.
- Strategy 14.3: Implement and support a police cadet program for youth.

- Strategy 14.4: Establish crime prevention and education at all Lebanon public schools.
- Strategy 15.1: Increase Lebanon Park Watch to include all parks and playgrounds.
- Strategy 15.6: Evaluate needs and resources for Lebanon police sub-stations.
- Strategy 17.2: Establish a coalition of community organizations to define a scope to address poverty and homelessness issues.

We extend our sincere thanks to the Budget Committee members for serving our community by being a part of this vital committee. We earnestly solicit your input as we strive to create a budget that is fiscally responsible while also meeting the Council's goals and the community's needs.

The budget is not only a spending plan, but a policy statement. As such, it outlines the priorities of the City and the Council. It outlines activities, service levels and projects for the coming fiscal year and beyond. Thoughtful participation in the budgeting process helps assure a budget that best reflects the values of the community.

This proposed budget is presented to the City Council, Budget Committee and the community for their review and consideration for the City's operations, services, projects and programs in Fiscal Year 2019/20.

Respectfully submitted,

Gary B. Marks

Gary B. Marks
City Manager

Matt Apken

Matt Apken
Finance Director

OREGON
Lebanon
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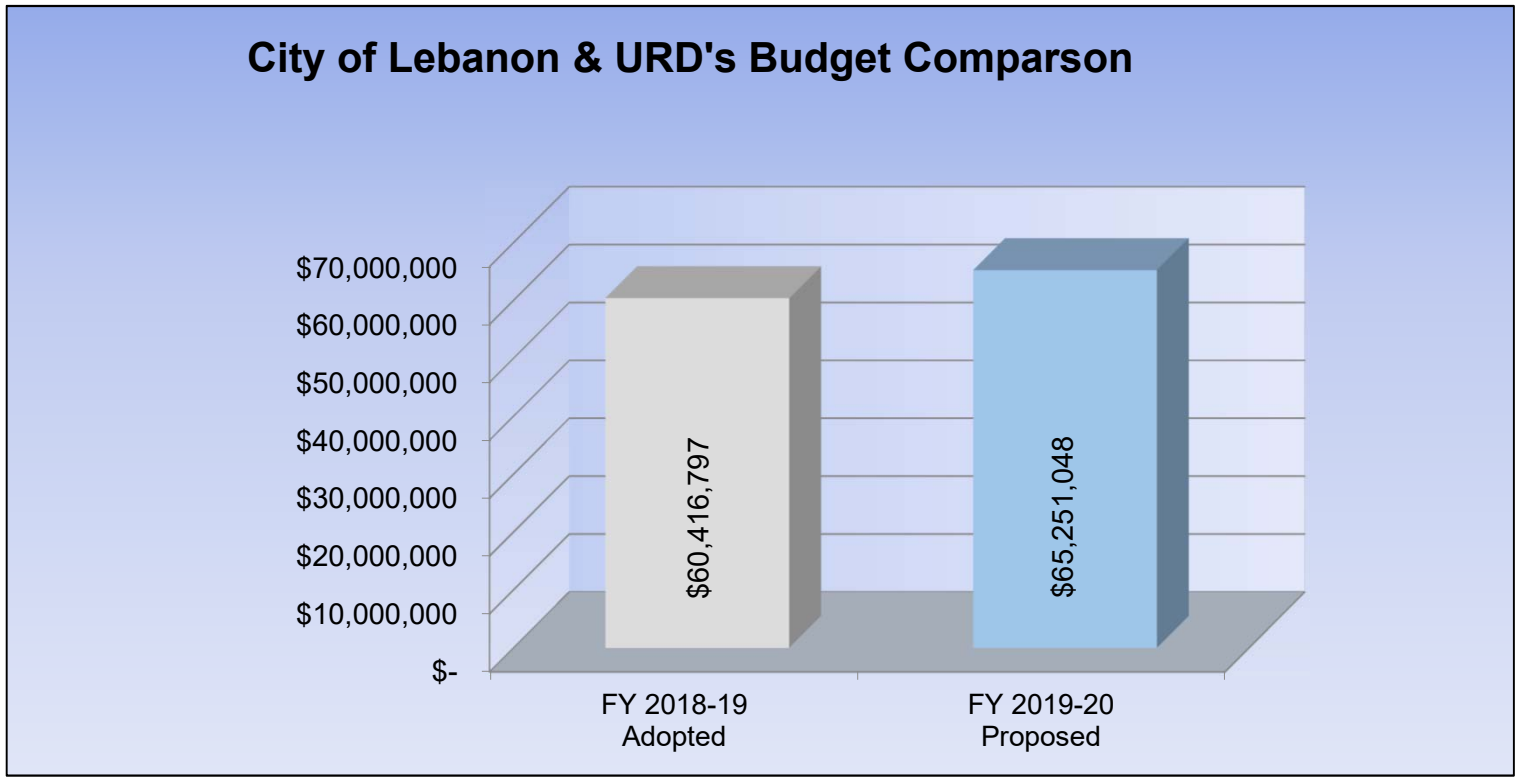
Copies of this report can be found at: www.ci.lebanon.or.us



FY 2019-20 Proposed

Personnel Services	$	12,186,921	Transfers Out	$	9,154,556
Materials & Services	$	8,238,959	Contingencies	$	8,598,737
Capital Outlay	$	20,167,271	Other Financing Uses	$	-
Debt Service	$	6,824,604	Unappropriated	$	80,000

FY 2018-19 Adopted

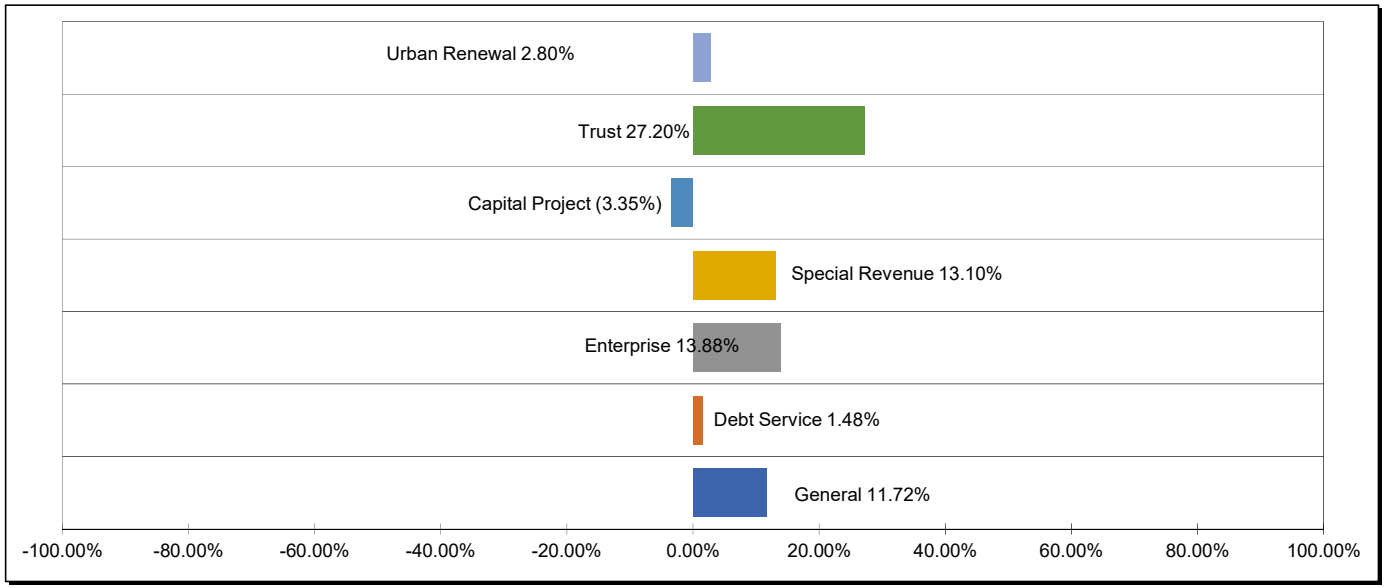
Personnel Services	$	11,368,592	Transfers Out	$	6,749,908
Materials & Services	$	7,532,674	Contingencies	$	7,411,232
Capital Outlay	$	21,208,211	Other Financing Uses	$	-
Debt Service	$	6,066,180	Unappropriated	$	80,000

FUND TYPE SUMMARY

Proposed for the Fiscal Year 2019-20

Fund Type	2018-19 Adopted Budget	2018-19 Revised Budget	2019-20 Budget Proposed Budget	2019-20 Budget Approved Budget	2019-20 Budget **Adopted Budget**	Percent Over(Under) 2018-19 Revised Budget	Percent of Total Budget
General	$ 13,919,745	$ 13,919,745	$ 15,551,497	$ -	$ -	11.72%	0.2384
Debt Service	3,586,791	3,586,791	3,639,967	-	-	1.48%	5.58%
Enterprise	19,008,707	19,008,707	21,648,054	-	-	13.88%	33.18%
Special Revenue	5,574,503	5,574,503	6,304,595	-	-	13.10%	9.66%
Capital Project	12,545,431	12,545,431	12,125,569	-	-	(3.35%)	18.58%
Trust	128,536	128,536	163,500	-	-	27.20%	0.25%
Urban Renewal	5,658,658	5,658,658	5,816,866	-	-	2.80%	8.91%
Totals, All Fund Types	$ 60,422,371	$ 60,422,371	$ 65,250,048	$ -	**$ -**	7.99%	100.00%

Percentage Change in the 2019-20 Budget from the 2018-19 Revised Budget



CITY OF LEBANON
BUDGET SUMMARY BY FUND TYPE, RESOURCES AND REQUIREMENTS
Proposed for the Fiscal Year 2019-20

	General	Debt Service	Enterprise	Special Revenue	Capital Projects	Trust	Urban Renewal	Totals
RESOURCES								
Taxes & Assessments	$ 5,420,171	$ 1,108,838	$ -	$ 385,383	$ 654,700	$ -	$ 2,857,801	$ 10,426,893
Licenses & Permits	2,229,000	-	-	290,000	-	-	-	2,519,000
Fines & Forfeits	350,500	-	-	-	-	163,500	-	514,000
Intergovernmental	656,806	-	-	2,351,099	89,000	-	-	3,096,905
Charges for Services	150,600	-	11,295,000	22,500	-	-	-	11,468,100
Miscellaneous	212,988	4,000	123,000	209,250	117,515	-	19,000	685,753
Transfers In	3,021,676	2,011,747	892,950	1,476,642	1,751,541	-	-	9,154,556
Other Sources	3,509,756	515,382	9,337,104	1,548,223	9,512,813	-	2,940,065	27,363,343
TOTAL RESOURCES	$ 15,551,497	$ 3,639,967	$ 21,648,054	$ 6,283,097	$ 12,125,569	$ 163,500	$ 5,816,866	$ 65,228,550
REQUIREMENTS								
Personnel Services	$ 9,564,232	$ -	$ 1,032,781	$ 1,589,908	$ -	$ -	$ -	$ 12,186,921
Materials & Services	1,959,321	-	4,152,511	1,632,415	310,212	163,500	20,000	8,237,959
Capital Outlay	373,151	-	9,093,000	1,415,636	9,123,893	-	161,591	20,167,271
Transfers Out	1,521,309	-	3,468,011	1,091,537	882,504	-	2,191,195	9,154,556
Contingencies	2,007,745	-	2,054,675	575,099	1,808,960	-	2,152,258	8,598,737
Debt Service	125,739	3,559,967	1,847,076	-	-	-	1,291,822	6,824,604
Unappropriated	-	80,000	-	-	-	-	-	80,000
TOTAL REQUIREMENTS	$ 15,551,497	$ 3,639,967	$ 21,648,054	$ 6,304,595	$ 12,125,569	$ 163,500	$ 5,816,866	$ 65,250,048

FINANCIAL RATIOS

	General	Debt Service	Enterprise	Special Revenue	Capital Projects	Trust	Urban Renewal	Totals
Taxes and Assessments as percentage of total fund budget	34.85%	30.46%	0.00%	6.13%	5.40%	0.00%	49.13%	15.99%
Personnel and Materials and Services as a percentage of the total fund budget	74.10%	0.00%	23.95%	51.11%	2.56%	100.00%	0.34%	31.30%
Capital Outlay as percentage of total fund budget	2.40%	0.00%	42.00%	22.45%	75.25%	0.00%	2.78%	30.91%

City of Lebanon
Fund Type Summary by Category
FY20 Proposed Budget

Category	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Revised Budget	**FY20 Proposed Budget**	Percent Over/(Under) FY19 Revised Budget	Percent of Fund Budget
General Fund							
Taxes & Assessments	$ 4,445,035	$ 5,034,162	$ 4,990,556	$ 4,990,556	**$ 5,420,171**	8.61%	34.86%
Licenses & Permits	2,183,949	2,208,332	2,169,500	2,169,500	**2,229,000**	2.74%	14.33%
Fines & Forfeits	318,682	450,494	350,500	350,500	**350,500**	0.00%	2.25%
Intergovernmental	456,515	484,387	641,179	641,179	**656,806**	2.44%	4.22%
Charges for Services	1,076	1,339	150,600	150,600	**150,600**	0.00%	0.97%
Miscellaneous	450,976	245,859	237,988	237,988	**212,988**	(10.50%)	1.37%
Transfers In	2,828,934	2,976,605	2,886,426	2,886,426	**3,021,676**	4.69%	19.43%
Other Sources	2,162,821	2,603,932	2,492,996	2,492,996	**3,509,756**	40.78%	22.57%
Total Revenues	$ 11,878,437	$ 14,005,110	$ 13,919,745	$ 13,919,745	**$ 15,551,497**	11.72%	100.00%
Personnel Services	$ 7,687,771	$ 7,920,674	$ 9,166,929	$ 9,166,929	**$ 9,564,232**	4.33%	61.50%
Materials & Services	1,654,597	1,687,176	1,995,405	1,995,405	**1,959,321**	(1.81%)	12.60%
Capital Outlay	28,193	3,911	17,000	60,134	**373,151**	520.53%	2.40%
Transfers Out	814,196	900,420	844,545	844,545	**1,521,309**	80.13%	9.78%
Contingencies	-	-	1,768,807	1,725,673	**2,007,745**	16.35%	12.91%
Debt Service	139,808	1,318,568	127,059	127,059	**125,739**	(1.04%)	0.81%
Unappropriated	-	-	-	-	**-**	0.00%	0.00%
Total Expenditures	$ 9,715,623	$ 11,830,749	$ 13,919,745	$ 13,919,745	**$ 15,551,497**	11.72%	100.00%
Debt Service Funds							
Taxes & Assessments	$ 1,318,804	$ 1,482,438	$ 1,503,313	$ 1,503,313	**$ 1,108,838**	(26.24%)	30.46%
Licenses & Permits	-	-	-	-	**-**	0.00%	0.00%
Fines & Forfeits	-	-	-	-	**-**	0.00%	0.00%
Intergovernmental	-	-	-	-	**-**	0.00%	0.00%
Charges for Services	-	-	-	-	**-**	0.00%	0.00%
Miscellaneous	13,056	18,940	3,530	3,530	**4,000**	13.31%	0.11%
Transfers In	1,964,211	1,975,870	1,996,956	1,996,956	**2,011,747**	0.74%	55.27%
Other Sources	211,887	175,866	82,992	82,992	**515,382**	521.00%	14.16%
Internal Charges	-	-	-	-	**-**	0.00%	0.00%
Total Revenues	$ 3,519,804	$ 3,653,114	$ 3,586,791	$ 3,586,791	**$ 3,639,967**	1.48%	100.00%
Personnel Services	$ -	$ -	$ -	$ -	**$ -**	0.00%	0.00%
Materials & Services	-	-	-	-	**-**	0.00%	0.00%
Capital Outlay	-	-	-	-	**-**	0.00%	0.00%
Transfers Out	-	-	-	-	**-**	0.00%	0.00%
Contingencies	-	-	7,486	7,486	**-**	(100.00%)	0.00%
Debt Service	3,332,092	3,417,876	3,499,305	3,499,305	**3,559,967**	1.73%	97.80%
Other Financing Use	-	-	-	-	**-**	0.00%	0.00%
Unappropriated	-	-	80,000	80,000	**80,000**	0.00%	2.20%
Total Expenditures	$ 3,307,914	$ 3,417,876	$ 3,586,791	$ 3,586,791	**$ 3,639,967**	1.48%	100.00%

City of Lebanon
Fund Type Summary by Category
FY20 Proposed Budget

Category	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Revised Budget	**FY20 Proposed Budget**	Percent Over/(Under) FY19 Revised Budget	Percent of Fund Budget
Enterprise Funds							
Taxes & Assessments	$ -	$ 250	$ -	$ -	**$ -**	0.00%	0.00%
Licenses & Permits	-	-	-	-	**-**	0.00%	0.00%
Fines & Forfeits	-	-	-	-	**-**	0.00%	0.00%
Intergovernmental	3,855,423	17,160,630	2,150,000	2,150,000	**-**	100.00%	0.00%
Charges for Services	10,599,473	11,048,791	10,755,000	10,755,000	**11,295,000**	5.02%	52.18%
Miscellaneous	216,811	231,926	127,500	127,500	**123,000**	(3.53%)	0.57%
Transfers In	60,853	67,350	67,941	67,941	**892,950**	1214.30%	4.12%
Other Sources	5,404,405	5,267,527	5,912,266	5,912,266	**9,337,104**	57.93%	43.13%
Total Revenues	$ 15,933,854	$ 33,776,474	$ 19,012,707	$ 19,012,707	**$ 21,648,054**	13.86%	100.00%
Personnel Services	$ 601,891	$ 801,414	$ 1,022,177	$ 1,022,177	**$ 1,032,781**	1.04%	4.78%
Materials & Services	3,349,331	2,970,565	3,839,482	3,839,482	**4,152,511**	8.15%	19.18%
Capital Outlay	6,729,064	18,251,566	9,730,000	9,730,000	**9,093,000**	(6.55%)	42.00%
Transfers Out	3,483,652	3,434,249	3,462,887	3,462,887	**3,468,011**	0.15%	16.02%
Contingencies	-	-	288,059	288,059	**2,054,675**	613.28%	9.49%
Debt Service	674,535	677,721	670,102	670,102	**1,847,076**	175.64%	8.53%
Unappropriated	-	-	-	-	**-**	0.00%	0.00%
Total Expenditures	$ 10,683,764	$ 26,135,515	$ 19,012,707	$ 19,012,707	**$ 21,648,054**	13.86%	100.00%
Special Revenue Funds							
Taxes & Assessments	$ 260,035	$ 277,077	$ 288,830	$ 288,830	**$ 385,383**	33.43%	6.11%
Licenses & Permits	451,759	540,612	297,000	297,000	**290,000**	(2.36%)	4.60%
Fines & Forfeits	-	-	-	-	**-**	0.00%	0.00%
Intergovernmental	1,283,130	1,521,383	2,209,614	2,209,614	**2,351,099**	6.40%	37.29%
Charges for Services	15,760	13,125	22,500	22,500	**22,500**	0.00%	0.36%
Miscellaneous	203,470	323,262	204,650	204,650	**209,250**	2.25%	3.32%
Transfers In	1,424,650	1,146,825	1,211,052	1,211,052	**1,476,642**	21.93%	23.42%
Other Sources	1,217,162	1,387,208	1,347,357	1,340,857	**1,569,721**	17.07%	24.90%
Total Revenues	$ 4,624,218	$ 5,209,492	$ 5,581,003	$ 5,574,503	**$ 6,304,595**	13.10%	100.00%
Personnel Services	$ 855,544	$ 910,776	$ 1,179,486	$ 1,179,486	**$ 1,589,908**	34.80%	25.23%
Materials & Services	1,076,602	1,174,105	1,326,636	1,316,636	**1,632,415**	23.98%	25.89%
Capital Outlay	576,186	345,919	1,341,926	1,341,926	**1,415,636**	5.49%	22.45%
Transfers Out	879,158	1,144,559	1,052,369	1,045,869	**1,091,537**	4.37%	17.31%
Contingencies	-	-	680,586	690,586	**575,099**	(16.72%)	9.12%
Debt Service	-	-	-	-	**-**	0.00%	0.00%
Unappropriated	-	-	-	-	**-**	0.00%	0.00%
Total Expenditures	$ 3,407,054	$ 3,575,359	$ 5,581,003	$ 5,574,503	**$ 6,304,595**	13.10%	100.00%

City of Lebanon
Fund Type Summary by Category
FY20 Proposed Budget

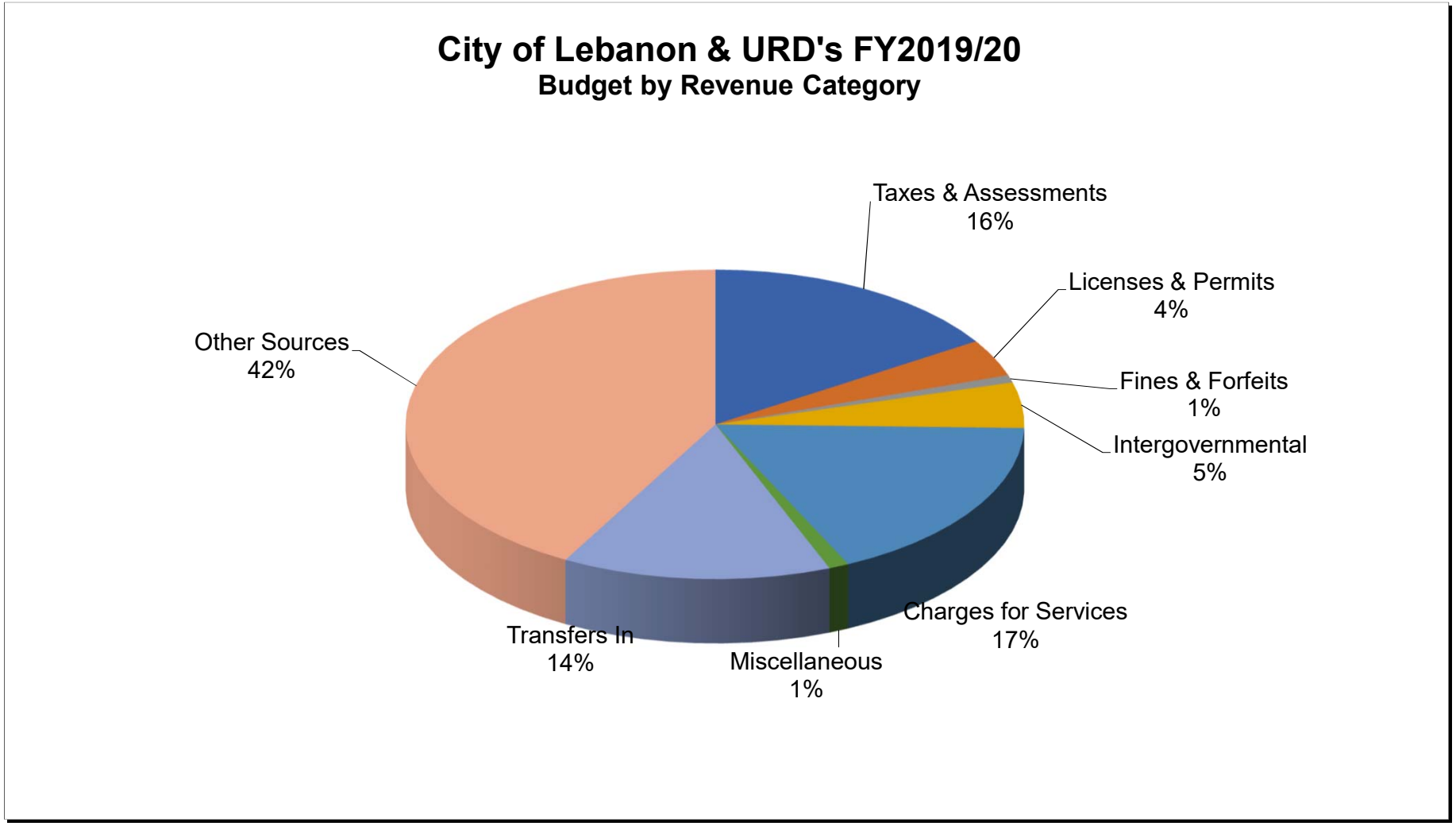
Category	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Revised Budget	**FY20 Proposed Budget**	Percent Over/(Under) FY19 Revised Budget	Percent of Fund Budget
Capital Project Funds							
Taxes & Assessments	$ 1,765,451	$ 1,127,257	$ 728,700	$ 728,700	**$ 654,700**	(10.16%)	5.40%
Licenses & Permits	-	-	-	-	**-**	0.00%	0.00%
Fines & Forfeits	-	-	-	-	**-**	0.00%	0.00%
Intergovernmental	6,349	655,081	504,000	504,000	**89,000**	(82.34%)	0.73%
Charges for Services	-	-	-	-	**-**	0.00%	0.00%
Miscellaneous	187,992	166,942	92,115	92,115	**117,515**	27.57%	0.97%
Transfers In	846,735	1,193,256	594,033	594,033	**1,751,541**	194.86%	14.45%
Other Sources	7,881,090	9,370,394	10,626,583	10,626,583	**9,512,813**	(10.48%)	78.45%
Internal Charges	-	-	-	-	**-**	0.00%	0.00%
Total Revenues	$ 8,358,846	$ 12,512,930	$ 12,545,431	$ 12,545,431	**$ 12,125,569**	(3.35%)	100.00%
Personnel Services	$ -	$ -	$ -	$ -	**$ -**	0.00%	(0.01%)
Materials & Services	84,101	55,651	237,189	237,189	**310,212**	30.79%	2.56%
Capital Outlay	827,906	1,345,570	9,461,151	9,461,151	**9,123,893**	(3.56%)	75.25%
Transfers Out	403,902	54,596	54,216	54,216	**882,504**	1527.76%	7.28%
Contingencies	-	-	2,792,875	2,792,875	**1,808,960**	(35.23%)	14.92%
Debt Service	-	-	-	-	**-**	0.00%	0.00%
Unappropriated	-	-	-	-	**-**	0.00%	0.00%
Total Expenditures	$ 776,813	$ 1,455,817	$ 12,545,431	$ 12,545,431	**$ 12,125,569**	(3.35%)	100.00%
Trust Funds							
Taxes & Assessments	$ -	$ -	$ -	$ -	**$ -**	0.00%	0.00%
Licenses & Permits	-	-	-	-	**-**	0.00%	0.00%
Fines & Forfeits	115,251	115,251	127,900	120,900	**163,500**	35.24%	100.00%
Intergovernmental	-	-	-	-	**-**	0.00%	0.00%
Charges for Services	-	-	-	-	**-**	0.00%	0.00%
Miscellaneous	-	-	-	-	**-**	0.00%	0.00%
Transfers In	-	-	-	-	**-**	0.00%	0.00%
Other Sources	(225)	(225)	636	(1,938)	**-**	100.00%	0.00%
Total Revenues	$ 115,026	$ 115,026	$ 128,536	$ 118,962	**$ 163,500**	37.44%	100.00%
Personnel Services	$ -	$ -	$ -	$ -	**$ -**	0.00%	0.00%
Materials & Services	116,964	116,964	128,536	118,962	**163,500**	37.44%	100.00%
Capital Outlay	-	-	-	-	**-**	0.00%	0.00%
Transfers Out	-	-	-	-	**-**	0.00%	0.00%
Contingencies	-	-	-	-	**-**	0.00%	0.00%
Debt Service	-	-	-	-	**-**	0.00%	0.00%
Unappropriated	-	-	-	-	**-**	0.00%	0.00%
Total Expenditures	$ 116,964	$ 116,964	$ 128,536	$ 118,962	**$ 163,500**	37.44%	100.00%

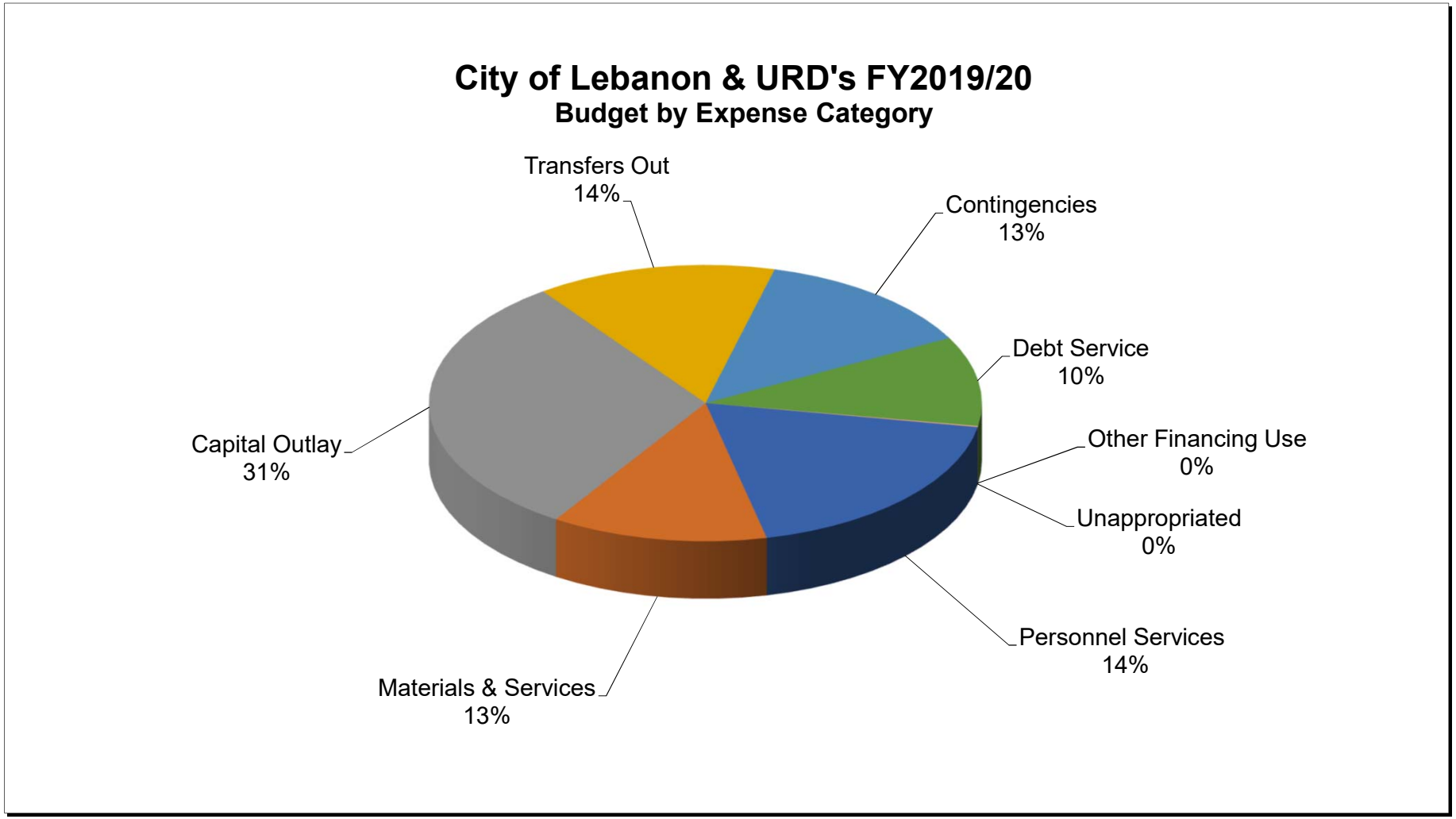
City of Lebanon
Fund Type Summary by Category
FY20 Proposed Budget

Category	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Revised Budget	**FY20 Proposed Budget**	Percent Over/(Under) FY19 Revised Budget	Percent of Fund Budget
Total: City Budget							
Taxes & Assessments	$ 7,789,325	$ 7,921,184	$ 7,511,399	$ 7,511,399	**$ 7,569,092**	0.77%	12.74%
Licenses & Permits	2,635,708	2,748,944	2,466,500	2,466,500	**2,519,000**	2.13%	4.24%
Fines & Forfeits	433,933	565,745	478,400	471,400	**514,000**	9.04%	0.86%
Intergovernmental	5,601,417	19,821,481	5,504,793	5,504,793	**3,096,905**	(43.74%)	5.21%
Charges for Services	10,616,309	11,063,255	10,928,100	10,928,100	**11,468,100**	4.94%	19.30%
Miscellaneous	1,072,305	986,929	665,783	665,783	**666,753**	0.15%	1.12%
Transfers In	7,125,383	7,359,906	6,756,408	6,756,408	**9,154,556**	35.49%	15.40%
Other Sources	16,877,140	18,804,702	20,462,830	20,453,756	**24,444,776**	19.51%	41.13%
Internal Charges	-	-	-	-	**-**	0.00%	0.00%
Total Revenues	$ 52,151,520	$ 69,272,146	$ 54,774,213	$ 54,758,139	**$ 59,433,182**	8.54%	100.00%
Personnel Services	$ 9,145,206	$ 9,632,864	$ 11,368,592	$ 11,368,592	**$ 12,186,921**	7.20%	20.50%
Materials & Services	6,281,595	6,004,461	7,527,248	7,507,674	**8,217,959**	9.46%	13.83%
Capital Outlay	8,161,349	19,946,966	20,550,077	20,593,211	**20,005,680**	(2.85%)	33.66%
Transfers Out	5,580,908	5,533,824	5,414,017	5,407,517	**6,963,361**	28.77%	11.72%
Contingencies	-	-	5,537,813	5,504,679	**6,446,479**	17.11%	10.85%
Debt Service	4,146,435	5,414,165	4,296,466	4,296,466	**5,532,782**	28.78%	9.31%
Other Financing Use	-	-	-	-	**-**	0.00%	0.00%
Unappropriated	-	-	80,000	80,000	**80,000**	0.00%	0.13%
Total Expenditures	$ 33,315,493	$ 46,532,280	$ 54,774,213	$ 54,758,139	**$ 59,433,182**	8.54%	100.00%
Urban Renewal Funds							
Taxes & Assessments	$ 3,424,968	$ 2,920,568	$ 2,736,000	$ 2,736,000	**$ 2,858,801**	4.49%	49.13%
Licenses & Permits	-	-	-	-	**-**	0.00%	0.00%
Fines & Forfeits	-	-	-	-	**-**	0.00%	0.00%
Intergovernmental	-	-	-	-	**-**	0.00%	0.00%
Charges for Services	-	-	-	-	**-**	0.00%	0.00%
Miscellaneous	42,941	53,004	12,000	12,000	**19,000**	58.33%	0.33%
Transfers In	-	-	-	-	**-**	0.00%	0.00%
Other Sources	3,699,505	8,589,148	2,910,658	2,910,658	**2,940,065**	1.01%	50.54%
Total Revenues	$ 7,167,414	$ 11,562,720	$ 5,658,658	$ 5,658,658	**$ 5,817,866**	2.81%	100.00%
Personnel Services	$ -	$ -	$ -	$ -	**$ -**	0.00%	0.01%
Materials & Services	1,245,489	19,539	25,000	25,000	**21,000**	(16.00%)	0.36%
Capital Outlay	2,437,080	2,619,100	615,000	615,000	**161,591**	(73.73%)	2.78%
Transfers Out	1,242,436	1,820,982	1,342,391	1,342,391	**2,191,195**	63.23%	37.66%
Contingencies	-	-	1,906,553	1,906,553	**2,152,258**	12.89%	36.99%
Debt Service	1,020,788	3,749,731	1,769,714	1,769,714	**1,291,822**	(27.00%)	22.20%
Unappropriated	-	-	-	-	**-**	0.00%	0.00%
Total Expenditures	$ 5,945,793	$ 8,209,352	$ 5,658,658	$ 5,658,658	**$ 5,817,866**	2.81%	100.00%

City of Lebanon
Fund Type Summary by Category
FY20 Proposed Budget

Category	FY17 Actual	FY18 Actual	FY19 Adopted Budget	FY19 Revised Budget	**FY20 Proposed Budget**	Percent Over/(Under) FY19 Revised Budget	Percent of Fund Budget
Total: All Funds and Urban Renewal							
Taxes & Assessments	$ 11,214,293	$ 10,841,752	$ 10,247,399	$ 10,247,399	**$ 10,427,893**	1.76%	15.97%
Licenses & Permits	2,635,708	2,748,944	2,466,500	2,466,500	**2,519,000**	2.13%	3.86%
Fines & Forfeits	433,933	565,745	478,400	471,400	**514,000**	9.04%	0.79%
Intergovernmental	5,601,417	19,821,481	5,504,793	5,504,793	**3,096,905**	(43.74%)	4.75%
Charges for Services	10,616,309	11,063,255	10,928,100	10,928,100	**11,468,100**	4.94%	17.58%
Miscellaneous	1,115,246	1,039,933	677,783	677,783	**685,753**	1.18%	1.05%
Transfers In	7,125,383	7,359,906	6,756,408	6,756,408	**9,154,556**	35.49%	14.03%
Other Sources	20,576,645	27,393,850	23,373,488	23,364,414	**27,384,841**	17.21%	41.97%
Internal Charges	-	-	-	-	**-**	0.00%	0.00%
Total Revenues	$ 59,318,934	$ 80,834,866	$ 60,432,871	$ 60,416,797	**$ 65,251,048**	8.00%	100.00%
Personnel Services	$ 9,145,206	$ 9,632,864	$ 11,368,592	$ 11,368,592	**$ 12,186,921**	7.20%	18.67%
Materials & Services	7,527,084	6,024,000	7,552,248	7,532,674	**8,238,959**	9.38%	12.63%
Capital Outlay	10,598,429	22,566,066	21,165,077	21,208,211	**20,167,271**	(4.91%)	30.91%
Transfers Out	6,823,344	7,354,806	6,756,408	6,749,908	**9,154,556**	35.62%	14.03%
Contingencies	-	-	7,444,366	7,411,232	**8,598,737**	16.02%	13.18%
Debt Service	5,167,223	9,163,896	6,066,180	6,066,180	**6,824,604**	12.50%	10.46%
Other Financing Use	-	-	-	-	**-**	0.00%	0.00%
Unappropriated	-	-	80,000	80,000	**80,000**	0.00%	0.12%
Total Expenditures	$ 39,261,286	$ 54,741,632	$ 60,432,871	$ 60,416,797	**$ 65,251,048**	8.00%	100.00%


City of Lebanon & URD's FY2019/20
Budget by Revenue Category
Taxes & Assessments
16%
Licenses & Permits
4%
Fines & Forfeits
1%
Intergovernmental
5%
Charges for Services
17%
Miscellaneous
1%
Transfers In
14%
Other Sources
42%


City of Lebanon & URD's FY2019/20
Budget by Expense Category
Transfers Out
14%
Contingencies
13%
Debt Service
10%
Other Financing Use
0%
Unappropriated
0%
Personnel Services
14%
Materials & Services
13%
Capital Outlay
31%

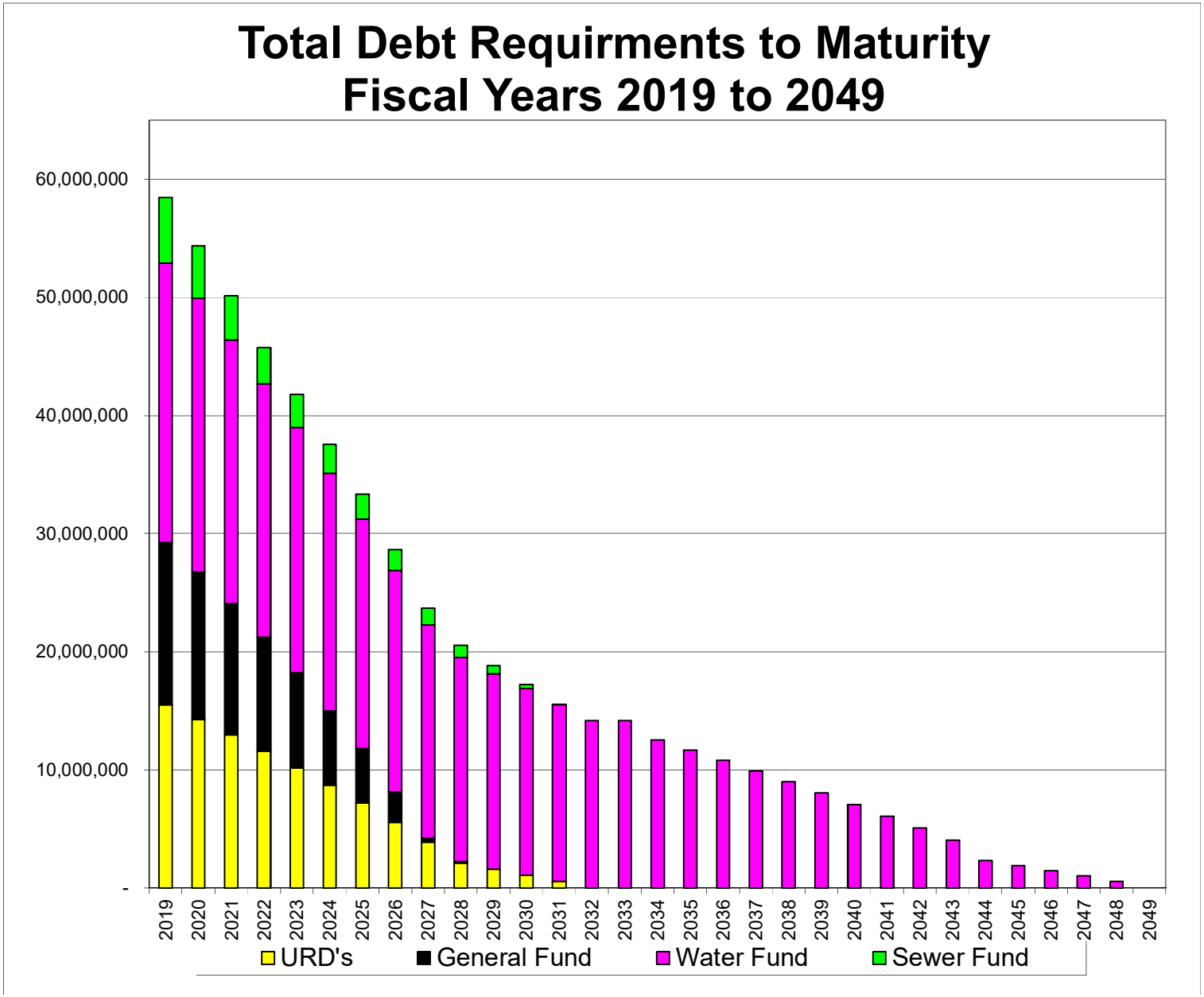
Total Debt Requirements to Maturity Fiscal Years 2019 to 2049

Balance at 6/30	2019	2020	2021	2022	2023	2024	2025	2026
Water Fund	23,665,000	23,173,331	22,319,029	21,441,355	20,784,927	20,114,349	19,429,215	18,729,103
Sewer Fund	5,549,727	4,413,852	3,756,623	3,073,000	2,767,942	2,451,407	2,123,351	1,783,728
URD's	15,520,774	14,270,362	12,962,031	11,595,522	10,180,576	8,711,937	7,169,327	5,557,450
General Fund	13,724,220	12,498,621	11,119,043	9,638,882	8,032,963	6,281,248	4,643,865	2,605,612
Total Debt Service	58,459,721	54,356,166	50,156,726	45,748,759	41,766,408	37,558,941	33,365,757	28,675,892

	2027	2028	2029	2030	2031	2032	2033	2034
Water Fund	18,013,577	17,282,189	16,534,475	15,769,954	14,988,132	14,188,495	14,188,495	12,533,648
Sewer Fund	1,427,493	1,059,598	680,000	345,000	-	-	-	-
URD's	3,871,020	2,114,746	1,613,324	1,096,441	558,775	-	-	-
General Fund	386,401	121,230	-	-	-	-	-	-
Total Debt Service	23,698,491	20,577,763	18,827,799	17,211,395	15,546,907	14,188,495	14,188,495	12,533,648

	2035	2036	2037	2038	2039	2040	2041	2042
Water Fund	11,677,326	10,800,965	9,903,964	8,985,699	8,045,525	7,082,777	6,096,767	5,086,784
Total Debt Service	11,677,326	10,800,965	9,903,964	8,985,699	8,045,525	7,082,777	6,096,767	5,086,784

	2043	2044	2045	2046	2047	2048	2049
Water Fund	4,052,092	2,346,449	1,905,517	1,460,176	1,010,382	556,090	(0)
Total Debt Service	4,052,092	2,346,449	1,905,517	1,460,176	1,010,382	556,090	(0)


Total Debt Requirments to Maturity
Fiscal Years 2019 to 2049
60,000,000
50,000,000
40,000,000
30,000,000
20,000,000
10,000,000
-
2019
2020
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2022
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2042
2043
2044
2045
2046
2047
2048
2049
URD's
General Fund
Water Fund
Sewer Fund

Schedule of 2018-19 Adopted Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To provide funding for salaries. Salaries are posted to a home department to make the compensation budget more transparent. There is an FTE allocation chart included in the budget to detail how the position funding is allocated.	100-000-49000	Trans In Sal/Ben funding	2,564,694	
	430-000-49000	Trans In Sal/Ben funding-470	4,994	
	470-000-49000	Trans In Sal/Ben funding-450	56,622	
	542-000-49000	Trans In Sal/Ben funding-540	146,588	
	558-000-49000	Trans In Sal/Ben funding-815	7,747	
	558-000-49011	Trans In Sal/Ben funding-430	53,638	
	430-430-90011	To General Fund-Sal/Ben		757,397
	430-430-90185	To Street Fund-Sal/Ben		26,819
	470-470-90185	To Street Fund-Sal/Ben		26,819
	450-450-90011	To General Fund-Sal/Ben		142,007
	450-450-90181	To Wastewater-Sal/Ben		56,622
	470-470-90011	To General Fund-Sal/Ben		719,484
	470-470-90180	To Water-Sal/Ben		4,994
	527-527-90011	To General Fund-Sal/Ben		177,543
	540-540-90182	To IS Sal/Ben		146,588
	542-542-90011	To General Fund-Sal/Ben		29,493
	545-545-90011	To General Fund-Sal/Ben		6,926
	555-555-90011	To General Fund-Sal/Ben		76,372
	558-558-90011	To General Fund-Sal/Ben		190,017
	569-569-90011	To General Fund-Sal/Ben		9,559
	815-815-90183	To Street Fund-Sal/Ben		7,747
	852-852-90011	To General Fund-Sal/Ben		8,685
	862-862-90011	To General Fund-Sal/Ben		8,685
	872-872-90011	To General Fund-Sal/Ben		8,685
	882-882-90011	To General Fund-Sal/Ben		8,684
	892-892-90011	To General Fund-Sal/Ben		8,684
	925-925-90011	To General Fund-Sal/Ben		170,643
	935-935-90011	To General Fund-Sal/Ben		109,463
	940-940-90011	To General Fund-Sal/Ben		132,367
Administrative costs charged for the collection of the Motel Tax.	100-000-49030	From Motel Tax	45,000	
	510-510-90005	To General Fund-Admin/Econ Cost		45,000

Schedule of 2018-19 Adopted Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To provide funding for materials and services. Materials and services are posted to a home department to make the materials and services budget more transparent.	100-000-49001	Trans In Mat exp funding	411,982	
	430-430-90010	To General Fund		145,967
	450-450-90010	To General Fund		17,179
	470-470-90010	To General Fund		143,170
	527-527-90010	To General Fund		39,771
	558-558-90010	To General Fund		8,868
	569-569-90010	To General Fund		2,379
	925-925-90010	To General Fund		19,754
	935-935-90010	To General Fund		16,208
	940-940-90010	To General Fund		18,686
To provide funds to pay Full Faith and Credit Bond debt service. (FFC2015)	314-000-49030	From Wastewater - 470	403,775	
	470-470-90017	To Waste Water Bonds-314		403,775
To provide funds to pay Full Faith and Credit Bond debt service. (FFC2013)	317-000-49022	From Water - 430	244,850	
	317-000-49025	From Wastewater - 470	275,600	
	317-000-49098	From Northwest URD - 925	865,250	
	430-430-90017	To Water Bonds-317		244,850
	470-470-90017	To Waste Water Bonds-317		275,600
	925-925-90017	To URD Bonds-317		865,250
To provide funding for PERS bond payment.	320-000-49030	Transfer in-PERS Bond	222,272	
	100-195-90030	Transfer to PERS Bond-320		144,974
	430-430-90030	Transfer to PERS Bond-320		28,641
	470-470-90030	Transfer to PERS Bond-320		22,349
	542-542-90030	Transfer to PERS Bond-320		9,507
	545-545-90030	Transfer to PERS Bond-320		1,874
	558-558-90030	Transfer to PERS Bond-320		10,656
	569-569-90030	Transfer to PERS Bond-320		4,271

Schedule of 2018-19 Adopted Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To provide funds to maintain computer based maps and data of the City's infrastructure. The transfer total is $180,274	540-000-49022	From Water Fund-430	64,249	
	540-000-49023	From Stormdrain-450	20,299	
	540-000-49025	From W Water Fund-470	81,041	
	540-000-49050	To Building Fund-527	14,685	
	430-430-90025	To GIS-540		64,249
	450-450-90025	To GIS-540		20,299
	470-470-90025	To GIS-540		81,041
	527-527-90025	To GIS-540		14,685
To provide funds for the management and implementation of the computer network and telecommunications systems, including equipment replacement reserve. The transfer total is $650,175.	542-000-49010	From General Fund	519,696	
	542-000-49022	From Water Fund-430	86,719	
	542-000-49025	From W Water Fund-470	72,000	
	542-000-49029	From Dial-A-Bus-569	13,387	
	542-000-49033	From Eng Dev Review-555	4,416	
	542-000-49046	From Streets Fund-558, 559, 815	16,191	
	542-000-49047	From Storm Drain-450	11,344	
	542-000-49048	From Custodial & Bldg Maint-545	4,543	
	542-000-49050	From Bldg Inspect-527	33,609	
	100-195-90027	To Info System Service-542		519,696
	527-527-90027	To Info System Service-542		33,609
	545-545-90027	To Info System Service-542		4,543
	555-555-90027	To Info System Service-542		4,416
	430-430-90027	To Info System Service-542		86,719
	450-450-90027	To Info System Service-542		11,344
	470-470-90027	To Info System Service-542		72,000
	558-558-90027	To Info System Service-542		16,191
	569-569-90027	To Info System Service-542		13,387

Schedule of 2018-19 Adopted Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To provide funds for the cleaning and light maintenance of all city facilities, as well as coordinating the sanitary supplies and inventory. The transfer total is $181,758.	545-000-49010	From General Fund	146,989	
	545-000-49022	From Water Fund-430	10,260	
	545-000-49025	From W Water Fund-470	8,883	
	545-000-49029	From Dial-A-Bus-569	4,205	
	545-000-49032	From GIS-540	991	
	545-000-49033	From Eng Dev Review-555	534	
	545-000-49038	From Info Sys-542	3,049	
	545-000-49046	From Streets Fund-558, 559, 815	3,464	
	545-000-49047	From Storm Drain-450	1,677	
	545-000-49050	From Bldg Inspect-527	1,706	
	100-195-90028	To Custodial & Bldg Maint		146,989
	527-527-90028	To Custodial & Bldg Maint		1,706
	540-540-90028	To Custodial & Bldg Maint		991
	542-542-90028	To Custodial & Bldg Maint		3,049
	555-555-90028	To Custodial & Bldg Maint		534
	430-430-90028	To Custodial & Bldg Maint-545		10,260
	450-450-90028	To Custodial & Bldg Maint-545		1,677
	470-470-90028	To Custodial & Bldg Maint-545		8,883
	558-558-90028	To Custodial & Bldg Maint-545		3,464
	569-569-90028	To Custodial & Bldg Maint-545		4,205
To provide funds to pay General fund portion of Electrician	545-000-49000	From General Fund-100	99,732	
	100-195-90184	To Custodial & Bldg Maint-545		24,933
	430-430-90184	To Custodial & Bldg Maint-545		24,933
	470-470-90184	To Custodial & Bldg Maint-545		24,933
	558-558-90184	To Custodial & Bldg Maint-545		24,933
To provide funds to Street fund street lights	558-000-49010	From General Fund-100	45,000	
	100-195-90183	To Streets-558		45,000

Schedule of 2018-19 Adopted Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To set funds aside for equipment acquisition and replacement. In this way, equipment replacement costs are more evenly distributed over future years.	820-000-49010	From General Fund	639,717	
	820-000-49038	From Info Tech-542	65,000	
	820-000-49039	From Park Enterprise	15,000	
	820-000-49046	From Streets Fund-558	65,000	
	100-133-90105	To Eqpt Acq & Rep Fund		20,000
	100-180-90105	To Eqpt Acq & Rep Fund-820		32,000
	100-190-90105	To Eqpt Acq & Rep Fund		20,000
	100-195-90105	To Eqpt Acq & Rep Fund		567,717
	533-533-90105	To Eqpt Acq & Rep Fund		15,000
	542-542-90105	To Eqpt Acq & Rep Fund-820		65,000
	558-558-90105	To Eqpt Acq & Rep Fund-820		65,000
To move Enterprise fund monies from the general government equipment acquisition and replacement fund and return them to the enterprise fund which provided the monies.	430-000-49100	From Eqpt Acq & Rep Fund-820	433,809	
	450-000-49100	From Eqpt Acq & Rep Fund-820	120,985	
	470-000-49100	From Eqpt Acq & Rep Fund-820	276,540	
	820-820-90051	To Water		433,809
	820-820-90052	To Storm Drainage		120,985
	820-820-90053	To Wastewater		276,540
To reimburse SDC fund for Short term loan for Strawberry Plaza	862-000-49030	Motel Tax (VIP) fund	62,000	
	510-510-90147	To SDC-Parks-862		62,000
To reimburse SDC fund for charges waived under SHS economic agreements	862-000-49175	From North Gateway Leb URD-940	439,545	
	940-940-90147	To SDC-Parks-862		439,545
To reimburse SDC fund for charges waived under SHS economic agreements	882-000-49175	From North Gateway Leb URD-940	419,279	
	940-940-90151	To SDC-Streets-882		419,279
To Repay interfund loan from the Street Improvement SDC fund from the Storm Drain Utility Fund	882-000-49175	From North Gateway Leb URD-940	46,000	
	450-450-90130	To Street Impro SDC Fund - 882		46,000

CITY OF LEBANON
2019-20 BUDGET PROCESS

The City of Lebanon's budget process is driven primarily by four components: 1) revenue forecast, 2) Council goals, 3) department objectives, 4) Oregon Local Budget Law as set out in Chapter 294 of the Oregon Revised Statutes. Under this law, annual budgeting is required and very specific steps are laid out to encourage maximum citizen participation. The budget must be adopted prior to July 1, so that the City will have spending authority when the new fiscal year begins on that date.

For the City of Lebanon, the process of putting the document together begins in January, when the budget calendar is prepared. Departments, under the guidance of the department director or program manager, prepare their budgets that they submit to the City Manager for final discussion and approval.

The proposed budget goes first to the Budget Committee, which is made up of six community members, the City Council, and the Mayor. The committee meets publicly to discuss the budget, make changes if needed, and approve it. Copies of the budget are made available to the public, after they have been submitted to the Budget Committee. The committee approves a tax rate and any bond levy amount needed.

Once the budget is approved by the Committee, a summary is published in the newspaper and on the city's website. Public hearings are held at a City Council meeting. At the final Council meeting in June, the budget is adopted by the City Council. At this meeting, any proposed changes from the approved budget are explained and the Council makes any additional changes it wishes. All changes are subject to Oregon Budget Law which requires that no fund may be increased more than 10% from the approved budget, though it may be decreased without limitation.

Much of the planning for the budget, especially the utilities and construction, has been going on for some time and has a longer time frame than one year. Long range master plans for water, wastewater, storm drainage, transportation, sidewalks and parks are complete and being implemented. These plans have been prepared by engineers and economists with the assistance of city staff. They are then reviewed by a committee of citizens and City Council members, which make recommendations of priorities to the Council. The City Council then makes the final decision which is passed to staff for implementation through the budget.

For other parts of the budget, especially the General fund which includes many of the services most typical for a city, such as Administration, Parks, Library, Police, Senior Services, Planning, Municipal Court, and Financial Management, the City Council and the Budget Committee set priorities and the priorities are implemented by staff.

After adoption, the budget may be changed but only due to unforeseen occurrences. There are two processes which may be used. The first, by resolution or ordinance, is allowed only for very specific situations. The second, a supplemental budget, requires public hearings and newspaper and website publications, but allows changes for a broader spectrum of circumstances. Both methods must be passed by a majority vote of the City Council.

There is one final step of the budget process that happens after the year has ended. As part of the annual audit, which is also required by state law, compliance with the budget is examined and any exceptions are stated in the notes to the financial statements.

The City of Lebanon and the four Urban Renewal District's total 48 funds and the general fund has 13 departments or divisions. Some of departments like the utilities also have multiple departments. The City of Lebanon budget is very similar to a corporate conglomerate that provides services but also has four major subsidiaries providing utility services and construction projects.

Lebanon Budget Calendar for FY 2019-20 (updated 5/1/19)

Dec 5	City Clerk's Office reviews Budget Committee terms and advertises accordingly.
Feb 28	Directors send Matt and Gary any requested personnel changes
Mar 20	Matt input payroll projections to year end.
Mar 25	Custodial/Maintenance Services & IT FY19-20 proposed amounts entered so transfers may be calculated.
Mar 25	FY17-18 Salary Projection prepared and entered in Budget spreadsheet. Matt enters major fund revenues for FY19-20
Mar 25	Departments & Matt revise Excel budget proposal spreadsheet with revised estimates to FY18-19 year end and updated "Proposed" column for FY19-20 amounts.
Mar 25	Directors notify Matt by 5:00 p.m. that they have updated their FY19-20 detail and narratives. Matt enters Finance detail & narrative changes for Water, Wastewater, Streets, and URD budgets.
April 2 - 3	Directors have budget meetings with Matt and Gary.
Apr 7	Matt enters any changes from budget meetings with City Manager, and rebalances budget.
May 1	Departments Narratives & Detail sheets are completed.
May 1	All Departments updated charts/graphs due. These should all be saved in the "L:\budget\2018-19\Charts Graphs Misc" Folder. Matt updates Budget Comparison, Total Revenue & General fund Expenditures charts.
May 1	City Website - Post 1st notice of Proposed Budget Committee Meetings & Public Hearing on State Shared Revenue. Send 2nd notice to be published in Lebanon Express 5/8.
May 6	Gary prepares Budget Message, Matt prepares Budget Process. Matt and Tina begin to assemble Proposed Budget Document.
May 6	Matt finalizes Proposed Budget Document for printing in-house. Updated Distribution List should be discussed at a Management Team Level (see City Clerk for information)
May 8	Proposed Budgets delivered to Budget Committee Members along with a current year Rev/Expense report thru May 8
May 8	Lebanon Express - Publication of 2nd notice of Proposed Budget Meetings & Public Hearing on State Shared Revenue.
May 16	**Proposed Committee Budget Meeting & Public Hearing @12 p.m. (Santiam Travel Station.)**
May 17	**2nd Proposed Budget Meeting @ 12 p.m. (Santiam Travel Station.)**
May 20	Matt makes any budget updates approved by the budget committee
May 20	Last day for ALL departments to complete any Narrative and detail page updates based on the Budget Committee's approved budget, due by 5:00 p.m. Departments update Estimates to Year End column on the budget spreadsheet.
May 29	Matt prepares and emails by noon the Budget Public Hearing Notices and State Rev Sharing hearing notices for meeting on 6/12/18, notice to be published in the Lebanon Express 6/5. And posted on City website and facebook pages.

Lebanon Budget Calendar for FY 2019-20 (updated 5/1/19)

June 4	Matt prepares State Shared Revenue Resolution, Ordinance and memo for June 12 Council Meeting , due by 5pm. Check with City Clerk's Office for property format/templates.
June 5	State Revenue Sharing public hearing notice and the Budget hearing notices are published in the ADH for June 12 Council Meeting (See May 29).
June 7	Last day for the public notice on approved budget to be published to meet "no less then 5 days" rule. Would need to be published in the Albany DH.
June 7	Last day for the public to submit testimony on proposed uses of State Revenue Sharing Funds to the City Manager.
June 12	**Regularly scheduled City Council Meeting. Public Hearing on approved uses of State Revenue Sharing is held. Resolution and Ordinance to accept State Shared Revenue to be adopted by Council.**
June 13	Regularly scheduled City Council Meeting. Public hearings include: -City of Lebanon Approved Budget -NW Lebanon Urban Renewal District Approved Budget -North Gateway Urban Renewal District Approved Budget -Cheadle Lake Urban Renewal District Approved Budget -Downtown Urban Renewal District Approved Budget -ADOPT BUDGET(S)
June 15	Departments notify Matt that their narratives, detail, and charts and graphs have been updated in the Adopted Budget folders.
June 20	Gary revises budget message to reflect Adopted Budget, Matt revises Budget Process.
June 22	Matt assemble the Adopted Budget to be written to a PDF document.
June 29	Matt will notify departments that Adopted budget document is available on the Website
June 29	Matt supplies one complete Adopted Budget (Detail, Narrative and Computers Sheets) to City Clerk Linda Kaser
July 13	Last day for Matt to submit required budget documents to the Linn County Assessor's Office.
July 19	Certificates to be mailed to State regarding State Revenue Sharing. Deadline for State to receive is July 30.

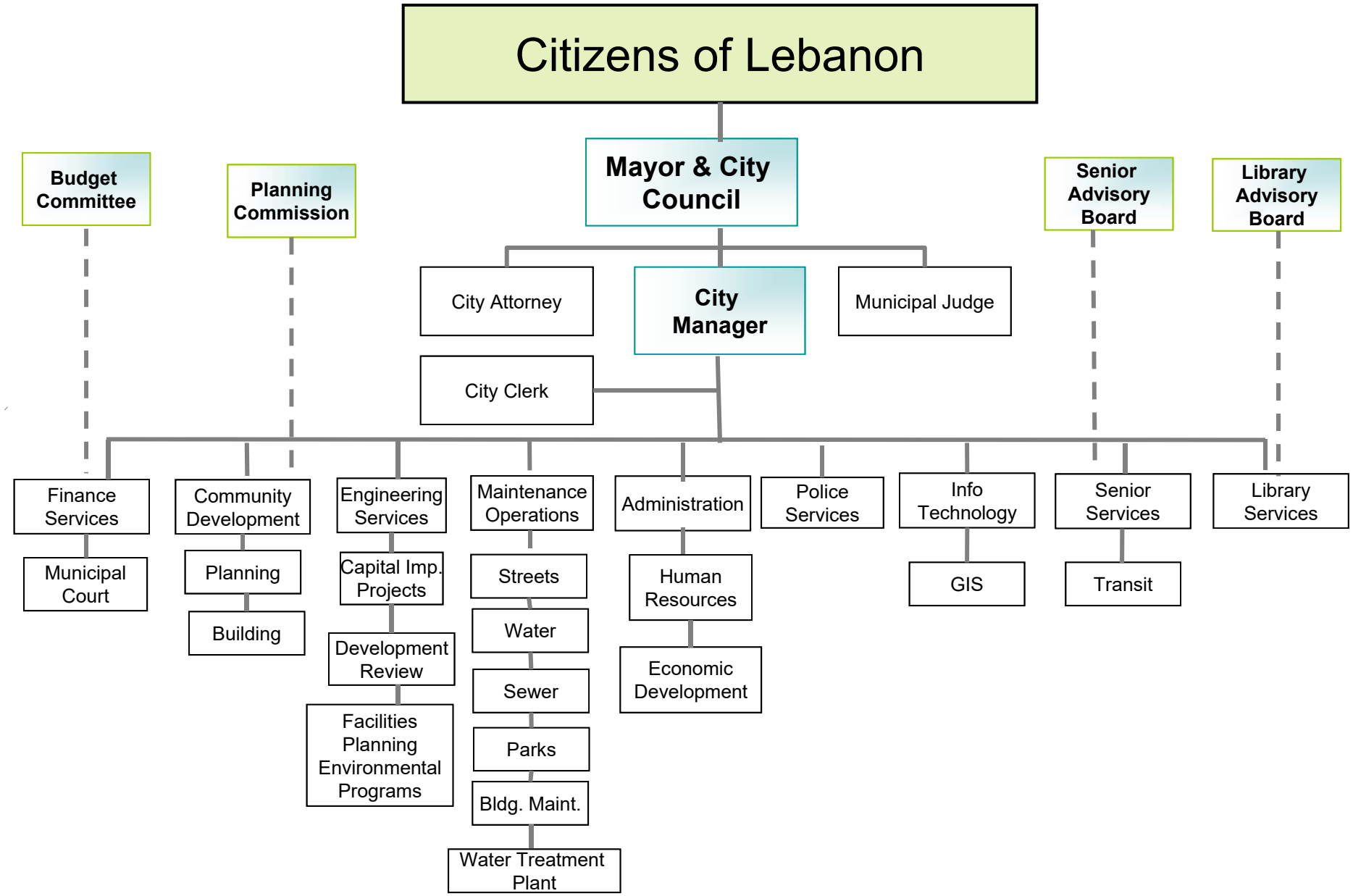
Budget Committee Meeting Notice:

2 publications, not less then 5 or more then 30 days before Budget Committee Meeting - separated by at least 5 days. Can post one in the newspaper and one on the City Website.

Budget Hearing Notice:

1 publication not less then 5 or more then 30 days before the scheduled budget hearing.

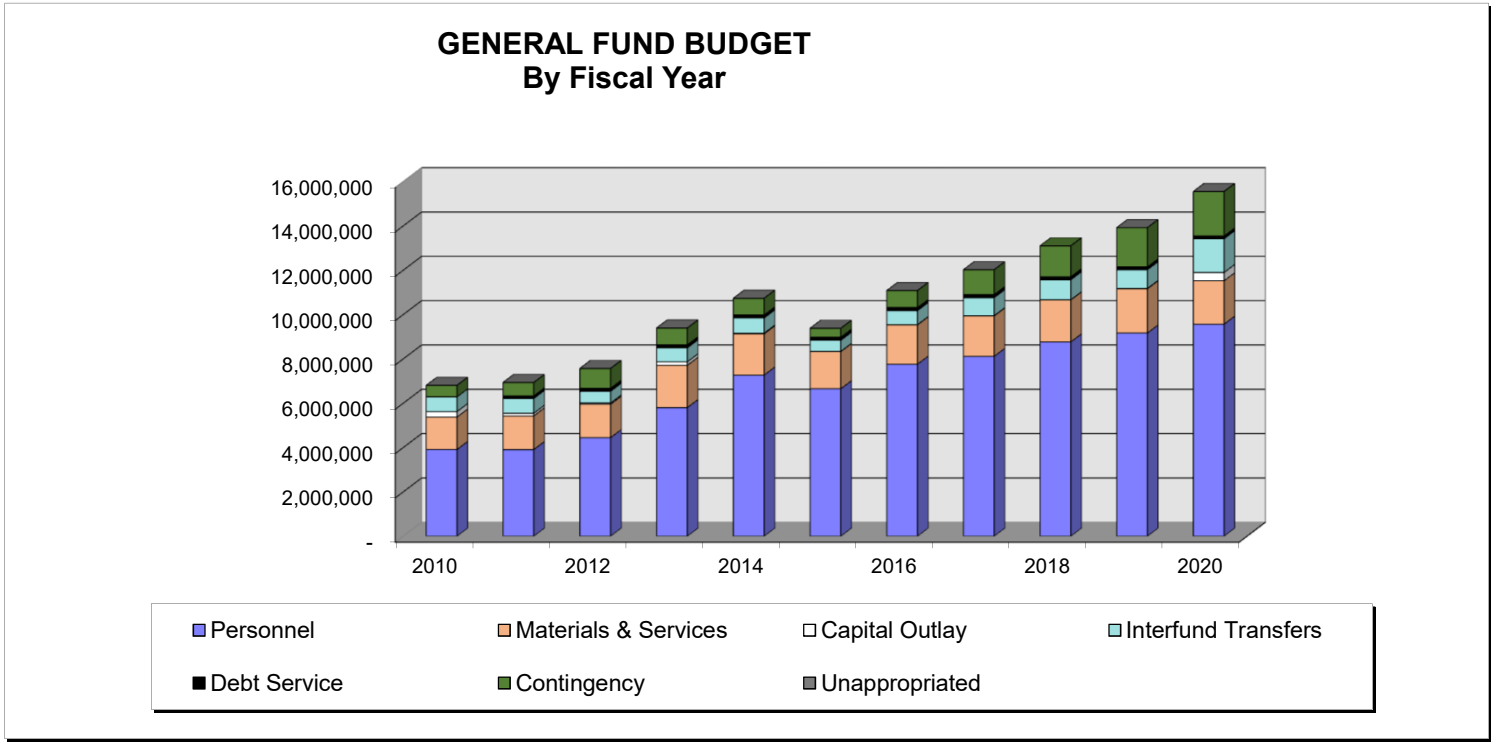
Dates and times are for planning purposes only

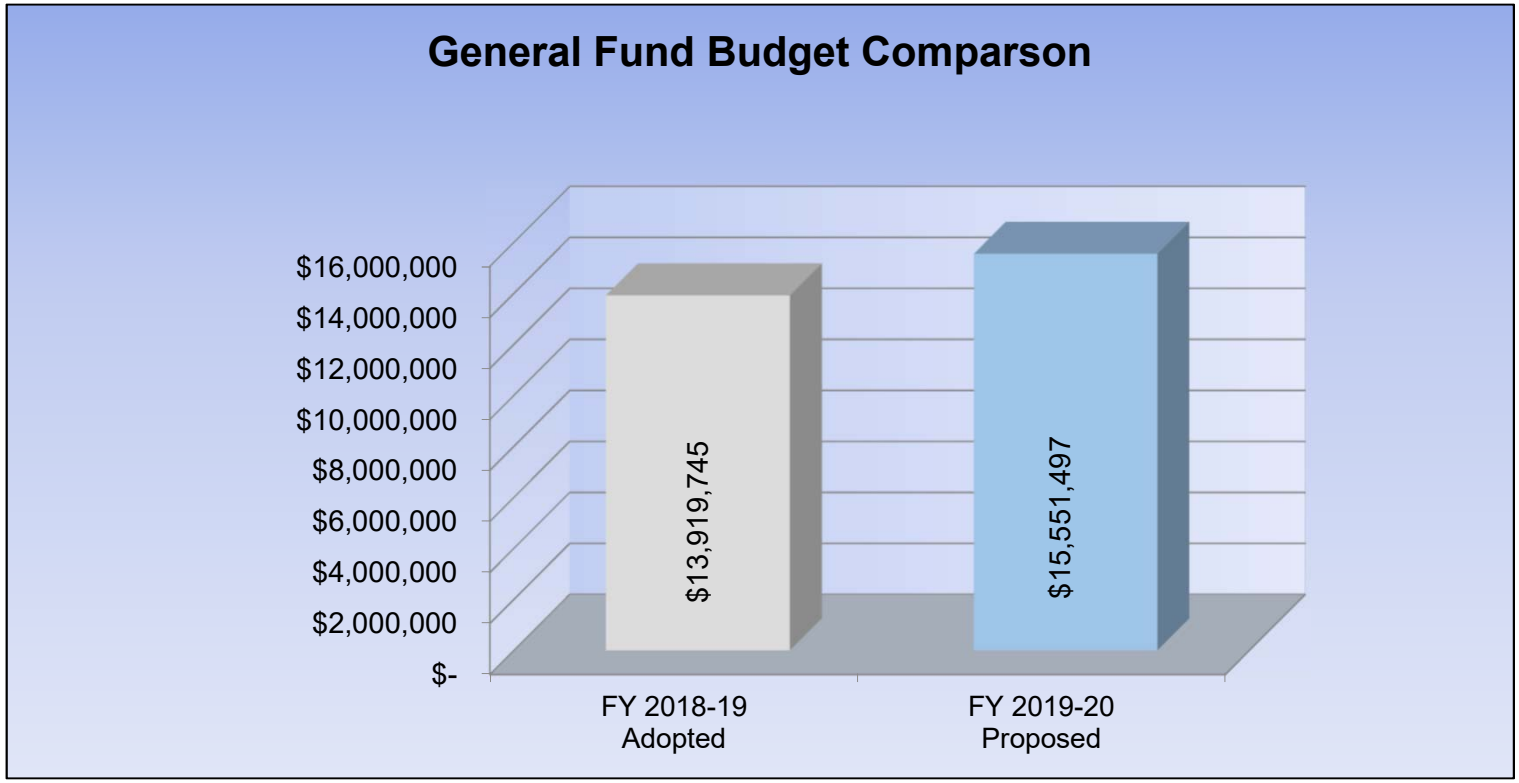

Citizens of Lebanon
Mayor & City Council
Budget Committee
Planning Commission
Senior Advisory Board
Library Advisory Board
City Attorney
City Manager
Municipal Judge
City Clerk
Finance Services
Municipal Court
Community Development
Planning
Building
Engineering Services
Capital Imp. Projects
Development Review
Facilities Planning Environmental Programs
Maintenance Operations
Streets
Water
Sewer
Parks
Bldg. Maint.
Water Treatment Plant
Administration
Human Resources
Economic Development
Police Services
Info Technology
GIS
Senior Services
Transit
Library Services

GENERAL FUND

Proposed Requirements by Type for FY20

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
110-Admin & Economic Dev	$ 371,899	$ 79,855	$ -	$ -	$ -	$ -	$ -	**$ 451,754**	2.90%
116-Human Resources	137,185	17,750	-	-	-	-	-	**154,935**	1.00%
120-City Attorney	-	187,050	-	-	-	-	-	**187,050**	1.20%
126-Commuity Development	459,338	18,475	2,000	-	-	-	-	**479,813**	3.09%
130-Engineering	1,175,290	-	-	-	-	-	-	**1,175,290**	7.56%
133-Parks	314,938	333,250	-	20,000	-	-	-	**668,188**	4.30%
140-Finance	627,354	19,890	1,000	-	-	-	-	**648,244**	4.17%
160-Legislative	236,147	38,720	5,000	-	-	-	-	**279,867**	1.80%
165-Library	500,617	114,895	-	-	-	-	-	**615,512**	3.96%
170-Municipal Court	208,732	85,885	7,901	-	-	-	-	**302,518**	1.95%
180-Police	5,290,590	571,450	79,500	32,000	-	-	-	**5,973,540**	38.41%
190-Senior Services	242,142	46,750	3,000	20,000	-	-	-	**311,892**	2.01%
195-Non-Departmental	-	445,351	274,750	1,449,309	2,007,745	125,739	-	**4,302,894**	27.67%
Fund Totals	$ 9,564,232	$ 1,959,321	$ 373,151	$ 1,521,309	$ 2,007,745	$ 125,739	$ -	**$ 15,551,497**	100.00%
Percent of General Fund	61.50%	12.60%	2.40%	9.78%	12.91%	0.81%	0.00%	**100.00%**	



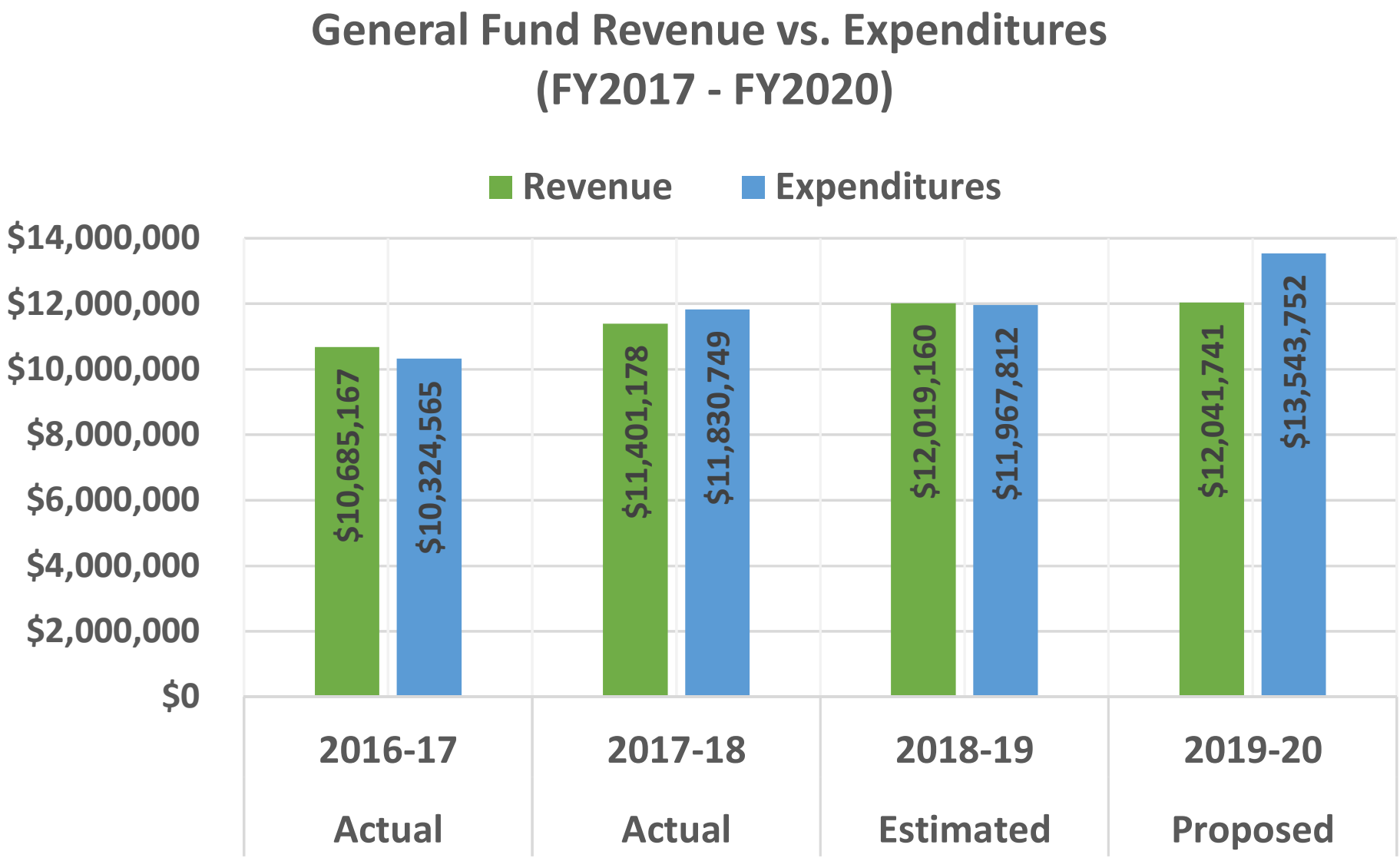


FY 2019-20 Proposed

Personnel Services	$	9,564,232	Transfers Out	$	1,521,309
Materials & Services	$	1,959,321	Contingencies	$	2,007,745
Capital Outlay	$	373,151	Other Financing Uses	$	-
Debt Service	$	125,739	Unappropriated	$	-

FY 2018-19 Adopted

Personnel Services	$	9,166,929	Transfers Out	$	844,545
Materials & Services	$	1,995,405	Contingencies	$	1,725,673
Capital Outlay	$	60,134	Other Financing Uses	$	-
Debt Service	$	127,059	Unappropriated	$	-


General Fund Revenue vs. Expenditures
(FY2017 - FY2020)
Revenue
Expenditures
$14,000,000
$12,000,000
$10,000,000
$8,000,000
$6,000,000
$4,000,000
$2,000,000
$0
$10,685,167
$10,324,565
$11,401,178
$11,830,749
$12,019,160
$11,967,812
$12,041,741
$13,543,752
2016-17
Actual
2017-18
Actual
2018-19
Estimated
2019-20
Proposed

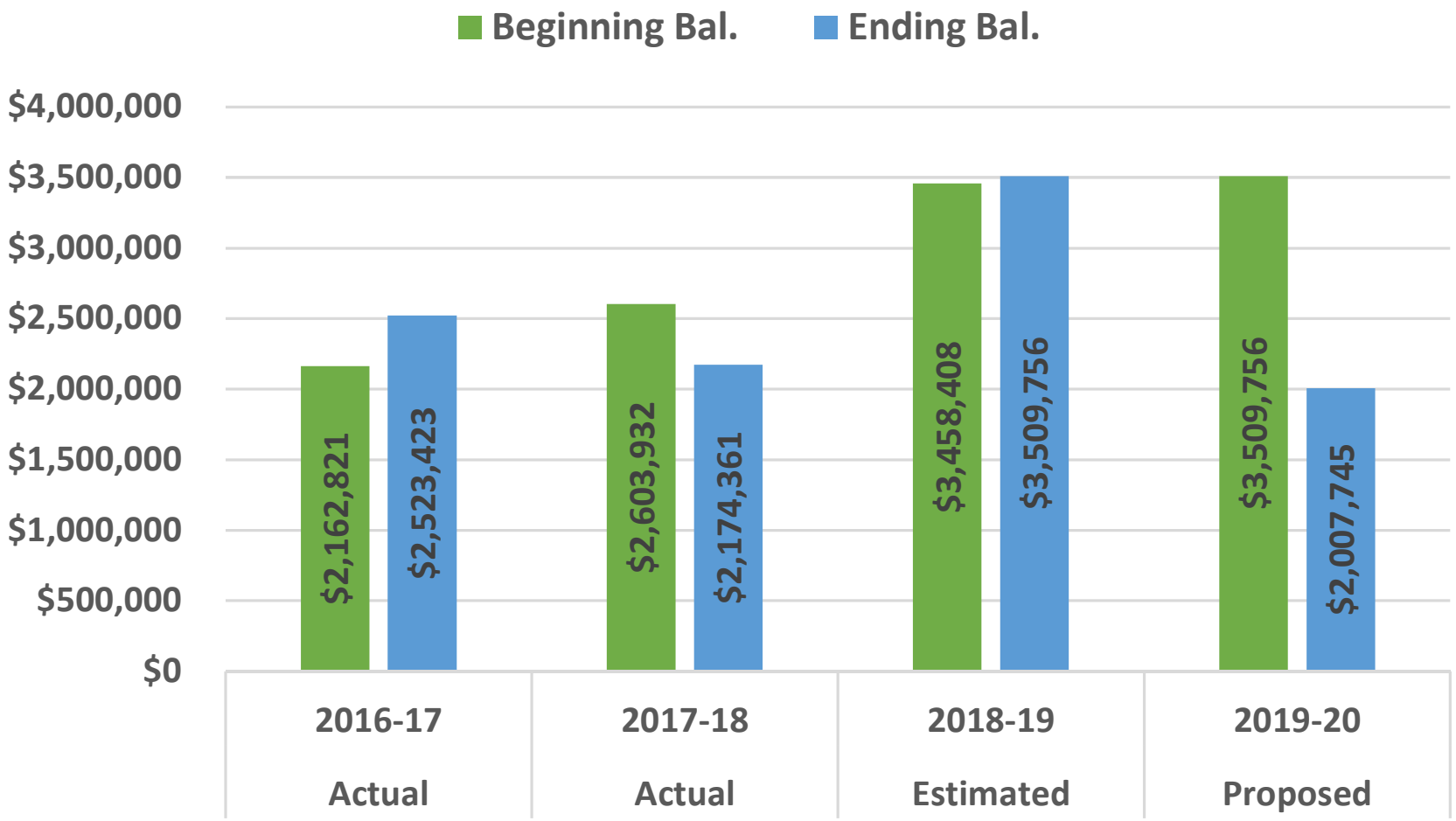
GENERAL FUND **FUND SUMMARY**

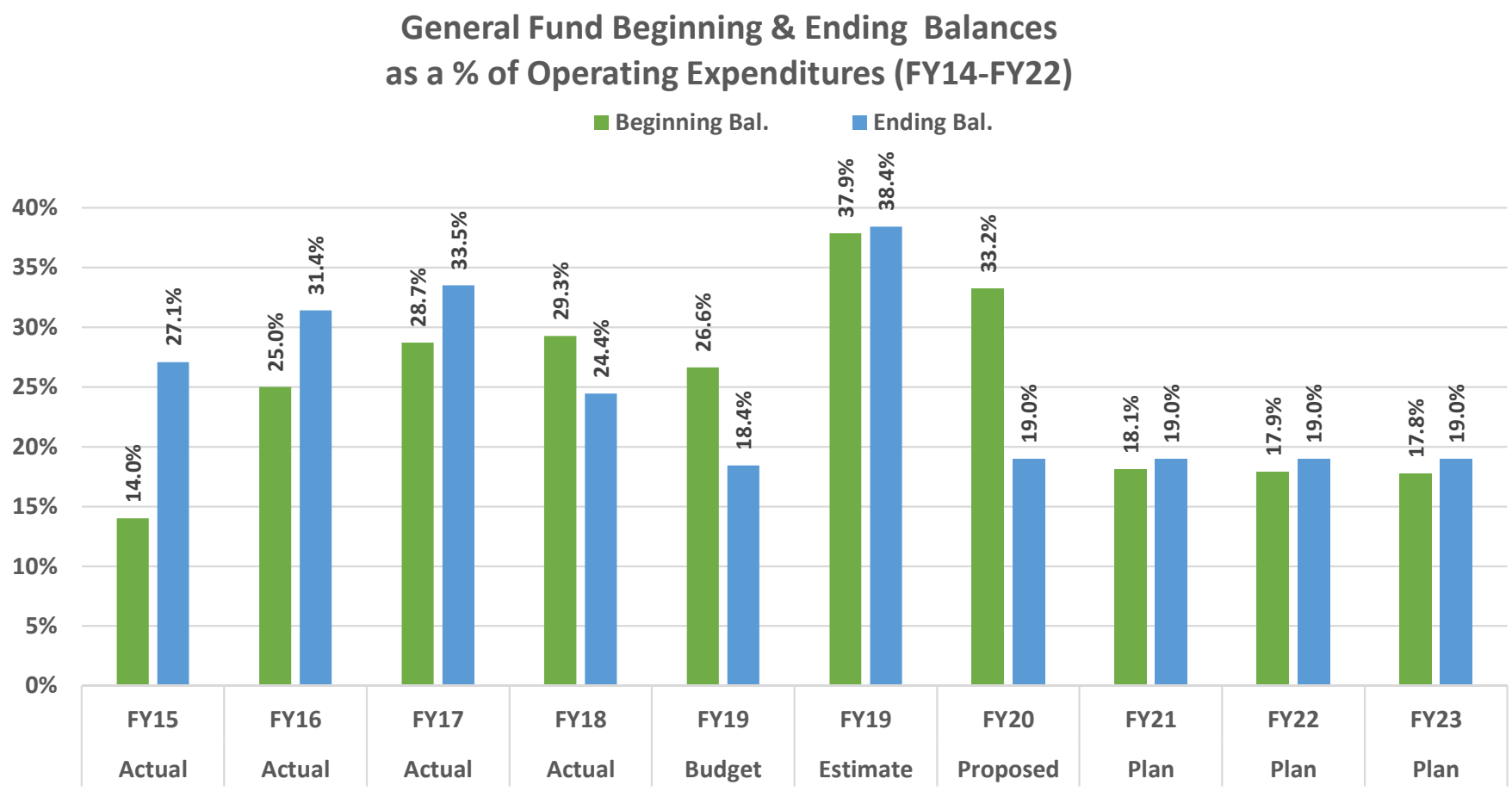
	ACTUAL 2016-17	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	PROPOSED 2019-20	% CHANGE FY20/FY19
RESOURCES						
Beginning Balance	**2,162,821**	**2,603,932**	**2,492,996**	**3,458,408**	**3,509,756**	**1.5%**
Revenue	**10,685,167**	**11,401,178**	**11,426,749**	**12,019,160**	**12,041,741**	**0.2%**
Total Resources	**12,847,988**	**14,005,110**	**13,919,745**	**15,477,568**	**15,551,497**	**0.5%**
REQUIREMENTS						
Administration & Economhc Develop	350,830	354,853	414,166	407,160	451,754	9.9%
Human Resources	123,184	126,541	157,854	173,070	154,935	-11.7%
City Attorney	171,075	175,199	186,050	171,000	187,050	8.6%
Community Development & Planning	289,034	299,096	447,297	396,587	479,813	17.3%
Public Works	1,173,685	952,967	1,129,316	1,093,425	1,175,290	7.0%
Parks	530,920	596,539	716,735	684,570	668,188	-2.5%
Finance	558,102	550,685	641,377	625,933	648,244	3.4%
Legislative	202,724	219,384	234,769	234,899	279,867	16.1%
Library	680,013	509,489	564,293	553,853	615,512	10.0%
Municipal Court	299,725	277,624	305,233	292,740	302,518	3.2%
Police	4,928,864	5,053,278	5,676,244	5,580,725	5,973,540	6.6%
Senior Services	254,007	248,509	279,729	273,181	311,892	12.4%
Non-Departmental	762,402	2,466,585	1,441,009	1,480,669	2,295,149	35.5%
Total Expenditures	**10,324,565**	**11,830,749**	**12,194,072**	**11,967,812**	**13,543,752**	**11.6%**
Contingency/Ending Balance	**2,523,423**	**2,174,361**	**1,725,673**	**3,509,756**	**2,007,745**	**-74.8%**
(ending balance includes both working 2% and Operating 17%contingencies)						
Total Requlrements	**12,847,988**	**14,005,110**	**13,919,745**	**15,477,568**	**15,551,497**	**0.5%**
		0.0901		**0.1051**		

GENERAL FUND **INTERNAL SERVICES EXPENDITURE RECONCILIATION**

	ACTUAL 2016-17	ACTUAL 2017-18	BUDGET 2018-19	ESTIMATED 2018-19	PROPOSED 2019-20	% CHANGE FY20/FY19
Total Expenditures	10,324,565	11,830,749	12,194,072	11,967,812	13,543,752	11.6%
less Internal Svcs Salary/Benefits	2,503,924	2,663,220	2,570,503	2,570,503	2,564,694	-0.2%
less Internal Svcs Materials/Services	285,010	268,385	264,423	264,423	411,982	35.8%
General Fund Services Expenditures	**7,535,631**	**8,899,144**	**9,359,146**	**9,132,886**	**10,567,076**	**13.6%**

General Fund Beginning & Ending Balances (FY2017-FY2020)





Ending Balance Plan (FY15-FY23)

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
100	**GENERAL FUND**								
R1	**Rev.-Taxes & Assess**								
100-000-47010	Current Property Taxes	4,323,121	4,713,804	4,900,556	4,913,893	5,063,893	5,165,171		
100-000-47020	Delinquent Prop Taxes	117,283	128,553	90,000	200,895	201,573	115,000		
100-000-47030	Marijuana Tax	-	166,105	-	114,121	152,395	140,000		
100-000-48101	Interest On Taxes	4,631	25,700	-	-	-	-		
	Rev.-Taxes & Assess Totals:	**4,445,035**	**5,034,162**	**4,990,556**	**5,228,909**	**5,417,861**	**5,420,171**		
R2	**Rev.-Licenses & Permits**								
100-000-44010	Consumer Power, Inc	89,168	91,598	85,000	71,559	86,130	87,500		
100-000-44020	Alb-Leb Sanitation Franchise	172,348	186,739	175,000	148,740	194,863	195,000		
100-000-44030	Comcast Franchise	179,304	177,119	180,000	91,279	179,642	175,000		
100-000-44031	LS Networks Franchise	2,588	1,380	1,000	439	500	1,000		
100-000-44032	Peak Franchise	2,750	2,200	2,000	2,750	2,800	2,500		
100-000-44035	NW Nat Gas Franchise	198,135	204,609	190,000	169,182	200,671	200,000		
100-000-44036	CMS Nat Gas Franchise	53,199	44,238	50,000	59,993	64,523	57,500		
100-000-44040	PP&L Elect Franchise	925,927	915,496	920,000	704,572	921,542	920,000		
100-000-44060	CenturyTel Franchise	32,201	30,024	28,000	13,202	25,430	25,000		
100-000-44070	Water Utility Franchise	246,269	258,269	253,500	204,384	272,512	255,000		
100-000-44075	Stormdrain Utility Franchise	21,620	22,903	23,250	17,512	23,311	23,750		
100-000-44080	Wastewater Utility Franchise	252,422	263,762	255,000	201,697	268,973	280,000		
100-000-46020	Business Licenses/Police Alarms	7,703	9,770	6,500	5,700	6,000	6,500		
100-000-46022	Business Registration Fee	315	225	250	245	250	250		
	Rev.-Licenses & Permits Totals:	**2,183,949**	**2,208,332**	**2,169,500**	**1,691,254**	**2,247,147**	**2,229,000**		
R3	**Rev.-Fines & Forfeits**								
100-000-43005	Jail Assess Admin Fee	1,692	1,454	1,500	812	1,400	1,500		
100-000-43008	Mu Crt Collections	95,746	105,112	95,000	79,374	100,374	95,000		
100-000-43010	Mu Crt Fine & Forfeit	217,884	335,348	250,000	222,265	282,265	250,000		
100-000-43017	Equitable Sharing-US Marshal	-	-	-	-	-	-		
100-000-45095	Education Deferral Class Fee	3,360	8,580	4,000	2,760	4,000	4,000		
	Rev.-Fines & Forfeits Totals:	**318,682**	**450,494**	**350,500**	**305,211**	**388,039**	**350,500**		
R4	**Rev.-Intergovernmental**								
100-000-41070	St Cigarette Revenue	20,411	20,441	17,000	10,478	18,000	17,000		
100-000-41080	State Liquor Revenue	248,426	264,784	270,000	186,512	272,768	275,000		
100-000-41100	State Police IGA	-	-	71,175	47,385	71,175	71,175		
100-000-41200	School Resource Officer	-	-	88,004	88,004	88,004	93,631		
100-000-49040	State Revenue Sharing	187,678	199,162	195,000	111,280	206,280	200,000		
	Rev.-Intergovernmental Totals:	**456,515**	**484,387**	**641,179**	**443,659**	**656,227**	**656,806**		

City of Lebanon, OR
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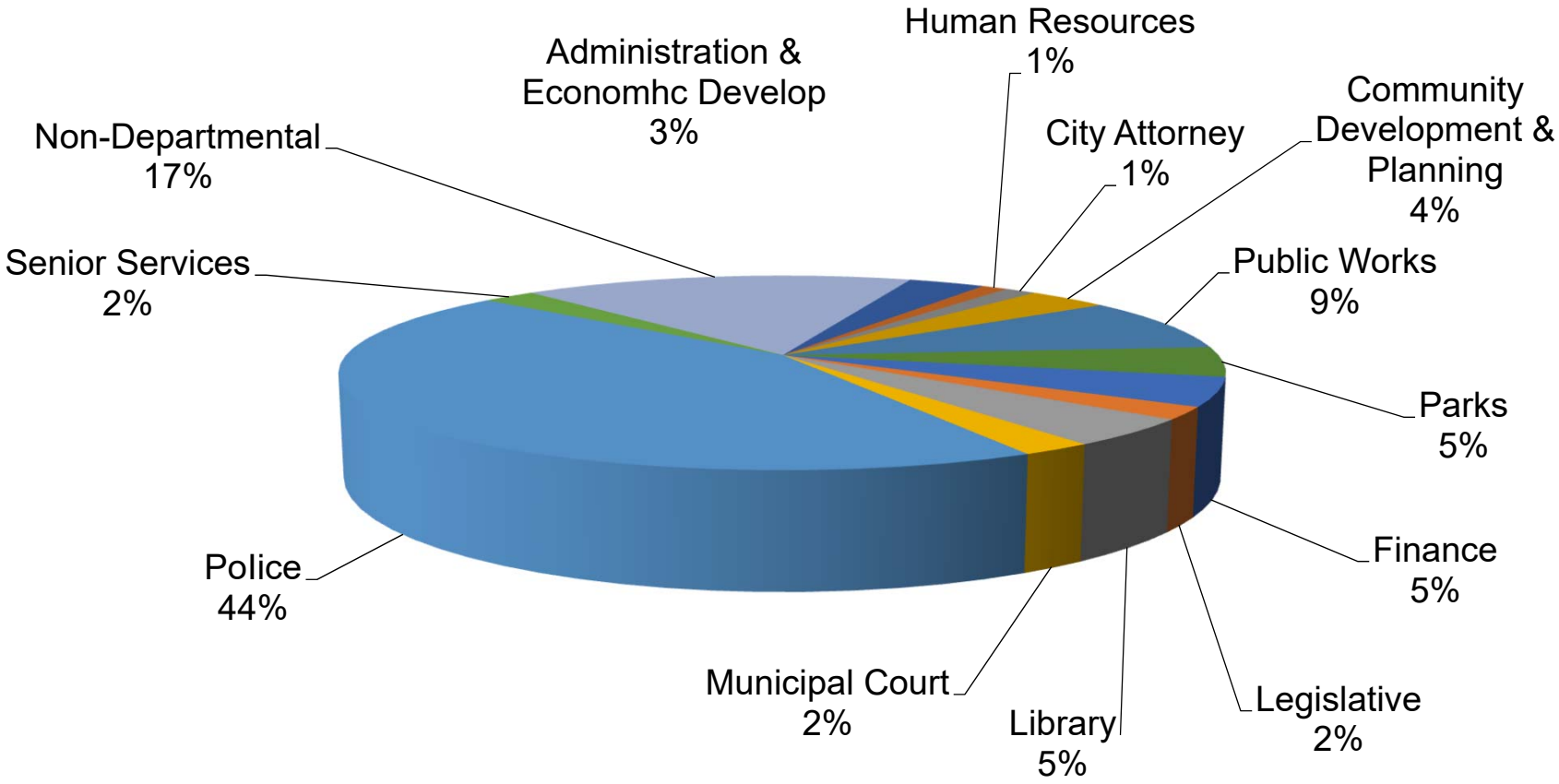
Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
R5	**Rev.-Chgs for Services**								
100-000-48070	Extra Police Service	438	-	-	1,817	1,817	-		
100-000-48080	School District landscape maintenance	-	-	150,000	100,000	150,000	150,000		
100-000-48131	Towing Admin Cost	600	1,300	600	1,100	1,100	600		
100-000-48295	Xerox Copies	38	39	-	-	-	-		
	Rev.-Chgs for Services Totals:	**1,076**	**1,339**	**150,600**	**102,917**	**152,917**	**150,600**		
R6	**Rev.-Miscellaneous**								
100-000-45010	Rev From Sale Of Prop	2,100	-	-	-	-	-		
100-000-45020	Rev From Rented Prop	18,999	13,834	12,888	12,748	15,000	12,888		
100-000-48100	Interest On Investment	47,587	48,878	30,000	81,083	81,083	30,000		
100-000-48140	Miscellaneous Revenue	239,432	76,478	120,000	85,427	90,000	90,000		
100-000-48142	Misc. Revenue-Admin	40,264	-	-	1	1	-		
100-000-48143	Misc. Revenue-Legislative	3,140	2,500	-	200	200	-		
100-000-48144	Misc. Revenue-Library	30,558	34,315	28,500	28,066	28,500	28,500		
100-000-48146	Misc. Revenue-Police	9,855	9,358	9,100	9,507	9,507	9,100		
100-000-48148	Misc. Rev-Sr Ctr	10,599	10,143	9,500	15,102	15,102	9,500		
100-000-48149	Misc. Rev-Tall Grass	17,892	12,143	8,000	2,650	2,650	8,000		
100-000-48150	Planning Commision Rev	30,550	38,210	20,000	34,380	35,000	25,000		
	Rev.-Miscellaneous Totals:	**450,976**	**245,859**	**237,988**	**269,164**	**277,043**	**212,988**		
R7	**Rev.-Transfers In**								
100-000-49000	Trans In Sal/Ben funding	2,503,924	2,663,220	2,570,503	1,927,877	2,570,503	2,564,694		
100-000-49001	Trans In Mat exp funding	285,010	268,385	264,423	198,317	264,423	411,982		
100-000-49030	From Motel Tax	40,000	45,000	45,000	33,750	45,000	45,000		
100-000-49034	From School Resource Officer	-	-	6,500	-	-	-		
	Rev.-Transfers In Totals:	**2,828,934**	**2,976,605**	**2,886,426**	**2,159,944**	**2,879,926**	**3,021,676**		
R8	**Rev.-Other Sources**								
100-000-49901	Beginning Balance	2,162,821	2,603,932	2,492,996	3,458,408	3,458,408	3,509,756		
	Rev.-Other Sources Totals:	**2,162,821**	**2,603,932**	**2,492,996**	**3,458,408**	**3,458,408**	**3,509,756**		
	REVENUES TOTALS:	**12,847,988**	**14,005,110**	**13,919,745**	**13,659,466**	**15,477,568**	**15,551,497**		

General Fund Requirements
(By Departments)



OREGON
Lebanon
THE CITY THAT FRIENDLINESS BUILT
CITY HALL
925

General Fund
Administration Department-110

Purpose

The Administration Department provides budget authority for the activities of the City Manager's Office including human resource management, external communications, implementation of the Lebanon 2040 Strategic Action Plan and the general administration and direction of all City Departments.

FY2019-2020 Objective

The Administration Department oversees the delivery of City services, the general administration of City staff and oversight of capital projects. The Department focuses on providing leadership to the management team and staff, implementation of the fourth year of the Lebanon 2040 Strategic Action Plan and pursuing economic development opportunities that gain new jobs for the community and expand the City's tax base.

FY2019-2020 Staffing and Expenses Allocation

The Administration Department is supported by a cumulative total of 2.0 FTE.

Note: Many of the services provided by the Administration Department are performed on behalf of personnel that are funded outside of the General Fund. The amounts appropriated represent the costs associated with the overall administration of such services with proportionate financial transfers from others funds to offset expenses originating in those funds.

City of Lebanon, OR
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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
110	**ADMINISTRATION**								
E1	**Exp.-Personnel Services**								
100-110-50001	Salaries	200,655	212,637	243,390	168,358	240,537	249,119		
100-110-50015	Vehicle Allowance	6,360	6,588	-	4,941	-	-		
100-110-50515	Def. Comp Match	5,750	6,000	-	4,500	-	-		
100-110-51000	Fringe Benefits	106	105	115,221	78	109,683	122,780		
100-110-51005	Taxes - Federal	13,785	13,931	-	10,528	-	-		
100-110-51010	Taxes - State	32	150	-	5	-	-		
100-110-51015	PERS	28,907	34,935	-	26,819	-	-		
100-110-51020	Workers Compensation	392	50	-	322	-	-		
100-110-51025	Insurance - Health	34,977	38,656	-	29,085	-	-		
100-110-51030	Insurance - HRA/PSA	5,200	4,290	-	6,124	-	-		
100-110-51035	Insurance - Life	864	864	-	648	-	-		
100-110-51036	Insurance - Life/LTD	297	266	-	189	-	-		
100-110-51040	Insurance - Disability	665	634	-	428	-	-		
100-110-59000	Group Term Life	250	390	-	-	-	-		
	Exp.-Personnel Services Totals:	**298,240**	**319,858**	**358,611**	**252,371**	**350,220**	**371,899**		
	Total Full-Time Equivalent (FTE)	**2**	**2**	**2**		**2**	**2**		
E2	**Exp.-Materials & Services**								
100-110-61008	Advertising	2,400	2,400	2,650	2,510	2,510	2,650		
100-110-61112	Community Outreach	17,581	1,313	15,200	19,335	20,000	15,000		
100-110-61130	Contract Services	4,336	3,103	11,000	11,041	10,933	27,000		
100-110-61240	Dept/Operating Expense	3,003	11,491	13,250	11,994	12,500	15,650		
100-110-61250	Dept/Op Supplies	82	95	500	1,017	809	700		
100-110-61294	Dues & Subscript	4,527	3,276	4,630	2,051	2,000	4,630		
100-110-61320	Education & Training	-	235	1,500	-	-	1,500		
100-110-61574	Maint/Eqpt	-	-	125	-	125	125		
100-110-61600	Meetings & Conferences	5,185	10,415	6,200	7,744	6,600	7,100		
100-110-61700	Office Supplies	1,238	126	500	55	37	500		
100-110-61704	Office Supplies	(90)	202	-	220	220	-		
100-110-62000	Arts Commission	-	2,339	-	3,206	1,206	5,000		
	Exp.-Materials & Services Totals:	**38,262**	**34,995**	**55,555**	**59,173**	**56,940**	**79,855**		
E4	**Exp.-Transfers Out**								
100-110-90027	To Info System Service	5,903	-	-	-	-	-		
100-110-90030	To PERS Bond-320	8,425	-	-	-	-	-		
	Exp.-Transfers Out Totals:	**14,328**	**-**	**-**	**-**	**-**	**-**		
	ADMINISTRATION Totals:	**(350,830)**	**(354,853)**	**(414,166)**	**(311,544)**	**(407,160)**	**(451,754)**		

General Fund
Human Resource Department-116

Purpose

The Human Resource Department provides the budget authority to administer the human resources of the City. Human Resource assists employees with their recruitment, onboarding, benefits, professional development and training opportunities. Programs are designed to improve employee job satisfaction, performance, and retention. The Human Resource Department's primary functions are: Organizational Strategic Planning, Workforce Planning and Employment, Human Resource Development, and Employee and Labor Relations.

FY2019-2020 Objective

The objective of the Human Resource Department is to provide budgetary authority to administer the City's human resource programs and services.

FY2019-2020 Staffing and Expense Allocation

The Human Resource Department is supported by a cumulative total of 1.5 FTE. This is an increase of .5 FTE for administrative support given the increased recruitment due to retirements. The amounts budgeted in Personal Services reflect this total.

Note: Many of the services provided by the Human Resource Department are performed on behalf of personnel that are funded outside of the General Fund. The amounts appropriated for Human Resource represent the costs associated with the overall administration of such services with proportionate financial transfers from other funds to offset expenses originating in those funds.

City of Lebanon, OR
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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
116	**HUMAN RESOURCES**								
E1	**Exp.-Personnel Services**								
100-116-50001	Salaries	69,241	73,006	84,881	74,817	104,250	82,826		
100-116-51000	Fringe Benefits	72	53	50,473	39	52,930	54,359		
100-116-51005	Taxes - Federal	4,968	5,360	-	4,775	-	-		
100-116-51010	Taxes - State	16	55	-	3	-	-		
100-116-51015	PERS	14,062	18,577	-	16,203	-	-		
100-116-51020	Workers Compensation	76	(31)	-	75	-	-		
100-116-51025	Insurance - Health	11,696	12,976	-	12,929	-	-		
100-116-51030	Insurance - HRA/PSA	5,857	6,457	-	2,600	-	-		
100-116-51035	Insurance - Life	288	288	-	240	-	-		
100-116-51036	Insurance - Life/LTD	149	133	-	105	-	-		
100-116-51040	Insurance - Disability	234	206	-	184	-	-		
100-116-59000	Group Term Life	250	320	-	-	-	-		
	Exp.-Personnel Services Totals:	**106,909**	**117,527**	**135,354**	**112,084**	**157,180**	**137,185**		
	Total Full-Time Equivalent (FTE)	**1.000**	**1.000**	**1.000**		**1.000**	**1.000**		
E2	**Exp.-Materials & Services**								
100-116-61019	Computer Exp	-	-	500	-	-	500		
100-116-61130	Contract Serv	60	60	-	25	-	-		
100-116-61137	Contract Serv	475	2,062	8,000	4,047	8,000	6,300		
100-116-61246	Operating Exp	13,107	5,336	11,000	4,123	6,000	6,100		
100-116-61257	Op Supplies	344	434	500	260	300	-		
100-116-61296	Dues & Subscript	79	660	500	249	249	300		
100-116-61325	Education & Trng	294	266	800	35	150	3,500		
100-116-61605	Mtgs & Conf	467	59	1,000	141	991	750		
100-116-61706	Office Supplies	176	137	200	223	200	300		
	Exp.-Materials & Services Totals:	**15,002**	**9,014**	**22,500**	**9,103**	**15,890**	**17,750**		
E4	**Exp.-Transfers Out**								
100-116-90027	To Info System Service	831	-	-	-	-	-		
100-116-90030	To PERS Bond-320	442	-	-	-	-	-		
	Exp.-Transfers Out Totals:	**1,273**	**-**	**-**	**-**	**-**	**-**		
	HUMAN RESOURCES Totals:	**(123,184)**	**(126,541)**	**(157,854)**	**(121,187)**	**(173,070)**	**(154,935)**		

General Fund
Legal Services-120

Purpose

The Legal Services Division provides for the administration of the City's general legal services contract with The Morley Thomas Law Firm. The firm provides legal support to the City organization in civil matters and for prosecutorial services related to the Lebanon Municipal Court. Professional legal services provided through the contract include legal consultation; preparation of legal documents, participation at City Council meetings and other meetings as requested, and representation in general litigation. The City Attorney serves as the legal officer of the City. Outside counsel is used for labor relations or other matters as deemed necessary or when a conflict of interest exists.

FY2019-2020 Objective

The objective of the Legal Services Division is to provide budgetary authority to support the City's legal services.

Expense Allocation-A portion of the services provided under the contract with The Morley Thomas Law Firm, are on behalf of matters falling outside of the General Fund. Proportionate financial transfers from other funds are utilized to offset legal expenses originating in those funds.

FY2019-2020 Staffing

Staffing costs are not provided in this division.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
120	**CITY ATTORNEY**								
E2	**Exp.-Materials & Services**								
100-120-61014	City Attorney	145,000	159,049	156,000	131,450	156,000	157,000		
100-120-61132	Outside Attorney's Fees	20,000	16,150	30,000	6,323	15,000	30,000		
100-120-61240	Dept/Operating Expense	6,075	-	50	-	-	50		
	Exp.-Materials & Services Totals:	**171,075**	**175,199**	**186,050**	**137,773**	**171,000**	**187,050**		
	CITY ATTORNEY Totals:	**(171,075)**	**(175,199)**	**(186,050)**	**(137,773)**	**(171,000)**	**(187,050)**		

General Fund
Community Development Department-Planning 126

Purpose

The Department Planning Services provides the budget authority for the administration of the City's community development, land use, planning and zoning, and development regulations. Department staff provides assistance to the public, citizen boards and commissions, including the Council, Planning Commission, downtown groups, as well as other advisory committees. Staff also provides clerical support to the Engineering Services and Maintenance Departments; operates the park reservation system and the cross-connection program; coordinates highway banner permits; issues public event permits as well as most city licenses and registrations.

FY2019-2020 Objective

The objective of the Community Development Department, Planning Services is to provide a broad range of development activities. Prime among these is the timely processing of land use applications; continued excellent customer service in all phases of the Department's operations; and in cooperation with other Departments, promotion of the community for purposes of economic development.

FY2019-2020 Staffing

The Department will maintain the current level of staffing at 3.8 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
126	**COMMUNITY DEVELOPMENT-PLANNING**								
E1	**Exp.-Personnel Services**								
100-126-50001	Salaries	177,151	181,010	258,333	157,488	237,832	289,478		
100-126-50600	Overtime	-	135	1,500	-	500	1,500		
100-126-51000	Fringe Benefits	77	116	180,039	132	147,704	168,360		
100-126-51005	Taxes - Federal	13,098	13,532	-	11,815	-	-		
100-126-51010	Taxes - State	44	170	-	7	-	-		
100-126-51015	PERS	27,885	34,533	-	26,891	-	-		
100-126-51020	Workers Compensation	949	637	-	786	-	-		
100-126-51025	Insurance - Health	50,154	55,575	-	38,733	-	-		
100-126-51030	Insurance - HRA/PSA	4,050	3,848	-	17,853	-	-		
100-126-51035	Insurance - Life	288	288	-	312	-	-		
100-126-51036	Insurance - Life/LTD	301	270	-	222	-	-		
100-126-51040	Insurance - Disability	666	686	-	516	-	-		
100-126-59000	Group Term Life	250	310	-	-	-	-		
	Exp.-Personnel Services Totals:	**274,913**	**291,439**	**439,872**	**255,051**	**386,036**	**459,338**		
	Total Full-Time Equivalent (FTE)	**2.800**	**2.800**	**2.800**		**2.800**	**4.000**		
E2	**Exp.-Materials & Services**								
100-126-61007	Advertising-Old	-	-	-	20	-	-		
100-126-61010	Advertising	2,356	3,366	2,000	4,536	4,536	6,000		
100-126-61245	Operating Exp	1,349	1,124	1,000	1,586	1,215	5,500		
100-126-61256	Op Supplies	-	-	500	212	500	500		
100-126-61295	Dues & Subscript	460	658	1,100	250	600	1,100		
100-126-61324	Education & Trng	-	129	700	400	700	3,000		
100-126-61564	Maint/Bldg	-	830	625	-	-	625		
100-126-61604	Mtgs & Conf	759	1,438	1,250	1,259	1,250	1,500		
100-126-61705	Office Supplies	165	112	250	8	250	250		
	Exp.-Materials & Services Totals:	**5,089**	**7,657**	**7,425**	**15,849**	**9,051**	**18,475**		
E3	**Exp.-Capital Outlay**								
100-126-72504	Office Eqpt	-	-	-	1,203	1,500	2,000		
	Exp.-Capital Outlay Totals:	**-**	**-**	**-**	**1,203**	**1,500**	**2,000**		
E4	**Exp.-Transfers Out**								
100-126-90027	To Info System Service	3,766	-	-	-	-	-		
100-126-90030	To PERS Bond-320	5,266	-	-	-	-	-		
	Exp.-Transfers Out Totals:	**9,032**	**-**	**-**	**-**	**-**	**-**		
	EXPENDITURES TOTALS:	**289,034**	**299,096**	**447,297**	**272,103**	**396,587**	**479,813**		
	COMM DEV/PLANNING Totals:	**(289,034)**	**(299,096)**	**(447,297)**	**(272,103)**	**(396,587)**	**(479,813)**		

Samaritan Center

General Fund
Public Works and Engineering Department-130

Purpose

The Public Works and Engineering Department provides the budget authority for the consolidated personal services (personnel compensation) of the Department. These expenses originate in utility, development, public improvement, and other revenue-producing funds and are consolidated in the General Fund. These consolidated expenses are paid based on proportionate reimbursements from the originating funds. Activity areas in this fund include design/inspection of public infrastructure; technical assistance to other departments; response to and resolution of citizens' complaints; hazard investigations; and communication and cooperation with other government entities such as the Oregon State Health Department (OSHD), the Federal Emergency Management Agency (FEMA), the Department of Environmental Quality (DEQ), Linn County, state and federal health agencies.

FY2019-2020 Objective

The objective of the Public Works and Engineering Department is to provide budgetary authority to administer the fund and the services it supports.

FY2019-2020 Staffing

The Public Works and Engineering Department is supported by a cumulative total of 8.0 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
130	**PUBLIC WORKS**								
E1	**Exp.-Personnel Services**								
100-130-50001	Salaries	757,654	612,241	675,824	494,280	661,623	693,996		
100-130-50600	Overtime	9,066	3,485	20,000	2,564	10,000	20,000		
100-130-51000	Fringe Benefits	479	475	433,492	312	421,652	461,294		
100-130-51005	Taxes - Federal	57,018	46,593	-	37,093	-	-		
100-130-51010	Taxes - State	140	449	-	19	-	-		
100-130-51015	PERS	144,873	128,327	-	108,891	-	-		
100-130-51020	Workers Compensation	13,617	10,357	-	8,793	-	-		
100-130-51025	Health Insurance	135,256	122,498	-	107,416	-	-		
100-130-51030	Health-HRA/PSA	48,673	23,139	-	36,131	-	-		
100-130-51035	Insurance - Life	1,824	1,152	-	888	-	-		
100-130-51036	Insurance - Life/LTD	992	734	-	579	-	-		
100-130-51040	Insurance - Disability	2,578	2,077	-	1,542	-	-		
100-130-59000	Group Term Life	1,500	1,280	-	-	-	-		
	Exp.-Personnel Services Totals:	**1,173,670**	**952,807**	**1,129,316**	**798,508**	**1,093,275**	**1,175,290**		
	Total Full-Time Equivalent (FTE)	**9.000**	**9.000**	**8.000**		**8.000**	**8.000**		
E2	**Exp.-Materials & Services**								
100-130-61130	Contract Services	15	160	-	135	150	-		
	Exp.-Materials & Services Totals:	**15**	**160**	**-**	**135**	**150**	**-**		
	PUBLIC WORKS Totals:	**(1,173,685)**	**(952,967)**	**(1,129,316)**	**(798,643)**	**(1,093,425)**	**(1,175,290)**		

CASE
CASE

General Fund
Maintenance-Parks Division-133

Purpose

The Maintenance Department, parks division provides the budget authority to support the care and maintenance of all City of Lebanon facilities, eighty-three (83) acres of developed parkland and 269 acres of undeveloped land. The park system consists of fourteen (14) developed parks and recreational facilities and six (6) undeveloped facilities. Maintenance for these facilities includes caring for trees, shrubs, and turf, as well as buildings and park facilities.

FY2019-2020 Objective

The objective of the Parks Division is to provide budgetary authority to administer the fund and the services it supports.

FY2019-2020 Staffing

The Parks Maintenance Department is supported by a cumulative total of 4.0 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
133	**PARKS**								
E1	**Exp.-Personnel Services**								
100-133-50001	Salaries	146,369	159,310	232,307	133,300	193,871	185,866		
100-133-50600	Overtime	395	113	1,500	198	1,500	1,500		
100-133-51000	Fringe Benefits	160	158	170,678	176	145,949	127,572		
100-133-51005	Taxes - Federal	10,954	11,950	-	10,028	-	-		
100-133-51010	Taxes - State	49	154	-	7	-	-		
100-133-51015	PERS	20,100	17,368	-	15,866	-	-		
100-133-51020	Workers Compensation	5,503	5,150	-	4,774	-	-		
100-133-51025	Insurance - Health	48,694	55,542	-	45,852	-	-		
100-133-51030	Insurance - HRA/PSA	9,027	10,664	-	20,807	-	-		
100-133-51036	Insurance - Life/LTD	228	234	-	194	-	-		
100-133-51040	Insurance - Disability	587	670	-	503	-	-		
	Exp.-Personnel Services Totals:	**242,066**	**261,777**	**404,485**	**231,890**	**341,320**	**314,938**		
	Total Full-Time Equivalent (FTE)	**3.000**	**3.000**	**5.000**		**5.000**	**4.000**		
E2	**Exp.-Materials & Services**								
100-133-61012	Advertising (Maint)	-	877	750	-	750	750		
100-133-61122	Communication (Maint)	380	-	500	273	500	500		
100-133-61127	Computer Exp (Maint)	388	700	500	-	500	500		
100-133-61134	Contract Serv (Maint)	9,915	37,884	45,000	34,391	45,000	45,000		
100-133-61242	Operating Exp (Maint)	23,617	16,749	30,000	35,005	38,000	40,000		
100-133-61252	Op Supplies (Maint)	236	1,647	4,000	(959)	4,000	4,000		
100-133-61322	Ed & Trng (Maint)	564	658	1,500	376	1,500	1,500		
100-133-61502	Uniforms (Maint)	656	1,889	2,000	3,824	4,000	2,000		
100-133-61562	Maint/Bldg (Maint)	8,582	3,714	10,000	9,945	10,000	10,000		
100-133-61572	Maint/Eqpt (Maint)	914	501	3,500	448	3,500	3,500		
100-133-61582	Maint/Vehicles (Maint)	14,577	13,338	15,000	4,651	15,000	15,000		
100-133-61702	Off Supplies (Maint)	189	437	500	148	500	500		
100-133-61802	Petroleum (Maint)	4,493	8,857	15,000	8,728	15,000	15,000		
100-133-61902	Utilities (Maint)	164,342	172,511	164,000	173,606	185,000	195,000		
	Exp.-Materials & Services Totals:	**228,853**	**259,762**	**292,250**	**270,436**	**323,250**	**333,250**		
E4	**Exp.-Transfers Out**								
100-133-90027	To Info System Service	7,063	-	-	-	-	-		
100-133-90030	To PERS Bond-320	2,938	-	-	-	-	-		
100-133-90105	To Eqpt Acq & Rep Fund	50,000	75,000	20,000	15,000	20,000	20,000		
	Exp.-Transfers Out Totals:	**60,001**	**75,000**	**20,000**	**15,000**	**20,000**	**20,000**		
	PARKS Totals:	**(530,920)**	**(596,539)**	**(716,735)**	**(517,326)**	**(684,570)**	**(668,188)**		

General Fund
Finance Department-140

Purpose

The Finance Department provides the budget authority for administration of the City's financial support services. The Department provides a full range of financial services including monthly financial statement preparation and audit; water and wastewater utility billing and collection and other receivables owed to the City; investment of financial reserves and other funds; payroll, accounts payable; and general accounting. The Department also supports the budget development process. Other services include issuing bonds and arranging for long and short term loans as needed.

FY2019-2020 Objective

Per council direction the Finance staff is in the process of reviewing city code to bring a proposal back to Council on updating the utility billing process, the objective is to move all accounts into the name of the property owner.

FY2019-2020 Staffing

The Finance Department is supported by a cumulative total of 6.0 FTE. The amounts budgeted in Personal Services reflect this total. One of the Finance Clerk positions is shared with the Municipal Court.

Note: Many of the services provided by the Finance Department are performed on behalf of personnel that are funded outside of the General Fund. The amounts appropriated represent the costs associated with the overall administration of such services with proportionate financial transfers from others funds to offset expenses originating in those funds.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
140	**FINANCE**								
E1	**Exp.-Personnel Services**								
100-140-50001	Salaries	354,198	355,152	406,867	287,035	402,182	400,753		
100-140-50600	Overtime	-	247	2,000	-	-	2,000		
100-140-51000	Fringe Benefits	319	317	212,665	234	205,347	224,601		
100-140-51005	Taxes - Federal	27,705	25,836	-	21,552	-	-		
100-140-51010	Taxes - State	95	280	-	12	-	-		
100-140-51015	PERS	56,911	54,146	-	54,502	-	-		
100-140-51020	Workers Compensation	412	(238)	-	331	-	-		
100-140-51025	Insurance - Health	54,771	68,056	-	57,251	-	-		
100-140-51030	Insurance - HRA/PSA	36,972	21,123	-	30,931	-	-		
100-140-51035	Insurance - Life	864	432	-	432	-	-		
100-140-51036	Insurance - Life/LTD	601	473	-	379	-	-		
100-140-51040	Insurance - Disability	1,303	1,272	-	996	-	-		
100-140-59000	Group Term Life	250	899	-	1,000	-	-		
	Exp.-Personnel Services Totals:	**534,401**	**528,566**	**621,532**	**455,174**	**607,529**	**627,354**		
	Total Full-Time Equivalent (FTE)	**6.000**	**6.000**	**6.000**		**6.000**	**6.000**		
E2	**Exp.-Materials & Services**								
100-140-61010	Advertising	2,157	5,374	3,500	95	3,500	3,500		
100-140-61119	Commuications	1,131	1,485	-	-	-	-		
100-140-61130	Contract Services	95	125	500	130	160	500		
100-140-61240	Dept/Operating Expense	1,092	2,217	3,000	2,240	3,000	3,000		
100-140-61290	Dues & Subscriptions	549	579	1,110	776	1,031	1,155		
100-140-61320	Education & Training	3,221	2,152	3,000	500	3,000	3,000		
100-140-61570	Maint/Eqpt	755	5,661	1,735	500	3,107	1,735		
100-140-61600	Meetings & Conferences	3,556	2,587	5,000	2,983	2,606	5,000		
100-140-61700	Office Supplies	1,888	1,939	2,000	515	2,000	2,000		
	Exp.-Materials & Services Totals:	**14,444**	**22,119**	**19,845**	**7,739**	**18,404**	**19,890**		
E3	**Exp.-Capital Outlay**								
100-140-72500	Office Eqpt.	-	-	-	-	-	1,000		
	Exp.-Capital Outlay Totals:	**-**	**-**	**-**	**-**	**-**	**1,000**		
E4	**Exp.-Transfers Out**								
100-140-90027	To Info System Service	6,336	-	-	-	-	-		
100-140-90030	To PERS Bond-320	2,921	-	-	-	-	-		
	Exp.-Transfers Out Totals:	**9,257**	**-**	**-**	**-**	**-**	**-**		
	FINANCE Totals:	**(558,102)**	**(550,685)**	**(641,377)**	**(462,913)**	**(625,933)**	**(648,244)**		

SEED
CROWS
BUILDING
ENTRANCE

General Fund
Legislative Department-160

Purpose

The Legislative Department provides budget authority for the activities associated with the City's Elected Officials and the City Clerk's Office.

FY2019-2020 Objective

The City Clerk's Office will oversee the City's official records, City elections, liquor licensing and the legislative processes of the Lebanon City Council (Mayor and six Councilors) and Council Advisory Boards. The City Clerk’s office will continue to strive to provide timely, open, and transparent records.

FY2019-2020 Staffing & Elected Officials Stipend

The City Clerk's Office is supported by a cumulative total of 2.00 FTE. The amounts budgeted in Personal Services reflect this total.

The elected officials receive a monthly stipend ($1,000/month for the Mayor and $225/month per Councilor) as compensation for required travel and miscellaneous costs associated with being an elected public official.

Note: Many of the services provided by the Legislative Department are performed on behalf of personnel that are funded outside of the General Fund. The amounts appropriated represent the costs associated with the overall management of such services with proportionate financial transfers from other funds to offset expenses originated in those funds.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
160	**LEGISLATIVE**								
E1	**Exp.-Personnel Services**								
100-160-50001	Salaries	128,165	140,495	149,760	121,852	156,293	159,890		
100-160-51000	Fringe Benefits	93	92	63,269	71	65,693	76,257		
100-160-51005	Taxes - Federal	9,432	10,534	-	9,137	-	-		
100-160-51010	Taxes - State	33	104	-	5	-	-		
100-160-51015	PERS	20,181	26,430	-	23,305	-	-		
100-160-51020	Workers Compensation	224	91	-	228	-	-		
100-160-51025	Insurance - Health	7,315	7,228	-	5,693	-	-		
100-160-51030	Insurance - HRA/PSA	11,341	11,941	-	11,743	-	-		
100-160-51035	Insurance - Life	576	576	-	432	-	-		
100-160-51036	Insurance - Life/LTD	149	133	-	95	-	-		
100-160-51040	Insurance - Disability	269	258	-	174	-	-		
100-160-59000	Group Term Life	250	640	-	-	-	-		
	Exp.-Personnel Services Totals:	**178,028**	**198,522**	**213,029**	**172,735**	**221,986**	**236,147**		
	Total Full-Time Equivalent (FTE)	**1.750**	**1.625**	**1.625**		**1.625**	**2.000**		
E2	**Exp.-Materials & Services**								
100-160-61008	Advertising	1,076	-	400	200	400	400		
100-160-61015	Codification	2,924	3,842	3,000	2,376	3,000	3,550		
100-160-61129	Computer Exp	211	161	150	115	150	10,700		
100-160-61130	Contract Services	1,843	3,341	1,900	785	1,500	1,800		
100-160-61240	Dept/Operating Expense	1,478	1,438	2,100	1,261	2,000	2,300		
100-160-61294	Dues & Subscript	507	559	535	688	748	765		
100-160-61310	Elections	-	-	105	41	65	105		
100-160-61320	Education/Training	366	-	1,600	350	850	1,800		
100-160-61574	Maint/Eqpt	2,645	1,730	2,500	152	500	7,300		
100-160-61600	Meetings & Conferences	6,118	9,487	8,500	2,762	3,200	9,050		
100-160-61704	Office Supplies	960	304	950	73	500	950		
	Exp.-Materials & Services Totals:	**18,128**	**20,862**	**21,740**	**8,803**	**12,913**	**38,720**		
E3	**Exp.-Capital Outlay**								
100-160-72500	Office Eqpt.	500	-	-	-	-	5,000		
	Exp.-Capital Outlay Totals:	**500**	**-**	**-**	**-**	**-**	**5,000**		
E4	**Exp.-Transfers Out**								
100-160-90027	To Info System Service	4,822	-	-	-	-	-		
100-160-90030	To PERS Bond-320	1,246	-	-	-	-	-		
	Exp.-Transfers Out Totals:	**6,068**	**-**	**-**	**-**	**-**	**-**		
	LEGISLATIVE Totals:	**(202,724)**	**(219,384)**	**(234,769)**	**(181,538)**	**(234,899)**	**(279,867)**		

LEBANON
PUBLIC LIBRARY

General Fund
Library Department-165

Purpose

The Library Department provides for the expenses associated with the Lebanon Public Library. The Library provides cultural and intellectual enrichment to all people in our community, regardless of age, education, or socio-economic status through access to literature, the arts, and information in all of its forms. Opportunities are also provided for children to develop literacy and other essential life skills through story times, Spring Break and Summer Reading programs, outreach to new parents, and other programs.

FY 2019-20 Objective

The objective of the Library Department is to provide budgetary authority to support the operations and programs of the Library.

FY 2019-20 Staffing

The Library is supported by a cumulative total of 6.572 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
165	**LIBRARY**								
E1	**Exp.-Personnel Services**								
100-165-50001	Salaries	214,742	177,774	220,375	160,801	220,375	226,230		
100-165-50005	Part Time	64,936	83,877	77,003	48,541	77,003	87,376		
100-165-50250	Part Time	1,718	-	-	-	-	-		
100-165-50600	Overtime	64	-	2,000	-	-	2,000		
100-165-51000	Fringe Benefits	312	310	147,865	298	147,865	185,011		
100-165-51005	Taxes - Federal	21,320	20,089	-	15,888	-	-		
100-165-51010	Taxes - State	99	242	-	14	-	-		
100-165-51015	PERS	46,535	46,511	-	35,312	-	-		
100-165-51020	Workers Compensation	326	(108)	-	244	-	-		
100-165-51025	Insurance - Health	43,607	40,095	-	35,419	-	-		
100-165-51030	Insurance - HRA/PSA	14,527	14,432	-	21,138	-	-		
100-165-51035	Insurance - Life	528	288	-	216	-	-		
100-165-51036	Insurance - Life/LTD	364	311	-	241	-	-		
100-165-51040	Insurance - Disability	787	782	-	567	-	-		
100-165-59000	Group Term Life	500	1,390	-	-	-	-		
	Exp.-Personnel Services Totals:	**410,365**	**386,443**	**447,243**	**319,104**	**445,243**	**500,617**		
	Total Full-Time Equivalent (FTE)	**5.868**	**5.868**	**5.868**		**5.868**	**6.284**		
E2	**Exp.-Materials & Services**								
100-165-61010	Advertising	1,769	1,882	2,000	1,003	1,003	2,000		
100-165-61119	Communication	2,799	2,460	2,600	1,578	1,578	2,200		
100-165-61124	Computer Expense	13,311	11,230	14,000	13,110	13,600	14,000		
100-165-61130	Contract Services	4,427	528	2,395	1,391	1,642	2,395		
100-165-61140	Merchant Card Fees	525	545	755	360	650	700		
100-165-61240	Dept/Operating Expense	2,174	1,542	2,500	1,701	1,900	2,500		
100-165-61250	Dept/Op Supplies	18,256	30,032	45,000	36,792	44,000	45,000		
100-165-61290	Dues & Subscriptions	247	100	100	100	100	100		
100-165-61300	Duplication	2,705	288	2,650	1,544	1,540	1,600		
100-165-61320	Education & Training	446	530	600	227	227	500		
100-165-61430	Janitorial Supplies	97	31	100	115	100	100		
100-165-61560	Maint/Bldg (Gen'l)	28,375	25,311	8,200	6,753	7,000	8,000		
100-165-61570	Maint/Eqpt	3,301	3,667	3,900	2,314	3,700	3,900		
100-165-61600	Meetings & Conferences	540	175	750	85	100	500		
100-165-61700	Office Supplies	1,832	1,170	1,500	980	1,470	1,400		
100-165-61900	Utilities (Gen'l)	34,004	31,555	30,000	23,664	30,000	30,000		
	Exp.-Materials & Services Totals:	**114,808**	**111,046**	**117,050**	**91,717**	**108,610**	**114,895**		
E4	**Exp.-Transfers Out**								
100-165-90027	To Info System Service	137,313	-	-	-	-	-		
100-165-90030	To PERS Bond-320	8,897	-	-	-	-	-		
100-165-90105	To Eqpt Acq & Rep Fund	8,630	12,000	-	-	-			
	Exp.-Transfers Out Totals:	**154,840**	**12,000**	**-**	**-**	**-**	**-**		
	LIBRARY Totals:	**(680,013)**	**(509,489)**	**(564,293)**	**(410,821)**	**(553,853)**	**(615,512)**		

THIS AREA IS
UNDER 24-HOUR
VIDEO
SURVEILLANCE
PROHIBITED

General Fund
Municipal Court -170

Purpose

The Municipal Court provides the budget authority to administer the business of the Court. The Court is responsible for the processing of citations, city ordinance violations, and motor vehicle offenses filed by Lebanon police officers. By state law, the Court must account for and collect (without compensation) funds from convicted persons to support statewide programs. It also collects fines for the City's General Fund.

FY2019-2020 Objective

The objective of the Municipal Court is to provide budgetary authority to administer the Court.

FY2019-2020 Staffing

The Municipal Court is supported by a cumulative total of 2.0 FTE. The amounts budgeted in Personal Services reflect this total.

The Court office share 1.0 FTE with the Finance department. This position is budgeted in the Finance department.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
170	**MUNICIPAL COURT**								
E1	**Exp.-Personnel Services**								
100-170-50001	Salaries	113,053	114,410	122,639	89,183	117,637	120,575		
100-170-50600	Overtime	-	-	2,600	-	-	2,600		
100-170-51000	Fringe Benefits	106	105	86,609	78	87,062	85,557		
100-170-51005	Taxes - Federal	8,219	8,397	-	6,454	-	-		
100-170-51010	Taxes - State	32	91	-	5	-	-		
100-170-51015	PERS	22,840	28,456	-	21,936	-	-		
100-170-51020	Workers Compensation	139	(26)	-	105	-	-		
100-170-51025	Insurance - Health	31,075	33,574	-	23,982	-	-		
100-170-51030	Insurance - HRA/PSA	3,000	5,332	-	12,538	-	-		
100-170-51036	Insurance - Life/LTD	152	137	-	97	-	-		
100-170-51040	Insurance - Disability		446	-	302	-	-		
100-170-59000	Group Term Life	-	140	-	-	-	-		
	Exp.-Personnel Services Totals:	**178,616**	**191,274**	**211,848**	**154,867**	**204,699**	**208,732**		
	Total Full-Time Equivalent (FTE)	**2.000**	**2.000**	**2.000**		**2.000**	**2.000**		
E2	**Exp.-Materials & Services**								
100-170-61124	Computer Expense	2,052	2,052	2,500	2,052	2,052	2,700		
100-170-61130	Contract Services	53,412	54,403	51,660	41,246	49,160	50,460		
100-170-61132	Outside Attorney Fees	5,265	-	1,000	-	-	1,000		
100-170-61240	Dept/Operating Expense	5,936	5,395	4,800	4,123	4,750	5,300		
100-170-61290	Dues & Subscriptions	436	415	425	155	380	425		
100-170-61320	Education & Training	396	-	1,000	188	188	1,000		
100-170-61560	Maint/Bldg	1,121	2,433	1,000	1,052	1,465	1,500		
100-170-61600	Meetings & Conferences	1,022	1,147	1,100	375	1,100	1,100		
100-170-61700	Office Supplies	1,410	1,102	1,400	781	1,400	1,400		
100-170-61900	Utilities (Gen'l)	19,999	18,812	21,000	14,446	20,601	21,000		
	Exp.-Materials & Services Totals:	**91,049**	**85,759**	**85,885**	**64,418**	**81,096**	**85,885**		
E3	**Exp.-Capital Outlay**								
100-170-72300	Improvements	-	591	-	15	15	-		
100-170-72500	Other Eqpt.	1,169	-	7,500	6,930	6,930	7,901		
	Exp.-Capital Outlay Totals:	**1,169**	**591**	**7,500**	**6,945**	**6,945**	**7,901**		
E4	**Exp.-Transfers Out**								
100-170-90027	To Info System Service	24,018	-	-	-	-	-		
100-170-90030	To PERS Bond-320	4,460	-	-	-	-	-		
	Exp.-Transfers Out Totals:	**28,478**	**-**	**-**	**-**	**-**	**-**		
	MUNICIPAL COURT Totals:	**(299,312)**	**(277,624)**	**(305,233)**	**(226,230)**	**(292,740)**	**(302,518)**		

LEBANON JUSTICE CENTER

General Fund
Police Department-180

Purpose

The Police Department provides the budget authority to administer the law enforcement and police service needs of the community. The Lebanon Police Department is comprised of twenty-nine (29) sworn officer positions (one (1) Chief, one (1) Captain, one (1) Lieutenant, five (5) Sergeants, two (2) Jail Police Officers, three (3) Detectives, fourteen (14) Patrol Officers, one (1) Traffic Officer and one (1) School Resource Officer). The non-sworn staff includes one (1) Code Enforcement/Property Officer, seven (7) Communications Specialists (dispatchers), one (1) Community Policing Officer, one (1) Community Service Officer, two (2) Records Clerks and one (1) Administrative Assistant).

The Lebanon Police Department has a very active and dedicated volunteer program. Volunteers assist full-time personnel with support services and enforcement tasks.

FY2019-2020 Objective

The objective of the Police Department is to provide budgetary authority to administer the law enforcement and police service needs for the community.

FY2019-2020 Staffing

The Police Department is supported by a cumulative total of 42.0 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
180	**POLICE**								
E1	**Exp.-Personnel Services**								
100-180-50001	Salaries	2,487,158	2,716,285	2,872,598	2,018,276	2,833,912	3,017,870		
100-180-50500	Out Of Class	1,258	-	-	-	-	-		
100-180-50515	Def. Comp Match	50,594	53,638	68,400	41,842	68,400	68,400		
100-180-50600	Overtime	83,851	84,471	96,995	54,610	96,425	97,375		
100-180-50700	Cash In Comp	91,054	76,504	86,275	62,480	86,275	87,125		
100-180-51000	Fringe Benefits	2,098	2,099	1,849,342	1,649	1,822,247	2,019,820		
100-180-51005	Taxes - Federal	203,678	221,432	-	163,448	-	-		
100-180-51010	Taxes - State	648	2,140	-	96	-	-		
100-180-51015	PERS	479,154	572,547	-	427,723	-	-		
100-180-51020	Workers Compensation	45,945	40,387	-	33,056	-	-		
100-180-51025	Insurance - Health	570,773	608,638	-	476,478	-	-		
100-180-51030	Insurance - HRA/PSA	70,937	72,696	-	63,424	-	-		
100-180-51035	Insurance - Life	1,370	1,378	-	1,022	-	-		
100-180-51036	Insurance - Life/LTD	3,229	4,595	-	3,731	-	-		
100-180-51040	Insurance - Disability	8,899	9,152	-	6,152	-	-		
100-180-51050	Legal Benefit	6,234	6,249	-	4,666	-	-		
100-180-59000	Group Term Life	250	4,579	-	-	-	-		
	Exp.-Personnel Services Totals:	**4,107,130**	**4,481,621**	**4,973,610**	**3,363,076**	**4,907,259**	**5,290,590**		
	Total Full-Time Equivalent (FTE)	**39.000**	**39.000**	**41.000**		**42.000**	**42.000**		
E2	**Exp.-Materials & Services**								
100-180-61010	Advertising	150	430	1,000	857	1,000	1,000		
100-180-61120	Communication (Gen'l)	20,841	20,582	17,000	17,332	17,000	25,000		
100-180-61124	Computer Support Expense	73,779	72,845	76,000	63,693	74,000	130,950		
100-180-61125	Crime Prevention	3,586	3,387	10,000	5,941	5,000	5,000		
100-180-61130	Contract Services	46,579	52,223	42,000	28,037	42,000	52,500		
100-180-61138	Contract Serv (Corrections)	3,494	8,384	10,000	7,704	10,000	10,000		
100-180-61240	Dept/Operating Expense	15,121	17,552	23,000	20,791	23,000	23,000		
100-180-61248	Operating Equip-Personal	16,208	20,961	25,500	19,076	25,000	27,000		
100-180-61250	Dept/Op Supplies	30,760	24,323	32,000	25,170	30,000	32,000		
100-180-61258	Op Supplies (Corrections)	18,632	13,993	23,000	19,666	23,000	23,000		
100-180-61290	Dues & Subscriptions	1,468	1,784	2,100	2,066	2,000	2,100		
100-180-61300	Duplication	20,978	14,786	15,000	12,324	15,000	15,000		
100-180-61320	Education Reimb.	-	3,199	5,000	1,032	2,500	2,500		
100-180-61420	Ins Repair & Deduct	2,340	-	1,500	1,000	14,693	1,500		
100-180-61500	Uniform-Buy & Clean	12,369	9,769	12,000	11,246	12,000	14,000		
100-180-61560	Maint/Bldg (Gen'l)	3,164	10,414	13,000	5,735	13,000	13,000		
100-180-61570	Maint/Eqpt	4,813	2,281	5,000	2,204	5,000	5,000		
100-180-61580	Maint/Vehicles	25,173	29,580	35,000	19,102	30,000	35,000		
100-180-61600	Meetings & Conferences	1,594	1,237	1,500	599	1,500	1,500		
100-180-61700	Office Supplies	7,904	8,347	9,000	4,208	9,000	9,000		
100-180-61800	Petroleum	37,730	43,011	56,000	32,363	40,000	56,000		
100-180-61820	Postage	4,573	5,744	6,000	2,258	5,000	6,000		

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
100-180-61825	Prisoner Medical Costs	2,265	1,470	4,000	1,414	3,000	4,000		
100-180-61855	Spcl Investigative Exp	3,999	4,000	6,000	6,000	6,000	6,000		
100-180-61892	Training	16,454	17,093	20,000	19,723	19,000	20,000		
100-180-61900	Utilities (Gen'l)	43,800	40,460	47,400	29,421	45,000	47,400		
100-180-61930	Vehicle Leases	102,201	122,902	123,000	123,000	123,000	4,000		
	Exp.-Materials & Services Totals:	**519,975**	**550,757**	**621,000**	**481,962**	**595,693**	**571,450**		
E3	**Exp.-Capital Outlay**								
100-180-72500	Office Eqpt.	2,000	900	1,500	-	1,500	1,500		
100-180-72600	Other Eqpt.	3,957	-	5,000	-	5,000	5,000		
100-180-72800	Vehicles	-	-	43,134	39,273	39,273	73,000		
	Exp.-Capital Outlay Totals:	**5,957**	**900**	**49,634**	**39,273**	**45,773**	**79,500**		
E4	**Exp.-Transfers Out**								
100-180-90027	To Info System Service	187,323	-	-	-	-	-		
100-180-90030	To PERS Bond-320	88,479	-	-	-	-	-		
100-180-90105	To Eqpt Acq & Rep Fund-820	20,000	20,000	32,000	24,000	32,000	32,000		
	Exp.-Transfers Out Totals:	**295,802**	**20,000**	**32,000**	**24,000**	**32,000**	**32,000**		
	POLICE Totals:	**(4,928,864)**	**(5,053,278)**	**(5,676,244)**	**(3,908,311)**	**(5,580,725)**	**(5,973,540)**		

LEBANON SENIOR CENTER

General Fund
Senior and Disabled Services Department-190
Purpose

The Senior and Disabled Services Department provides for the administration of the City's programs and services for seniors and those with disabilities. The Senior and Disabled Services Department, based at the Lebanon Senior Center, delivers services, programs, classes, events and activities to persons age 50 and above and those that are disabled. Our mission is to enhance the lives of older adults and assist in maintaining independence through providing educational programs, health and wellness opportunities, recreational activities, arts and crafts classes, cultural presentations, social events and opportunities, nutritional meals and transportation. The Senior Center provides referrals to various community service partners and local agencies to provide services such as the Senior Meals program, legal assistance, social services, tax preparation, Medicaid outreach and free help with insurance issues through Senior Health Insurance Benefits Association (SHIBA) and other miscellaneous services. Various support groups such as Caregiver Support Group, Parkinson's Support Group, Cancer Support Group, Living Well with Chronic Conditions, Alzheimer's Association and Hearing Loss Association meet at the center, as do many other community groups.

FY2019-2020 Objective

The objective of the Senior and Disabled Services Department is to provide budgetary authority to administer the fund and the services it provides to the City of Lebanon.

FY2019-2020 Staffing

The Senior Center is supported by a cumulative total of 2.5 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
190	**SENIOR SERVICES**								
E1	**Exp.-Personnel Services**								
100-190-50001	Salaries	118,685	122,070	150,746	97,048	133,090	134,538		
100-190-50005	Part Time	-	-	-	6,810	10,000	16,394		
100-190-50600	Overtime	341	32	-	-	-	-		
100-190-51000	Fringe Benefits	106	105	81,283	107	82,872	91,210		
100-190-51005	Taxes - Federal	8,929	9,297	-	7,851	-	-		
100-190-51010	Taxes - State	34	105	-	5	-	-		
100-190-51015	PERS	21,573	26,546	-	21,007	-	-		
100-190-51020	Workers Compensation	1,655	1,420	-	1,254	-	-		
100-190-51025	Insurance - Health	10,716	9,538	-	6,998	-	-		
100-190-51030	Insurance - HRA/PSA	19,500	19,932	-	25,469	-	-		
100-190-51035	Insurance - Life	576	576	-	432	-	-		
100-190-51036	Insurance - Life/LTD	225	202	-	143	-	-		
100-190-51040	Insurance - Disability	430	418	-	283	-	-		
100-190-59000	Group Term Life	250	390	-	-	-	-		
	Exp.-Personnel Services Totals:	**183,020**	**190,840**	**232,029**	**167,598**	**225,962**	**242,142**		
	Total Full-Time Equivalent (FTE)	**2.000**	**2.000**	**2.500**		**2.500**	**2.500**		
E2	**Exp.-Materials & Services**								
100-190-61010	Advertising	973	-	-	993	993	-		
100-190-61130	Contract Services	203	2,144	1,000	731	726	1,000		
100-190-61240	Dept/Operating Expense	6,438	6,896	6,000	5,588	6,500	7,000		
100-190-61250	Dept/Op Supplies	662	447	1,000	398	1,000	1,000		
100-190-61320	Education & Training	54	80	300	50	300	500		
100-190-61560	Maint/Bldg (Gen'l)	13,257	12,194	12,000	5,291	12,000	12,000		
100-190-61570	Maint/Eqpt	141	40	300	150	300	300		
100-190-61600	Meetings & Conferences	175	22	800	145	800	1,000		
100-190-61700	Office Supplies	807	1,150	800	909	1,000	1,200		
100-190-61820	Postage	1,654	1,842	1,500	1,799	1,600	1,750		
100-190-61900	Utilities (Gen'l)	21,717	20,434	21,000	16,211	17,000	21,000		
	Exp.-Materials & Services Totals:	**46,081**	**45,249**	**44,700**	**32,265**	**42,219**	**46,750**		

City of Lebanon, OR
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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
E3	**Exp.-Capital Outlay**								
100-190-72300	Improvements	-	-	1,500	-	-	1,500		
100-190-72600	Other Eqpt.	-	2,420	1,500	2,420	5,000	1,500		
	Exp.-Capital Outlay Totals:	**-**	**2,420**	**3,000**	**2,420**	**5,000**	**3,000**		
E4	**Exp.-Transfers Out**								
100-190-90027	To Info System Service	11,071	-	-	-	-	-		
100-190-90030	To PERS Bond-320	3,835	-	-	-	-	-		
100-190-90105	To Eqpt Acq & Rep Fund	10,000	10,000	-	-	-	20,000		
	Exp.-Transfers Out Totals:	**24,906**	**10,000**	**-**	**-**	**-**	**20,000**		
	SENIOR SERVICES Totals:	**(254,007)**	**(248,509)**	**(279,729)**	**(202,283)**	**(273,181)**	**(311,892)**		

General Fund
Non-Departmental-195

Purpose

The Non-Departmental Division provides budget authority for the centralization of some costs shared by all departments within the General Fund and for specific financial considerations such as electricity, insurance, audits, debt service, inter-fund transfers and the funds 2% working and 17% operating contingencies.

FY2019-2020 Objective

The objective of the Non-Departmental Department for is to provide budgetary authority to support financial requirements not allocated in other divisions of the General Fund.

Including:
Dues & Subscriptions for the Council of Governments, Local Government Personnel Institute, the League of Oregon Cities, AORA, and the Chamber of Commerce

City Grants budget includes;

- $6,000 Boys &Girls Club
- $4,840 Meals on Wheels
- $8,775 Linn Shuttle Service

FY2019-2020 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
195	**NON-DEPARTMENTAL**								
E2	**Exp.-Materials & Services**								
100-195-61013	Audit Expense	38,890	30,580	39,100	39,890	39,890	41,000		
100-195-61124	Computer Expense	25,985	34,576	44,000	28,240	36,896	40,000		
100-195-61130	Contract Services	17,753	17,689	131,950	132,721	180,000	48,613		
100-195-61149	Mowing Expenses	5,080	1,140	7,000	300	1,000	5,000		
100-195-61240	Dept/Operating Expense	2,328	292	1,500	81	250	1,500		
100-195-61290	Dues & Subscriptions	32,082	31,821	34,500	33,321	33,321	34,961		
100-195-61300	Duplication	13,308	12,218	15,000	10,862	13,500	15,000		
100-195-61355	City Grants	18,047	14,298	17,300	18,842	22,842	19,615		
100-195-61400	Insurance	107,035	99,475	101,565	105,809	105,810	105,212		
100-195-61560	Maint/Bldg (City Hall)	29,475	24,434	6,600	6,250	6,600	8,250		
100-195-61570	Maint/Eqpt	4,888	2,059	2,890	1,719	2,890	3,000		
100-195-61700	Office Supplies	2,595	473	1,500	917	1,500	1,500		
100-195-61800	Petroleum	77	101	200	-	-	200		
100-195-61820	Postage	4,687	1,366	4,500	3,273	4,500	4,500		
100-195-61830	Property Taxes	-	-	300	-	-	400		
100-195-61854	Safety Committee Exp	2,952	3,173	3,500	4,316	4,316	4,000		
100-195-61900	Utilities (Gen'l)	86,634	90,902	110,000	89,198	110,000	112,600		
	Exp.-Materials & Services Totals:	**391,816**	**364,597**	**521,405**	**475,739**	**563,315**	**445,351**		
E3	**Exp.-Capital Outlay**								
100-195-72300	Improvements	20,567	-	-	-	-	274,750		
	Exp.-Capital Outlay Totals:	**20,567**	**-**	**-**	**-**	**-**	**274,750**		
E4	**Exp.-Transfers Out**								
100-195-90027	To Info System Service	-	422,418	429,155	321,866	429,155	519,696		
100-195-90028	To Custodial & Bldg Maint	105,211	91,984	110,509	82,882	110,509	146,989		
100-195-90030	To PERS Bond-320	-	128,501	136,670	62,253	136,670	144,974		
100-195-90105	To Eqpt Acq & Rep Fund	105,000	10,000	47,717	35,788	47,717	567,717		
100-195-90183	To Streets 558 840	-	100,000	45,000	33,750	45,000	45,000		
100-195-90184	To Cust/Maint Sal/Ben -545	-	30,517	23,494	17,620	23,494	24,933		
	Exp.-Transfers Out Totals:	**210,211**	**783,420**	**792,545**	**554,159**	**792,545**	**1,449,309**		

City of Lebanon, OR
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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
E5	**Exp.-Contingencies**								
100-195-80004	Working Contingency 2%	-	-	143,056	-	-	211,342		
100-195-80005	Operating Contingency (Goal 17%)	-	-	1,582,617	-	-	1,796,403		
	Exp.-Contingencies Totals:	**-**	**-**	**1,725,673**	**-**	**-**	**2,007,745**		
E6	**Exp.-Debt Service**								
100-195-95500	Loan Principle	78,597	1,242,080	88,381	88,381	88,381	78,950		
100-195-95600	Loan Interest	61,211	76,488	38,678	36,428	36,428	46,789		
	Exp.-Debt Service Totals:	**139,808**	**1,318,568**	**127,059**	**124,809**	**124,809**	**125,739**		
	NON-DEPARTMENTAL Totals:	**(762,402)**	**(2,466,585)**	**(3,166,682)**	**(1,154,707)**	**(1,480,669)**	**(4,302,894)**		
	FUND REVENUES	**12,847,988**	**14,005,110**	**13,919,745**	**13,659,466**	**15,477,568**	**15,551,497**		
	FUND EXPENSES	**10,324,152**	**11,830,749**	**13,919,745**	**8,705,379**	**11,967,812**	**15,551,497**		
	GENERAL FUND Totals:	**2,523,836**	**2,174,361**	**-**	**4,954,087**	**3,509,756**	**-**		

OREGON
Lebanon
THE CITY THAT FRIENDLINESS BUILT

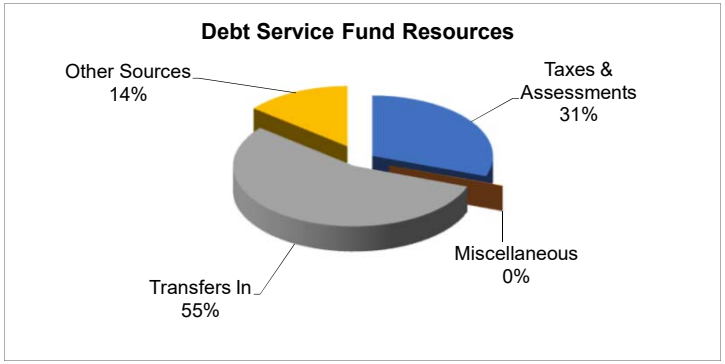
Copies of this report can be found at: www.ci.lebanon.or.us

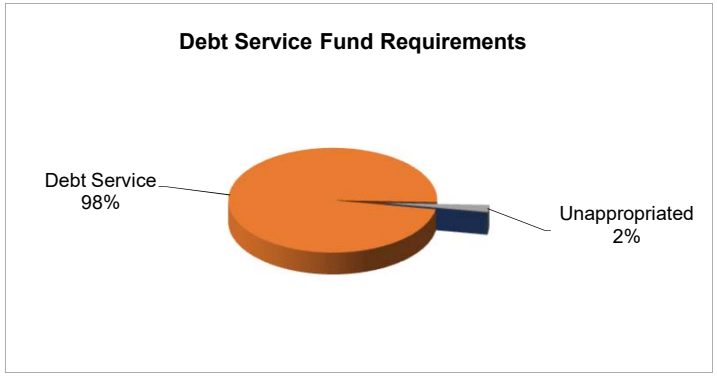
DEBT SERVICE FUND

Proposed for the Fiscal Year 2019-20

RESOURCES	
Taxes & Assessments	$ 1,108,838
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	-
Miscellaneous	4,000
Transfers In	2,011,747
Other Sources	515,382
Internal Charges	-
Total Resources	$ 3,639,967

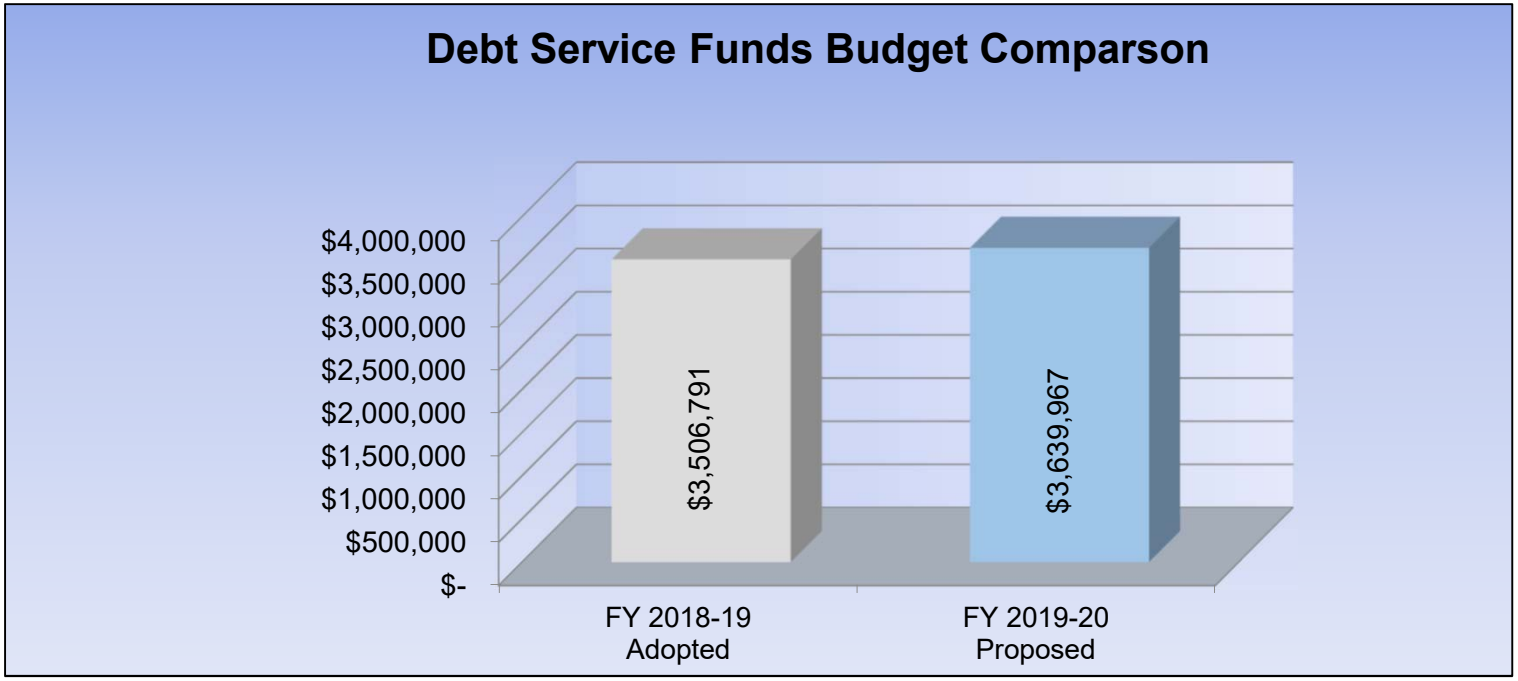
REQUIREMENTS	
Personnel Services	$ -
Materials & Services	-
Capital Outlay	-
Transfers Out	-
Contingencies	-
Debt Service	3,559,967
Other Financing Use	-
Unappropriated	80,000
	$ 3,639,967





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
314-G.O./FFC2015 Bonds	$ -	$ -	$ -	$ -	$ -	$ 1,941,999	$ 80,000	**$ 2,021,999**	55.55%
317-2013FFC Bond	-	-	-	-	-	1,395,366	-	**1,395,366**	38.33%
320-Pension Bond Series 2002	-	-	-	-	-	222,602	-	**222,602**	6.12%
Fund Totals	$ -	$ -	$ -	$ -	$ -	$ 3,559,967	$ 80,000	**$ 3,639,967**	100.00%
Percent of Debt Service Fund	0.00%	0.00%	0.00%	0.00%	0.00%	97.80%	2.20%	**100.00%**	



FY 2019-20 Proposed

Personnel Services	$	-	Transfers Out	$	-
Materials & Services	$	-	Contingencies	$	-
Capital Outlay	$	-	Other Financing Uses	$	-
Debt Service	$	3,559,967	Unappropriated	$	80,000

FY 2018-19 Adopted

Personnel Services	$	-	Transfers Out	$	-
Materials & Services	$	-	Contingencies	$	7,486
Capital Outlay	$	-	Other Financing Uses	$	-
Debt Service	$	3,499,305	Unappropriated	$	-

Debt Service Fund
GO/Full Faith & Credit Bond -314

Purpose

The City received voter approval of a ballot measure on November 7, 2006 to issue up to $19,970,000 of general obligation bonds. The bonds have an issue date of June 1, 2007 (LEBGO2007). Proceeds were used to:

(a) Construct, furnish and equip an approximately 29,923 square foot building with space for a new police station with court, information systems, and jail facilities; and

(b) Construct, furnish and equip an approximately 19,345 square foot library.

In FY16 new debt was issued (FFC2015) which consisted of the following;

LEBGO2007 refinanced with net savings of $1,155,309 over the life of the bond

Siemens wastewater Loan refinanced with net savings of $85,616 over the life of the bond.

FY2019-2020 Objective

Timely pay the required debt service payments on the FFC2015 debt issued in FY2016.

FY2019-2020 Staffing

Staffing costs are not provided in this division.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
314	**G.O. FUND REVENUE**								
R1	**Rev.-Taxes & Assess**								
314-000-47010	Current Property Taxes	1,279,016	1,432,667	1,480,313	1,464,142	1,497,347	1,058,838		
314-000-47020	Delinquent Prop Taxes	39,788	41,959	23,000	72,057	80,000	50,000		
314-000-48101	Interest On Taxes	-	7,812	-	-	-	-		
	Rev.-Taxes & Assess Totals:	**1,318,804**	**1,482,438**	**1,503,313**	**1,536,199**	**1,577,347**	**1,108,838**		
R6	**Rev.-Miscellaneous**								
314-000-48100	Interest On Investment	8,948	12,139	3,530	19,543	4,000	4,000		
314-000-48140	Miscellaneous Revenue	-	-	-	-	-	-		
	Rev.-Miscellaneous Totals:	**8,948**	**12,139**	**3,530**	**19,543**	**4,000**	**4,000**		
R7	**Rev.-Transfers In**								
314-000-49030	Transfer In-WW	405,800	403,900	401,900	199,325	401,900	403,775		
314-000-49033	From G.O. Construction Fund	-	-	-	-	-	-		
	Rev.-Transfers In Totals:	**405,800**	**403,900**	**401,900**	**199,325**	**401,900**	**403,775**		
R8	**Rev.-Other Sources**								
314-000-49901	Beginning Balance	207,207	171,736	74,481	224,288	425,363	505,386		
	Rev.-Other Sources Totals:	**207,207**	**171,736**	**74,481**	**224,288**	**425,363**	**505,386**		
	REVENUES TOTALS:	**1,940,759**	**2,070,213**	**1,983,224**	**1,979,355**	**2,408,610**	**2,021,999**		

City of Lebanon, OR
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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
314	**G.O. FUND REVENUE**								
E6	**Exp.-Debt Service**								
314-314-95100	Bond Principal-2015-GO	830,000	945,000	1,030,000	-	1,030,000	1,095,000		
314-314-95107	Bond Principal-2015-WW	345,000	350,000	355,000	-	355,000	365,000		
314-314-95200	Bond Interest-2015-GO	533,224	497,024	471,324	235,662	471,324	443,224		
314-314-95207	Bond Interest-2015-WW	60,800	53,900	46,900	-	46,900	38,775		
	Exp.-Debt Service Totals:	**1,769,024**	**1,845,924**	**1,903,224**	**235,662**	**1,903,224**	**1,941,999**		
E7	**Exp.-Unappropriated**								
314-314-92010	Unapprop End Fund Bal	-	-	80,000	-	-	80,000		
	Exp.-Unappropriated Totals:	**-**	**-**	**80,000**	**-**	**-**	**80,000**		
	EXPENDITURES TOTALS:	**1,769,024**	**1,845,924**	**1,983,224**	**235,662**	**1,903,224**	**2,021,999**		
	FUND REVENUES	**1,940,759**	**2,070,213**	**1,983,224**	**1,979,355**	**2,408,610**	**2,021,999**		
	FUND EXPENSES	**1,769,024**	**1,845,924**	**1,983,224**	**235,662**	**1,903,224**	**2,021,999**		
	G.O. FUND REVENUE Totals:	**171,735**	**224,289**	**-**	**1,743,693**	**505,386**	**-**		

Debt Service Fund
2013 Full Faith & Credit Bond -317

Purpose

Water:
In June 1991, the City issued construction bonds which were refinanced in 1993. The 1993 bonds were then refinanced in February of 2004 and again in 2013. The two refinancing's had a net savings of $348,580 over the remaining life of the bonds. The final payment on this bond will be in June 2022, the interest rates range from 2.00% to 4.00%.

Wastewater:
In June 1990, the City issued construction bonds which have been refinanced three – in 1993, 2003 and 2013. The three refinancing's had a net savings of $589,816 over the remaining life of the bonds. The final payment on this bond will be in June of 2020. Interest rates range from 2.00% to 4.00%

Northwest URD:
In July 2013, the City issued $12,000,000 bond which financed payments to Lowes under an economic development agreement and financed a portion of a new water tank. The payment on this bond will be in June 2028. Interest rates range from 2.00% to 5.00%. (part of 2013FFC).

FY2019-2020 Objective

Timely pay the required debt service payments on the FFC2013 debt issued in FY2013.

FY2019-2020 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2019-20

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
317	**FULL FAITH & CREDIT (FF&C) 2013**								
R6	**Rev.-Miscellaneous**								
317-000-48100	Interest On Investment	3,659	5,924	-	1,938	63	-		
	Rev.-Miscellaneous Totals:	**3,659**	**5,924**	**-**	**1,938**	**63**	**-**		
R7	**Rev.-Transfers In**								
317-000-49022	Transfer In-430	242,791	241,450	248,450	54,065	248,450	244,850		
317-000-49025	Transfer In-470	277,800	275,600	275,800	51,889	275,800	275,600		
317-000-49098	Transfer In-925	840,550	852,650	859,450	318,342	859,450	865,250		
	Rev.-Transfers In Totals:	**1,361,141**	**1,369,700**	**1,383,700**	**424,296**	**1,383,700**	**1,385,700**		
R8	**Rev.-Other Sources**								
317-000-42030	Bond Sale Proceeds	-	-	-	-	-	-		
317-000-49901	Beginning Balance	4,680	3,679	7,486	9,603	9,603	9,666		
	Rev.-Other Sources Totals:	**4,680**	**3,679**	**7,486**	**9,603**	**9,603**	**9,666**		
	REVENUES TOTALS:	**1,369,480**	**1,379,303**	**1,391,186**	**435,837**	**1,393,366**	**1,395,366**		
317	**FULL FAITH & CREDIT (FF&C) 2013**								
E5	**Exp.-Contingencies**								
317-317-80005	Operating Contingency	-	-	7,486	-	-	-		
	Exp.-Contingencies Totals:	**-**	**-**	**7,486**	**-**	**-**	**-**		
E6	**Exp.-Debt Service**								
317-317-95100	Bond Principal-NWURD	430,000	-	480,000	-	480,000	505,000		
317-317-95200	Bond Interest-NWURD	410,550	-	379,450	216,850	379,450	369,916		
317-317-95107	Bond Principal-WWater	240,000	-	255,000	-	255,000	265,000		
317-317-95207	Bond Interest-WWater	37,800	-	20,800	-	20,800	10,600		
317-317-95108	Bond Principal-Water	200,000	900,000	215,000	-	215,000	220,000		
317-317-95208	Bond Interest-Water	47,450	469,700	33,450	-	33,450	24,850		
	Exp.-Debt Service Totals:	**1,365,800**	**1,369,700**	**1,383,700**	**216,850**	**1,383,700**	**1,395,366**		
	EXPENDITURES TOTALS:	**1,365,800**	**1,369,700**	**1,391,186**	**216,850**	**1,383,700**	**1,395,366**		
	FUND REVENUES	**1,369,480**	**1,379,303**	**1,391,186**	**435,837**	**1,393,366**	**1,395,366**		
	FUND EXPENSES	**1,365,800**	**1,369,700**	**1,391,186**	**216,850**	**1,383,700**	**1,395,366**		
	FULL FAITH & CREDIT 2013 Totals:	**3,680**	**9,603**	**-**	**218,987**	**9,666**	**-**		

Debt Service Fund
Pension Bond -320

Purpose

In March 2002, the City joined with nine other local governments and issued Limited Tax Pension Bonds to finance all of the estimated unfunded actuarial liability (UAL) as of December 31, 2000 with the Oregon Public Employees Retirement System (PERS). The advantage to the City was the UAL was financed at a rate of 7.04% versus 8.00% if it had been financed with PERS through our employer rates. Also, with a pooled issue, the issuance costs were shared among the participating local governments resulting in lower individual issuance costs. This issuance is projected to save the City $285,812 over the twenty-six year life of the bond.

FY2019-2020 Objective

Timely pay the required debt service payments on the Pension obligation debt issued in FY2002.

FY2019-2020 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
320	**PENSION BOND SERIES 2002**								
R6	**Rev.-Miscellaneous**								
320-000-48100	Interest On Investment	449	877	-	428	9	-		
320-000-48140	Miscellaneous Revenue	-	-	-	-	-	-		
	Rev.-Miscellaneous Totals:	**449**	**877**	**-**	**428**	**9**	**-**		
R7	**Rev.-Transfers In**								
320-000-49030	Transfer In	197,270	202,270	211,356	95,773	211,356	222,272		
	Rev.-Transfers In Totals:	**197,270**	**202,270**	**211,356**	**95,773**	**211,356**	**222,272**		
	Rev.-Other Sources								
320-000-49901	Beginning Balance	-	451	1,025	1,346	1,346	330		
	Rev.-Other Sources Totals:	**-**	**451**	**1,025**	**1,346**	**1,346**	**330**		
	REVENUES TOTALS:	**197,719**	**203,598**	**212,381**	**97,547**	**212,711**	**222,602**		
E6	**Exp.-Debt Service**								
320-320-95100	Bond Principal	33,686	32,863	33,344	-	33,344	51,649		
320-320-95200	Bond Interest	163,582	169,389	179,037	48,534	179,037	170,953		
	Exp.-Debt Service Totals:	**197,268**	**202,252**	**212,381**	**48,534**	**212,381**	**222,602**		
	EXPENDITURES TOTALS:	**197,268**	**202,252**	**212,381**	**48,534**	**212,381**	**222,602**		
	FUND REVENUES	**197,719**	**203,598**	**212,381**	**97,547**	**212,711**	**222,602**		
	FUND EXPENSES	**197,268**	**202,252**	**212,381**	**48,534**	**212,381**	**222,602**		
	PENSION BOND SERIES 2002 Totals:	**451**	**1,346**	**-**	**49,013**	**330**	**-**		

OREGON
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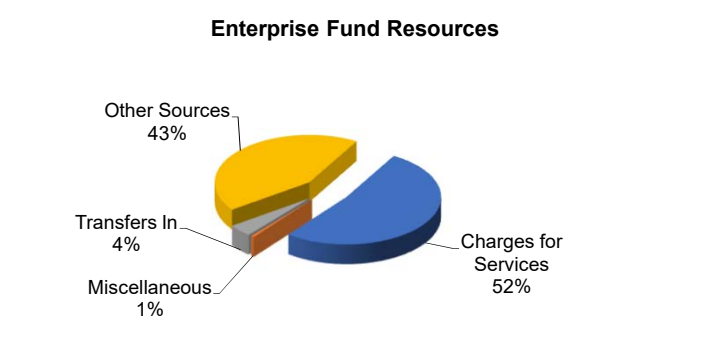
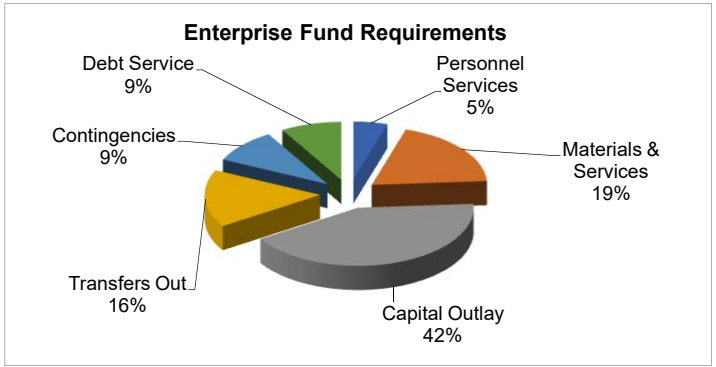
ENTERPRISE FUND
Proposed for the Fiscal Year 2019-20

RESOURCES	
Taxes & Assessments	$ -
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	11,295,000
Miscellaneous	123,000
Transfers In	892,950
Other Sources	9,337,104
Total Resources	$ 21,648,054

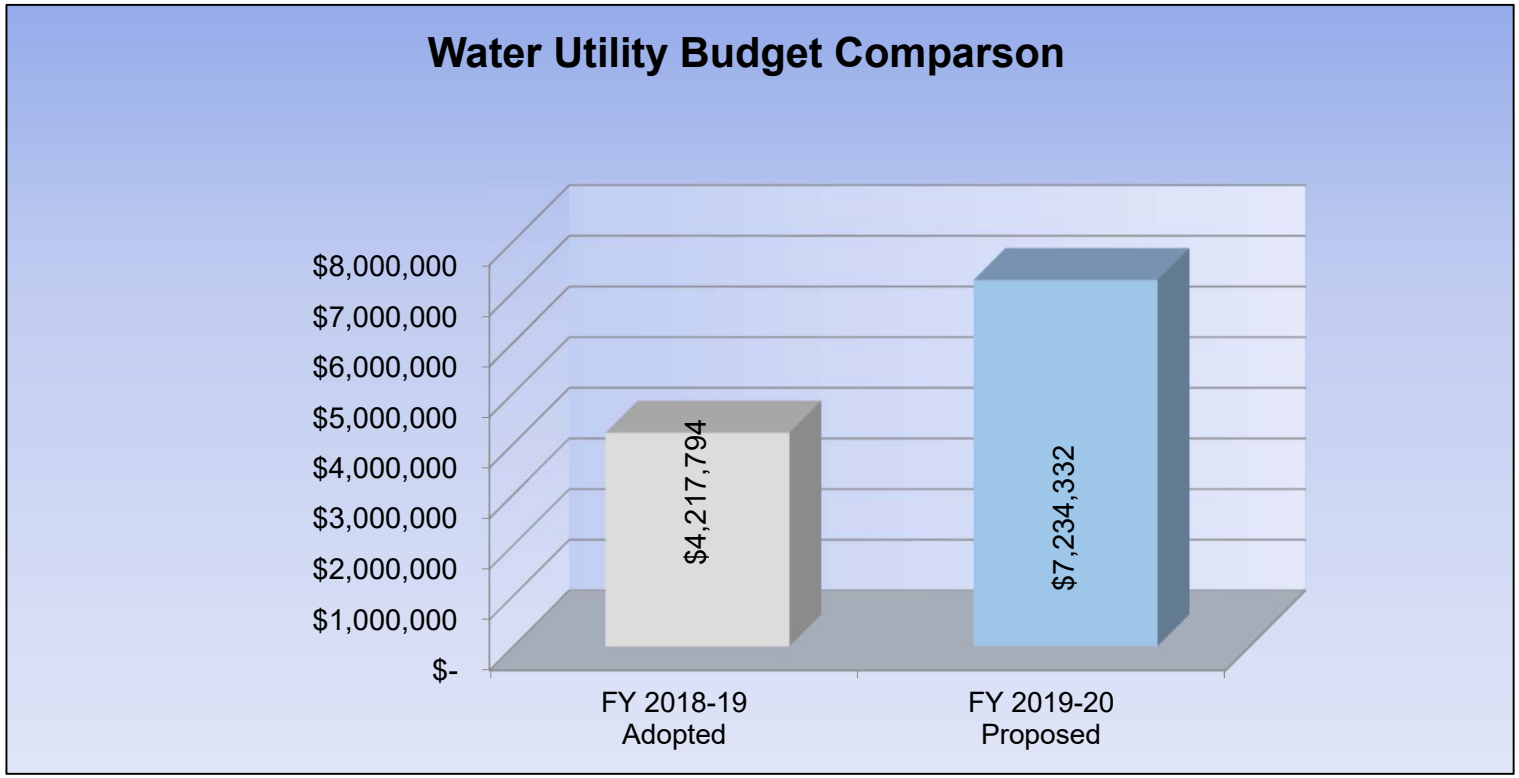
REQUIREMENTS	
Personnel Services	$ 1,032,781
Materials & Services	4,152,511
Capital Outlay	9,093,000
Transfers Out	3,468,011
Contingencies	2,054,675
Debt Service	1,847,076
Unappropriated	-
	$ 21,648,054





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
430-Water	$ 396,369	$ 615,457	$ 28,500	$ 1,389,835	$ 710,095	$ -	$ -	**$ 3,140,256**	14.51%
433-Water Plant Operation	342,876	519,200	50,000	-	500,000	1,180,000	-	**2,592,076**	11.97%
435-Water CIP	-	77,000	1,425,000	-	-	-	-	**1,502,000**	6.94%
438-Water Treatment Plant CIP.	-	-	-	-	-	-	-	**-**	0.00%
450-Stormdrainage	-	84,700	130,000	295,128	195,336	-	-	**705,164**	3.26%
470-Wastewater	293,536	567,154	94,500	1,783,048	574,346	-	-	**3,312,584**	15.30%
473-Wastewater Plant Operation	-	1,289,000	160,000	-	74,898	-	-	**1,523,898**	7.04%
474-Sewer & Lateral Repair Prog	-	-	390,000	-	-	-	-	**390,000**	1.80%
475-Wastewater CIP	-	1,000,000	6,815,000	-	-	-	-	**7,815,000**	36.10%
476-Wastewater Bond Debt Serv	-	-	-	-	-	667,076	-	**667,076**	3.08%
Fund Totals	$ 1,032,781	$ 4,152,511	$ 9,093,000	$ 3,468,011	$ 2,054,675	$ 1,847,076	$ -	**$ 21,648,054**	100.00%
Percent of Enterprise Fund	4.78%	19.18%	42.00%	16.02%	9.49%	8.53%	0.00%	**100.00%**	



FY 2019-20 Proposed

Personnel Services	$	739,245	Transfers Out	$	1,389,835
Materials & Services	$	1,211,657	Contingencies	$	1,210,095
Capital Outlay	$	1,503,500	Other Financing Uses	$	-
Debt Service	$	1,180,000	Unappropriated	$	-

FY 2018-19 Adopted

Personnel Services	$	713,397	Transfers Out	$	1,412,288
Materials & Services	$	1,568,687	Contingencies	$	34,922
Capital Outlay	$	488,500	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

Enterprise Fund
Water Utility-430

Purpose

The purpose of the water utility is three-fold – water treatment, water storage/distribution, and capital infrastructure. Depending on the time of year, from 1.7 to 3.8 million gallons per day of raw water are drawn from the canal and treated to comply with all state and federal regulations. The New Water Treatment Plant is complete and providing water to the City's distribution system. Operation of the new plant will be done by City Staff. The Second Street Water Plant will be moth-balled beginning July 2019.

This utility also funds the operation, maintenance, and engineering required for 80 miles of water piping and the two storage reservoirs.

FY2019-2020 Objective

The objective of the Water Utility is to continue to provide safe drinking water to the citizens of Lebanon.

FY2019-2020 Staffing

There are 7 FTE from the Public Works Division Personnel assigned entirely to this fund. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
430	**WATER UTILITY**								
R4	**Rev.-Intergovernmental**								
430-000-41050	State Grant/Loan Funds #1	-	-	1,700,000	-	1,893,920	-		
430-000-41051	State Grant/Loan Funds #2	3,855,423	17,160,630	450,000	2,982,920	1,089,000	-		
	Rev.-Intergovernmental Totals:	**3,855,423**	**17,160,630**	**2,150,000**	**2,982,920**	**2,982,920**	**-**		
R5	**Rev.-Chgs for Services**								
430-000-48121	Water Fees	4,776,946	4,995,895	5,070,000	4,346,509	5,100,000	5,100,000		
430-000-48122	Water Penalties	46,154	50,466	30,000	34,067	38,000	30,000		
	Rev.-Chgs for Services Totals:	**4,823,100**	**5,046,361**	**5,100,000**	**4,380,576**	**5,138,000**	**5,130,000**		
R6	**Rev.-Miscellaneous**								
430-000-48042	Credit Checks	1,900	-	-	-	-	-		
430-000-48100	Interest On Investment	54,686	63,910	20,000	63,535	43,000	15,000		
430-000-48140	Miscellaneous Revenue	122,147	131,056	95,000	85,514	95,000	95,000		
	Rev.-Miscellaneous Totals:	**178,733**	**194,966**	**115,000**	**149,049**	**138,000**	**110,000**		
R7	**Rev.-Transfers In**								
430-000-49000	Trans In Sal/Ben funding-470	4,406	4,806	4,467	3,350	4,467	4,994		
430-000-49098	From NW Urban Renewal	-	-	-	-	-	-		
430-000-49100	From Eqpt Acq & Rep Fund-820	-	-	-	-	-	433,809		
	Rev.-Transfers In Totals:	**4,406**	**4,806**	**4,467**	**3,350**	**4,467**	**438,803**		
R8	**Rev.-Other Sources**								
430-000-49901	Beginning Balance	2,800,334	2,562,963	3,598,327	4,881,337	4,881,337	1,555,529		
	Rev.-Other Sources Totals:	**2,800,334**	**2,562,963**	**3,598,327**	**4,881,337**	**4,881,337**	**1,555,529**		
	REVENUES TOTALS:	**11,661,996**	**24,969,726**	**10,967,794**	**12,397,232**	**13,144,724**	**7,234,332**		

City of Lebanon, OR
Budget Report FY 2019-20

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
430	**WATER UTILITY**								
E1	**Exp.-Personnel Services**								
430-430-50001	Salaries	196,943	204,165	206,969	147,152	196,778	220,623		
430-430-50600	Overtime	2,471	1,506	3,400	266	3,400	5,400		
430-430-51000	Fringe Benefits	213	211	156,587	195	159,519	170,346		
430-430-51005	Taxes - Federal	14,935	15,255	-	11,004	-	-		
430-430-51010	Taxes - State	65	264	-	9	-	-		
430-430-51015	PERS	34,555	43,986	-	29,328	-	-		
430-430-51020	Workers Compensation	5,645	3,783	-	3,143	-	-		
430-430-51025	Insurance - Health	57,390	70,829	-	51,181	-	-		
430-430-51030	Insurance - HRA/PSA	19,580	13,332	-	20,407	-	-		
430-430-51036	Insurance - Life/LTD	304	274	-	183	-	-		
430-430-51040	Insurance - Disability	743	789	-	492	-	-		
430-430-59000	Group Term Life	-	730	-	-	-	-		
	Exp.-Personnel Services Totals:	**332,844**	**355,711**	**366,956**	**263,882**	**359,697**	**396,369**		
	Total Full-Time Equivalent (FTE)	**4.000**	**4.000**	**5.000**		**5.000**	**4.000**		
E2	**Exp.-Materials & Services**								
430-430-60300	Depreciation	402	-	-	-	-	-		
430-430-61011	Advertising (Eng)	225	4,571	1,000	-	-	1,000		
430-430-61012	Advertising (Maint)	262	55	-	505	505	-		
430-430-61121	Communication (Eng)	-	-	1,000	-	-	1,000		
430-430-61122	Communication (Maint)	612	-	750	302	750	750		
430-430-61126	Computer Exp (Eng)	3,328	6,826	10,000	4,984	6,500	10,000		
430-430-61127	Computer Exp (Maint)	388	1,062	3,500	132	3,500	3,500		
430-430-61130	Contract Services-Utility Billing	507	-	500	-	500	500		
430-430-61133	Contract Serv (Eng)	15,653	9,774	12,000	14,996	18,000	15,000		
430-430-61134	Contract Serv (Maint)	86,925	36,403	50,000	22,467	50,000	50,000		
430-430-61140	Merchant Card Fees-UtilityBilling	26,683	29,338	30,000	24,327	30,000	30,000		
430-430-61240	Dept/Operating Expense	2,294	489	-	335	335	-		
430-430-61241	Operating Exp (Eng)	4,237	3,653	3,500	2,181	3,500	3,500		
430-430-61242	Operating Exp (Maint)	85,737	74,612	85,000	52,975	85,000	85,000		
430-430-61251	Op Supplies (Eng)	301	529	1,000	95	250	1,000		
430-430-61252	Op Supplies (Maint)	67	1,397	2,000	95	1,000	2,000		
430-430-61291	Dues & Subscript (Eng)	1,353	3,469	3,500	2,400	3,500	3,500		
430-430-61292	Dues & Subs (Maint)	3,000	2,162	3,000	1,068	3,000	3,000		
430-430-61300	Duplication-Utility Billing	21,852	22,468	22,000	17,285	22,000	22,000		
430-430-61321	Education & Trng (Eng)	5,064	2,982	3,500	2,125	3,500	3,500		
430-430-61322	Ed & Trng (Maint)	6,214	3,588	4,470	8,559	8,559	4,470		
430-430-61400	Insurance	46,900	49,402	57,967	49,920	57,967	58,937		
430-430-61501	Uniforms (Eng)	826	1,208	800	830	830	800		
430-430-61502	Uniforms (Maint)	3,176	2,174	3,500	2,720	3,500	3,500		
430-430-61520	Utility Franchise Fee	246,269	258,269	250,900	204,384	250,900	253,500		
430-430-61561	Maint/Bldg (Eng)	-	830	1,000	-	1,000	1,000		
430-430-61562	Maint/Bldg (Maint)	3,236	3,667	7,000	3,678	7,000	7,000		

City of Lebanon, OR
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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
430-430-61571	Maint/Eqpt (Eng)	24	56	800	139	300	800		
430-430-61572	Maint/Eqpt (Maint)	749	261	1,500	582	1,500	1,500		
430-430-61581	Maint/Vehicles (Eng)	783	659	1,500	2,190	2,500	2,500		
430-430-61582	Maint/Vehicles (Maint)	16,529	12,423	15,000	13,747	15,000	15,000		
430-430-61601	Mtgs & Conf (Eng)	38	1,955	4,000	785	1,000	4,000		
430-430-61602	Mtgs & Conf (Maint)	452	1,305	2,000	1,480	2,000	2,000		
430-430-61701	Office Supplies (Eng)	874	1,061	1,500	177	700	1,200		
430-430-61702	Off Supplies (Maint)	499	657	800	353	800	800		
430-430-61801	Petroleum (Eng)	1,562	1,887	1,800	1,467	2,000	1,800		
430-430-61802	Petroleum (Maint)	9,935	8,417	15,000	7,223	15,000	15,000		
430-430-61820	Postage-Utility Billing	611	539	900	363	900	900		
430-430-61850	Refunds-Utility Billing	46	-	-	-	-	-		
430-430-61902	Utilities (Maint)	5,489	6,695	5,500	34,133	34,133	5,500		
	Exp.-Materials & Services Totals:	**603,102**	**554,843**	**608,187**	**479,002**	**637,429**	**615,457**		
E3	**Exp.-Capital Outlay**								
430-430-72102	Buildings (Maint)	71	-	-	-	-	-		
430-430-72301	Improvements (Eng)	(8)	-	-	-	-	-		
430-430-72501	Office Eqpt (Eng)	1,075	336	3,500	566	3,500	3,500		
430-430-72602	Other Eqpt (Maint)	9,926	25,105	25,000	-	25,000	25,000		
	Exp.-Capital Outlay Totals:	**11,064**	**25,441**	**28,500**	**566**	**28,500**	**28,500**		
E4	**Exp.-Transfers Out**								
430-430-90010	To General Fund	82,409	88,542	89,916	67,437	89,916	145,967		
430-430-90011	To GF-Sal/Ben	833,722	786,138	765,691	574,268	765,691	757,397		
430-430-90017	To Debt Service-317	242,791	241,450	248,450	54,065	248,450	244,850		
430-430-90025	To GIS-540	77,853	35,000	52,855	39,641	52,855	64,249		
430-430-90027	To Info System Service-542	91,673	75,080	76,338	57,254	76,338	86,719		
430-430-90028	To Custodial & Bldg Maint-545	8,504	7,358	7,714	5,785	7,714	10,260		
430-430-90030	To PERS Bond-320	23,870	25,459	27,830	12,451	27,830	28,641		
430-430-90105	To Eqpt Acq & Rep Fund-820	130,000	112,000	120,000	90,000	120,000	-		
430-430-90184	To Cust/Maint Sal/Ben 545	-	30,517	23,494	17,620	23,494	24,933		
430-430-90185	To Streets Sal/Ben 558	-	-	-	-	-	26,819		
	Exp.-Transfers Out Totals:	**1,490,822**	**1,401,544**	**1,412,288**	**918,521**	**1,412,288**	**1,389,835**		
E5	**Exp.-Contingencies**								
430-430-80005	Operating Contingency	-	-	34,922	-	-	156,286		
430-430-80010	Reserve for Equipment Replacement	-	-	-	-	-	553,809		
	Exp.-Contingencies Totals:	**-**	**-**	**34,922**	**-**	**-**	**710,095**		
	EXPENDITURES TOTALS:	**2,437,832**	**2,337,539**	**2,450,853**	**1,661,971**	**2,437,914**	**3,140,256**		

City of Lebanon, OR
Budget Report FY 2019-20

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
433	**WATER TREATMENT PLANT**								
E1	**Exp.-Personnel Services**								
430-433-50001	Salaries	-	86,515	202,074	98,404	159,015	211,193		
430-433-50600	Overtime	-	15,035	2,000	898	2,000	5,400		
430-433-51000	Fringe Benefits	-	-	142,367	-	105,871	126,283		
430-433-51005	Taxes - Federal	-	7,348	-	7,493	-	-		
430-433-51025	Health Insurance	-	19,492	-	19,644	-	-		
430-433-51030	HRA	-	4,000	-	19,612	-	-		
430-433-51035	Group Term Life	-	-	-	168	-	-		
430-433-51036	Insurance - Life/LTD	-	68	-	136	-	-		
430-433-51040	Insurance - Disability	-	241	-	346	-	-		
	Exp.-Personnel Services Totals:	**-**	**159,422**	**346,441**	**163,877**	**266,886**	**342,876**		
	Total Full-Time Equivalent (FTE)	**-**	**1.000**	**3.000**		**3.000**	**3.000**		
E2	**Exp.-Materials & Services**								
430-433-61010	Advertising	-	-	2,500	1,514	1,600	3,500		
430-433-61119	Communication	2,528	3,104	3,500	2,445	3,500	5,000		
430-433-61124	Computer Expense	1,021	336	15,000	4,048	4,500	25,000		
430-433-61130	Contract Services	536,729	597,337	695,000	599,163	695,000	106,200		
430-433-61240	Dept/Operating Expense	41,136	21,302	230,500	73,289	145,000	374,000		
430-433-61300	Duplication	-	-	2,500	-	-	2,500		
430-433-61320	Education & Training	1,507	392	6,500	100	2,500	3,000		
	Exp.-Materials & Services Totals:	**582,921**	**622,471**	**955,500**	**680,559**	**852,100**	**519,200**		
E3	**Exp.-Capital Outlay**								
430-433-72300	Improvements	-	7,558	10,000	41,886	38,375	50,000		
430-433-72600	Other Eqpt.	-	-	325,000	189,383	286,000	-		
	Exp.-Capital Outlay Totals:	**-**	**7,558**	**335,000**	**231,269**	**324,375**	**50,000**		
E5	**Exp.-Contingencies**								
430-433-80010	Reserve for Equipment Replacement	-	-	-	-	-	500,000		
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**500,000**		
E6	**Exp.-Debt Service**								
430-433-95100	Debt Principal	-	-	-	-	-	272,000		
430-433-95200	Debt Interest	-	117,779	-	-	-	908,000		
	Exp.-Debt Service Totals:	**-**	**117,779**	**-**	**-**	**-**	**1,180,000**		
	EXPENDITURES TOTALS:	**582,921**	**907,230**	**1,636,941**	**1,075,705**	**1,443,361**	**2,592,076**		

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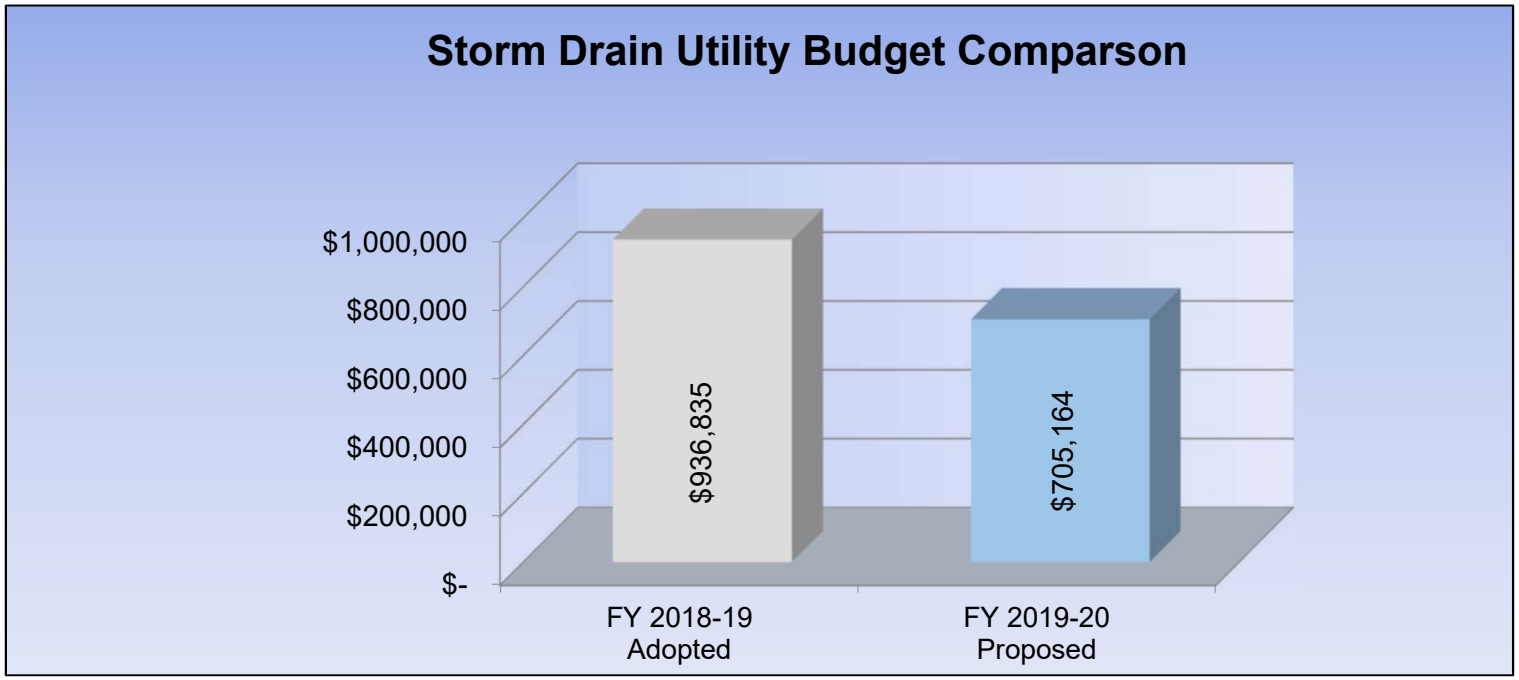
Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
435	**WATER UTILITY C.I.P.**								
E2	**Exp.-Materials & Services**								
430-435-61011	Advertising (Eng)	-	-	-	-	-	2,000		
430-435-61130	Contract Services	500,695	5,000	5,000	-	-	75,000		
	Exp.-Materials & Services Totals:	**500,695**	**5,000**	**5,000**	**-**	**-**	**77,000**		
E3	**Exp.-Capital Outlay**								
430-435-72301	Improvements (Eng)	252,441	250,000	75,000	75,000	75,000	1,375,000		
430-435-72302	Improvements (Maint)	116,824	6,190	50,000	41,443	50,000	50,000		
	Exp.-Capital Outlay Totals:	**369,265**	**256,190**	**125,000**	**116,443**	**125,000**	**1,425,000**		
	EXPENDITURES TOTALS:	**869,960**	**261,190**	**130,000**	**116,443**	**125,000**	**1,502,000**		
438	**WATER UTILITY WATER TREATMENT PLANT C.I.P.**								
E3	**Exp.-Capital Outlay**								
430-438-72300	Improvements -Cash	508,831	890,979	4,600,000	4,856,821	4,600,000	-		
430-438-72301	Improvements -Loan 1	1,133,583	9,213,748	1,700,000	1,877,037	1,893,920	-		
430-438-72302	Improvements -Loan2	3,545,080	6,476,502	450,000	589,000	1,089,000	-		
	Exp.-Capital Outlay Totals:	**5,187,494**	**16,581,229**	**6,750,000**	**7,322,858**	**7,582,920**	**-**		
	EXPENDITURES TOTALS:	**5,187,494**	**16,581,229**	**6,750,000**	**7,322,858**	**7,582,920**	**-**		
	FUND REVENUES	**11,661,996**	**24,969,726**	**10,967,794**	**12,397,232**	**13,144,724**	**7,234,332**		
	FUND EXPENSES	**9,078,207**	**20,087,188**	**10,967,794**	**10,176,977**	**11,589,195**	**7,234,332**		
	WATER UTILITY Totals:	**2,583,789**	**4,882,538**	**-**	**2,220,255**	**1,555,529**	**-**		



FY 2019-20 Proposed

Personnel Services	$	-	Transfers Out	$	295,128
Materials & Services	$	84,700	Contingencies	$	195,336
Capital Outlay	$	130,000	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

FY 2018-19 Adopted

Personnel Services	$	-	Transfers Out	$	293,981
Materials & Services	$	84,630	Contingencies	$	23,224
Capital Outlay	$	535,000	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

Enterprise Fund
Storm Drainage Utility-450

Purpose

This fund is responsible for maintenance/replacement of the existing storm water collection system, managing new environmental regulations being imposed by the Department of Environmental Quality, and to begin funding Storm Drainage Capital needs.

Currently, the City maintains approximately 36 miles of storm drain pipes, 1770 catch basins, 635 drainage manholes, 13 miles of ditches, and 1.5 miles of culverts. The Drainage utility provides funding for staff, equipment, and materials which allows for more frequent maintenance and repair of the system, environmental regulation compliance, and Capital construction to be funded over time.

FY2019-2020 Objective

The objective of the Storm Drainage Utility is to continue to maintain the City's Drainage facilities as well meet any new regulatory requirements associated with drainage.

FY2019-2020 Staffing

There are 0.75 FTE from the Public Works Maintenance Division Personnel assigned entirely to this fund. The amounts budgeted in Personal Services reflect this total.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
450	**STORM DRAIN UTILITY**								
R5	**Rev.-Chgs for Services**								
450-000-48125	Storm Drain Fees	453,205	464,898	465,000	399,851	465,000	475,000		
	Rev.-Chgs for Services Totals:	**453,205**	**464,898**	**465,000**	**399,851**	**465,000**	**475,000**		
R6	**Rev.-Miscellaneous**								
450-000-48100	Interest On Investment	3,404	5,206	2,500	2,873	3,000	3,000		
450-000-48140	Miscellaneous Revenue	984	2,082	-	-	-	-		
	Rev.-Miscellaneous Totals:	**4,388**	**7,288**	**2,500**	**2,873**	**3,000**	**3,000**		
R7	**Rev.-Transfers In**								
450-000-49100	From Eqpt Acq & Rep Fund-820	-	-	-	-	-	120,985		
	Rev.-Transfers In Totals:	**-**	**-**	**-**	**-**	**-**	**120,985**		
R8	**Rev.-Other Sources**								
450-000-49901	Beginning Balance	523,062	352,938	469,335	459,041	459,041	106,179		
	Rev.-Other Sources Totals:	**523,062**	**352,938**	**469,335**	**459,041**	**459,041**	**106,179**		
	REVENUES TOTALS:	**980,655**	**825,124**	**936,835**	**861,765**	**927,041**	**705,164**		

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450	**STORM DRAIN UTILITY**								
E2	**Exp.-Materials & Services**								
450-450-61127	Computer Exp (Maint)	-	-	1,200	3,370	4,000	1,200		
450-450-61134	Contract Serv (Maint)	4,016	2,501	14,000	-	14,000	14,000		
450-450-61140	Merchant Card Fees (Utility Billing)	1,248	1,587	2,000	1,289	2,000	2,000		
450-450-61241	Operating Exp (Eng)	9,961	1,144	18,000	690	3,000	18,000		
450-450-61242	Operating Exp (Maint)	2,206	7,038	10,000	7,300	10,000	10,000		
450-450-61251	Op Supplies (Eng)	-	-	250	-	250	250		
450-450-61252	Op Supplies (Maint)	-	1,162	150	-	150	150		
450-450-61292	Dues & Subs (Maint)	-	-	150	-	150	150		
450-450-61300	Duplication (Utility Billing)	441	474	500	349	500	500		
450-450-61322	Ed & Trng (Maint)	100	100	250	120	250	250		
450-450-61502	Uniforms (Maint)	2,316	100	1,000	2,518	1,000	1,000		
450-450-61520	Utility Franchise Fee	21,620	22,903	23,680	17,512	23,250	23,750		
450-450-61562	Maint/Bldg (Maint)	583	-	500	164	500	500		
450-450-61572	Maint/Eqpt (Maint)	-	89	1,500	397	1,500	1,500		
450-450-61582	Maint/Vehicles (Maint)	2,598	3,778	5,500	3,749	5,500	5,500		
450-450-61602	Mtgs & Conf (Maint)	-	-	250	-	250	250		
450-450-61701	Office Supplies (Eng)	81	149	150	41	150	150		
450-450-61802	Petroleum (Maint)	2,799	4,044	5,500	4,894	5,500	5,500		
450-450-61820	Postage (Utility Billing)	12	12	50	7	50	50		
	Exp.-Materials & Services Totals:	**47,981**	**45,081**	**84,630**	**42,400**	**72,000**	**84,700**		
E3	**Exp.-Capital Outlay**								
450-450-72301	Improvements (Eng)	324,436	50,000	535,000	454,881	454,881	130,000		
	Exp.-Capital Outlay Totals:	**324,436**	**50,000**	**535,000**	**454,881**	**454,881**	**130,000**		
E4	**Exp.-Transfers Out**								
450-450-90010	To General Fund	3,951	7,798	8,164	6,123	8,164	17,179		
450-450-90011	To General Fund-Sal/Ben	117,085	133,560	137,206	102,904	137,206	142,007		
450-450-90025	To GIS-540	19,916	11,058	16,699	12,524	16,699	20,299		
450-450-90027	To Info System Service-542	11,614	10,011	10,178	7,634	10,178	11,344		
450-450-90028	To Custodial & Bldg Maint-545	1,134	1,032	1,260	945	1,260	1,677		
450-450-90105	To Eqpt Acq & Rep Fund-820	45,000	45,000	57,000	42,750	57,000	-		
450-450-90130	To Street Impro SDC Fund - 882	-	-	-	-	-	46,000		
450-450-90181	To WW Sal/Ben	56,447	62,544	63,474	47,606	63,474	56,622		
	Exp.-Transfers Out Totals:	**255,147**	**271,003**	**293,981**	**220,486**	**293,981**	**295,128**		

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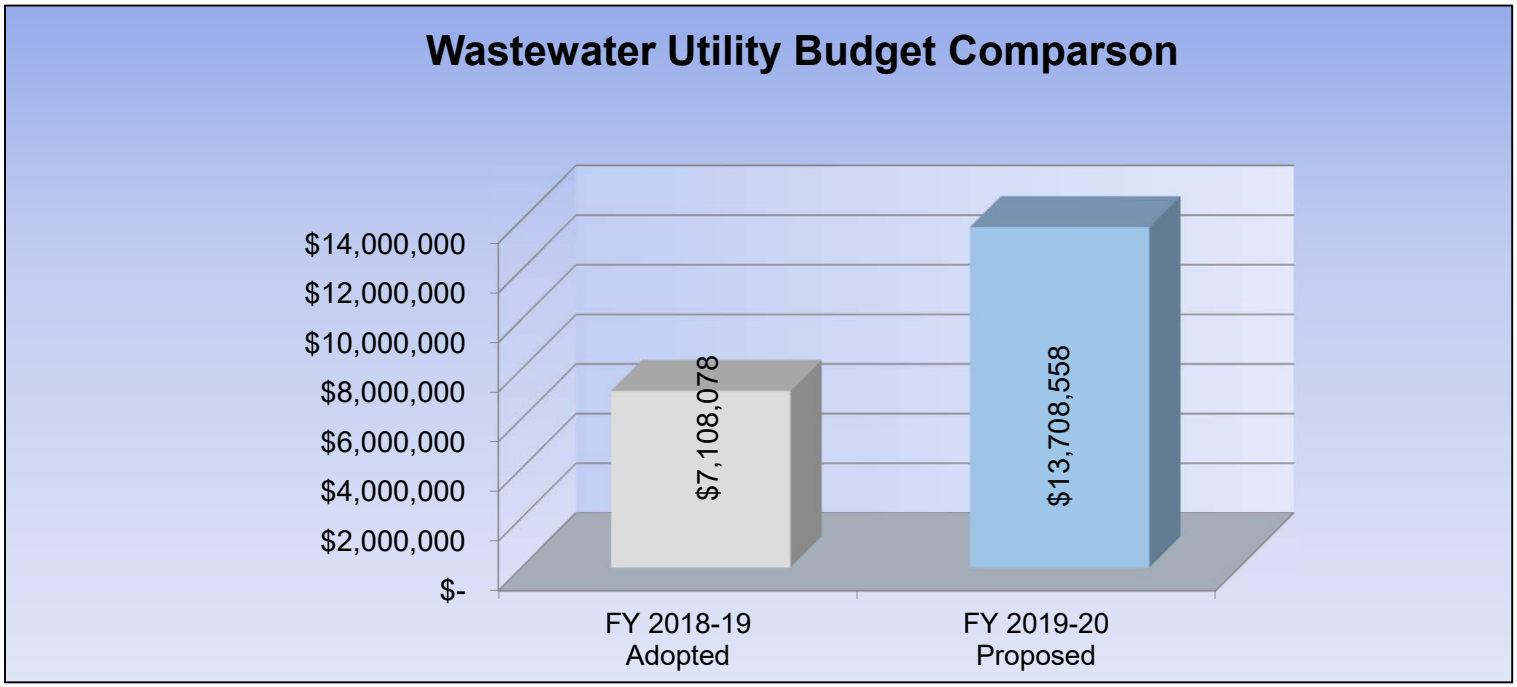
E5	**Exp.-Contingencies**								
450-450-80005	Operating Contingency	-	-	23,224	-	-	17,351		
450-450-80010	Reserve for Equipment Replacement	-	-	-	-	-	177,985		
	Exp.-Contingencies Totals:	**-**	**-**	**23,224**	**-**	**-**	**195,336**		
	EXPENDITURES TOTALS:	**627,564**	**366,084**	**936,835**	**717,767**	**820,862**	**705,164**		
	FUND REVENUES	**980,655**	**825,124**	**936,835**	**861,765**	**927,041**	**705,164**		
	FUND EXPENSES	**627,564**	**366,084**	**936,835**	**717,767**	**820,862**	**705,164**		
	STORM DRAIN UTILITY Totals:	**353,091**	**459,040**	**-**	**143,998**	**106,179**	**-**		

RAS
BUILDING



FY 2019-20 Proposed

Personnel Services	$	293,536	Transfers Out	$	1,783,048
Materials & Services	$	2,856,154	Contingencies	$	649,244
Capital Outlay	$	7,459,500	Other Financing Uses	$	-
Debt Service	$	667,076	Unappropriated	$	-

FY 2018-19 Adopted

Personnel Services	$	308,780	Transfers Out	$	1,756,618
Materials & Services	$	2,186,165	Contingencies	$	229,913
Capital Outlay	$	1,956,500	Other Financing Uses	$	-
Debt Service	$	670,102	Unappropriated	$	-

Enterprise Fund
Wastewater Utility-470

Purpose

The purpose of the Wastewater Utility is three-fold – the collection of wastewater, the treatment of wastewater complying with all regulatory requirements and constructing capital infrastructure projects. Depending on the time of year, from 2.1 to 15.0 million gallons per day of raw sewage are treated to comply with all state and federal regulations. The City contracts for the operation of the Wastewater Treatment Plant with CH2MHill. This utility also funds the operation, maintenance, and engineering required for 60 miles of sewer collection. Operations and maintenance of the sewer collection system is performed by city staff.

FY2019-2020 Objective

The objective of the Wastewater Utility is to continue to collect and treat sewage while meeting all regulatory requirements, which includes routine maintenance and replacement of the City's sanitary sewer infrastructure.

FY2019-2020 Staffing

There are 3 FTE from the Public Works Maintenance Division Personnel assigned entirely to this fund. The amounts budgeted in Personal Services reflect this total.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
470	**WASTEWATER UTILITY**								
R1	**Rev.-Taxes & Assess**								
470-000-48101	Interest On Taxes	-	250	-	-	-	-		
	Rev.-Taxes & Assess Totals:	**-**	**250**	**-**	**-**	**-**	**-**		
R5	**Rev.-Chgs for Services**								
470-000-48122	Sewer Penalties	46,154	50,466	30,000	34,067	40,000	30,000		
470-000-48220	Sewer Fees-Current	5,217,540	5,438,620	5,100,000	4,575,133	5,500,000	5,600,000		
470-000-48230	Sewer Use Fees	59,474	48,446	60,000	53,340	60,000	60,000		
	Rev.-Chgs for Services Totals:	**5,323,168**	**5,537,532**	**5,190,000**	**4,662,540**	**5,600,000**	**5,690,000**		
R6	**Rev.-Miscellaneous**								
470-000-48100	Interest On Investment	26,510	24,259	10,000	32,240	18,500	10,000		
470-000-48140	Miscellaneous Revenue	7,180	5,413	-	2,503	2,567	-		
	Rev.-Miscellaneous Totals:	**33,690**	**29,672**	**10,000**	**34,743**	**21,067**	**10,000**		
R7	**Rev.-Transfers In**								
470-000-49000	Trans In Sal/Ben funding-450	56,447	62,544	63,474	47,606	63,474	56,622		
470-000-49100	From Eqpt Acq & Rep Fund-820	-	-	-	-	-	276,540		
	Rev.-Transfers In Totals:	**56,447**	**62,544**	**63,474**	**47,606**	**63,474**	**333,162**		
R8	**Rev.-Other Sources**								
470-000-49901	Beginning Balance	2,081,009	2,351,626	1,844,604	2,179,580	1,978,505	2,175,396		
470-000-42030	Bond Sale Proceeds	-	-	-	-	-	5,500,000		
	Rev.-Other Sources Totals:	**2,081,009**	**2,351,626**	**1,844,604**	**2,179,580**	**1,978,505**	**7,675,396**		
	REVENUES TOTALS:	**7,494,314**	**7,981,624**	**7,108,078**	**6,924,469**	**7,663,046**	**13,708,558**		

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
470	**WASTEWATER UTILITY**								
E1	**Exp.-Personnel Services**								
470-470-50001	Salaries	166,217	183,791	183,429	81,288	119,209	171,662		
470-470-50600	Overtime	1,530	1,945	4,000	314	3,000	4,000		
470-470-51000	Fringe Benefits	160	158	121,351	98	94,257	117,874		
470-470-51005	Taxes - Federal	12,451	13,940	-	6,124	-	-		
470-470-51010	Taxes - State	48	132	-	4	-	-		
470-470-51015	PERS	22,741	26,401	-	16,947	-	-		
470-470-51020	Workers Compensation	5,073	3,736	-	3,255	-	-		
470-470-51025	Insurance - Health	41,897	43,049	-	18,071	-	-		
470-470-51030	Insurance - HRA/PSA	18,080	12,000	-	12,538	-	-		
470-470-51036	Insurance - Life/LTD	228	200	-	86	-	-		
470-470-51040	Insurance - Disability	622	632	-	236	-	-		
	Exp.-Personnel Services Totals:	**269,047**	**286,281**	**308,780**	**139,237**	**216,466**	**293,536**		
	Total Full-Time Equivalent (FTE)	**3.000**	**3.000**	**3.000**		**3.000**	**3.000**		
E2	**Exp.-Materials & Services**								
470-470-61011	Advertising (Eng)	-	1,249	1,000	-	1,000	1,000		
470-470-61012	Advertising (Maint)	-	75	1,000	2,511	2,511	1,000		
470-470-61121	Communication (Eng)	-	-	500	-	-	500		
470-470-61122	Communication (Maint)	612	-	750	29	750	750		
470-470-61126	Computer Exp (Eng)	550	1,655	10,000	4,264	5,000	10,000		
470-470-61127	Computer Exp (Maint)	388	700	5,000	3,370	5,000	5,000		
470-470-61130	Contract Services-Utility Billing	732	55	500	-	500	500		
470-470-61133	Contract Serv (Eng)	32,690	9,556	25,000	20,162	24,000	25,000		
470-470-61134	Contract Serv (Maint)	14,779	28,271	35,000	12,459	35,000	35,000		
470-470-61140	Merchant Card Fees-Utility Billing	26,799	29,338	30,000	24,327	30,000	30,000		
470-470-61240	Dept/Operating Expense	692	462	-	276	-	-		
470-470-61241	Operating Exp (Eng)	1,005	3,909	1,500	1,557	1,500	1,500		
470-470-61242	Operating Exp (Maint)	13,629	23,805	20,000	31,055	30,868	20,000		
470-470-61251	Op Supplies (Eng)	25	469	1,000	283	500	1,000		
470-470-61252	Op Supplies (Maint)	-	1,443	500	95	500	500		
470-470-61291	Dues & Subscript (Eng)	230	1,300	1,200	-	1,200	1,200		
470-470-61292	Dues & Subs (Maint)	500	785	500	125	500	500		
470-470-61300	Duplication-Utility Billing	21,852	22,468	22,000	17,285	22,000	22,000		
470-470-61321	Education & Trng (Eng)	894	389	2,000	80	2,000	2,000		
470-470-61322	Ed & Trng (Maint)	2,898	507	3,000	1,715	3,000	3,000		
470-470-61400	Insurance	47,036	76,007	58,635	49,920	58,163	59,804		
470-470-61501	Uniforms (Eng)	149	-	500	160	500	500		
470-470-61502	Uniforms (Maint)	2,543	2,444	2,000	2,936	2,000	2,000		
470-470-61520	Utility Franchise Fee	252,422	263,762	260,280	201,697	275,000	290,000		
470-470-61562	Maint/Bldg (Maint)	2,194	2,690	2,000	3,332	2,000	2,000		
470-470-61571	Maint/Eqpt (Eng)	-	82	500	-	-	500		
470-470-61572	Maint/Eqpt (Maint)	528	357	1,500	618	1,500	1,500		
470-470-61581	Maint/Vehicles (Eng)	1,382	347	1,000	1,975	2,500	2,000		

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470-470-61582	Maint/Vehicles (Maint)	20,315	19,355	20,000	33,380	32,797	20,000		
470-470-61601	Mtgs & Conf (Eng)	-	699	3,500	509	3,500	3,500		
470-470-61602	Mtgs & Conf (Maint)	115	-	1,500	-	1,500	1,500		
470-470-61701	Office Supplies (Eng)	432	511	700	-	200	500		
470-470-61702	Off Supplies (Maint)	110	369	700	488	700	700		
470-470-61801	Petroleum (Eng)	1,562	1,967	1,500	1,333	1,800	1,800		
470-470-61802	Petroleum (Maint)	2,975	3,622	15,000	991	15,000	15,000		
470-470-61820	Postage-Utility Billing	611	539	900	363	900	900		
470-470-61900	Utilities (Gen'l)	842	972	1,500	845	1,500	1,500		
470-470-61902	Utilities (Maint)	2,904	2,533	3,000	1,903	3,000	3,000		
	Exp.-Materials & Services Totals:	**2,119,734**	**502,692**	**535,165**	**420,043**	**568,389**	**567,154**		
E3	**Exp.-Capital Outlay**								
470-470-72302	Improvements (Maint)	1,199	6,050	90,000	67,353	90,000	90,000		
470-470-72501	Office Eqpt (Eng)	-	-	3,000	-	3,000	3,000		
470-470-72601	Other Eqpt (Eng)	-	2,081	1,500	675	1,500	1,500		
	Exp.-Capital Outlay Totals:	**1,199**	**8,131**	**94,500**	**68,028**	**94,500**	**94,500**		
E4	**Exp.-Transfers Out**								
470-470-90010	To General Fund	82,932	88,972	87,503	65,627	87,503	143,170		
470-470-90011	To GF-Sal/Ben	700,625	735,749	718,551	538,913	718,551	719,484		
470-470-90017	To Debt Service-314&317	683,600	679,500	677,700	251,214	677,700	679,375		
470-470-90025	To GIS-540	76,042	44,148	66,670	50,002	66,670	81,041		
470-470-90027	To Info System Service-542	70,634	58,395	59,374	44,530	59,374	72,000		
470-470-90028	To Custodial & Bldg Maint-545	6,803	6,472	6,680	5,010	6,680	8,883		
470-470-90030	To PERS Bond-320	22,641	23,143	22,179	9,577	22,179	22,349		
470-470-90105	To Eqpt Acq & Rep Fund-820	90,000	90,000	90,000	67,500	90,000	-		
470-470-90180	To Water Sal/Ben	4,406	4,806	4,467	3,350	4,467	4,994		
470-470-90184	To Cust/Maint Sal/Ben 545	-	30,517	23,494	17,620	23,494	24,933		
470-470-90185	To Streets Sal/Ben 558	-	-	-	-	-	26,819		
	Exp.-Transfers Out Totals:	**1,737,683**	**1,761,702**	**1,756,618**	**1,053,343**	**1,756,618**	**1,783,048**		
E5	**Exp.-Contingencies**								
470-470-80005	Operating Contingency	-	-	199,533	-	-	252,324		
470-470-80010	Reserve for Equipment Replacement	-	-	-	-	-	291,642		
470-470-80026	Res For Debt Service	-	-	30,380	-	-	30,380		
	Exp.-Contingencies Totals:	**-**	**-**	**229,913**	**-**	**-**	**574,346**		
	EXPENDITURES TOTALS:	**4,127,663**	**2,558,806**	**2,924,976**	**1,680,651**	**2,635,973**	**3,312,584**		

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
473	**WASTEWATER PLANT**								
E2	**Exp.-Materials & Services**								
470-473-61010	Advertising	-	-	500	-	-	500		
470-473-61119	Communication	-	-	1,000	-	1,000	1,000		
470-473-61124	Computer Expense	-	-	1,500	1,219	1,500	1,500		
470-473-61130	Contract Services	977,479	1,076,955	1,150,000	1,022,081	1,145,000	1,210,000		
470-473-61240	Dept/Operating Expense	131,113	33,795	65,000	31,645	65,000	65,000		
470-473-61250	Dept/Op Supplies	-	-	250	-	-	250		
470-473-61320	Education & Training	-	-	1,000	-	1,000	1,000		
470-473-61600	Meetings & Conferences	-	-	500	-	500	2,500		
470-473-61700	Office Supplies	-	-	250	-	250	250		
470-473-61800	Petroleum	4,895	6,028	6,000	3,652	6,000	7,000		
	Exp.-Materials & Services Totals:	**1,113,487**	**1,116,778**	**1,226,000**	**1,058,597**	**1,220,250**	**1,289,000**		
E3	**Exp.-Capital Outlay**								
470-473-72300	Improvements	79,426	105,265	192,000	119,424	192,000	160,000		
	Exp.-Capital Outlay Totals:	**79,426**	**105,265**	**192,000**	**119,424**	**192,000**	**160,000**		
E5	**Exp.-Contingencies**								
470-473-80010	Reserve for Equipment Replacement	-	-	-	-	-	74,898		
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**74,898**		
	EXPENDITURES TOTALS:	**1,192,913**	**1,222,043**	**1,418,000**	**1,178,021**	**1,412,250**	**1,523,898**		
474	**SEWER & LATERAL REPAIR PROG**								
E3	**Exp.-Capital Outlay**								
470-474-72300	Improvements	63,788	103,673	90,000	39,921	90,000	90,000		
470-474-72301	Improvements (Eng)	23,965	479,496	250,000	112,173	150,000	300,000		
	Exp.-Capital Outlay Totals:	**87,753**	**583,169**	**340,000**	**152,094**	**240,000**	**390,000**		
	EXPENDITURES TOTALS:	**87,753**	**583,169**	**340,000**	**152,094**	**240,000**	**390,000**		

City of Lebanon, OR
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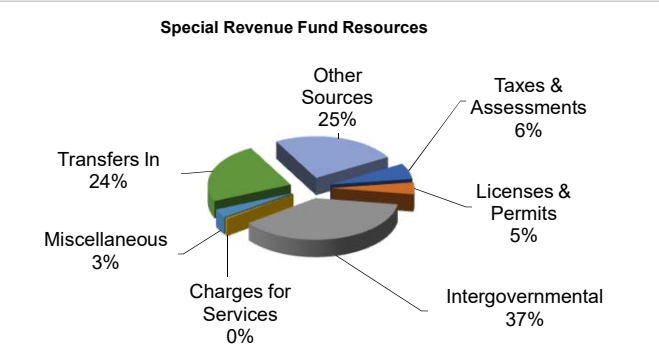
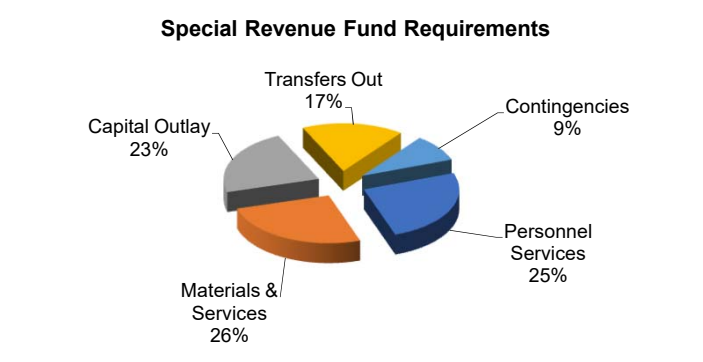
Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
475	**WASTEWATER UTILITY C.I.P.**								
E2	**Exp.-Materials & Services**								
470-475-61133	Contract Services (Eng)	46,750	123,700	425,000	314,876	425,000	1,000,000		
	Exp.-Materials & Services Totals:	**(1,618,589)**	**123,700**	**425,000**	**314,876**	**425,000**	**1,000,000**		
E3	**Exp.-Capital Outlay**								
470-475-72301	Improvements	668,427	634,583	1,330,000	57,645	80,000	6,815,000		
	Exp.-Capital Outlay Totals:	**668,427**	**634,583**	**1,330,000**	**57,645**	**80,000**	**6,815,000**		
	EXPENDITURES TOTALS:	**(950,162)**	**758,283**	**1,755,000**	**372,521**	**505,000**	**7,815,000**		
476	**WASTEWATER BOND DEBT SERV**								
E6	**Exp.-Debt Service**								
470-476-95100	Bond Principal	42,042	43,283	44,560	21,484	44,560	45,875		
470-476-95107	Prin-WW10	415,000	524,425	445,000	469,325	469,325	460,000		
470-476-95200	Bond Interest	22,043	20,588	19,092	8,974	19,092	17,551		
470-476-95207	Int -WW10	195,450	89,425	161,450	336,450	161,450	143,650		
	Exp.-Debt Service Totals:	**674,535**	**677,721**	**670,102**	**836,233**	**694,427**	**667,076**		
	EXPENDITURES TOTALS:	**674,535**	**677,721**	**670,102**	**836,233**	**694,427**	**667,076**		
	FUND REVENUES	**7,494,314**	**7,981,624**	**7,108,078**	**6,924,469**	**7,663,046**	**13,708,558**		
	FUND EXPENSES	**5,132,702**	**5,800,022**	**7,108,078**	**4,219,520**	**5,487,650**	**13,708,558**		
	WASTEWATER UTILITY Totals:	**2,361,612**	**2,181,602**	**-**	**2,704,949**	**2,175,396**	**-**		

SPECIAL REVENUE FUND
Proposed for the Fiscal Year 2019-20

RESOURCES	
Taxes & Assessments	$ 385,383
Licenses & Permits	290,000
Fines & Forfeits	-
Intergovernmental	2,351,099
Charges for Services	22,500
Miscellaneous	209,250
Transfers In	1,476,642
Other Sources	1,548,223
Total Resources	$ 6,283,097

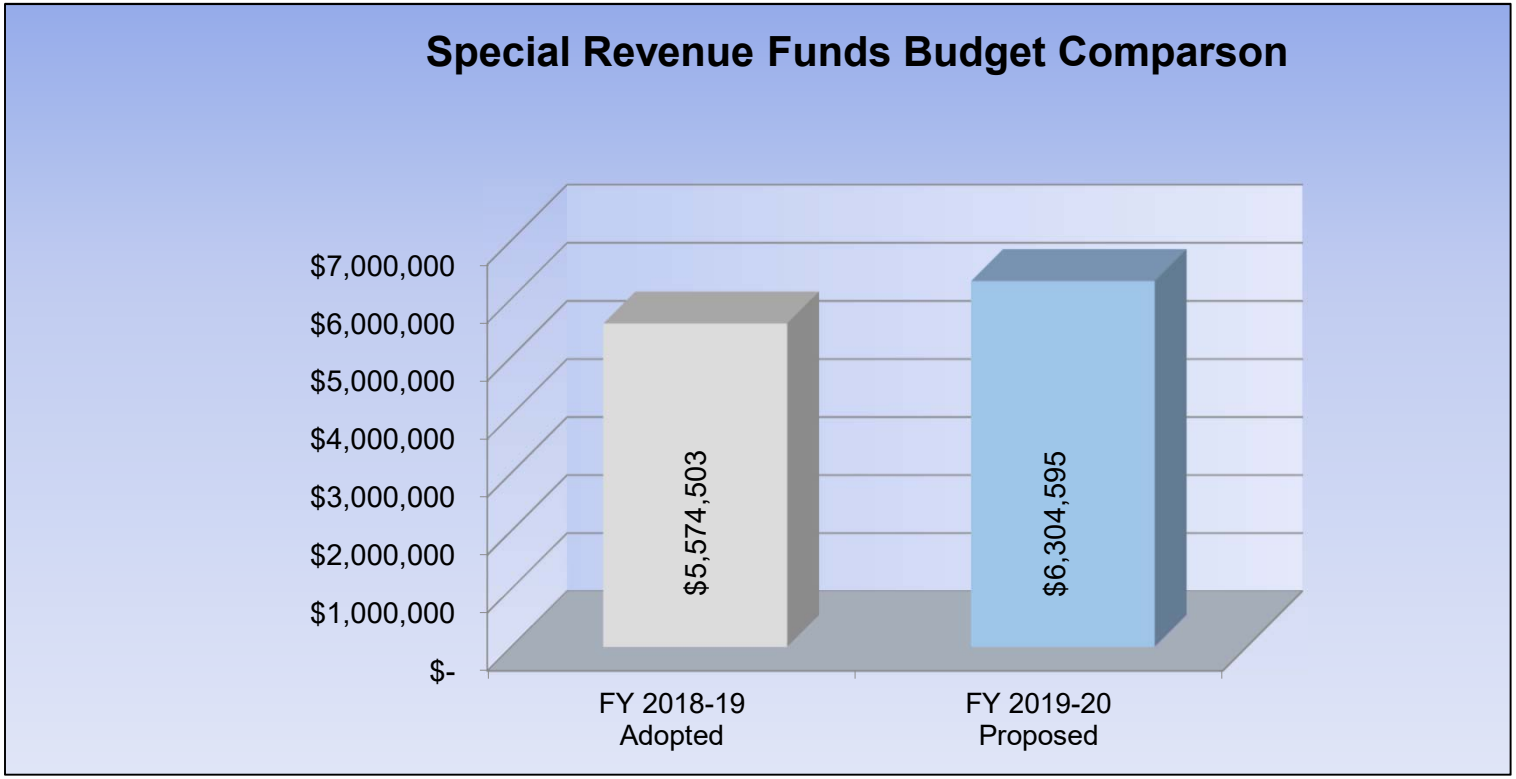
REQUIREMENTS	
Personnel Services	$ 1,589,908
Materials & Services	1,632,415
Capital Outlay	1,415,636
Transfers Out	1,091,537
Contingencies	575,099
Debt Service	-
Unappropriated	-
	$ 6,304,595





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
510-Motel Tax	-	226,133	180,000	107,000	16,570	-	-	**529,703**	8.41%
515-Youth Court	-	5,349	-	-	-	-	-	**5,349**	0.08%
516-Police Reserves	-	5,466	-	-	10,000	-	-	**15,466**	0.25%
527-Blding Inspection	-	178,500	-	267,314	345,143	-	-	**790,957**	12.55%
533-Park Enterprise	-	156,750	9,775	15,000	-	-	-	**181,525**	2.88%
535-Parks Grant	-	-	290,650	-	-	-	-	**290,650**	4.61%
540-Geographic Infor Svcs	-	69,900	3,500	147,579	11,000	-	-	**231,979**	3.68%
542-Information Systems Servic	473,501	334,870	140,000	107,049	8,940	-	-	**1,064,360**	16.88%
545-Custodial & Maint Services	215,976	114,500	-	13,343	4,319	-	-	**348,138**	5.52%
550-Foot & Bike	-	-	51,097	-	-	-	-	**51,097**	0.81%
555-Eng Improve Permits	-	14,000	-	81,322	43,053	-	-	**138,375**	2.19%
558-Streets	456,709	406,747	434,462	319,129	100,000	-	-	**1,717,047**	27.23%
562-Equitable Sharing (US Mars	-	3,700	-	-	-	-	-	**3,700**	0.06%
564-School Resource Officer	-	-	-	-	-	-	-	**-**	0.00%
569-Dial A Bus	443,722	112,500	80,000	33,801	26,561	-	-	**696,584**	11.05%
571-STP Streets	-	-	220,000	-	3,638	-	-	**223,638**	3.55%
593-Boat Ramp Maintenance	-	4,000	6,152	-	5,875	-	-	**16,027**	0.25%
Fund Totals	$ 1,589,908	$ 1,632,415	$ 1,415,636	$ 1,091,537	$ 575,099	$ -	$ -	**$ 6,304,595**	100.00%
Percent of Special Revenue Fun	25.23%	25.89%	22.45%	17.31%	9.12%	0.00%	0.00%	**100.00%**	



FY 2019-20 Proposed

Personnel Services	$	1,589,908	Transfers Out	$	1,091,537
Materials & Services	$	1,632,415	Contingencies	$	575,099
Capital Outlay	$	1,415,636	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

FY 2018-19 Adopted

Personnel Services	$	1,179,486	Transfers Out	$	1,045,869
Materials & Services	$	1,316,636	Contingencies	$	690,586
Capital Outlay	$	1,341,926	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

Special Revenue Fund
Motel Tax-510

Purpose

The Motel tax fund provides the budget authority for division of the City's motel tax and the administration of the City's Visitor Industry Program (VIP). On June 23, 1993, at the request of the Lebanon Area Chamber of Commerce, and with the agreement of the motel owners, the Lebanon City Council adopted a motel tax. The tax is used to promote tourism in Lebanon with approval of the City Council. In 2000, the rate increased from $1.00 to $2.00 per night, in 2002, the rate changed to 6% of room rental revenues, and in 2007 the rate increased to 9% as approved by the City Council. A Tourism Committee has been established under the umbrella of the Lebanon Area Chamber of Commerce, which receives funding to promote those tourism related activities.

FY2019-2020 Objective

The division of the motel tax funds is as follows: The funds are allocated as follows:

$20,000 City Tourism related activities
$96,133 Passthrough to the County
$221,570 Visitor Industry Program (VIP) Expenses
$85,000 Chamber of Commerce for tourism related activities

FY2019-2020 Staffing

No staff is allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
510	**MOTEL TAX**								
R1	**Rev.-Taxes & Assess**								
510-000-47090	Motel Room Tax	259,221	276,203	288,400	214,452	282,289	288,400		
	County Motel Room Tax	-	-	-	15,952	47,857	96,133		
	Rev.-Taxes & Assess Totals:	**259,221**	**276,203**	**288,400**	**230,404**	**330,146**	**384,533**		
R6	**Rev.-Miscellaneous**								
510-000-48100	Interest On Investment	397	5,327	-	2,822	2,500	500		
	Rev.-Miscellaneous Totals:	**397**	**5,327**	**-**	**2,822**	**2,500**	**500**		
R7	**Rev.-Transfers In**								
510-000-49122	From Parks-SDC 862	352,900	-	-	-	-	-		
	Rev.-Transfers In Totals:	**353,297**	**5,327**	**-**	**2,822**	**2,500**	**-**		
R8	**Rev.-Other Sources**								
510-000-49901	Beginning Balance	63,705	135,420	180,320	188,031	188,031	144,670		
	Rev.-Other Sources Totals:	**63,705**	**135,420**	**180,320**	**188,031**	**188,031**	**144,670**		
	REVENUES TOTALS:	**676,620**	**422,277**	**468,720**	**424,079**	**523,177**	**529,703**		

City of Lebanon, OR
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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
510	**MOTEL TAX**								
E2	**Exp.-Materials & Services**								
510-510-61130	Contract Services	80,000	81,618	80,000	40,000	80,000	85,000		
510-510-61240	Dept/Operating Expense	3,672	10,026	20,000	23,352	67,857	116,133		
	Exp.-Materials & Services Totals:	**83,672**	**91,644**	**100,000**	**63,352**	**147,857**	**201,133**		
E4	**Exp.-Transfers Out**								
510-510-90005	To Gen Fund-Admin Cost	40,000	45,000	45,000	33,750	45,000	45,000		
510-510-90147	To SDC Parks-862	-	62,000	62,000	46,500	62,000	62,000		
	Exp.-Transfers Out Totals:	**40,000**	**107,000**	**107,000**	**80,250**	**107,000**	**107,000**		
	EXPENDITURES TOTALS:	**123,672**	**198,644**	**207,000**	**143,602**	**254,857**	**308,133**		
511	**VISITOR INDUSTRY PROGRAM (VIP)**								
E2	**Exp.-Materials & Services**								
510-511-61130	Contract Serv	28,000	-	10,000	20,650	20,650	25,000		
	Exp.-Materials & Services Totals:	**28,000**	**-**	**10,000**	**20,650**	**20,650**	**25,000**		
E3	**Exp.-Capital Outlay**								
510-511-72305	Improvements-Welcome Sign	2,381	3,953	35,000	37,962	50,000	-		
510-511-72306	Improvements-Strawberry Plaza	386,750	8,138	-	989	-	-		
510-511-72307	Improvements-Downtown Project	-	4,850	50,000	3,562	50,000	50,000		
510-511-72308	Improvements-not assigned to project	-	13,335	18,000	200	3,000	130,000		
	Exp.-Capital Outlay Totals:	**389,131**	**30,276**	**103,000**	**42,713**	**103,000**	**180,000**		
E5	**Exp.-Contingencies**								
510-510-80005	Operating Contingency	-	-	148,720	-	-	16,570		
	Exp.-Contingencies Totals:	-	-	148,720	**-**	**-**	**16,570**		
	EXPENDITURES TOTALS:	**417,131**	**30,276**	**261,720**	**63,363**	**123,650**	**221,570**		
	EXPENDITURES TOTALS:	**540,803**	**228,920**	**468,720**	**206,965**	**378,507**	**529,703**		
	FUND REVENUES	**676,620**	**422,277**	**468,720**	**424,079**	**523,177**	**529,703**		
	FUND EXPENSES	**540,803**	**228,920**	**468,720**	**206,965**	**378,507**	**529,703**		
	MOTEL TAX Totals:	**135,817**	**193,357**	**-**	**217,114**	**144,670**	**-**		

Special Revenue Fund
Police Department-Youth Court-515

Purpose

The Lebanon Youth Peer Court is an alternative court within the criminal justice system for juveniles who commit misdemeanors or violations. This is a fund established as a clearinghouse used to track fees paid by youth offenders that have been referred to Lebanon's Peer Court.

FY2019-2020 Objective

The objective of the Police Department Youth Court fund is to purchase refreshments provided to the Peer Court volunteers on days when court is in session.

FY2019-2020 Staffing

No staff is allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
515	**YOUTH COURT**								
R6	**Rev.-Miscellaneous**								
515-000-48100	Interest On Investment	-	4	-	5	2	-		
515-000-48053	Donations	390	385	5,000	125	285	5,000		
	Rev.-Miscellaneous Totals:	**390**	**389**	**5,000**	**130**	**287**	**5,000**		
R8	**Rev.-Other Sources**								
515-000-49901	Beginning Balance	-	88	353	312	312	349		
	Rev.-Other Sources Totals:	**-**	**88**	**353**	**312**	**312**	**349**		
	REVENUES TOTALS:	**390**	**477**	**5,353**	**442**	**599**	**5,349**		
515	**YOUTH COURT**								
E2	**Exp.-Materials & Services**								
515-515-61240	Dept/Operating Expense	303	164	5,353	212	250	5,349		
	Exp.-Materials & Services Totals:	**303**	**164**	**5,353**	**212**	**250**	**5,349**		
	EXPENDITURES TOTALS:	**303**	**164**	**5,353**	**212**	**250**	**5,349**		
	FUND REVENUES	**390**	**477**	**5,353**	**442**	**599**	**5,349**		
	FUND EXPENSES	**303**	**164**	**5,353**	**212**	**250**	**5,349**		
	YOUTH COURT Totals:	**87**	**313**	**-**	**230**	**349**	**-**		

Special Revenue Fund
Police Department-Reserves-516

Purpose

The Police Reserves fund accounts for receipts and expenditures of contributions made to the Police Department Reserves Program.

FY2019-2020 Objective

The objective of the Police Department Police Reserves fund is to buy necessary equipment not covered in the budget.

FY2019-2020 Staffing

No staff is allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
516	**POLICE RESERVES-DONATIONS**								
R6	**Rev.-Miscellaneous**								
516-000-48053	Donations	-	3,945	10,000	1,800	3,945	10,000		
516-000-48100	Interest On Investment	5	57	-	115	60	-		
	Rev.-Miscellaneous Totals:	**5**	**4,002**	**10,000**	**1,915**	**4,005**	**10,000**		
R8	**Rev.-Other Sources**								
516-000-49901	Beginning Balance	1,659	1,664	5,435	5,461	5,461	5,466		
	Rev.-Other Sources Totals:	**1,659**	**1,664**	**5,435**	**5,461**	**5,461**	**5,466**		
	REVENUES TOTALS:	**1,664**	**5,666**	**15,435**	**7,376**	**9,466**	**15,466**		
516	**POLICE RESERVES-DONATIONS**								
E2	**Exp.-Materials & Services**								
516-516-61240	Dept/Operating Expense	-	205	5,435	1,314	4,000	5,466		
	Exp.-Materials & Services Totals:	**-**	**205**	**5,435**	**1,314**	**4,000**	**5,466**		
E5	**Exp.-Contingencies**								
516-516-80005	Operating Contingency	-	-	10,000	-	-	10,000		
		-	-						
	Exp.-Contingencies Totals:			10,000	**-**	**-**	**10,000**		
	EXPENDITURES TOTALS:	**-**	**205**	**15,435**	**1,314**	**4,000**	**15,466**		
	FUND REVENUES	**1,664**	**5,666**	**15,435**	**7,376**	**9,466**	**15,466**		
	FUND EXPENSES	**-**	**205**	**15,435**	**1,314**	**4,000**	**15,466**		
	POLICE RESERVES Totals:	**1,664**	**5,461**	**-**	**6,062**	**5,466**	**-**		

Special Revenue Fund
Community Development Department-Building 527

Purpose

Along with Planning, the Community Development Department includes traditional Building service functions. Except for electrical permits processed by Linn County, the City is responsible for all plan reviews and inspections for residential, commercial and industrial construction. This service is funded entirely through dedicated building fees. Building staff closely cooperates with Planning and Engineering Services on all construction projects and actively works with other organizations such as the Lebanon Fire District, Linn County Environmental Health and the Linn County Building Department. This cooperation helps ensure development occurs in a timely manner.

FY2019-2020 Objective

The objective of the Community Development Department, Building Services is to provide for a broad range of building activities. Building Services continues to use contract services for all plan reviews and inspections to reduce operational costs and expects to continue this relationship for the coming year.

FY2019-2020 Staffing

The Community Development Department is supported by a cumulative total of 2.8 FTE with the Building Official position filled through a service contract. The amounts budgeted in Personal Services and Contract Services reflects this staffing level.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
527	**COMMUNITY DEVELOPMENT-BUILDING**								
R2	**Rev.-Licenses & Permits**								
527-000-46010	Bldg Permits & Fees	416,990	416,360	250,000	230,294	300,000	250,000		
	Rev.-Licenses & Permits Totals:	**416,990**	**416,360**	**250,000**	**230,294**	**300,000**	**250,000**		
R6	**Rev.-Miscellaneous**								
527-000-48100	Interest On Investment	7,882	7,066	4,000	9,589	5,000	4,000		
527-000-48140	Miscellaneous Revenue	(1)	-	-	-	-	-		
	Rev.-Miscellaneous Totals:	**7,881**	**7,066**	**4,000**	**9,589**	**5,000**	**4,000**		
R8	**Rev.-Other Sources**								
527-000-49901	Beginning Balance	527,157	604,495	507,393	607,647	607,647	536,957		
	Rev.-Other Sources Totals:	**527,157**	**604,495**	**507,393**	**607,647**	**607,647**	**536,957**		
	REVENUES TOTALS:	**952,028**	**1,027,921**	**761,393**	**847,530**	**912,647**	**790,957**		

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
527	**COMMUNITY DEVELOPMENT-BUILDING**								
E2	**Exp.-Materials & Services**								
527-527-61130	Contract Services	103,478	135,741	95,000	68,783	95,000	120,000		
527-527-61140	Merchant Card Fees	7,925	15,523	15,000	6,690	15,000	20,000		
527-527-61240	Dept/Operating Expense	26,443	33,078	24,625	21,511	24,625	35,000		
527-527-61250	Dept/Op Supplies	-	434	500	21	500	500		
527-527-61320	Education & Training	-	200	1,500	-	200	1,500		
527-527-61700	Office Supplies	660	-	1,500	195	1,500	1,500		
	Exp.-Materials & Services Totals:	**138,506**	**184,976**	**138,125**	**97,200**	**136,825**	**178,500**		
E3	**Exp.-Capital Outlay**								
527-527-72500	Office Eqpt.	1,273	-	-	-	-	-		
	Exp.-Capital Outlay Totals:	**1,273**	**-**	**-**	**-**	**-**	**-**		
E4	**Exp.-Transfers Out**								
527-527-90010	To General Fund	21,058	28,856	28,853	21,640	28,853	39,771		
527-527-90011	To GF-Sal/Ben	156,990	170,271	169,474	127,105	169,474	177,543		
527-527-90025	To GIS	7,242	8,000	12,081	9,061	12,081	14,685		
527-527-90027	To Info System Service	21,011	26,722	27,175	20,381	27,175	33,609		
527-527-90028	To Custodial & Bldg Maint	1,454	1,428	1,282	961	1,282	1,706		
	Exp.-Transfers Out Totals:	**207,755**	**235,277**	**238,865**	**179,148**	**238,865**	**267,314**		
E5	**Exp.-Contingencies**								
527-527-80005	Operating Contingency	-	-	384,403	-	-	345,143		
	Exp.-Contingencies Totals:			384,403	**-**	**-**	**345,143**		
	EXPENDITURES TOTALS:	**347,534**	**420,253**	**761,393**	**276,348**	**375,690**	**790,957**		
	FUND REVENUES	**952,028**	**1,027,921**	**761,393**	**847,530**	**912,647**	**790,957**		
	FUND EXPENSES	**347,534**	**420,253**	**761,393**	**276,348**	**375,690**	**790,957**		
	BUILDING INSPECTION Totals:	**604,494**	**607,668**	**-**	**571,182**	**536,957**	**-**		

Special Revenue Fund
Park Enterprise-533

Purpose

The Park Enterprise fund uses revenue generated from the reservation of park shelters and camping fees for the maintenance and improvements of those facilities.

FY2019-2020 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2019-2020 Staffing

Both River Park and Gills Landing are now staffed with Park Hosts in each park. These arrangements help to reduce vandalism while enhancing the livability and usability of the parks.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
533	**PARK ENTERPRISE**								
R1	**Rev.-Taxes & Assess**								
533-000-47080	State Tourism Tax	522	874	430	722	800	850		
	Rev.-Taxes & Assess Totals:	**522**	**874**	**430**	**722**	**800**	**850**		
R6	**Rev.-Miscellaneous**								
533-000-45030	Cheadle Lake Park Fees	-	7,950	21,000	24,500	21,000	21,000		
533-000-45080	Camping Fees - Monthly	80,777	58,852	55,000	42,621	55,000	55,000		
533-000-45090	Camping Fees	26,845	45,019	25,000	33,358	35,000	35,000		
533-000-46000	Shelter/Garden Rental Fees	1,685	11,683	10,000	5,010	10,000	10,000		
533-000-48053	Donations	-	-	-	16,000	16,000	-		
533-000-48057	Dump Station Donations	9,734	10,754	9,500	9,182	9,500	9,500		
533-000-48100	Interest On Investment	1,827	2,510	1,400	2,921	1,571	1,400		
533-000-48140	Misc Revenue	35	100,121	-	20	20	-		
	Rev.-Miscellaneous Totals:	**120,903**	**236,889**	**121,900**	**133,612**	**148,091**	**131,900**		
R8	**Rev.-Other Sources**								
533-000-49901	Beginning Balance	113,847	159,621	227,552	206,035	206,035	48,775		
	Rev.-Other Sources Totals:	**113,847**	**159,621**	**227,552**	**206,035**	**206,035**	**48,775**		
	REVENUES TOTALS:	**235,272**	**397,384**	**349,882**	**340,369**	**354,926**	**181,525**		

City of Lebanon, OR
Budget Report FY 2019-20

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
533	**PARK ENTERPRISE**								
E2	**Exp.-Materials & Services**								
533-533-61134	Contract Serv (Maint)	11,622	44,488	45,000	39,844	45,000	45,000		
533-533-61242	Operating Exp (Maint)	6,923	10,704	27,500	10,484	27,500	28,350		
533-533-61562	Maint/Bldg (Maint)	6,668	5,565	19,000	14,538	19,000	19,000		
533-533-61902	Utilities (Maint)	22,532	23,157	23,000	20,724	23,000	23,000		
	Exp.-Materials & Services Totals:	**47,745**	**83,914**	**114,500**	**86,583**	**114,500**	**115,350**		
E3	**Exp.-Capital Outlay**								
533-533-72300	Improvements	5,530	68,591	110,651	46,364	110,651	9,775		
	Exp.-Capital Outlay Totals:	**5,530**	**68,591**	**110,651**	**46,364**	**110,651**	**9,775**		
E4	**Exp.-Transfers Out**								
533-533-90011	To GF-Sal/Ben	22,377	22,920	-	-	-	-		
533-533-90020	To Cust/Maint Sal/Ben -545	-	-	21,498	-	-	-		
533-533-90105	To Eqpt Acq & Rep Fund	-	-	50,000	37,500	50,000	15,000		
	Exp.-Transfers Out Totals:	**22,377**	**22,920**	**71,498**	**37,500**	**50,000**	**15,000**		
E5	**Exp.-Contingencies**								
533-533-80005	Operating Contingency	-	-	22,333	-	-	-		
108	**Exp.-Contingencies Totals:**	**-**	**-**	**22,333**	**-**	**-**	**-**		
	EXPENDITURES TOTALS:	**75,652**	**175,425**	**318,982**	**170,447**	**275,151**	**140,125**		
534	**CHEADLE LAKE PARK**								
E2	**Exp.-Materials & Services**								
533-534-61130	Contract Services	-	-	5,000	385	5,000	5,000		
533-534-61240	Dept/Operating Expense	-	4,083	5,500	5,276	7,500	8,000		
533-534-61562	Maint/Bldg (Maint)	-	4,695	3,000	9,929	11,000	11,000		
533-534-61572	Maint/Eqpt (Maint)	-	-	500	125	500	500		
533-534-61582	Maint/Vehicles (Maint)	-	381	2,000	1,563	2,000	2,000		
533-534-61800	Petroleum	-	1,583	5,000	854	5,000	5,000		
533-534-6902	Utilities (Maint)	-	-	9,900	-	-	9,900		
	Exp.-Materials & Services Totals:	**-**	**10,742**	**30,900**	**18,132**	**31,000**	**41,400**		
	EXPENDITURES TOTALS:	**-**	**10,742**	**30,900**	**18,132**	**31,000**	**41,400**		
	FUND REVENUES	**235,272**	**397,384**	**349,882**	**340,369**	**354,926**	**181,525**		
	FUND EXPENSES	**75,652**	**186,167**	**349,882**	**188,579**	**306,151**	**181,525**		
	PARK ENTERPRISE Totals:	**159,620**	**211,217**	**-**	**151,790**	**48,775**	**-**		

Special Revenue Fund
Park Grant Fund-535

Purpose

This fund will administer grants that are expected to be received or completed in the 19/20 budget year. There is one grant for which funds may be received in the FY19/20: Local Government Grant Program.

FY2019-2020 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2019-2020 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
535	**PARKS GRANT FUND**								
R4	**Rev.-Intergovernmental**								
535-000-41050	State Grant Funds	35,418	42,006	350,000	103,799	369,034	350,000		
	Rev.-Intergovernmental Totals:	**35,418**	**42,006**	**350,000**	**103,799**	**369,034**	**350,000**		
R6	**Rev.-Miscellaneous**								
535-000-48053	Donations	-	-	-	35,000	35,000	-		
535-000-48100	Interest On Investment	(1,106)	(2,187)	-	(3,347)	(5,000)	-		
535-000-48140	Miscellaneous Revenue	-	-	-	-	-	-		
	Rev.-Miscellaneous Totals:	**(1,106)**	**(2,187)**	**-**	**31,653**	**30,000**	**-**		
R8	**Rev.-Other Sources**								
535-000-49901	Beginning Balance	12,613	(77,631)	1,103	(172,029)	(108,384)	(59,350)		
	Rev.-Other Sources Totals:	**12,613**	**(77,631)**	**1,103**	**(172,029)**	**(108,384)**	**(59,350)**		
	REVENUES TOTALS:	**46,925**	**(37,812)**	**351,103**	**(36,577)**	**290,650**	**290,650**		
535	**PARKS GRANT FUND**								
E2	**Exp.-Materials & Services**								
535-535-61130	Contract Services	-	-	-	-	-	-		
	Exp.-Materials & Services Totals:	**-**	**50**	**-**	**-**	**-**	**-**		
E3	**Exp.-Capital Outlay**								
535-535-72300	Improvements	124,555	134,166	350,000	191,460	350,000	290,650		
	Exp.-Capital Outlay Totals:	**124,555**	**134,166**	**350,000**	**191,460**	**350,000**	**290,650**		
E5	**Exp.-Contingencies**								
535-535-80005	Operating Contingency	-	-	1,103	-		-		
	Exp.-Contingencies Totals:	**-**	**-**	**1,103**	**-**	**-**	**-**		
	EXPENDITURES TOTALS:	**124,555**	**134,216**	**351,103**	**191,460**	**350,000**	**290,650**		
	FUND REVENUES	**46,925**	**(37,812)**	**351,103**	**(36,577)**	**290,650**	**290,650**		
	FUND EXPENSES	**124,555**	**134,216**	**351,103**	**191,460**	**350,000**	**290,650**		
	PARKS GRANT FUND Totals:	**(77,630)**	**(172,028)**	**-**	**(228,037)**	**(59,350)**	**-**		

Special Revenue Fund
GIS-540

Purpose

The GIS Division provides the budget authority to support the mapping and addressing of the City of Lebanon municipality including Sanitary Sewer System, Water System, Storm Drainage System, Tax Assessor Maps & Data, Zoning, and Aerial Photo Overlays

FY2019-2020 Objective

The objective of the GIS Division is to provide budgetary authority to administer the department and the services it supports.

FY2019-2020 Staffing

The GIS Division is supported by a cumulative total of 1.17 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
540	**GIS**								
R6	**Rev.-Miscellaneous**								
540-000-48100	Interest On Investment	1,503	972	500	981	757	500		
	Rev.-Miscellaneous Totals:	**1,503**	**972**	**500**	**981**	**757**	**500**		
R7	**Rev.-Transfers In**								
540-000-49022	From Water Fund-430	77,853	35,000	52,855	39,641	52,855	64,249		
540-000-49023	From Stormdrain-450	19,916	11,058	16,699	12,524	16,699	20,299		
540-000-49025	From W Water Fund-470	76,042	44,148	66,670	50,002	66,670	81,041		
540-000-49050	From Bldg Inspect-527	7,242	8,000	12,081	9,061	12,081	14,685		
	Rev.-Transfers In Totals:	**181,053**	**98,206**	**148,305**	**111,228**	**148,305**	**180,274**		
R8	**Rev.-Other Sources**								
540-000-49901	Beginning Balance	78,002	115,544	45,500	57,034	57,034	51,205		
	Rev.-Other Sources Totals:	**78,002**	**115,544**	**45,500**	**57,034**	**57,034**	**51,205**		
	REVENUES TOTALS:	**260,558**	**214,722**	**194,305**	**169,243**	**206,096**	**231,979**		

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
540	**GIS**								
E2	**Exp.-Materials & Services**								
540-540-61124	Computer Expense	8,830	2,610	9,400	4,447	4,000	9,400		
540-540-61130	Contract Services	41,050	45,265	18,000	16,764	26,000	55,000		
540-540-61240	Dept/Operating Expense	60	172	2,000	277	200	2,000		
540-540-61320	Education & Training	8	25	400	60	1,500	400		
540-540-61600	Meetings & Conferences	-	404	2,500	-	-	2,500		
540-540-61700	Office Supplies	38	447	600	-	600	600		
	Exp.-Materials & Services Totals:	**49,986**	**48,923**	**32,900**	**21,548**	**32,300**	**69,900**		
E3	**Exp.-Capital Outlay**								
540-540-72600	Other Eqpt.	-	3,500	3,500	-	1,800	3,500		
	Exp.-Capital Outlay Totals:	**-**	**3,500**	**3,500**	**-**	**1,800**	**3,500**		
E4	**Exp.-Transfers Out**								
540-540-90028	To Custodial & Bldg Maint	737	638	745	559	745	991		
540-540-90182	To IS Sal/Ben	94,291	104,626	120,046	90,034	120,046	146,588		
	Exp.-Transfers Out Totals:	**95,028**	**105,264**	**120,791**	**90,593**	**120,791**	**147,579**		
E5	**Exp.-Contingencies**								
540-540-80030	Reserve for Future Expenditure-Mapping		-	25,000	-	-	-		
540-540-80005	Operating Contingency	-	-	12,114	-	-	11,000		
	Exp.-Contingencies Totals:	**-**	**-**	**37,114**	**-**	**-**	**11,000**		
	EXPENDITURES TOTALS:	**145,014**	**157,687**	**194,305**	**112,141**	**154,891**	**231,979**		
	FUND REVENUES	**260,558**	**214,722**	**194,305**	**169,243**	**206,096**	**231,979**		
	FUND EXPENSES	**145,014**	**157,687**	**194,305**	**112,141**	**154,891**	**231,979**		
	GIS Totals:	**115,544**	**57,035**	**-**	**57,102**	**51,205**	**-**		

Special Revenue Fund
IT Department-542

Purpose

The IT Department provides the budget authority to administer and support the City network and computer resources.

FY2019-2020 Objective

The objective of the IT Department is to provide budgetary authority to administer the department and the services it supports.

FY2019-2020 Staffing

The IT Department is supported by a cumulative total of 2.83 FTE. The amounts budgeted in Personnel Services reflect this total. One of the positions is budgeted to start half way through the fiscal year and is shared with GIS.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
542	**INFO TECHNOLOGY SERVICE**								
R5	**Rev.-Chgs for Services**								
542-000-48132	Info System Services	15,760	13,125	22,500	25,675	26,000	22,500		
	Rev.-Chgs for Services Totals:	**15,760**	**13,125**	**22,500**	**25,675**	**26,000**	**22,500**		
R6	**Rev.-Miscellaneous**								
542-000-45020	From Rented Property	19,750	20,286	15,000	8,575	15,000	15,000		
542-000-48100	Interest On Investment	908	2,283	500	4,255	2,000	500		
542-000-48140	Miscellaneous Revenue	184	-	-	9,272	9,272	-		
	Rev.-Miscellaneous Totals:	**20,842**	**22,569**	**15,500**	**22,102**	**26,272**	**15,500**		
R7	**Rev.-Transfers In**								
542-000-49000	Trans In Sal/Ben funding- 540	94,291	104,626	120,046	90,034	120,046	146,588		
542-000-49010	From General Fund- 100	388,446	422,418	429,155	321,866	429,155	519,696		
542-000-49022	From Water Fund- 430	91,673	75,080	76,338	57,254	76,338	86,719		
542-000-49025	From W Water Fund- 470	70,634	58,395	59,374	44,530	59,374	72,000		
542-000-49029	From Dial-A-Bus- 569	3,773	3,855	3,855	2,891	3,855	13,387		
542-000-49033	From Eng Dev Review -555	6,832	5,005	5,089	3,817	5,089	4,416		
542-000-49046	From Streets Fund- 558+559+815	22,823	18,353	18,660	13,995	18,660	16,191		
542-000-49047	From Storm Drain- 450	11,614	10,011	10,178	7,634	10,178	11,344		
542-000-49048	From Custodial & Bldg Maint- 545	3,888	3,741	3,801	2,851	3,801	4,543		
542-000-49050	From Bldg Inspect- 527	21,011	26,722	27,175	20,381	27,175	33,609		
542-000-49098	From NW Urban Renewal- 925	16,257	14,000	-	-	-	-		
542-000-49170	From Cheadle Lake URD- 935	5,634	-	-	-	-	-		
542-000-49175	From Gateway URD- 940	6,330	4,500	-	-	-	-		
	Rev.-Transfers In Totals:	**743,206**	**746,706**	**753,671**	**565,253**	**753,671**	**908,493**		
R8	**Rev.-Other Sources**								
542-000-49901	Beginning Balance	63,143	135,166	116,000	152,831	152,831	117,867		
	Rev.-Other Sources Totals:	**63,143**	**135,166**	**116,000**	**152,831**	**152,831**	**117,867**		
	REVENUES TOTALS:	**842,951**	**917,566**	**907,671**	**765,861**	**958,774**	**1,064,360**		

City of Lebanon, OR
Budget Report FY 2019-20

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
542	**INFO TECHNOLOGY SERVICE**								
E1	**Exp.-Personnel Services**								
542-542-50001	Salaries	222,457	238,144	266,540	197,811	282,012	312,779		
542-542-50600	Overtime	-	-	2,500	-	-	2,500		
542-542-51000	Fringe Benefits	160	158	140,246	136	142,849	158,222		
542-542-51005	Taxes - Federal	16,627	17,901	-	15,431	-	-		
542-542-51010	Taxes - State	44	171	-	6	-	-		
542-542-51015	PERS	35,264	34,792	-	25,652	-	-		
542-542-51020	Workers Compensation	1,597	1,273	-	1,291	-	-		
542-542-51025	Insurance - Health	39,791	40,823	-	39,242	-	-		
542-542-51030	Insurance - HRA/PSA	10,127	7,599	-	19,888	-	-		
542-542-51035	Insurance - Life	576	576	-	432	-	-		
542-542-51036	Insurance - Life/LTD	301	263	-	229	-	-		
542-542-51040	Insurance - Disability	814	766	-	655	-	-		
	Exp.-Personnel Services Totals:	**327,758**	**343,064**	**409,286**	**301,136**	**424,861**	**473,501**		
	Total Full-Time Equivalent (FTE)	**3.000**	**3.000**	**4.000**		**4.000**	**4.000**		
E2	**Exp.-Materials & Services**								
542-542-61120	Communication (Gen'l)	65,943	74,305	82,000	58,231	76,500	82,000		
542-542-61124	Computer Expense	214	83	4,500	-	500	4,500		
542-542-61130	Contract Services	180,491	173,341	193,100	107,809	189,000	195,000		
542-542-61240	Dept/Operating Expense	683	5,899	3,000	5,166	5,800	5,000		
542-542-61290	Dues & Subscriptions	99	-	-	-	-	-		
542-542-61320	Education & Training	207	1,011	3,500	1,048	6,900	6,500		
542-542-61560	Maint/Bldg (Gen'l)	790	2,517	800	1,729	1,700	10,000		
542-542-61580	Maint/Vehicles	275	797	1,200	1,506	3,000	1,200		
542-542-61600	Meetings & Conferences	176	330	300	137	50	6,000		
542-542-61700	Office Supplies	89	138	20	57	50	20		
542-542-61800	Petroleum	548	505	650	383	580	650		
542-542-61900	Utilities (Gen'l)	19,999	18,652	23,500	13,532	23,500	24,000		
	Exp.-Materials & Services Totals:	**269,514**	**277,578**	**312,570**	**189,598**	**307,580**	**334,870**		
E3	**Exp.-Capital Outlay**								
542-542-72600	Other Eqpt.	20,411	38,011	137,000	29,443	70,000	140,000		
	Exp.-Capital Outlay Totals:	**20,411**	**38,011**	**137,000**	**29,443**	**70,000**	**140,000**		

City of Lebanon, OR
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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
E4	**Exp.-Transfers Out**								
542-542-90011	To GF-Sal/Ben	25,058	26,936	28,098	21,074	28,098	29,493		
542-542-90028	To Custodial & Bldg Maint	2,266	1,961	2,292	1,719	2,292	3,049		
542-542-90030	To PERS Bond-320	7,777	7,934	8,076	3,831	8,076	9,507		
542-542-90105	To Eqpt Acq & Rep Fund	55,000	69,250	-	-	-	65,000		
	Exp.-Transfers Out Totals:	**90,101**	**106,081**	**38,466**	**26,624**	**38,466**	**107,049**		
E5	**Exp.-Contingencies**								
542-542-80005	Operating Contingency	-	-	10,349	-	-	8,940		
	Exp.-Contingencies Totals:	**-**	**-**	**10,349**	**-**	**-**	**8,940**		
	EXPENDITURES TOTALS:	**707,784**	**764,734**	**907,671**	**546,801**	**840,907**	**1,064,360**		
	FUND REVENUES	**842,951**	**917,566**	**907,671**	**765,861**	**958,774**	**1,064,360**		
	FUND EXPENSES	**707,784**	**764,734**	**907,671**	**546,801**	**840,907**	**1,064,360**		
	INFO TECHNOLOGY SERVICE Totals:	**135,167**	**152,832**	**-**	**219,060**	**117,867**	**-**		

Special Revenue Fund
Custodial and Maintenance Services-545

Purpose

The Custodial and Maintenance Services section in the Maintenance Department is responsible for the cleaning and light maintenance of all city facilities, as well as coordinating the sanitary and building supplies inventory.

FY2019-2020 Objective

The objective of the Custodial and Maintenance Services section is to provide budgetary authority to administer the fund and the services it supports.

FY2019-2020 Staffing

There are 2.0 FTE from the Maintenance Division Personnel assigned entirely to this fund. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
545	**CUSTODIAL & MAINT SERVICES**								
R6	**Rev.-Miscellaneous**								
545-000-48100	Interest On Investment	943	2,301	500	2,867	1,600	500		
545-000-48140	Miscellaneous Revenue	76	-	-	693	693	-		
	Rev.-Miscellaneous Totals:	**1,019**	**2,301**	**500**	**3,560**	**2,293**	**500**		
R7	**Rev.-Transfers In**								
545-000-49000	Trans In Sal/Ben funding-100,430,470,558	-	122,068	93,975	70,481	93,975	99,732		
545-000-49010	From General Fund- 100	105,211	91,984	110,509	82,882	110,509	146,989		
545-000-49022	From Water Fund- 430	8,504	7,358	7,714	5,785	7,714	10,260		
545-000-49025	From W Water Fund- 470	6,803	6,472	6,680	5,010	6,680	8,883		
545-000-49029	From Dial-A-Bus- 569	3,125	2,704	3,162	2,372	3,162	4,205		
545-000-49032	From GIS- 540	737	638	745	559	745	991		
545-000-49033	From Eng Dev Review- 555	397	343	402	302	402	534		
545-000-49038	From Info Sys- 542	2,266	1,961	2,292	1,719	2,292	3,049		
545-000-49039	From Park Enterprise 533	-	-	21,498	-	-	-		
545-000-49046	From Streets Fund- 558+559+815	2,867	2,956	2,604	1,953	2,604	3,464		
545-000-49047	From Storm Drain- 450	1,134	1,032	1,260	945	1,260	1,677		
545-000-49050	From Bldg Inspect- 527	1,454	1,428	1,282	961	1,282	1,706		
545-000-49098	From NW Urban Renewal- 925	1,345	-	-	-	-	-		
545-000-49170	From Cheadle Lake URD- 935	642	-	-	-	-	-		
545-000-49175	From Gateway URD- 940	602	-	-	-	-	-		
	Rev.-Transfers In Totals:	**135,087**	**238,944**	**252,123**	**172,969**	**230,625**	**281,490**		
R8	**Rev.-Other Sources**								
545-000-49901	Beginning Balance	40,123	75,523	78,668	158,142	158,142	66,148		
	Rev.-Other Sources Totals:	**40,123**	**75,523**	**78,668**	**158,142**	**158,142**	**66,148**		
	REVENUES TOTALS:	**176,229**	**316,768**	**331,291**	**334,671**	**391,060**	**348,138**		

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
545	**CUSTODIAL & MAINT SERVICES**								
E1	**Exp.-Personnel Services**								
545-545-50001	Salaries	45,369	68,826	126,500	91,005	127,335	131,624		
545-545-50600	Overtime	80	-	2,000	191	2,000	2,000		
545-545-51000	Fringe Benefits	53	53	75,000	78	77,453	82,352		
545-545-51005	Taxes - Federal	3,450	5,167	-	6,891	-	-		
545-545-51010	Taxes - State	14	83	-	5	-	-		
545-545-51015	PERS	9,349	10,754	-	14,552	-	-		
545-545-51020	Workers Compensation	977	1,589	-	2,351	-	-		
545-545-51025	Insurance - Health	6,740	16,762	-	21,249	-	-		
545-545-51030	Insurance - HRA/PSA	6,027	8,100	-	12,538	-	-		
545-545-51036	Insurance - Life/LTD	65	74	-	97	-	-		
545-545-51040	Insurance - Disability	147	254	-	317	-	-		
	Exp.-Personnel Services Totals:	**72,271**	**111,662**	**203,500**	**149,274**	**206,788**	**215,976**		
	Total Full-Time Equivalent (FTE)	**1.000**	**1.000**	**2.000**		**2.000**	**2.000**		
E2									
545-545-61130	Contract Services	10,464	9,813	25,000	17,228	25,000	30,000		
545-545-61240	Dept/Operating Expense	55	3,556	20,000	5,149	20,000	20,000		
545-545-61250	Dept/Op Supplies	4,154	13,858	40,000	5,425	40,000	40,000		
545-545-61320	Education & Training	27	480	500	1,040	1,500	500		
545-545-61560	Maint/Bldg	1,109	4,203	12,000	13,584	15,000	20,000		
545-545-61580	Maint/Vehicles	521	1,288	2,500	797	2,500	2,500		
545-545-61800	Petroleum	348	1,688	1,500	1,260	1,500	1,500		
	Exp.-Materials & Services Totals:	**16,678**	**34,886**	**101,500**	**44,483**	**105,500**	**114,500**		
E4	**Exp.-Transfers Out**								
545-545-90011	To GF-Sal/Ben	6,068	6,535	7,048	5,286	7,048	6,926		
545-545-90027	To Info System Service	3,888	3,741	3,801	2,851	3,801	4,543		
545-545-90030	To PERS Bond-320	1,803	1,623	1,775	958	1,775	1,874		
	Exp.-Transfers Out Totals:	**11,759**	**11,899**	**12,624**	**9,095**	**12,624**	**13,343**		
E5	**Exp.-Contingencies**								
545-545-80005	Operating Contingency	-	-	13,667	-	-	4,319		
	Exp.-Contingencies Totals:	**-**	**-**	**13,667**	**-**	**-**	**4,319**		
	EXPENDITURES TOTALS:	**100,708**	**158,447**	**331,291**	**202,852**	**324,912**	**348,138**		
	FUND REVENUES	**176,229**	**316,768**	**331,291**	**334,671**	**391,060**	**348,138**		
	FUND EXPENSES	**100,708**	**158,447**	**331,291**	**202,852**	**324,912**	**348,138**		
	CUSTODIAL & MAINT SERVICES Totals:	**75,521**	**158,321**	**-**	**131,819**	**66,148**	**-**		

Special Revenue Fund
State Foot and Bike Path-550

Purpose

The purpose of the fund is to administer state gas tax revenues designated to fund qualified foot and bike path projects, including sidewalk access ramp installation and replacement.

FY2019-2020 Objective

The objective of the fund will be to continue replacing and installing pedestrian and bicycle facilities as funding allows throughout the City.

FY2019-2020 Staffing

There are no staff costs allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
550	**STATE FOOT & BIKE PATH**								
R1	**Rev.-Taxes & Assess**								
550-000-42060	Unbonded Principal-LID	292	-	-	-	-	-		
	Rev.-Taxes & Assess Totals:	**292**	**-**	**-**	**-**	**-**	**-**		
R4	**Rev.-Intergovernmental**								
550-000-49045	State Highway Revenue	9,028	10,009	9,000	9,144	11,000	11,000		
	Rev.-Intergovernmental Totals:	**9,028**	**10,009**	**9,000**	**9,144**	**11,000**	**11,000**		
R6	**Rev.-Miscellaneous**								
550-000-42070	Unbonded Int-LID	6	-	-	-	-	-		
550-000-48100	Interest On Investment	53	276	-	546	250	100		
	Rev.-Miscellaneous Totals:	**59**	**276**	**-**	**546**	**250**	**100**		
R8	**Rev.-Other Sources**								
550-000-49901	Beginning Balance	43,688	18,462	27,500	28,747	28,747	39,997		
	Rev.-Other Sources Totals:	**43,688**	**18,462**	**27,500**	**28,747**	**28,747**	**39,997**		
	REVENUES TOTALS:	**53,067**	**28,747**	**36,500**	**38,437**	**39,997**	**51,097**		
550-550-72301	Improvements (Eng)	34,605	-	33,500	-	-	51,097		
	Exp.-Capital Outlay Totals:	**34,605**	**-**	**33,500**	**-**	**-**	**51,097**		
E5	**Exp.-Contingencies**								
550-550-80005	Operating Contingency	-	-	3,000	-	-	-		
	Exp.-Contingencies Totals:	**-**	**-**	**3,000**	**-**	**-**	**-**		
	EXPENDITURES TOTALS:	**34,605**	**-**	**36,500**	**-**	**-**	**51,097**		
	FUND REVENUES	**53,067**	**28,747**	**36,500**	**38,437**	**39,997**	**51,097**		
	FUND EXPENSES	**34,605**	**-**	**36,500**	**-**	**-**	**51,097**		
	STATE FOOT & BIKE PATH Totals:	**18,462**	**28,747**	**-**	**38,437**	**39,997**	**-**		

Special Revenue Fund
Engineering Development Review-555

Purpose

The Development Review section of the Engineering Division helps to ensure responsible land development and construction of quality infrastructure within the City. Development proposals and engineered plans are reviewed for industrial, commercial, residential, and recreational land development projects.

Development proposals, public improvement drawings, site plans, survey plats, traffic studies, storm drainage calculations, and soils reports are reviewed for compliance with City master plans, codes, and policies and standards. Construction of public infrastructure is monitored to ensure compliance with the development proposal, conditions of approval, approved plans, and City construction specifications.

FY2019-2020 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2019-2020 Staffing

Engineering Development Services is supported by a cumulative total of 0.5 FTE. The amounts budgeted in Personal Services reflect this total.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
555	**ENG DEVELOPMENT REVIEW**								
R2	**Rev.-Licenses & Permits**								
555-000-46015	Development Review Fee	8,321	14,663	12,000	6,723	5,580	5,000		
555-000-48061	Public Imp Apps Fees	18,810	98,513	25,000	38,158	34,979	30,000		
555-000-48065	Right Of Way Permits	6,838	10,276	9,000	4,427	4,500	4,000		
	Rev.-Licenses & Permits Totals:	**33,969**	**123,452**	**46,000**	**49,308**	**45,059**	**39,000**		
R6	**Rev.-Miscellaneous**								
555-000-48100	Interest On Investment	169	736	-	1,850	-	-		
	Rev.-Miscellaneous Totals:	**169**	**736**	**-**	**1,850**	**-**	**-**		
R8	**Rev.-Other Sources**								
555-000-49901	Beginning Balance	93,392	67,090	39,684	119,147	119,147	99,375		
	Rev.-Other Sources Totals:	**93,392**	**67,090**	**39,684**	**119,147**	**119,147**	**99,375**		
	REVENUES TOTALS:	**127,530**	**191,278**	**85,684**	**170,305**	**164,206**	**138,375**		
555	**ENG DEVELOPMENT REVIEW**								
E2	**Exp.-Materials & Services**								
555-555-61130	Contract Services	-	1,704	10,000	-		10,000		
555-555-61240	Dept/Operating Expense	4,371	981	4,000	497	1,000	4,000		
	Exp.-Materials & Services Totals:	**4,371**	**2,685**	**14,000**	**497**	**1,000**	**14,000**		
E4	**Exp.-Transfers Out**								
555-555-90011	To GF-Sal/Ben	48,841	64,097	58,340	43,755	58,340	76,372		
555-555-90027	To Info System Service	6,832	5,005	5,089	3,817	5,089	4,416		
555-555-90028	To Custodial & Bldg Maint	397	343	402	302	402	534		
	Exp.-Transfers Out Totals:	**56,070**	**69,445**	**63,831**	**47,874**	**63,831**	**81,322**		
E5	**Exp.-Contingencies**								
555-555-80005	Operating Contingency	-	-	7,853	-	-	43,053		
	Exp.-Contingencies Totals:	**-**	**-**	**7,853**	**-**	**-**	**43,053**		
	EXPENDITURES TOTALS:	**60,441**	**72,130**	**85,684**	**48,371**	**64,831**	**138,375**		
	FUND REVENUES	**127,530**	**191,278**	**85,684**	**170,305**	**164,206**	**138,375**		
	FUND EXPENSES	**60,441**	**72,130**	**85,684**	**48,371**	**64,831**	**138,375**		
	ENG DEVELOPMENT REVIEW Totals:	**67,089**	**119,148**	**-**	**121,934**	**99,375**	**-**		

Special Revenue Fund
Streets-558

Purpose

The Streets section in the Maintenance Department primary functions include graveling and grading of streets and alleys, street and curb repair and patching, sidewalk repairs, and in some cases replacement. The Street section is also responsible for repair and maintenance of all traffic signing and traffic striping, which includes painting of crosswalks, stop bars, center line stripe, numerous miles of yellow curb, lane dividers, fog lines and bike lanes, and many other legends and delineators. The Street staff mows along many City rights-of-way, pick up trash throughout the City (including dead animals), clean streets by sweeping and flushing, trim and remove trees in the right-of-way, and build and maintain facilities and buildings throughout the City.

FY2019-2020 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2019-2020 Staffing

The Streets section in the Maintenance Department is supported by a cumulative total of 4.0 FTE. The amounts budgeted in Personal Services reflect this total.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
558	**STREET MAINTENANCE**								
R2	**Rev.-Licenses & Permits**								
558-000-44025	Valley Landfills	800	800	1,000	800	1,000	1,000		
	Rev.-Licenses & Permits Totals:	**800**	**800**	**1,000**	**800**	**1,000**	**1,000**		
R4	**Rev.-Intergovernmental**								
558-000-41075	St Dept Of Trans	956,187	1,060,972	972,147	905,294	1,210,722	1,261,136		
	Rev.-Intergovernmental Totals:	**956,187**	**1,060,972**	**972,147**	**905,294**	**1,210,722**	**1,261,136**		
R6	**Rev.-Miscellaneous**								
558-000-45020	Rev From Rented Prop	8,900	8,000	9,600	7,200	9,600	9,600		
558-000-48100	Interest On Investment	2,985	2,258	650	4,169	1,700	650		
558-000-48140	Miscellaneous Revenue	9,125	7,818	4,500	7,218	7,000	4,500		
	Rev.-Miscellaneous Totals:	**21,010**	**18,076**	**14,750**	**18,587**	**18,300**	**14,750**		
R7	**Rev.-Transfers In**								
558-000-49000	Trans In Sal/Ben funding-100/815	12,007	12,642	11,953	8,965	12,642	7,747		
558-000-49010	From General Fund	-	45,000	45,000	33,750	45,000	45,000		
558-000-49011	Trans In Sal/Ben funding-430/470	-	-	-	-	-	53,638		
	Rev.-Transfers In Totals:	**12,007**	**57,642**	**56,953**	**42,715**	**57,642**	**106,385**		
R8	**Rev.-Other Sources**								
558-000-49901	Beginning Balance	116,892	82,052	56,998	148,158	148,158	333,776		
	Rev.-Other Sources Totals:	**116,892**	**82,052**	**56,998**	**148,158**	**148,158**	**333,776**		
	REVENUES TOTALS:	**1,106,896**	**1,219,542**	**1,101,848**	**1,115,554**	**1,435,822**	**1,717,047**		

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
558	**STREET MAINTENANCE**								
E1	**Exp.-Personnel Services**								
558-558-50001	Salaries	181,716	183,012	193,000	144,406	191,035	253,773		
558-558-50600	Overtime	2,088	1,090	4,400	1,038	2,000	4,400		
558-558-51000	Fringe Benefits - Budget	160	158	141,500	117	136,045	198,536		
558-558-51005	Taxes - Federal	13,875	13,968	-	10,958	-	-		
558-558-51010	Taxes - State	47	143	-	9	-	-		
558-558-51015	PERS	32,397	39,918	-	27,428	-	-		
558-558-51020	Workers Compensation	10,153	9,859	-	6,303	-	-		
558-558-51025	Insurance - Health	46,270	51,010	-	41,959	-	-		
558-558-51030	Insurance - HRA/PSA	13,553	9,232	-	18,807	-	-		
558-558-51036	Insurance - Life/LTD	228	205	-	152	-	-		
558-558-51040	Insurance - Disability	661	692	-	492	-	-		
	Exp.-Personnel Services Totals:	**301,148**	**309,634**	**338,900**	**251,974**	**329,080**	**456,709**		
	Total Full-Time Equivalent (FTE)	**3.000**	**3.000**	**3.000**		**3.000**	**4.000**		
E2	**Exp.-Materials & Services**								
558-558-61122	Communication (Maint)	380	700	700	-	700	700		
558-558-61124	Computer Expense	-	361	-	132	132	-		
558-558-61134	Contract Serv (Maint)	43,112	53,150	50,000	42,066	50,000	50,000		
558-558-61241	Dept/Operating Expense	-	135	-	32	32	-		
558-558-61242	Operating Exp (Maint)	33,093	29,698	35,000	41,633	45,000	50,000		
558-558-61252	Op Supplies (Maint)	17	1,397	1,500	-	1,500	1,500		
558-558-61322	Ed & Trng (Maint)	2,419	1,195	2,500	1,463	2,500	2,500		
558-558-61370	Street Lights	159,685	147,640	135,000	110,105	135,000	135,000		
558-558-61390	Traffic Signal	37,579	35,467	40,000	25,357	40,000	40,000		
558-558-61400	Insurance	44,971	47,228	57,967	47,704	57,967	58,937		
558-558-61502	Uniforms (Maint)	3,509	2,599	2,500	3,172	3,500	2,500		
558-558-61560	Maint/Bldg (Gen'l)	-	-	-	85	85	-		
558-558-61562	Maint/Bldg (Maint)	4,015	5,272	4,000	3,539	4,000	4,000		
558-558-61572	Maint/Eqpt (Maint)	569	602	3,000	36	3,000	3,000		
558-558-61582	Maint/Vehicles (Maint)	23,568	17,331	12,000	14,310	15,000	15,000		
558-558-61602	Mtgs & Conf (Maint)	141	22	1,500	86	1,500	1,500		
558-558-61702	Off Supplies (Maint)	413	215	800	360	800	800		
558-558-61802	Petroleum (Maint)	20,445	25,062	15,000	17,899	19,000	20,000		
558-558-61830	Property Taxes	301	310	310	308	310	310		
558-558-61895	Tree Care (Maint)	1,202	-	6,000	-	6,000	6,000		
558-558-61902	Utilities (Maint)	12,475	11,510	8,000	11,626	15,000	15,000		
	Exp.-Materials & Services Totals:	**387,894**	**379,894**	**375,777**	**319,913**	**401,026**	**406,747**		
E3	**Exp.-Capital Outlay**								
558-558-72302	Improvements (Maint)	-	-	-	-	-	434,462		
	Exp.-Capital Outlay Totals:	**-**	**-**	**-**	**-**	**-**	**434,462**		

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E4	**Exp.-Transfers Out**								
558-558-90010	To General Fund	7,459	7,052	7,841	5,881	7,841	8,868		
558-558-90011	To GF-Sal/Ben	226,426	245,535	243,094	182,320	243,094	190,017		
558-558-90027	To Info System Service-542	22,823	18,353	18,660	13,995	18,660	16,191		
558-558-90028	To Custodial & Bldg Maint-545	2,867	2,956	2,604	1,953	2,604	3,464		
558-558-90030	To PERS Bond-320	11,096	11,745	11,248	4,789	11,248	10,656		
558-558-90105	To Eqpt Acq & Rep Fund-819	65,000	65,000	65,000	48,750	65,000	65,000		
558-558-90184	To Cust/Maint Sal/Ben 545	-	30,517	23,493	17,620	23,493	24,933		
	Exp.-Transfers Out Totals:	**335,671**	**381,158**	**371,940**	**275,308**	**371,940**	**319,129**		
E5	**Exp.-Contingencies**								
558-558-80005	Operating Contingency	-	-	15,231	-	-	100,000		
	Exp.-Contingencies Totals:	**-**	**-**	**15,231**	**-**	**-**	**100,000**		
	EXPENDITURES TOTALS:	**1,024,713**	**1,070,686**	**1,101,848**	**847,195**	**1,102,046**	**1,717,047**		
	FUND REVENUES	**1,106,896**	**1,219,542**	**1,101,848**	**1,115,554**	**1,435,822**	**1,717,047**		
	FUND EXPENSES	**1,024,713**	**1,070,686**	**1,101,848**	**847,195**	**1,102,046**	**1,717,047**		
	STREET MAINTENANCE Totals:	**82,183**	**148,856**	**-**	**268,359**	**333,776**	**-**		

Special Revenue Fund
Police Department-Equitable Sharing Fund-562

Purpose

This is a fund established as a clearinghouse used to track funds received through the US Marshalls' office resulting from confiscations during drug enforcement operations.

FY2019-2020 Objective

The objective of the Police Department Equitable Sharing Fund is primarily to purchase equipment and supplies to support drug enforcement operations.

FY2019-2020 Staffing

No staff is allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
562	**EQUITABLE SHARING (US Marshals)**								
R6	**Rev.-Miscellaneous**								
562-000-48100	Interest On Investment	44	48	-	60	60	-		
562-000-48140	Miscellaneous Revenue	-	-	-	-	-	-		
	Rev.-Miscellaneous Totals:	**44**	**48**	**-**	**60**	**60**	**-**		
R7	**Rev.-Transfers In**								
562-000-49010	From General Fund	-	-	-	-	-	-		
	Rev.-Transfers In Totals:	**-**	**-**	**-**	**-**	**-**	**-**		
R8	**Rev.-Other Sources**								
562-000-49901	Beginning Balance	3,547	3,591	3,626	3,640	3,640	3,700		
	Rev.-Other Sources Totals:	**3,547**	**3,591**	**3,626**	**3,640**	**3,640**	**3,700**		
	REVENUES TOTALS:	**3,591**	**3,639**	**3,626**	**3,700**	**3,700**	**3,700**		
562	**EQUITABLE SHARING (US Marshals)**								
E2	**Exp.-Materials & Services**								
562-562-61240	Dept/Operating Expense	-	-	3,626	-	-	3,700		
	Exp.-Materials & Services Totals:	**-**	**-**	**3,626**	**-**	**-**	**3,700**		
	EXPENDITURES TOTALS:	**-**	**-**	**3,626**	**-**	**-**	**3,700**		
	FUND REVENUES	**3,591**	**3,639**	**3,626**	**3,700**	**3,700**	**3,700**		
	FUND EXPENSES	**-**	**-**	**3,626**	**-**	**-**	**3,700**		
	EQUITABLE SHARING Totals:	**3,591**	**3,639**	**-**	**3,700**	**3,700**	**-**		

Special Revenue Fund
LINX Transportation Services-569

Purpose

Lebanon Inter-Neighborhood eXpress (LINX) includes the Lebanon Dial-a-Bus and the Deviated Fixed Route Loop transportation services.

The Dial-a-Bus is a curb-to-curb transportation service and is open to seniors, people with disabilities and the general public.

The Deviated Fixed Route Loop service has scheduled stops that run from the north to south end of town and can deviate up to ¾ of a mile off the route.

Riders currently use LINX for medical appointments, shopping, education, employment, volunteer opportunities, social services, conducting personal business, socializing and recreational activities.

LINX receives support from various federal, state and local grants and contracts that vary year to year. The City provides match for some of our grants through a cash contribution (Fund 190) for management and oversight of the Dial-a-Bus program. These services also generate approximately $20,000 from the fare box each fiscal year.

With the additional funds from the Statewide Transportation Improvement Fund (STIF), we will be expanding our transportation services, including extending our hours of service each day, expanding our service area outside the City limits of Lebanon and adding Saturday service.

FY2019-2020 Objective

The objective of the LINX Transportation Services is to provide budgetary authority to administer the fund and the transportation services it provides.

FY2019-2020 Staffing

LINX is supported by a cumulative total of 6.0 FTE. The amounts budgeted in Personal Services in Fund 569 reflect this total. We have also budgeted $25,000 in contract services to assist with implementation of the new and enhanced transportation services. Management and oversight of LINX are reflected in the Senior Services Fund 190.

City of Lebanon, OR
Budget Report FY 2019-20

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
569	**DIAL-A-BUS**								
R4	**Rev.-Intergovernmental**								
569-000-41020	Federal Grant Funds	90,801	122,892	100,219	40,171	141,391	95,208		
569-000-41025	Fed Grant Funds Title XIX	41,130	38,757	33,752	21,675	38,756	45,756		
569-000-41030	Title XIX Match Reimb	-	-	850	596	-	3,000		
569-000-41049	ODOT Discr Grant Fds	3,014	74,114	113,489	2,391	66,276	12,500		
569-000-41050	State Grant Funds	58,677	93,707	105,157	88,079	187,079	58,499		
569-000-41051	State Transit Tax	-	-	-	-	-	312,000		
	Rev.-Intergovernmental Totals:	**193,622**	**329,470**	**353,467**	**152,912**	**433,502**	**526,963**		
R6	**Rev.-Miscellaneous**								
569-000-46032	DAB Donations	13,958	15,102	19,000	12,470	14,000	19,000		
569-000-48100	Interest On Investment	248	302	-	1,168	500	-		
569-000-48130	IGA Contract Revenue	13,625	11,055	12,000	3,216	5,000	6,000		
569-000-48140	Miscellaneous Revenue	1,604	397	1,500	1,304	1,900	1,500		
	Rev.-Miscellaneous Totals:	**29,435**	**26,856**	**32,500**	**18,158**	**21,400**	**26,500**		
R8	**Rev.-Other Sources**								
569-000-49901	Beginning Balance	48,824	50,247	43,488	112,471	112,471	143,121		
	Rev.-Other Sources Totals:	**48,824**	**50,247**	**43,488**	**112,471**	**112,471**	**143,121**		
	REVENUES TOTALS:	**271,881**	**406,573**	**429,455**	**283,541**	**567,373**	**696,584**		

City of Lebanon, OR
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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
569	**DIAL-A-BUS**								
E1	**Exp.-Personnel Services**								
569-569-50001	Salaries	73,764	65,508	91,300	48,686	70,000	191,504		
569-569-50005	Part Time	39,734	37,768	51,000	40,980	52,377	68,873		
569-569-50600	Overtime	537	696	1,500	412	1,500	1,500		
569-569-51000	Fringe Benefits - Budget	101	101	84,000	81	62,811	181,845		
569-569-51005	Taxes - Federal	8,705	7,958	-	8,858	-	-		
569-569-51010	Taxes - State	45	104	-	7	-	-		
569-569-51015	PERS	14,218	14,072	-	10,593	-	-		
569-569-51020	Workers Compensation	1,123	939	-	1,000	-	-		
569-569-51025	Insurance - Health	8,395	16,035	-	15,164	-	-		
569-569-51030	Insurance - HRA/PSA	7,350	2,664	-	6,269	-	-		
569-569-51036	Insurance - Life/LTD	135	120	-	83	-	-		
569-569-51040	Insurance - Disability	260	263	-	193	-	-		
	Exp.-Personnel Services Totals:	**154,367**	**146,416**	**227,800**	**132,507**	**186,688**	**443,722**		
	Total Full-Time Equivalent (FTE)	**3.343**	**3.343**	**3.343**		**3.343**	**5.343**		
E2	**Exp.-Materials & Services**								
569-569-61010	Advertising	-	1,212	-	-	1,000	5,000		
569-569-61130	Contract Services	8,285	11,268	20,000	22,907	23,000	25,000		
569-569-61240	Dept/Operating Expense	6,769	6,187	7,000	4,229	7,000	12,000		
569-569-61250	Dept/Op Supplies	747	493	1,500	1,346	1,400	2,500		
569-569-61320	Education & Training	54	478	600	1,000	2,000	5,000		
569-569-61560	Maint/Bldg (Gen'l)	4,900	5,036	6,000	499	6,000	10,000		
569-569-61580	Maint/Vehicles	12,625	14,548	10,000	8,457	11,000	15,000		
569-569-61800	Petroleum	12,605	16,346	22,000	15,839	19,000	35,000		
569-569-61889	Title XIX Match Exp.	-	-	850	-	-	3,000		
	Exp.-Materials & Services Totals:	**45,985**	**55,568**	**67,950**	**54,277**	**70,400**	**112,500**		
E3	**Exp.-Capital Outlay**								
569-569-72600	Other Eqpt.	681	-	-	-	-	10,000		
569-569-72800	Vehicles	-	71,375	78,000	2,129	146,310	70,000		
	Exp.-Capital Outlay Totals:	**681**	**71,375**	**78,000**	**2,129**	**146,310**	**80,000**		

City of Lebanon, OR
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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
E4	**Exp.-Transfers Out**								
569-569-90010	To General Fund	1,132	1,198	1,328	996	1,328	2,379		
569-569-90011	To GF-Sal/Ben	8,189	8,621	8,931	6,698	8,931	9,559		
569-569-90027	To Info System Service-542	3,773	3,855	3,855	2,891	3,855	13,387		
569-569-90028	To Custodial & Bldg Maint-545	3,125	2,704	3,162	2,372	3,162	4,205		
569-569-90030	To PERS Bond-320	4,178	3,865	3,578	1,915	3,578	4,271		
	Exp.-Transfers Out Totals:	**20,397**	**20,243**	**20,854**	**14,872**	**20,854**	**33,801**		
E5	**Exp.-Contingencies**								
569-569-80005	Operating Contingency	-	-	34,851	-	-	26,561		
	Exp.-Contingencies Totals:	**-**	**-**	**34,851**	**-**	**-**	**26,561**		
	EXPENDITURES TOTALS:	**221,430**	**293,602**	**429,455**	**203,785**	**424,252**	**696,584**		
	FUND REVENUES	**271,881**	**406,573**	**429,455**	**283,541**	**567,373**	**696,584**		
	FUND EXPENSES	**221,430**	**293,602**	**429,455**	**203,785**	**424,252**	**696,584**		
	DIAL-A-BUS Totals:	**50,451**	**112,971**	**-**	**79,756**	**143,121**	**-**		

Special Revenue Fund
Surface Transportation Program (STP)-571

Purpose

Each year the City is allocated Federal Gas Tax dollars which are distributed by the Oregon Department of Transportation. The purpose of the STP Fund is to perform capital maintenance activities on streets within the City. Each year the City allocates funds to specific reconstruction or overlay projects. The average dollar amount received each year is $190,000. For most projects several years' worth of funds are saved in order to achieve project objectives.

FY2019-2020 Objective

This year's funds will be used on the 2019 Street Preservation Project.

FY2019-2020 Staffing

Due to very limited funds, no Staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
571	**STP STREET PROJECT**								
R4	**Rev.-Intergovernmental**								
571-000-41050	State Grant Funds	-	-	525,000	828,374	828,374	194,000		
	Rev.-Intergovernmental Totals:	**-**	**-**	**525,000**	**828,374**	**828,374**	**194,000**		
R6	**Rev.-Miscellaneous**								
571-000-48100	Interest On Investment	26	26	-	(4,518)	(6,000)	-		
					-				
	Rev.-Miscellaneous Totals:	**26**	**26**	**-**	**(4,518)**	**(6,000)**	**-**		
R8	**Rev.-Other Sources**								
571-000-49901	Beginning Balance	1,916	1,942	1,962	1,968	1,968	29,638		
	Rev.-Other Sources Totals:	**1,916**	**1,942**	**1,962**	**1,968**	**1,968**	**29,638**		
	REVENUES TOTALS:	**1,942**	**1,968**	**526,962**	**825,824**	**824,342**	**223,638**		
571	**STP STREET PROJECT**								
E3	**Exp.-Capital Outlay**								
571-571-72301	Improvements (Eng)	-	-	525,000	794,704	794,704	220,000		
	Exp.-Capital Outlay Totals:	**-**	**-**	**525,000**	**794,704**	**794,704**	**220,000**		
E5	**Exp.-Contingencies**								
571-571-80005	Operating Contingency	-	-	1,962	-	-	3,638		
	Exp.-Contingencies Totals:	**-**	**-**	**1,962**	**-**	**-**	**3,638**		
	EXPENDITURES TOTALS:	**-**	**-**	**526,962**	**794,704**	**794,704**	**223,638**		
	FUND REVENUES	**1,942**	**1,968**	**526,962**	**825,824**	**824,342**	**223,638**		
	FUND EXPENSES	**-**	**-**	**526,962**	**794,704**	**794,704**	**223,638**		
	STP STREET PROJECT Totals:	**1,942**	**1,968**	**-**	**31,120**	**29,638**	**-**		

Special Revenue Fund
Boat Ramp Maintenance Assistance Funding-593

Purpose

The annual Oregon State Marine Board Grant is used for ongoing maintenance of, and minor improvements to, the boating facilities at Gill's Landing and Cheadle Lake. The grant amount is variable and is renewable annually as long as certain Marine Board criteria are satisfied when using these funds.

FY2019-2020 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2019-2020 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2019-20

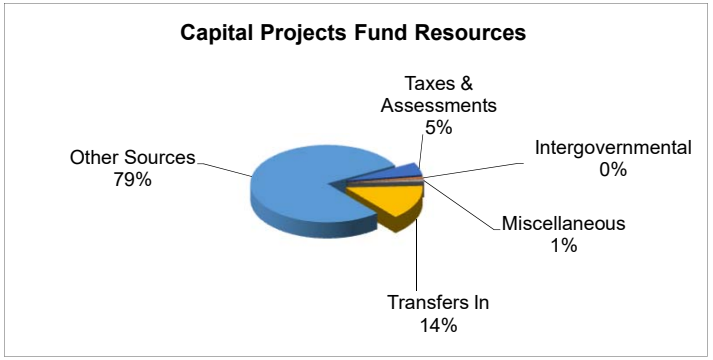
4/27/2019

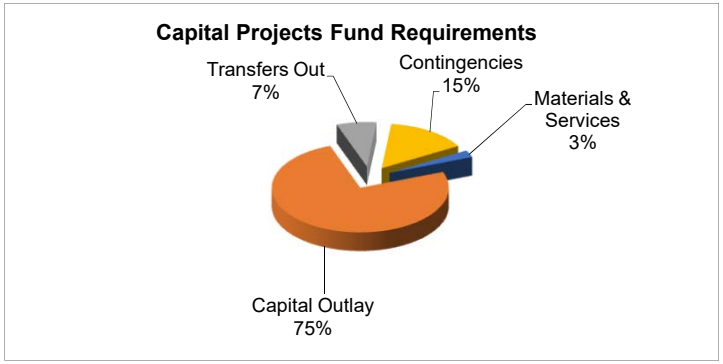
Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
593	**BOAT RAMP MAINTENANCE**								
R4	**Rev.-Intergovernmental**								
593-000-41050	State Grant Funds	8,000	-	-	8,000	8,000	8,000		
	Rev.-Intergovernmental Totals:	**8,000**	**-**	**-**	**8,000**	**8,000**	**8,000**		
R6	**Rev.-Miscellaneous**								
593-000-48100	Interest On Investment	85	66	-	66	45	-		
	Rev.-Miscellaneous Totals:	**85**	**66**	**-**	**66**	**45**	**-**		
R8	**Rev.-Other Sources**								
593-000-49901	Beginning Balance	3,314	7,450	5,275	4,640	4,640	8,027		
	Rev.-Other Sources Totals:	**3,314**	**7,450**	**5,275**	**4,640**	**4,640**	**8,027**		
	REVENUES TOTALS:	**11,399**	**7,516**	**5,275**	**12,706**	**12,685**	**16,027**		
593	**GILLS LANDING BOAT RAMP**								
E2	**Exp.-Materials & Services**								
593-593-61240	Dept/Operating Expense-Gills	1,348	2,227	2,000	811	2,000	2,000		
593-593-61242	Dept/Operating Expense-Cheadle Ramp	2,600	649	2,000	299	2,000	2,000		
	Exp.-Materials & Services Totals:	**3,948**	**2,876**	**4,000**	**1,110**	**4,000**	**4,000**		
E3	**Exp.-Capital Outlay**								
593-593-72300	Improvements	-	-	1,275	-	658	6,152		
	Exp.-Capital Outlay Totals:	**-**	**-**	**1,275**	**-**	**658**	**6,152**		
E5	**Exp.-Contingencies**								
593-593-80005	Operating Contingency	-	-	-	-	-	5,875		
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**5,875**		
	EXPENDITURES TOTALS:	**3,948**	**2,876**	**5,275**	**1,110**	**4,658**	**16,027**		
	FUND REVENUES	**11,399**	**7,516**	**5,275**	**12,706**	**12,685**	**16,027**		
	FUND EXPENSES	**3,948**	**2,876**	**5,275**	**1,110**	**4,658**	**16,027**		
	GILLS LANDING BOAT RAMP Totals:	**7,451**	**4,640**	**-**	**11,596**	**8,027**	**-**		

CAPITAL PROJECTS FUND
Proposed for the Fiscal Year 2019-20

RESOURCES	
Taxes & Assessments	$ 654,700
Intergovernmental	89,000
Miscellaneous	117,515
Transfers In	1,751,541
Other Sources	9,512,813
Internal Charges	-
Total Resources	$ 12,125,569

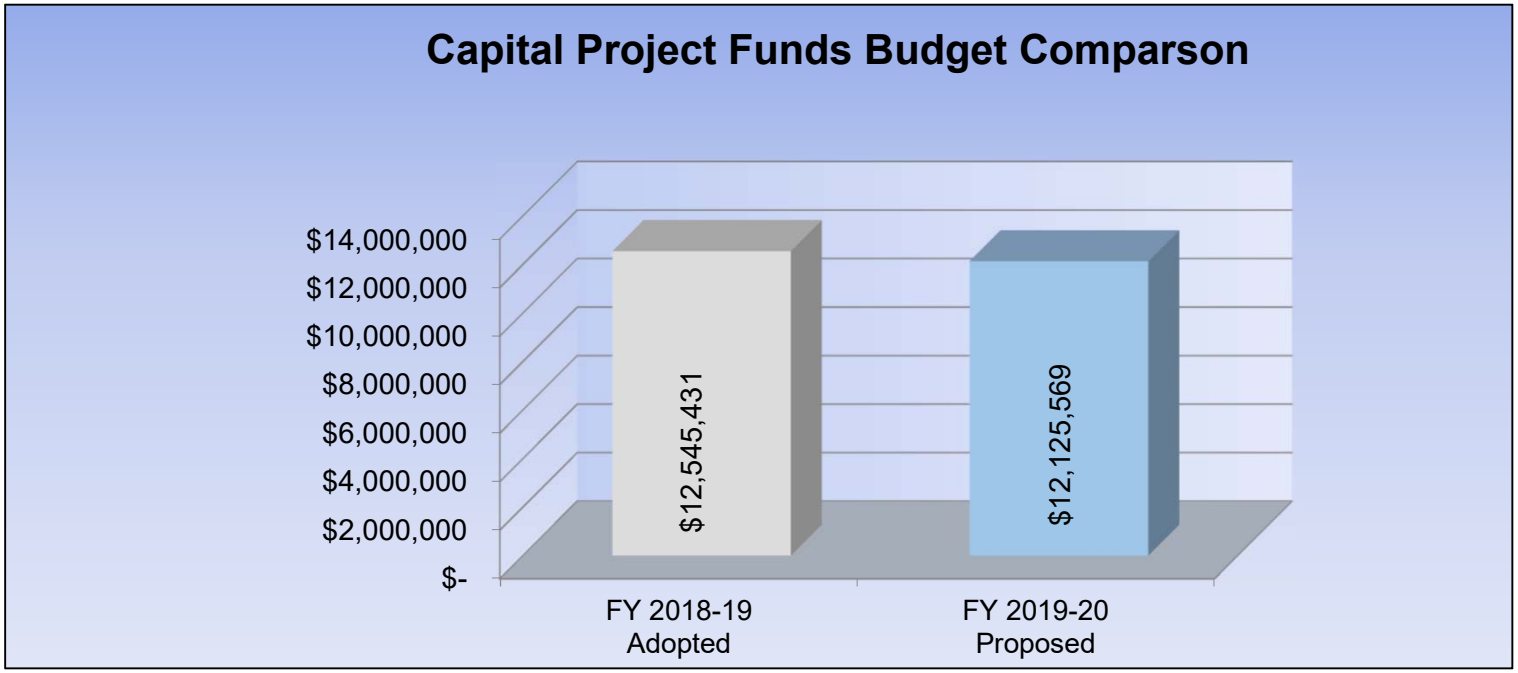
REQUIREMENTS	
Personnel Services	$ -
Materials & Services	310,212
Capital Outlay	9,123,893
Transfers Out	882,504
Contingencies	1,808,960
Unappropriated	-
	$ 12,125,569





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
815-State Highway Signal Maint	-	1,075	-	7,747	-	-	-	**8,822**	0.09%
820-Equipment Acq. & Replacen	-	-	668,490	831,334	869,896	-	-	**2,369,720**	19.54%
825-Pioneer Cemetary	-	-	9,715	-	-	-	-	**9,715**	0.08%
829-Police Trust	-	24,227	-	-	-	-	-	**24,227**	0.20%
830-Library Trust	-	228,851	-	-	-	-	-	**228,851**	1.89%
833-Library Trust (Harriman)	-	-	-	-	-	-	-	**-**	0.00%
835-Senior Services Trust	-	17,500	154,976	-	-	-	-	**172,476**	1.42%
838-Library Trust (Snedaker)	-	21,059	-	-	-	-	-	**21,059**	0.17%
840-Streets Cap Proj	-	10,000	75,800	-	311,142	-	-	**396,942**	3.27%
845-Infra Deferral	-	-	59,515	-	-	-	-	**59,515**	0.49%
852-Drainage SDC	-	-	190,000	8,685	14,124	-	-	**212,809**	1.76%
853-Drainage SDC Reimb	-	-	18,000	-	4,849	-	-	**22,849**	0.19%
862-Parks SDC	-	7,500	1,480,000	8,685	215,780	-	-	**1,711,965**	14.12%
863-Parks SDC Reimb	-	-	397	-	-	-	-	**397**	0.00%
872-Sewer SDC	-	-	2,225,000	8,685	83,827	-	-	**2,317,512**	19.11%
873-Sewer SDC Reimb	-	-	400,000	-	23,110	-	-	**423,110**	3.49%
882-Streets SDC	-	-	3,730,000	8,684	213,364	-	-	**3,952,048**	32.59%
883-Streets SDC Reimb	-	-	50,000	-	30,505	-	-	**80,505**	0.66%
892-Water SDC	-	-	45,000	8,684	41,410	-	-	**95,094**	0.78%
893-Water SDC Reimb	-	-	17,000	-	953	-	-	**17,953**	0.15%
Fund Totals	$ -	$ 310,212	$ 9,123,893	$ 882,504	$ 1,808,960	$ -	$ -	**$ 12,125,569**	100.00%
Percent of Capital Projects Fund	-0.01%	2.56%	75.25%	7.28%	14.92%	0.00%	0.00%	**100.00%**	



FY 2019-20 Proposed

Personnel Services	$	-	Transfers Out	$	882,504
Materials & Services	$	310,212	Contingencies	$	1,808,960
Capital Outlay	$	9,123,893	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

FY 2018-19 Adopted

Personnel Services	$	-	Transfers Out	$	54,216
Materials & Services	$	237,189	Contingencies	$	2,792,875
Capital Outlay	$	9,461,151	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

Capital Projects Fund
State Highway Signal Maintenance-815

Purpose

This fund holds reserves for 10 Years of traffic signal maintenance. With the construction of the Super Wal-Mart store a traffic signal was required. The City entered into a 10-year Inter-Governmental Agreement with ODOT for maintenance projects that arise beyond the City's manpower or experience. Operating expense is used for in-house repairs and maintenance.

FY2019-2020 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2019-2020 Staffing

Fund are transferred to the street's fund as that is where the staff is that performs the maintenance.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
815	**STATE HWY SIGNAL MAINT**								
R6	**Rev.-Miscellaneous**								
815-000-48100	Interest On Investment	448	343	300	274	275	150		
	Rev.-Miscellaneous Totals:	**448**	**343**	**300**	**274**	**275**	**150**		
R8	**Rev.-Other Sources**								
815-000-49901	Beginning Balance	45,208	33,649	21,307	21,350	21,350	8,672		
	Rev.-Other Sources Totals:	**45,208**	**33,649**	**21,307**	**21,350**	**21,350**	**8,672**		
	REVENUES TOTALS:	**45,656**	**33,992**	**21,607**	**21,624**	**21,625**	**8,822**		
815	**STATE HWY SIGNAL MAINT**								
E2	**Exp.-Materials & Services**								
815-815-61134	Contract Serv (Maint)	-	-	9,654	273	1,000	1,075		
	Exp.-Materials & Services Totals:	**-**	**-**	**9,654**	**273**	**1,000**	**1,075**		
E4	**Exp.-Transfers Out**								
815-815-90183	To Street Sal/Ben	12,007	12,642	11,953	8,965	11,953	7,747		
	Exp.-Transfers Out Totals:	**12,007**	**12,642**	**11,953**	**8,965**	**11,953**	**7,747**		
	EXPENDITURES TOTALS:	**12,007**	**12,642**	**21,607**	**9,238**	**12,953**	**8,822**		
	FUND REVENUES	**45,656**	**33,992**	**21,607**	**21,624**	**21,625**	**8,822**		
	FUND EXPENSES	**12,007**	**12,642**	**21,607**	**9,238**	**12,953**	**8,822**		
	STATE HWY SIGNAL MAINT Totals:	**33,649**	**21,350**	**-**	**12,386**	**8,672**	**-**		

Capital Projects Fund
Equipment Acquisition and Replacement 820

Purpose

The Equipment acquisition and replacement fund allows for reserves to accumulate over the useful life of a piece of equipment, this distributes the cost of replacements evenly over many years.

Reserved funds have been placed in this fund for the following purposes:

- Scheduled and emergency equipment replacement for Maintenance
- Scheduled and emergency facilities replacement for the Maintenance-Parks Division
- Scheduled and emergency replacement for the IT department
- Scheduled and emergency equipment replacement for the Library
- Scheduled and emergency equipment replacement for Police
- Scheduled and emergency replacement for the Senior Center
- Future City Hall Project replacement
- Future Ralston Park Project
- Scheduled vehicles and other rolling stock for all departments

FY2019-2020 Objective

The objective of the Equipment acquisition and replacement fund is to provide budgetary authority for scheduled and emergency equipment replacements.

FY2019-2020 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
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4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
820	**EQUIPMENT ACQ. & REPLACEMENT**								
R6	**Rev.-Miscellaneous**								
820-000-45010	Rev From Sale Of Prop	-	-	-	-	115,998	-		
820-000-48100	Interest On Investment	16,982	21,023	10,000	26,123	25,000	15,000		
820-000-48140	Miscellaneous Revenue	19,755	1,250	-	-	-	-		
	Rev.-Miscellaneous Totals:	**36,737**	**22,273**	**10,000**	**26,123**	**140,998**	**15,000**		
R7	**Rev.-Transfers In**								
820-000-49010	From General Fund	193,630	127,000	99,717	74,788	99,717	639,717		
820-000-49022	From Water Fund-430	130,000	112,000	120,000	90,000	120,000	-		
820-000-49025	From W Water Fund-470	90,000	90,000	90,000	67,500	90,000	-		
820-000-49038	From Info Tech-542	55,000	69,250	-	-	-	65,000		
820-000-49039	From Park Enterprise	-	-	50,000	37,500	50,000	15,000		
820-000-49046	From Streets Fund-558	65,000	65,000	65,000	48,750	65,000	65,000		
820-000-49047	From Storm Drain-450	45,000	45,000	57,000	42,750	57,000	-		
	Rev.-Transfers In Totals:	**578,630**	**508,250**	**481,717**	**361,288**	**481,717**	**784,717**		
R8	**Rev.-Other Sources**								
820-000-49901	Beginning Balance	1,064,628	1,321,077	1,578,988	1,656,147	1,656,147	1,570,003		
	Rev.-Other Sources Totals:	**1,064,628**	**1,321,077**	**1,578,988**	**1,656,147**	**1,656,147**	**1,570,003**		
	REVENUES TOTALS:	**1,679,995**	**1,851,600**	**2,070,705**	**2,043,558**	**2,278,862**	**2,369,720**		

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
820	**EQUIPMENT ACQ. & REPLACEMENT**								
E3	**Exp.-Capital Outlay**								
820-820-72050	Land	-	-	-	-	-	203,614		
820-820-72302	Improvements (Maint)	-	-	-	6,287	-	-		
820-820-72304	Improvements (Parks)	1,661	50,000	67,500	52,649	67,500	76,605		
820-820-72500	Office Eqpt	-	-	-	-	-	260,377		
820-820-72606	Other Eqpt (IT)	93,822	72,319	-	-	-	-		
820-820-72607	Other Eqpt (Lib)	-	26,196	-	-	-	-		
820-820-72608	Other Eqpt (Police)	34,503	25,151	40,000	28,816	40,000	77,894		
820-820-72609	Other Eqpt (SC)	-	-	-	-	101,359	-		
820-820-72802	Vehicles (Maint)	171,582	21,563	500,000	325,057	500,000	50,000		
820-820-72804	Improvements (cityhall)	56,575	-	-	-	-	-		
	Exp.-Capital Outlay Totals:	**358,143**	**195,229**	**607,500**	**412,809**	**708,859**	**668,490**		
E4	**Exp.-Transfers Out**								
820-820-90051	To Water	-	-	-	-	-	433,809		
820-820-90052	To Storm Drainage	-	-	-	-	-	120,985		
820-820-90053	To Wastewater	-	-	-	-	-	276,540		
	Exp.-Transfers Out Totals:	**-**	**-**	**-**	**-**	**-**	**831,334**		
E5	**Exp.-Contingencies**								
820-820-80010	Res - Maint-Imp	-	-	93,661	-	-	377		
820-820-80011	Res - Eq Rep (St/Fed Surplus)	-	-	7,178	-	-	-		
820-820-80012	Res - Eq Rep (Water Plant)	-	-	197,471	-	-	-		
820-820-80013	Res - Eq Rep (Wst Wtr Plant)	-	-	72,877	-	-	-		
820-820-80015	Res - Eq Rep (Finance)	-	-	65,306	-	-	-		
820-820-80016	Res - Eq Rep (Police)	-	-	23,170	-	-	-		
820-820-80017	Res - (Senior Center)	-	-	101,359	8,739	-	33,712		
820-820-80018	Res - Eq Rep (PW/Eng Maint-Eq)	-	-	671,198	-	-	240,796		
820-820-80019	Res - Shop	-	-	18,979	-	-	19,875		
820-820-80021	Res - Eq Rep (Library)	-	-	-	-	-	9,970		
820-820-80025	Res - Eq Rep (Bldg)	-	-	212,006	-	-	11,130		
820-820-80028	Res - Eq Rep (IT)	-	-	-	-	-	131,754		
820-820-80030	Res - City Hall Project	-	-	-	-	-	254,387		
820-820-80031	Res - Ralston Park	-	-	-	-	-	167,895		
	Exp.-Contingencies Totals:	**-**	**-**	**1,463,205**	**8,739**	**-**	**869,896**		
	EXPENDITURES TOTALS:	**358,143**	**195,229**	**2,070,705**	**421,548**	**708,859**	**2,369,720**		
	FUND REVENUES	**1,679,995**	**1,851,600**	**2,070,705**	**2,043,558**	**2,278,862**	**2,369,720**		
	FUND EXPENSES	**358,143**	**195,229**	**2,070,705**	**421,548**	**708,859**	**2,369,720**		
	EQUIPMENT ACQ. & REPLACEMENT T	**1,321,852**	**1,656,371**	**-**	**1,622,010**	**1,570,003**	**-**		

Capital Projects Fund
Pioneer Cemetery Restoration Trust-825

Purpose

The Pioneer Cemetery Restoration Trust provides the budget authority for administration of the Pioneer Cemetery.

The Pioneer Cemetery Restoration Trust is set up to receive revenue from donations in two different forms. The first form is a donation to the perpetual maintenance fund. The donations to this fund will be held indefinitely and only interest earned on the original donation may be spent on maintenance or capital improvement items in Pioneer Cemetery. The donation amounts are reflected in the unappropriated ending fund balance. The second form of donation is a form of trust which may be used immediately in its entirety. Gifts to this trust may be donated to a specific purchase or activity.

FY2019-2020 Objective

The objective of the Pioneer Cemetery Restoration Trust fund is to provide an accounting for donations for maintenance or capital improvement items in Pioneer Cemetery

FY2019-2020 Staffing

No staff is allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
825	**PIONEER CEMETERY RESTOR TRUST**								
R6	**Rev.-Miscellaneous**								
825-000-48100	Interest On Investment	127	120	90	161	86	90		
	Rev.-Miscellaneous Totals:	**127**	**120**	**90**	**161**	**86**	**90**		
R7	**Rev.-Transfers In**								
825-000-49031	From Historic Resource-824	-	-	-	-	-	-		
	Rev.-Transfers In Totals:	**-**	**-**	**-**	**-**	**-**	**-**		
R8	**Rev.-Other Sources**								
825-000-49901	Beginning Balance	9,412	9,539	9,625	9,660	9,539	9,625		
	Rev.-Other Sources Totals:	**9,412**	**9,539**	**9,625**	**9,660**	**9,539**	**9,625**		
	REVENUES TOTALS:	**9,539**	**9,659**	**9,715**	**9,821**	**9,625**	**9,715**		
825	**PIONEER CEMETERY RESTOR TRUST**								
E3	**Exp.-Capital Outlay**								
825-825-72300	Improvements	-	-	9,655	-	-	9,715		
	Exp.-Capital Outlay Totals:	**-**	**-**	**9,655**	**-**	**-**	**9,715**		
E5	**Exp.-Contingencies**								
825-825-80005	Operating Contingency	-	-	60	-	-	-		
	Exp.-Contingencies Totals:	**-**	**-**	**60**	**-**	**-**	**-**		
	EXPENDITURES TOTALS:	**-**	**-**	**9,715**	**-**	**-**	**9,715**		
	FUND REVENUES	**9,539**	**9,659**	**9,715**	**9,821**	**9,625**	**9,715**		
	FUND EXPENSES	**-**	**-**	**9,715**	**-**	**-**	**9,715**		
	PIONEER CEMETERY RESTOR TRUST T	**9,539**	**9,659**	**-**	**9,821**	**9,625**	**-**		

Capital Projects Fund
Police Trust-829

Purpose

The Police Trust fund accounts for receipts and expenditures of donations to the Police Department earmarked for special purchases and/or strategies.

FY2019-2020 Objective

The objective of the Police Division Capital Projects fund is to provide an account for donations for any purpose in the Police Department that is not covered in the budget (examples: Turn Lebanon Blue, National Night Out and Shop-With-A-Cop programs, Warming Shelter expenses, Miscellaneous Community Policing expenses).

FY2019-2020 Staffing

No staff is allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
829	**POLICE TRUST**								
R6	**Rev.-Miscellaneous**								
829-000-48053	Donations	-	1,035	415	415	415	415		
829-000-48054	Donations-Warming Shelter	410	-	400	-	-	400		
829-000-48055	Donations-Shop With A Cop	3,157	4,390	4,375	4,900	4,900	4,375		
829-000-48056	Donations-National Night Out	1,500	1,100	1,500	500	1,000	1,500		
829-000-48057	Donations-Turn Lebanon Blue	-	1,135	650	1,000	1,000	650		
829-000-48058	Donations-Misc Community Police	1,000	-	2,450	-	-	2,450		
829-000-48100	Interest On Investment	117	173	60	237	120	60		
	Rev.-Miscellaneous Totals:	**6,184**	**7,833**	**9,850**	**7,052**	**7,435**	**9,850**		
R8	**Rev.-Other Sources**								
829-000-49901	Beginning Balance	10,852	10,887	12,510	12,843	12,843	14,377		
	Rev.-Other Sources Totals:	**10,852**	**10,887**	**12,510**	**12,843**	**12,843**	**14,377**		
	REVENUES TOTALS:	**17,036**	**18,720**	**22,360**	**19,895**	**20,278**	**24,227**		
829	**POLICE TRUST**								
E2	**Exp.-Materials & Services**								
829-829-61240	Dept/Operating Expense	-	-	-	-	-	19,161		
829-829-61870	Shop With A Cop	3,530	3,669	3,500	4,100	4,100	3,500		
829-829-61871	National Night Out	1,334	1,482	850	1,391	1,391	850		
829-829-61872	Warming Shelter Exp	437	-	410	410	410	410		
829-829-61874	Misc Community Policing	306	451	306	2,450	-	306		
	Exp.-Materials & Services Totals:	**5,607**	**5,602**	**5,066**	**8,351**	**5,901**	**24,227**		
E5	**Exp.-Contingencies**								
829-829-80005	Operating Contingency	-	-	17,294	-	-	-		
	Exp.-Contingencies Totals:	**-**	**-**	**17,294**	**-**	**-**	**-**		
	EXPENDITURES TOTALS:	**5,607**	**5,602**	**22,360**	**8,351**	**5,901**	**24,227**		
	FUND REVENUES	**17,036**	**18,720**	**22,360**	**19,895**	**20,278**	**24,227**		
	FUND EXPENSES	**5,607**	**5,602**	**22,360**	**8,351**	**5,901**	**24,227**		
	POLICE TRUST Totals:	**11,429**	**13,118**	**-**	**11,544**	**14,377**	**-**		

Capital Projects Fund
Library Trust Fund-830

Purpose

The Library Trust Fund receives income from donations and provides funding for special collection purchases, programs and projects associated with the mission of the Lebanon Public Library. Some donations are designated for specific purchases or programs, while other undesignated gifts are available to be used at the discretion of the library director.

FY2019-20 Objective

The objective of the Library Trust Fund is to provide budgetary authority to support purchases for special purchases, projects and programs of the Library.

FY2019-20 Staffing

No staff is allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
830	**LIBRARY TRUST FUND**								
R4	**Rev.-Intergovernmental**								
830-000-41045	Grant Funds	-	-	30,000	-	3,000	30,000		
830-000-48112	Gift of Literacy Grant	3,939	3,920	6,000	1,512	4,600	6,000		
830-000-48114	Trust Management Grant	-	9,977	10,000	-	-	10,000		
830-000-48118	Childrens Svcs Grant	2,410	2,558	3,000	2,559	2,559	3,000		
	Rev.-Intergovernmental Totals:	**6,349**	**16,455**	**49,000**	**4,071**	**10,159**	**49,000**		
R6	**Rev.-Miscellaneous**								
830-000-48100	Interest On Investment	1,408	1,979	1,200	2,474	1,450	1,200		
830-000-48120	Trust Fund Donations	45,268	25,652	30,000	32,162	17,789	30,000		
	Rev.-Miscellaneous Totals:	**46,676**	**27,631**	**31,200**	**34,636**	**19,239**	**31,200**		
R8	**Rev.-Other Sources**								
830-000-49901	Beginning Balance	152,807	151,531	163,480	157,862	157,862	148,651		
	Rev.-Other Sources Totals:	**152,807**	**151,531**	**163,480**	**157,862**	**157,862**	**148,651**		
	REVENUES TOTALS:	**205,832**	**195,617**	**243,680**	**196,569**	**187,260**	**228,851**		
830	**LIBRARY TRUST FUND**								
E2	**Exp.-Materials & Services**								
830-830-61130	Contract Services	-	-	-	-	-	129,851		
830-830-61250	Dept/Op Supplies	34,041	20,708	50,000	19,528	25,000	50,000		
830-830-61310	Gift of Literacy	3,972	4,227	6,000	4,597	1,051	6,000		
830-830-61330	Ready to Read	2,362	2,956	3,000	559	2,558	3,000		
830-830-61350	Trust Management	9,040	9,865	10,000	112	10,000	10,000		
830-830-61370	Other Grants	4,886	-	30,000	-	-	30,000		
	Exp.-Materials & Services Totals:	**54,301**	**37,756**	**99,000**	**24,796**	**38,609**	**228,851**		
E5	**Exp.-Contingencies**								
830-830-80005	Operating Contingency	-	-	144,680	-	-	-		
	Exp.-Contingencies Totals:	**-**	**-**	**144,680**	**-**	**-**	**-**		
	EXPENDITURES TOTALS:	**54,301**	**37,756**	**243,680**	**24,796**	**38,609**	**228,851**		
	FUND REVENUES	**205,832**	**195,617**	**243,680**	**196,569**	**187,260**	**228,851**		
	FUND EXPENSES	**54,301**	**37,756**	**243,680**	**24,796**	**38,609**	**228,851**		
	LIBRARY TRUST FUND Totals:	**151,531**	**157,861**	**-**	**171,773**	**148,651**	**-**		

Capital Projects Fund
Senior Center Trust Fund-835

Purpose

The Senior Center Trust Fund receives income from donations and provides funding for special programs and projects associated with the mission of the Senior Center. Some donations are designated for specific purchases or programs, while other undesignated gifts are available to be used at the discretion of Senior Services Advisory Board and the Senior Services Director.

FY2019-2020 Objective

The objective of the Senior Center Trust Fund is to provide budgetary authority to support purchases for activities, classes and equipment for the Senior Center.

FY2019-2020 Staffing

No staff is allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
835	**SENIOR SERVICES TRUST**								
R6	**Rev.-Miscellaneous**								
835-000-45020	Rev From Rented Prop	740	370	1,000	370	740	1,000		
835-000-48100	Interest On Investment	1,628	2,232	800	2,796	1,600	1,800		
835-000-48120	Trust Fund Donations	3,885	6,060	5,000	4,102	5,000	5,000		
835-000-48140	Miscellaneous Revenue	525	579	2,000	1,881	2,400	2,500		
835-000-48172	Rental Cleaning Fee	260	1,135	350	365	500	350		
835-000-48175	Rental Deposits	2,700	3,425	3,000	1,750	1,800	3,000		
	Rev.-Miscellaneous Totals:	**9,738**	**13,801**	**12,150**	**11,264**	**12,040**	**13,650**		
R8	**Rev.-Other Sources**								
835-000-49901	Beginning Balance	161,965	163,476	156,026	167,089	167,086	158,826		
	Rev.-Other Sources Totals:	**161,965**	**163,476**	**156,026**	**167,089**	**167,086**	**158,826**		
	REVENUES TOTALS:	**171,703**	**177,277**	**168,176**	**178,353**	**179,126**	**172,476**		
835	**SENIOR SERVICES TRUST**								
E2	**Exp.-Materials & Services**								
835-835-61200	Deposits Refunded	2,115	2,965	3,000	1,270	1,800	3,000		
835-835-61240	Dept/Operating Expense	1,119	1,699	3,000	2,012	2,000	3,000		
835-835-61250	Dept/Op Supplies	691	1,215	2,000	1,971	2,000	2,500		
835-835-61560	Maint/Bldg (Gen'l)	-	-	1,000	-	500	1,000		
835-835-61840	Refreshment Purchases	4,302	4,309	6,500	3,457	4,000	6,500		
835-835-61860	Scholarships	-	-	1,500	-	-	1,500		
	Exp.-Materials & Services Totals:	**8,227**	**10,188**	**17,000**	**8,710**	**10,300**	**17,500**		
E3	**Exp.-Capital Outlay**								
835-835-72300	Improvements	-	-	5,000	-	5,000	149,976		
835-835-72500	Office Eqpt.	-	-	2,500	-	2,500	2,500		
835-835-72600	Other Eqpt.	-	-	2,500	-	2,500	2,500		
	Exp.-Capital Outlay Totals:	**-**	**-**	**10,000**	**-**	**10,000**	**154,976**		
E5	**Exp.-Contingencies**								
835-835-80005	Operating Contingency	-	-	141,176	-		-		
	Exp.-Contingencies Totals:	**-**	**-**	**141,176**	**-**	**-**	**-**		
	EXPENDITURES TOTALS:	**8,227**	**10,188**	**168,176**	**8,710**	**20,300**	**172,476**		
	FUND REVENUES	**171,703**	**177,277**	**168,176**	**178,353**	**179,126**	**172,476**		
	FUND EXPENSES	**8,227**	**10,188**	**168,176**	**8,710**	**20,300**	**172,476**		
	SENIOR SERVICES TRUST Totals:	**163,476**	**167,089**	**-**	**169,643**	**158,826**	**-**		

Capital Projects Fund
Library-Snedaker Trust Fund-838

Purpose

In January 2000, the Lebanon Public Library received $57,000 from the estate of Florence C. Snedaker. The estate stipulates that these funds must be used to purchase children's and reference materials.

FY2019-20 Objective

The objective of the Snedaker Trust Fund is to provide budgetary authority to support purchases of children's and reference materials for the Lebanon Public Library.

FY2019-20 Staffing

No staff is allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
838	**LIBRARY TRUST (Snedaker Trust)**								
R6	**Rev.-Miscellaneous**								
838-000-48100	Interest On Investment	791	306	150	359	220	150		
	Rev.-Miscellaneous Totals:	**791**	**306**	**150**	**359**	**220**	**150**		
R8	**Rev.-Other Sources**								
838-000-49901	Beginning Balance	24,528	23,720	22,271	22,358	22,358	20,909		
	Rev.-Other Sources Totals:	**24,528**	**23,720**	**22,271**	**22,358**	**22,358**	**20,909**		
	REVENUES TOTALS:	**25,319**	**24,026**	**22,421**	**22,717**	**22,578**	**21,059**		
838	**LIBRARY TRUST (Snedaker Trust)**								
E2	**Exp.-Materials & Services**								
838-838-61250	Dept/Op Supplies	1,599	1,669	10,000	1,556	1,669	21,059		
	Exp.-Materials & Services Totals:	**1,599**	**1,669**	**10,000**	**1,556**	**1,669**	**21,059**		
E5	**Exp.-Contingencies**								
838-838-80005	Operating Contingency	-	-	12,421	-	-	-		
	Exp.-Contingencies Totals:	**-**	**-**	**12,421**	**-**	**-**	**-**		
	EXPENDITURES TOTALS:	**1,599**	**1,669**	**22,421**	**1,556**	**1,669**	**21,059**		
	FUND REVENUES	**25,319**	**24,026**	**22,421**	**22,717**	**22,578**	**21,059**		
	FUND EXPENSES	**1,599**	**1,669**	**22,421**	**1,556**	**1,669**	**21,059**		
	LIBRARY TRUST (Snedaker) Totals:	**23,720**	**22,357**	**-**	**21,161**	**20,909**	**-**		

Capital Projects Fund
Streets Capital Projects-840

Purpose

The Street Capital Improvement Projects Fund was established to receive funds designated for street improvements. In 1998, the Capital Improvement Projects Committee and City Council recommended an increase utility franchise fees with the increased revenue being allocated toward a Street Preservation Program within the Street Capital Improvement Projects Fund. Subsequent Council budget actions eliminated the use of franchise fees for street preservation projects. The Street Preservation Program provides maintenance type projects including overlays, slurry seals, and crack sealing to city streets on a priority basis. The intent of the program is to preserve the existing city street system and prevent costly street reconstruction. This fund is also holding in reserves the funds received from the transfer of Airway Road to City of Lebanon jurisdiction. The funds will help offset costs to reconstruct Airway Road at a later date.

FY2019-2020 Objective

When funds become available the yearly street preservation program will continue, which includes overlays, crack seals, and slurry seals.

FY2019-2020 Staffing

Due to very limited funds, no Staff is allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
840	**STREETS CAPITAL PROJECTS**								
R4	**Rev.-Intergovernmental**								
840-000-41047	County Grant Funds	-	598,626	415,000	435,472	435,472	-		
840-000-41048	State Grant Funds	-	40,000	40,000	-	-	40,000		
	Rev.-Intergovernmental Totals:	**-**	**638,626**	**455,000**	**435,472**	**435,472**	**40,000**		
R6	**Rev.-Miscellaneous**								
840-000-48100	Interest On Investment	3,272	3,769	-	6,847	3,000	-		
	Rev.-Miscellaneous Totals:	**3,272**	**3,769**	**-**	**6,847**	**3,000**	**-**		
R7	**Rev.-Transfers In**								
840-000-49010	From General Fund	-	55,000	-	-	-	-		
	Rev.-Transfers In Totals:	**-**	**55,000**	**-**	**-**	**-**	**-**		
R8	**Rev.-Other Sources**								
840-000-49901	Beginning Balance	330,370	318,049	415,249	317,671	317,671	356,942		
	Rev.-Other Sources Totals:	**330,370**	**318,049**	**415,249**	**317,671**	**317,671**	**356,942**		
	REVENUES TOTALS:	**333,642**	**1,015,444**	**870,249**	**759,990**	**756,143**	**396,942**		

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
840	**STREETS CAPITAL PROJECTS**								
E2	**Exp.-Materials & Services**								
840-840-61130	Contract Serv	10,000	157	58,000	4,141	5,000	10,000		
	Exp.-Materials & Services Totals:	**10,000**	**157**	**58,000**	**4,141**	**5,000**	**10,000**		
E3	**Exp.-Capital Outlay**								
840-840-72300	Improvements	5,594	230	495,000	1,836	1,836	75,800		
840-840-72301	Improvements (Eng)	-	697,385	-	414,198	392,365	-		
	Exp.-Capital Outlay Totals:	**5,594**	**697,615**	**495,000**	**416,034**	**394,201**	**75,800**		
E5	**Exp.-Contingencies**								
840-840-80005	Operating Contingency	-	-	7,249	-	-	1,142		
840-840-80024	Res - Airway	-	-	310,000	-	-	310,000		
	Exp.-Contingencies Totals:	**-**	**-**	**317,249**	**-**	**-**	**311,142**		
	EXPENDITURES TOTALS:	**15,594**	**697,772**	**870,249**	**420,175**	**399,201**	**396,942**		
	FUND REVENUES	**333,642**	**1,015,444**	**870,249**	**759,990**	**756,143**	**396,942**		
	FUND EXPENSES	**15,594**	**697,772**	**870,249**	**420,175**	**399,201**	**396,942**		
	STREETS CAPITAL PROJECTS Totals:	**318,048**	**317,672**	**-**	**339,815**	**356,942**	**-**		

Capital Projects Fund
Infrastructure Deferral-845

Purpose

Development may be responsible for extending new public infrastructure – street, water, sewer, drainage or parks. Most often, this responsibility is met by the infrastructure being extended as part of the development. However, on occasion it is not practical to require actual construction during development; yet the financial responsibility remains. This responsibility can be met by a contribution equal to that responsibility. This fund is used to budget and account for the cash contributions.

FY2019-2020 Objective

As projects are formed the infrastructure deferral fund will be used to help finance the work.

FY2019-2020 Staffing

No Staff is allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
845	**INFRASTRUCTURE DEFERRAL**								
R6	**Rev.-Miscellaneous**								
845-000-48100	Interest On Investment	1,152	775	600	971	564	600		
	Rev.-Miscellaneous Totals:	**1,152**	**775**	**600**	**971**	**564**	**600**		
R8	**Rev.-Other Sources**								
845-000-49901	Beginning Balance	56,424	57,576	58,076	58,351	58,351	58,915		
	Rev.-Other Sources Totals:	**56,424**	**57,576**	**58,076**	**58,351**	**58,351**	**58,915**		
	REVENUES TOTALS:	**57,576**	**58,351**	**58,676**	**59,322**	**58,915**	**59,515**		
845	**INFRA. DEFERRAL**								
E3	**Exp.-Capital Outlay**								
845-845-72301	Improvements (Eng)	-	-	58,676	-	-	59,515		
	Exp.-Capital Outlay Totals:	**-**	**-**	**58,676**	**-**	**-**	**59,515**		
	EXPENDITURES TOTALS:	**-**	**-**	**58,676**	**-**	**-**	**59,515**		
	FUND REVENUES	**57,576**	**58,351**	**58,676**	**59,322**	**58,915**	**59,515**		
	FUND EXPENSES	**-**	**-**	**58,676**	**-**	**-**	**59,515**		
	INFRA. DEFERRAL Totals:	**57,576**	**58,351**	**-**	**59,322**	**58,915**	**-**		

Capital Projects Fund
SDC–Storm Drainage Improvements-852

Purpose

The purpose of this fund is to account for the revenues and expenses for Storm Drainage Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Storm Drainage SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Storm Drainage SDC Plan.

FY2019-2020 Objective

The objective is to fund SDC Eligible Improvements as indicated in the Storm Drainage SDC Plan and Storm Water Master Plan such as elimination of underground injection control systems and new or extensions to storm drain lines.

FY2019-2020 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
852	**SDC-DRAINAGE IMPR**								
R1	**Rev.-Taxes & Assess**								
852-000-42040	SDC Princ - Assess	14	540	-	2,843	2,843	-		
852-000-42045	SDC Principal	18,969	12,771	20,000	10,190	15,000	20,000		
	Rev.-Taxes & Assess Totals:	**18,983**	**13,311**	**20,000**	**13,033**	**17,843**	**20,000**		
R6	**Rev.-Miscellaneous**								
852-000-42050	SDC Interest	-	-	-	950	800	-		
852-000-48100	Interest On Investment	700	1,442	100	2,205	1,052	100		
	Rev.-Miscellaneous Totals:	**700**	**1,442**	**100**	**3,155**	**1,852**	**100**		
R7	**Rev.-Transfers In**								
852-000-49098	From NW Urban Renewal	-	-	-	-	-	-		
852-000-49175	From North Gateway URD	8,969	51,865	-	-	-	-		
	Rev.-Transfers In Totals:	**8,969**	**51,865**	**-**	**-**	**-**	**-**		
R8	**Rev.-Other Sources**								
852-000-49901	Beginning Balance	102,385	123,239	188,180	181,467	181,467	192,709		
	Rev.-Other Sources Totals:	**102,385**	**123,239**	**188,180**	**181,467**	**181,467**	**192,709**		
	REVENUES TOTALS:	**131,037**	**189,857**	**208,280**	**197,655**	**201,162**	**212,809**		

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
852	**SDC-DRAINAGE IMPR**								
E3	**Exp.-Capital Outlay**								
852-852-72300	Improvements	-	-	175,000	-	-	190,000		
	Exp.-Capital Outlay Totals:	**-**	**-**	**175,000**	**-**	**-**	**190,000**		
E4	**Exp.-Transfers Out**								
852-852-90011	To General Fund-Sal/Ben	7,799	8,391	8,453	6,340	8,453	8,685		
	Exp.-Transfers Out Totals:	**7,799**	**8,391**	**8,453**	**6,340**	**8,453**	**8,685**		
E5	**Exp.-Contingencies**								
852-852-80005	Operating Contingency	-	-	24,827	-	-	14,124		
	Exp.-Contingencies Totals:	**-**	**-**	**24,827**	**-**	**-**	**14,124**		
	EXPENDITURES TOTALS:	**7,799**	**8,391**	**208,280**	**6,340**	**8,453**	**212,809**		
	FUND REVENUES	**131,037**	**189,857**	**208,280**	**197,655**	**201,162**	**212,809**		
	FUND EXPENSES	**7,799**	**8,391**	**208,280**	**6,340**	**8,453**	**212,809**		
	SDC-DRAINAGE IMPR Totals:	**123,238**	**181,466**	**-**	**191,315**	**192,709**	**-**		

Capital Projects Fund
SDC–Storm Drainage Reimbursements-853

Purpose

This budget department accounts for the Storm Drainage System Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Storm Drainage SDC methodology report and resolution was adopted which set revised rates. Part of the new Storm Drainage SDC fee reimburses the City for specific completed qualifying extra-capacity drainage projects that were funded without SDC.

FY2019-2020 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2019-2020 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
853	**SDC-DRAINAGE REIMB**								
R1	**Rev.-Taxes & Assess**								
853-000-42040	SDC Princ - Assess	3	-	-	10	-	-		
853-000-42045	SDC Principal	3,298	2,220	5,000	1,772	3,000	5,000		
	Rev.-Taxes & Assess Totals:	**3,301**	**2,220**	**5,000**	**1,782**	**3,000**	**5,000**		
R6	**Rev.-Miscellaneous**								
853-000-42050	SDC Interest	-	-	-	-	-	-		
853-000-48100	Interest On Investment	1,260	185	50	267	140	50		
	Rev.-Miscellaneous Totals:	**1,260**	**185**	**50**	**267**	**140**	**50**		
R8	**Rev.-Other Sources**								
853-000-49901	Beginning Balance	7,693	12,254	8,364	14,659	14,659	17,799		
	Rev.-Other Sources Totals:	**7,693**	**12,254**	**8,364**	**14,659**	**14,659**	**17,799**		
	REVENUES TOTALS:	**12,254**	**14,659**	**13,414**	**16,708**	**17,799**	**22,849**		
853-853-72300	Improvements	-	-	8,000	-		18,000		
	Exp.-Capital Outlay Totals:	**-**	**-**	**8,000**	**-**	**-**	**18,000**		
E5	**Exp.-Contingencies**								
853-853-80005	Operating Contingency	-	-	5,414	-	-	4,849		
	Exp.-Contingencies Totals:	**-**	**-**	**5,414**	**-**	**-**	**4,849**		
	EXPENDITURES TOTALS:	**-**	**-**	**13,414**	**-**	**-**	**22,849**		
	FUND REVENUES	**12,254**	**14,659**	**13,414**	**16,708**	**17,799**	**22,849**		
	FUND EXPENSES	**-**	**-**	**13,414**	**-**	**-**	**22,849**		
	SDC-DRAINAGE REIMB Totals:	**12,254**	**14,659**	**-**	**16,708**	**17,799**	**-**		

Capital Projects Fund
SDC–Parks Improvements-862

Purpose

The purpose of this fund is to account for the revenues and expenses for Parks Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Parks SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Parks SDC Plan.

FY2019-2020 Objective

The objective is to fund SDC Eligible Improvements as indicated in the Parks Master Plan and Parks SDC Plan.

FY2019-2020 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
862	**SDC-PARKS IMPR**								
R1	**Rev.-Taxes & Assess**								
862-000-42040	SDC Princ - Assess	12,337	2,594	-	4,966	6,000	-		
862-000-42045	SDC Principal	408,820	283,882	150,000	72,930	100,000	150,000		
	Rev.-Taxes & Assess Totals:	**421,157**	**286,476**	**150,000**	**77,896**	**106,000**	**150,000**		
R6	**Rev.-Miscellaneous**								
862-000-42050	SDC Interest	275	168	100	263	100	100		
862-000-48100	Interest On Investment	7,996	10,694	4,000	12,018	7,100	4,000		
862-000-48140	Miscellaneous Revenue	2,000	-	-	-	-	-		
	Rev.-Miscellaneous Totals:	**10,271**	**10,862**	**4,100**	**12,281**	**7,200**	**4,100**		
R7	**Rev.-Transfers In**								
862-000-49030	From Motel Tax -510	-	62,000	62,000	46,500	62,000	62,000		
862-000-49175	From North Gateway URD	-	22,772	22,772	17,079	22,772	439,545		
	Rev.-Transfers In Totals:	**-**	**84,772**	**84,772**	**63,579**	**84,772**	**501,545**		
R8	**Rev.-Other Sources**								
862-000-49901	Beginning Balance	1,133,204	1,103,080	1,148,000	1,156,801	1,156,801	1,056,320		
	Rev.-Other Sources Totals:	**1,133,204**	**1,103,080**	**1,148,000**	**1,156,801**	**1,156,801**	**1,056,320**		
	REVENUES TOTALS:	**1,564,632**	**1,485,190**	**1,386,872**	**1,310,557**	**1,354,773**	**1,711,965**		

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
862	**SDC-PARKS IMPR**								
E2	**Exp.-Materials & Services**								
862-862-61134	Contract Services (Maint)	-	-	7,500	-	-	7,500		
	Exp.-Materials & Services Totals:	**-**	**-**	**7,500**	**-**	**-**	**7,500**		
E3	**Exp.-Capital Outlay**								
862-862-72300	Improvements	100,853	319,998	1,070,919	130,680	290,000	1,480,000		
	Exp.-Capital Outlay Totals:	**100,853**	**319,998**	**1,070,919**	**130,680**	**290,000**	**1,480,000**		
E4	**Exp.-Transfers Out**								
862-862-90011	To General Fund-Sal/Ben	7,799	8,391	8,453	6,340	8,453	8,685		
862-862-90057	To Motel Tax 510 (for strawberry plaza)	352,900	-	-	-	-	-		
	Exp.-Transfers Out Totals:	**360,699**	**8,391**	**8,453**	**6,340**	**8,453**	**8,685**		
E5	**Exp.-Contingencies**								
862-862-80005	Operating Contingency	-	-	300,000	-	-	215,780		
	Exp.-Contingencies Totals:	**-**	**-**	**300,000**	**-**	**-**	**215,780**		
	EXPENDITURES TOTALS:	**461,552**	**328,389**	**1,386,872**	**137,020**	**298,453**	**1,711,965**		
	FUND REVENUES	**1,564,632**	**1,485,190**	**1,386,872**	**1,310,557**	**1,354,773**	**1,711,965**		
	FUND EXPENSES	**461,552**	**328,389**	**1,386,872**	**137,020**	**298,453**	**1,711,965**		
	SDC-PARKS IMPR Totals:	**1,103,080**	**1,156,801**	**-**	**1,173,537**	**1,056,320**	**-**		

Capital Projects Fund
SDC–Parks Reimbursements-863

Purpose

The purpose of this fund is to account for the revenues and expenses for Parks Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Parks SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Parks SDC Plan.

FY2019-2020 Objective

The objective is to fund approved park projects as indicated in the Parks Master Plan and Parks SDC Plan.

FY2019-2020 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
863	**SDC-PARKS REIMB**								
R1	**Rev.-Taxes & Assess**								
863-000-42040	SDC Princ - Assess	6	-	-	47	-	-		
	Rev.-Taxes & Assess Totals:	**6**	**-**	**-**	**47**	**-**	**-**		
R6	**Rev.-Miscellaneous**								
863-000-48100	Interest On Investment	256	(17)	-	7	3	-		
	Rev.-Miscellaneous Totals:	**256**	**(17)**	**-**	**7**	**3**	**-**		
R8	**Rev.-Other Sources**								
863-000-49901	Beginning Balance	149	412	401	394	394	397		
	Rev.-Other Sources Totals:	**149**	**412**	**401**	**394**	**394**	**397**		
	REVENUES TOTALS:	**411**	**395**	**401**	**448**	**397**	**397**		
863	**SDC-PARKS REIMB**								
E3	**Exp.-Capital Outlay**								
863-863-72300	Improvements	-	-	401	20	-	397		
	Exp.-Capital Outlay Totals:	**-**	**-**	**401**	**20**	**-**	**397**		
	EXPENDITURES TOTALS:	**-**	**-**	**401**	**20**	**-**	**397**		
	FUND REVENUES	**411**	**395**	**401**	**448**	**397**	**397**		
	FUND EXPENSES	**-**	**-**	**401**	**20**	**-**	**397**		
	SDC-PARKS REIMB Totals:	**411**	**395**	**-**	**428**	**397**	**-**		

Capital Projects Fund
SDC–Wastewater Improvements-872

Purpose

The purpose of this fund is to account for the revenues and expenses for Parks Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Parks SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Parks SDC Plan.

FY2019-2020 Objective

All available funds are being set aside for future phases of the Westside Interceptor Project. The next phase is scheduled for 2020.

FY2019-2020 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
872	**SDC-WASTEWATER IMPR**								
R1	**Rev.-Taxes & Assess**								
872-000-42040	SDC Princ - Assess	87,365	18,523	40,000	32,975	40,000	40,000		
872-000-42045	SDC Principal	198,548	228,555	125,000	70,757	70,000	70,000		
	Rev.-Taxes & Assess Totals:	**285,913**	**247,078**	**165,000**	**103,732**	**110,000**	**110,000**		
R6	**Rev.-Miscellaneous**								
872-000-42050	SDC Interest	1,961	1,197	4,500	1,493	1,800	-		
872-000-48100	Interest On Investment	9,263	17,895	-	29,685	15,000	15,000		
	Rev.-Miscellaneous Totals:	**11,224**	**19,092**	**4,500**	**31,178**	**16,800**	**15,000**		
R7	**Rev.-Transfers In**								
872-000-49175	From North Gateway URD	-	408,475	-	-		-		
	Rev.-Transfers In Totals:	**-**	**408,475**	**-**	**-**	**-**	**-**		
R8	**Rev.-Other Sources**								
872-000-49901	Beginning Balance	1,118,572	1,407,910	2,028,000	2,074,165	2,074,165	2,192,512		
	Rev.-Other Sources Totals:	**1,118,572**	**1,407,910**	**2,028,000**	**2,074,165**	**2,074,165**	**2,192,512**		
	REVENUES TOTALS:	**1,415,709**	**2,082,555**	**2,197,500**	**2,209,075**	**2,200,965**	**2,317,512**		
872	**SDC-WASTEWATER IMPR**								
E3	**Exp.-Capital Outlay**								
872-872-72300	Improvements	-	-	2,110,000	-	-	2,225,000		
	Exp.-Capital Outlay Totals:	**-**	**-**	**2,110,000**	**-**	**-**	**2,225,000**		
E4	**Exp.-Transfers Out**								
872-872-90011	To General Fund-Sal/Ben	7,799	8,391	8,453	6,340	8,453	8,685		
	Exp.-Transfers Out Totals:	**7,799**	**8,391**	**8,453**	**6,340**	**8,453**	**8,685**		
E5	**Exp.-Contingencies**								
872-872-80005	Operating Contingency	-	-	79,047	-	-	83,827		
	Exp.-Contingencies Totals:	**-**	**-**	**79,047**	**-**	**-**	**83,827**		
	EXPENDITURES TOTALS:	**7,799**	**8,391**	**2,197,500**	**6,340**	**8,453**	**2,317,512**		
	FUND REVENUES	**1,415,709**	**2,082,555**	**2,197,500**	**2,209,075**	**2,200,965**	**2,317,512**		
	FUND EXPENSES	**7,799**	**8,391**	**2,197,500**	**6,340**	**8,453**	**2,317,512**		
	SDC-WASTEWATER IMPR Totals:	**1,407,910**	**2,074,164**	**-**	**2,202,735**	**2,192,512**	**-**		

Capital Projects Fund
SDC–Wastewater Reimbursements-873

Purpose

This budget department accounts for the Wastewater Systems Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Wastewater SDC methodology report and resolution was adopted which set revised rates. Part of the new Wastewater SDC fee reimburses the City for specific completed qualifying extra-capacity wastewater projects that were funded without SDC.

FY2019-2020 Objective

All available funds are being set aside for future phases of the Westside Interceptor Project. The next phase is scheduled for 2020.

FY2019-2020 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

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Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
873	**SDC-WASTEWATER REIMB**								
R1	**Rev.-Taxes & Assess**								
873-000-42040	SDC Princ - Assess	15,369	3,259	1,500	5,801	2,000	2,000		
873-000-42045	SDC Principal	34,928	40,207	35,000	12,447	16,000	16,000		
	Rev.-Taxes & Assess Totals:	**50,297**	**43,466**	**36,500**	**18,248**	**18,000**	**18,000**		
R6	**Rev.-Miscellaneous**								
873-000-42050	SDC Interest	345	211	150	263	200	150		
873-000-48100	Interest On Investment	6,009	4,963	1,500	6,452	4,000	1,500		
	Rev.-Miscellaneous Totals:	**6,354**	**5,174**	**1,650**	**6,715**	**4,200**	**1,650**		
R8	**Rev.-Other Sources**								
873-000-49901	Beginning Balance	275,970	332,621	378,821	381,260	381,260	403,460		
	Rev.-Other Sources Totals:	**275,970**	**332,621**	**378,821**	**381,260**	**381,260**	**403,460**		
	REVENUES TOTALS:	**332,621**	**381,261**	**416,971**	**406,223**	**403,460**	**423,110**		
873	**SDC-WASTEWATER REIMB**								
E3	**Exp.-Capital Outlay**								
873-873-72300	Improvements	-	-	380,000	-	-	400,000		
	Exp.-Capital Outlay Totals:	**-**	**-**	**380,000**	**-**	**-**	**400,000**		
E5	**Exp.-Contingencies**								
873-873-80005	Operating Contingency	-	-	36,971	-	-	23,110		
	Exp.-Contingencies Totals:	**-**	**-**	**36,971**	**-**	**-**	**23,110**		
	EXPENDITURES TOTALS:	**-**	**-**	**416,971**	**-**	**-**	**423,110**		
	FUND REVENUES	**332,621**	**381,261**	**416,971**	**406,223**	**403,460**	**423,110**		
	FUND EXPENSES	**-**	**-**	**416,971**	**-**	**-**	**423,110**		
	SDC-WASTEWATER REIMB Totals:	**332,621**	**381,261**	**-**	**406,223**	**403,460**	**-**		

Capital Projects Fund
SDC–Streets Improvements-882

Purpose

The purpose of this fund is to account for the revenues and expenses for Street Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Street SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Street SDC Plan.

FY2019-2020 Objective

Available funds will be used on SDC eligible projects as they arise.

FY2019-2020 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
882	**SDC-STREET IMPR**								
R1	**Rev.-Taxes & Assess**								
882-000-42040	SDC Princ - Assess	489,509	104,048	40,000	180,162	180,000	180,000		
882-000-42045	SDC Principal	181,780	200,837	150,000	109,256	75,000	75,000		
	Rev.-Taxes & Assess Totals:	**671,289**	**304,885**	**190,000**	**289,418**	**255,000**	**255,000**		
R6	**Rev.-Miscellaneous**								
882-000-42050	SDC Interest	11,015	6,726	3,500	8,385	4,000	4,000		
882-000-48100	Interest On Investment	17,803	28,001	10,000	34,705	18,000	18,000		
	Rev.-Miscellaneous Totals:	**28,818**	**34,727**	**13,500**	**43,090**	**22,000**	**22,000**		
R7	**Rev.-Transfers In**								
882-000-49105	From Storm Drainage Fund - 450	-	-	-	-	-	46,000		
882-000-49175	From North Gateway URD	-	27,544	27,544	20,658	27,544	419,279		
	Rev.-Transfers In Totals:	**-**	**27,544**	**27,544**	**20,658**	**27,544**	**465,279**		
R8	**Rev.-Other Sources**								
882-000-49901	Beginning Balance	2,610,023	2,980,228	2,921,701	3,313,677	3,313,677	3,209,769		
	Rev.-Other Sources Totals:	**2,610,023**	**2,980,228**	**2,921,701**	**3,313,677**	**3,313,677**	**3,209,769**		
	REVENUES TOTALS:	**3,310,130**	**3,347,384**	**3,152,745**	**3,666,843**	**3,618,221**	**3,952,048**		

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
882	**SDC-STREET IMPR**								
E3	**Exp.-Capital Outlay**								
882-882-72300	Improvements	322,103	25,317	3,000,000	400,000	400,000	3,730,000		
	Exp.-Capital Outlay Totals:	**322,103**	**25,317**	**3,000,000**	**400,000**	**400,000**	**3,730,000**		
E4	**Exp.-Transfers Out**								
882-882-90011	To General Fund-Sal/Ben	7,799	8,391	8,452	6,339	8,452	8,684		
	Exp.-Transfers Out Totals:	**7,799**	**8,391**	**8,452**	**6,339**	**8,452**	**8,684**		
E5	**Exp.-Contingencies**								
882-882-80005	Operating Contingency	-	-	144,293	-	-	213,364		
	Exp.-Contingencies Totals:	**-**	**-**	**144,293**	**-**	**-**	**213,364**		
	EXPENDITURES TOTALS:	**329,902**	**33,708**	**3,152,745**	**406,339**	**408,452**	**3,952,048**		
	FUND REVENUES	**3,310,130**	**3,347,384**	**3,152,745**	**3,666,843**	**3,618,221**	**3,952,048**		
	FUND EXPENSES	**329,902**	**33,708**	**3,152,745**	**406,339**	**408,452**	**3,952,048**		
	SDC-STREET IMPR Totals:	**2,980,228**	**3,313,676**	**-**	**3,260,504**	**3,209,769**	**-**		

Capital Projects Fund
SDC–Streets Reimbursements-883

Purpose

This budget department accounts for the Street Systems Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Street SDC methodology report and resolution was adopted which set revised rates. Part of the new Street SDC fee reimburses the City for specific completed qualifying extra-capacity street projects that were funded without SDC.

FY2019-2020 Objective

Funds will be used for eligible street and bridge projects.

FY2019-2020 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
883	**SDC-STREET REIMB**								
R1	**Rev.-Taxes & Assess**								
883-000-42040	SDC Princ - Assess	70,044	14,891	5,500	25,727	24,000	24,000		
883-000-42045	SDC Principal	26,016	28,744	21,000	15,637	12,000	12,000		
	Rev.-Taxes & Assess Totals:	**96,060**	**43,635**	**26,500**	**41,364**	**36,000**	**36,000**		
R6	**Rev.-Miscellaneous**								
883-000-42050	SDC Interest	1,576	963	500	1,200	1,500	800		
883-000-48100	Interest On Investment	4,977	1,895	500	705	600	500		
	Rev.-Miscellaneous Totals:	**6,553**	**2,858**	**1,000**	**1,905**	**2,100**	**1,300**		
R8	**Rev.-Other Sources**								
883-000-49901	Beginning Balance	81,204	142,604	110,109	101,686	101,686	43,205		
	Rev.-Other Sources Totals:	**81,204**	**142,604**	**110,109**	**101,686**	**101,686**	**43,205**		
	REVENUES TOTALS:	**183,817**	**189,097**	**137,609**	**144,955**	**139,786**	**80,505**		
883	**SDC-STREET REIMB**								
E3	**Exp.-Capital Outlay**								
883-883-72300	Improvements	41,213	87,411	110,000	97,579	96,581	50,000		
	Exp.-Capital Outlay Totals:	**41,213**	**87,411**	**110,000**	**97,579**	**96,581**	**50,000**		
E5	**Exp.-Contingencies**								
883-883-80005	Operating Contingency	-	-	27,609	-	-	30,505		
	Exp.-Contingencies Totals:	**-**	**-**	**27,609**	**-**	**-**	**30,505**		
	EXPENDITURES TOTALS:	**41,213**	**87,411**	**137,609**	**97,579**	**96,581**	**80,505**		
	FUND REVENUES	**183,817**	**189,097**	**137,609**	**144,955**	**139,786**	**80,505**		
	FUND EXPENSES	**41,213**	**87,411**	**137,609**	**97,579**	**96,581**	**80,505**		
	SDC-STREET REIMBURSEMENT Totals:	**142,604**	**101,686**	**-**	**47,376**	**43,205**	**-**		

Capital Projects Fund
SDC–Water Improvements-892

Purpose

The purpose of this fund is to account for the revenues and expenses for Water Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Water SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Water SDC Plan.

FY2019-2020 Objective

Available funds will be used for the New Water Treatment plant and Intake Project.

FY2019-2020 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
892	**SDC-WATER IMPR**								
R1	**Rev.-Taxes & Assess**								
892-000-42040	SDC Princ - Assess	60,665	12,864	5,000	22,867	25,000	25,000		
892-000-42045	SDC Principal	156,519	172,261	130,000	49,428	35,000	35,000		
	Rev.-Taxes & Assess Totals:	**217,184**	**185,125**	**135,000**	**72,295**	**60,000**	**60,000**		
R6	**Rev.-Miscellaneous**								
892-000-42050	SDC Interest	1,362	832	500	1,037	1,200	500		
892-000-48100	Interest On Investment	8,536	14,037	2,000	12,652	8,000	2,000		
	Rev.-Miscellaneous Totals:	**9,898**	**14,869**	**2,500**	**13,689**	**9,200**	**2,500**		
R7	**Rev.-Transfers In**								
892-000-49175	From North Gateway URD	259,136	57,350	-	-	-	-		
	Rev.-Transfers In Totals:	**259,136**	**57,350**	**-**	**-**	**-**	**-**		
R8	**Rev.-Other Sources**								
892-000-49901	Beginning Balance	634,412	1,112,832	1,338,335	1,361,784	1,361,784	32,594		
	Rev.-Other Sources Totals:	**634,412**	**1,112,832**	**1,338,335**	**1,361,784**	**1,361,784**	**32,594**		
	REVENUES TOTALS:	**1,120,630**	**1,370,176**	**1,475,835**	**1,447,768**	**1,430,984**	**95,094**		
892	**SDC-WATER IMPR**								
E3	**Exp.-Capital Outlay**								
892-892-72300	Improvements	-	-	1,390,000	1,381,478	1,390,000	45,000		
	Exp.-Capital Outlay Totals:	**-**	**-**	**1,390,000**	**1,381,478**	**1,390,000**	**45,000**		
E4	**Exp.-Transfers Out**								
892-892-90011	To General Fund-Sal/Ben	7,799	8,390	8,452	6,339	8,390	8,684		
	Exp.-Transfers Out Totals:	**7,799**	**8,390**	**8,452**	**6,339**	**8,390**	**8,684**		
E5	**Exp.-Contingencies**								
892-892-80005	Operating Contingency	-	-	77,383	-	-	41,410		
	Exp.-Contingencies Totals:	**-**	**-**	**77,383**	**-**	**-**	**41,410**		
	EXPENDITURES TOTALS:	**7,799**	**8,390**	**1,475,835**	**1,387,817**	**1,398,390**	**95,094**		
	FUND REVENUES	**1,120,630**	**1,370,176**	**1,475,835**	**1,447,768**	**1,430,984**	**95,094**		
	FUND EXPENSES	**7,799**	**8,390**	**1,475,835**	**1,387,817**	**1,398,390**	**95,094**		
	SDC-WATER IMPR Totals:	**1,112,831**	**1,361,786**	**-**	**59,951**	**32,594**	**-**		

Capital Projects Fund
SDC–Water Reimbursements-893

Purpose

This budget department accounts for the Water Systems Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Water SDC methodology report and resolution was adopted which set revised rates. Part of the new Water SDC fee reimburses the City for specific completed qualifying extra-capacity water projects that were funded without SDC.

FY2019-2020 Objective

Funds will be used for eligible waterline replacement projects and the New Water Treatment Plant.

FY2019-2020 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

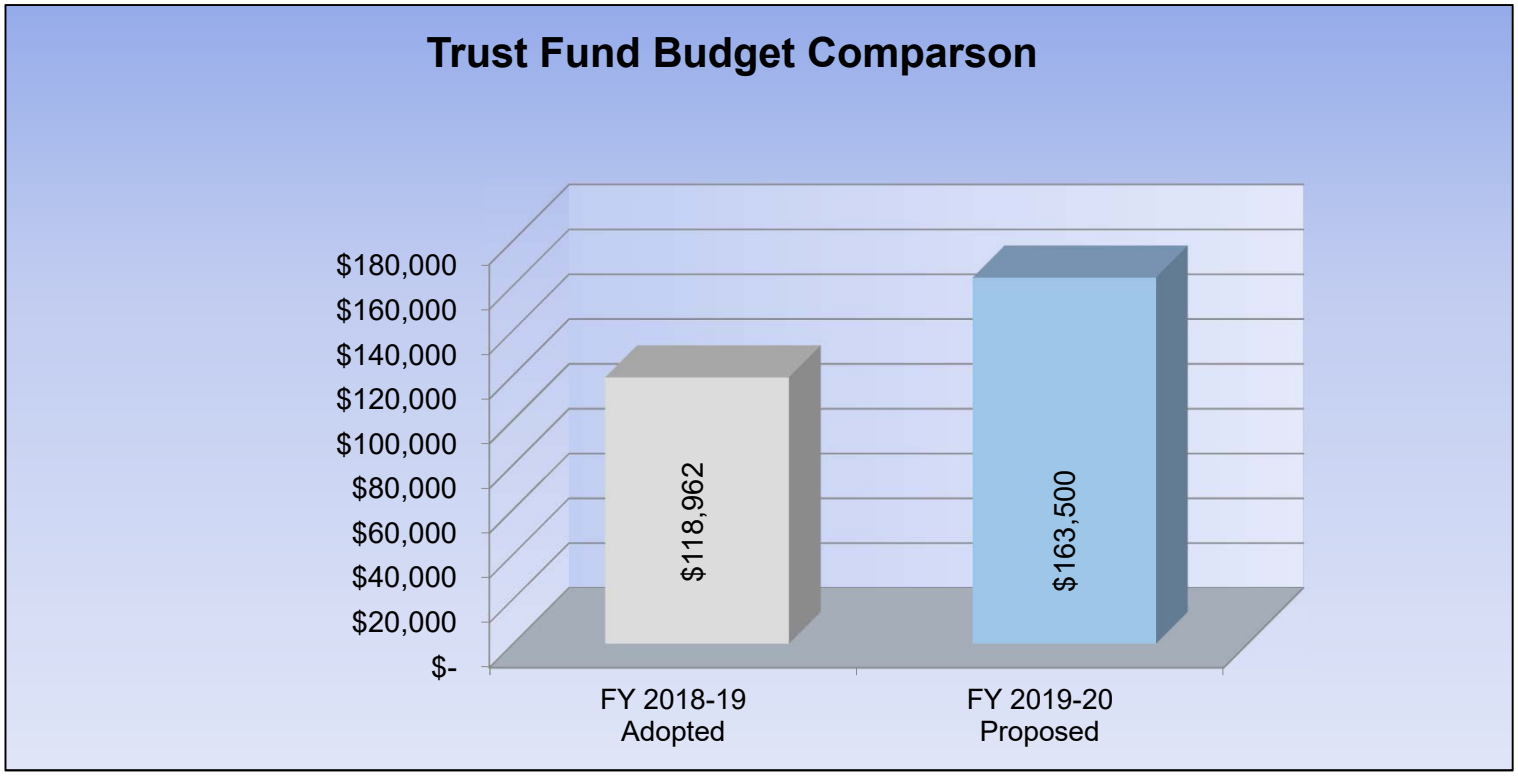
City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
893	**SDC-WATER REIMB**								
R1	**Rev.-Taxes & Assess**								
893-000-42040	SDC Princ - Assess	364	74	150	197	200	150		
893-000-42045	SDC Principal	897	987	550	283	200	550		
	Rev.-Taxes & Assess Totals:	**1,261**	**1,061**	**700**	**480**	**400**	**700**		
R6	**Rev.-Miscellaneous**								
893-000-42050	SDC Interest	8	5	-	6	3	-		
893-000-48100	Interest On Investment	7,196	484	125	280	120	125		
	Rev.-Miscellaneous Totals:	**7,204**	**489**	**125**	**286**	**123**	**125**		
R8	**Rev.-Other Sources**								
893-000-49901	Beginning Balance	26,590	35,055	36,421	16,605	16,605	17,128		
	Rev.-Other Sources Totals:	**26,590**	**35,055**	**36,421**	**16,605**	**16,605**	**17,128**		
	REVENUES TOTALS:	**35,055**	**36,605**	**37,246**	**17,371**	**17,128**	**17,953**		
893	**SDC-WATER REIMB**								
E3	**Exp.-Capital Outlay**								
893-893-72300	Improvements	-	20,000	36,000	-	-	17,000		
	Exp.-Capital Outlay Totals:	**-**	**20,000**	**36,000**	**-**	**-**	**17,000**		
E5	**Exp.-Contingencies**								
893-893-80005	Operating Contingency	-	-	1,246	-	-	953		
	Exp.-Contingencies Totals:	**-**	**-**	**1,246**	**-**	**-**	**953**		
	EXPENDITURES TOTALS:	**-**	**20,000**	**37,246**	**-**	**-**	**17,953**		
	FUND REVENUES	**35,055**	**36,605**	**37,246**	**17,371**	**17,128**	**17,953**		
	FUND EXPENSES	**-**	**20,000**	**37,246**	**-**	**-**	**17,953**		
	SDC-WATER REIMB Totals:	**35,055**	**16,605**	**-**	**17,371**	**17,128**	**-**		

OREGON
Lebanon
THE CITY THAT FRIENDLINESS BUILT

Copies of this report can be found at: www.ci.lebanon.or.us



FY 2019-20 Proposed

Personnel Services	$	-	Transfers Out	$	-
Materials & Services	$	163,500	Contingencies	$	-
Capital Outlay	$	-	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

FY 2018-19 Adopted

Personnel Services	$	-	Transfers Out	$	-
Materials & Services	$	118,962	Contingencies	$	-
Capital Outlay	$	-	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

TRUST & AGENCY FUND
Municipal Court-Bail-910

Purpose

The Municipal Court-Bail Trust provides the budget authority for administration of the funds collected from clients of the Municipal Court.

The Municipal Court-Bail Trust is used for holding funds in trust that are received from clients of the Municipal Court. Once a disposition is made on a case, the funds can be allocated to the City and State; to victims as court-ordered restitution; to help offset court appointed attorney fees; or returned in whole, or in part, to the person who paid it. This fund may be thought of as a "clearing account" since all that goes in, must be distributed back out.

FY2019-2020 Objective

The objective of the Municipal Court-Bail Trust fund is to provide an accounting for funds collected from clients of the Municipal Court

FY2019-2020 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2019-20

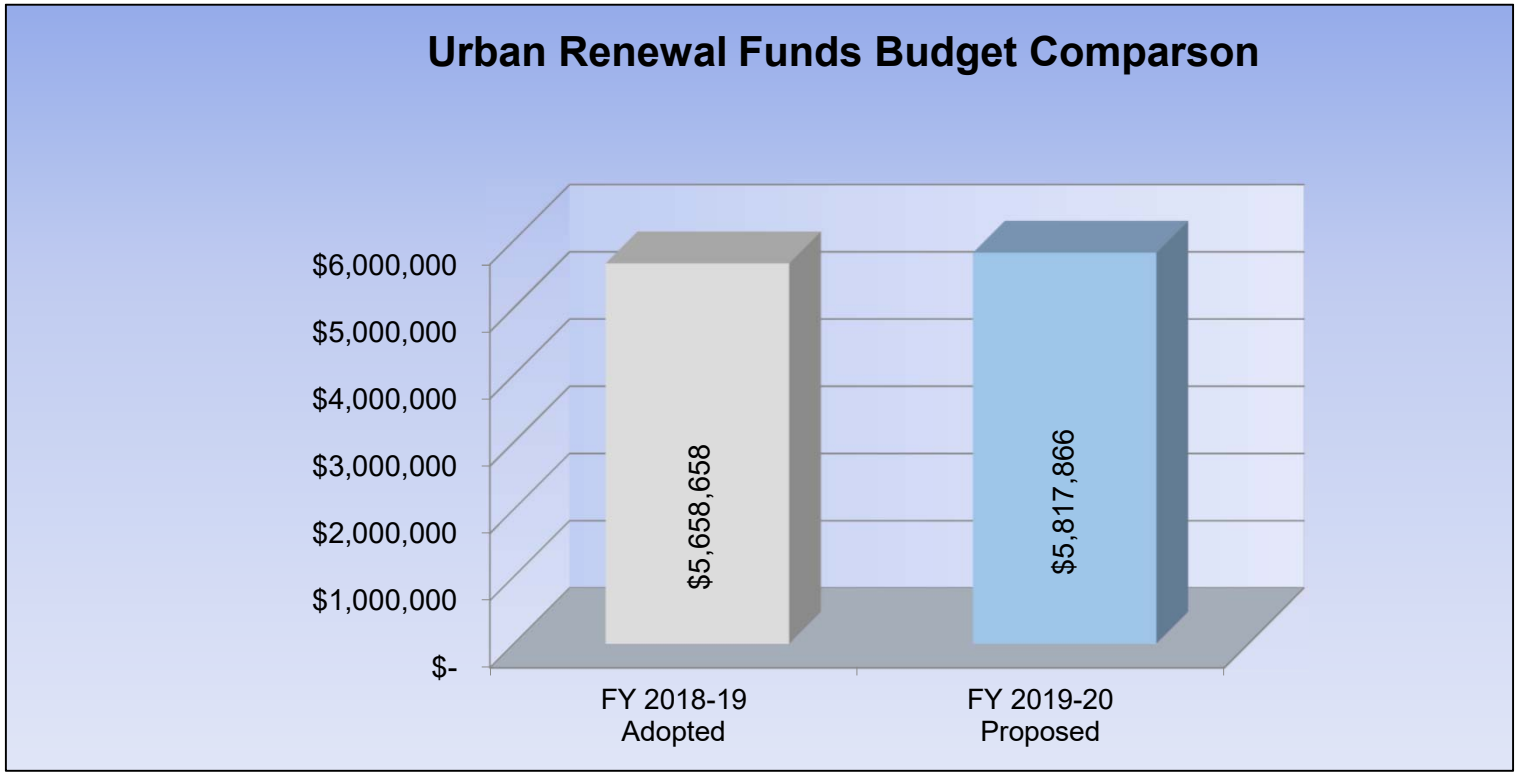
4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
910	**BAIL**								
R3	**Rev.-Fines & Forfeits**								
910-000-48240	Suspense-Bail	18,368	11,413	35,000	50,904	35,000	45,000		
910-000-48241	Susp-Co. Assess.	2,220	1,865	1,500	1,005	1,500	3,000		
910-000-48242	Susp-ODR Alch Assess	470	187	100	125	125	1,000		
910-000-48243	Susp-Alch Eval	(249)	90	-	-	-	-		
910-000-48244	Susp-Ct Appt Attorn	18,223	14,227	14,000	16,623	17,000	20,000		
910-000-48246	Susp-LEMLA	1,129	316	300	213	250	500		
910-000-48247	Susp-Unitary Assess	6,231	6,748	6,500	4,305	6,500	8,000		
910-000-48248	Susp-MHD Alch Assess	59	-	-	-	-	-		
910-000-48250	Susp-County (2013)	9,223	17,227	15,000	11,251	14,000	15,000		
910-000-48271	Susp-State Criminal Fines	48,275	71,626	55,000	49,219	55,000	70,000		
910-000-48272	Susp-Court Security Assess	668	540	500	324	387	1,000		
	Rev.-Fines & Forfeits Totals:	**104,617**	**124,239**	**127,900**	**133,969**	**129,762**	**163,500**		
R6	**Rev.-Miscellaneous**								
910-000-48249	Susp-Collections	-	-	-	-	-	-		
	Rev.-Miscellaneous Totals:	**-**	**-**	**-**	**-**	**-**	**-**		
R8	**Rev.-Other Sources**								
910-000-49901	Beginning Balance	-	-	636	(6,356)	(6,356)	-		
	Rev.-Other Sources Totals:	**-**	**-**	**636**	**(6,356)**	**(6,356)**	**-**		
	REVENUES TOTALS:	**104,617**	**124,239**	**128,536**	**127,613**	**123,406**	**163,500**		

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
910	**BAIL**								
E2	**Exp.-Materials & Services**								
910-910-61850	Refunds	16,940	16,066	35,000	13,178	27,546	45,000		
910-910-61951	Linn Co. Assess.	2,219	1,865	1,500	1,005	1,400	3,000		
910-910-61952	ODR Alch. Assess.	420	187	100	125	220	1,000		
910-910-61953	Alcohol Evaluators	-	-	-	-	90	-		
910-910-61954	Ct. Appoint. Attorn.	19,473	16,020	14,000	16,285	16,000	20,000		
910-910-61956	LEMLA	318	316	300	213	250	500		
910-910-61957	Unitary Assess	7,012	6,748	6,500	4,305	6,500	8,000		
910-910-61958	MHD Alch Assess	39	-	-	-	-	-		
910-910-61961	State Criminal Fines	48,305	71,626	55,000	49,219	55,000	70,000		
910-910-61962	Court Security Assess	668	540	500	317	400	1,000		
910-910-61963	County (2013)	9,223	17,227	15,636	11,251	16,000	15,000		
	Exp.-Materials & Services Totals:	**104,617**	**130,595**	**128,536**	**95,898**	**123,406**	**163,500**		
	EXPENDITURES TOTALS:	**104,617**	**130,595**	**128,536**	**95,898**	**123,406**	**163,500**		
	FUND REVENUES	**104,617**	**124,239**	**128,536**	**127,613**	**123,406**	**163,500**		
	FUND EXPENSES	**104,617**	**130,595**	**128,536**	**95,898**	**123,406**	**163,500**		
	BAIL Totals:	**-**	**(6,356)**	**-**	**31,715**	**-**	**-**		



FY 2019-20 Proposed

Personnel Services	$	-	Transfers Out	$	2,191,195
Materials & Services	$	21,000	Contingencies	$	2,152,258
Capital Outlay	$	161,591	Other Financing Uses	$	-
Debt Service	$	1,291,822	Unappropriated	$	-

FY 2018-19 Adopted

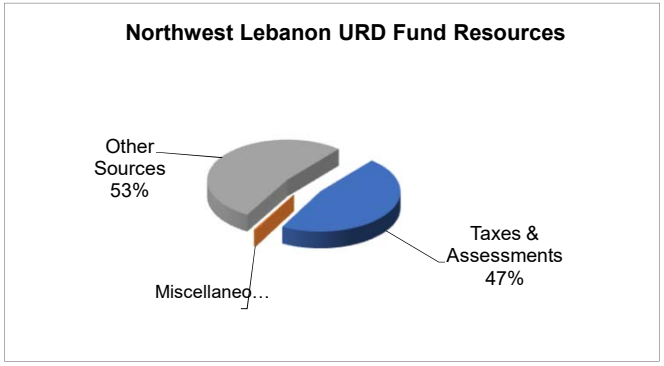
Personnel Services	$	-	Transfers Out	$	1,342,391
Materials & Services	$	25,000	Contingencies	$	1,906,553
Capital Outlay	$	615,000	Other Financing Uses	$	-
Debt Service	$	1,769,714	Unappropriated	$	-

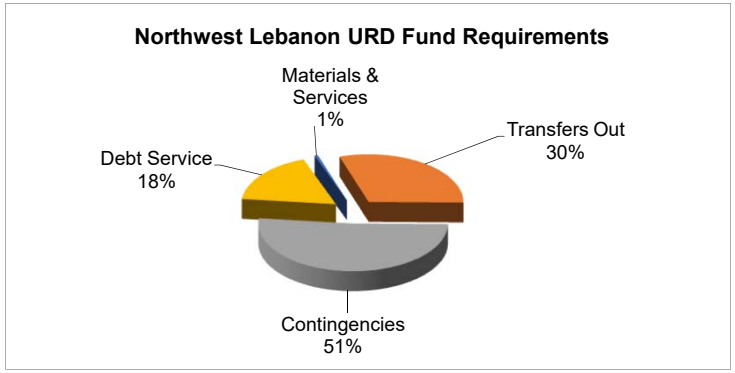
NORTHWEST LEBANON URBAN RENEWAL DISTRICT

Proposed for the Fiscal Year 2019-20

RESOURCES	
Taxes & Assessments	$ 1,635,000
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	-
Miscellaneous	15,000
Transfers In	-
Other Sources	1,846,097
Internal Charges	-
Total Resources	$ 3,496,097

REQUIREMENTS	
Personal Services	$ -
Materials & Services	20,000
Capital Outlay	-
Transfers Out	1,055,647
Contingencies	1,802,006
Debt Service	618,444
Unappropriated	-
	$ 3,496,097





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
925-Northwest URD	$ -	$ 20,000	$ -	$ 1,055,647	$ 1,802,006	$ -	$ -	**$ 2,877,653**	82.31%
928-Wetlands Mitigation	-	-	-	-	-	-	-	**-**	0.00%
930-NW URD Bonds	-	-	-	-	-	618,444	-	**618,444**	17.69%
Fund Totals	$ -	$ 20,000	$ -	$ 1,055,647	$ 1,802,006	$ 618,444	$ -	**$ 3,496,097**	100.00%
Percent of NW Lebanon URD Fu	0.00%	0.57%	0.00%	30.20%	51.54%	17.69%	0.00%	**100.00%**	

Urban Renewal District
Northwest Lebanon Urban Renewal District-925

Purpose

The Northwest Lebanon Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD. In 1989, the City established the Northwest Lebanon Urban Renewal District. The purpose of the District is to provide for development of infrastructure to serve industrially zoned property within the District boundaries. A substantial amendment to the original Plan was completed in FY 12/13. This amendment adjusted the maximum indebtedness for the District, expanded the boundary to include several street segments south of the original District along with their corresponding underground utility systems, and clarify funding to be used on public facility projects for the water system.

Debt Service

In August 2000, the District issued $5,435,000 (Lebanon2020) in construction bonds. The agreement with the bondholders requires that a separate account be set up for debt reserve and debt repayment expenses. For the 2000 issue, interest rates range from 4.75% to 6.00%. These bonds were refinanced in 2010 with over $200,000 in savings over the remaining life of the bond. The interest rates on the refinanced bonds range from 2.5% to 3.5%. Final maturity for the reissued bonds is in June 2020. (LebanonURD10)

To acquire funding in support of the Lowes Project, the City arranged with the State for SPWF (Special Public Works Funds) funding through the Economic and Community Development

Department. The amount borrowed in 2007 was $3,677,462 with interest rates ranging from 4.00% to 4.375%. Final maturity is in December 2031. (B05003).

FY2019-2020 Objective

The objective of the Northwest Lebanon Urban Renewal District (URD) is to provide an accounting for funds collected from URD, make the bond payments on all authorized debt issues and accomplish projects as listed in the URD master plan. The proposed budget estimates underfunding the property tax collections to provide funding back to the other taxing districts.

FY2019-2020 Staffing

The City hired an Economic Development Specialist to help with wetland mitigation and furthering the economic development of the district. This position would be funded 60% from the district with minimal other staffing allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
925	**NORTHWEST URBAN RENEWAL**								
R1	**Rev.-Taxes & Assess**								
925-000-47010	Current Property Taxes	2,473,552	1,642,741	1,560,000	1,603,414	1,600,432	1,600,000		
925-000-47020	Delinquent Prop Taxes	70,734	74,234	35,000	102,553	100,000	35,000		
925-000-48101	Interest On Taxes	-	8,957	-	-	-	-		
	Rev.-Taxes & Assess Totals:	**2,544,286**	**1,725,932**	**1,595,000**	**1,705,967**	**1,700,432**	**1,635,000**		
R6	**Rev.-Miscellaneous**								
925-000-48100	Interest On Investment	14,614	26,045	10,000	39,725	25,000	15,000		
925-000-48140	Miscellaneous Revenue	-	-	-	-	-	-		
	Rev.-Miscellaneous Totals:	**14,614**	**26,045**	**10,000**	**39,725**	**25,000**	**15,000**		
R8	**Rev.-Other Sources**								
925-000-41051	State Loan Funds	-	2,563,391	-	-	-	-		
925-000-49901	Beginning Balance	831,184	1,672,367	1,660,640	1,789,647	1,789,647	1,846,097		
	Rev.-Other Sources Totals:	**831,184**	**4,235,758**	**1,660,640**	**1,789,647**	**1,789,647**	**1,846,097**		
	REVENUES TOTALS:	**3,390,084**	**5,987,735**	**3,265,640**	**3,535,339**	**3,515,079**	**3,496,097**		

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

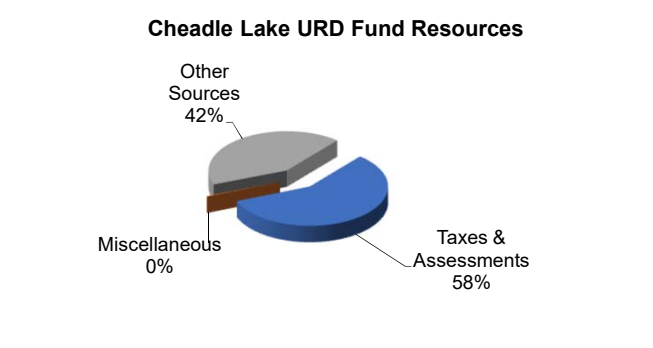
Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
925	**NORTHWEST URBAN RENEWAL**								
E2	**Exp.-Materials & Services**								
925-925-61130	Contract Services	2,618	19,324	25,000	3,125	18,450	20,000		
925-925-61240	Dept/Operating Expense	-	215	-	-	-	-		
	Exp.-Materials & Services Totals:	**2,618**	**19,539**	**25,000**	**3,125**	**18,450**	**20,000**		
E3	**Exp.-Capital Outlay**								
925-925-72300	Improvements	24	-	-	-	-	-		
925-925-72301	Improvements (Eng)	93	-	-	-	-	-		
	Exp.-Capital Outlay Totals:	**117**	**-**	**-**	**-**	**-**	**-**		
E4	**Exp.-Transfers Out**								
925-925-90010	To General Fund	47,875	20,145	15,115	11,336	15,115	19,754		
925-925-90011	To General Fund-Sal/Ben	170,315	90,598	155,688	116,766	155,688	170,643		
925-925-90017	To Debt Service-317	840,550	852,650	859,450	318,342	859,450	865,250		
925-925-90027	To Info System Service-542	16,257	14,000	-	-	-	-		
925-925-90028	To Custodial & Bldg Maint-545	1,345	-	-	-	-	-		
	Exp.-Transfers Out Totals:	**1,076,342**	**977,393**	**1,030,253**	**446,444**	**1,030,253**	**1,055,647**		
E5	**Exp.-Contingencies**								
925-925-80005	Operating Contingency	-	-	1,248,477	-	-	1,460,375		
925-925-80026	Res For Debt Service	-	-	341,631	-	-	341,631		
	Exp.-Contingencies Totals:	**-**	**-**	**1,590,108**	**-**	**-**	**1,802,006**		
	EXPENDITURES TOTALS:	**1,079,077**	**996,932**	**2,645,361**	**449,569**	**1,048,703**	**2,877,653**		
E6	**Exp.-Debt Service**								
925-930-95100	Bond Principal-UR10	345,000	355,000	370,000	12,755	370,000	380,000		
925-930-95108	Principal SPWF-B05003	245,051	2,638,245	141,311	141,311	141,311	122,163		
925-930-95200	Bond Interest-UR10	48,590	36,515	25,510	-	25,510	13,300		
925-930-95208	Interest SPWF-B05003	-	146,414	83,458	83,275	83,458	102,981		
	Exp.-Debt Service Totals:	**638,641**	**3,176,174**	**620,279**	**237,341**	**620,279**	**618,444**		
	EXPENDITURES TOTALS:	**638,641**	**3,176,174**	**620,279**	**237,341**	**620,279**	**618,444**		
	FUND REVENUES	**3,390,084**	**5,987,735**	**3,265,640**	**3,535,339**	**3,515,079**	**3,496,097**		
	FUND EXPENSES	**1,717,718**	**4,173,106**	**3,265,640**	**686,910**	**1,668,982**	**3,496,097**		
	NORTHWEST URBAN RENEWAL Totals:	**1,672,366**	**1,814,629**	**-**	**2,848,429**	**1,846,097**	**-**		

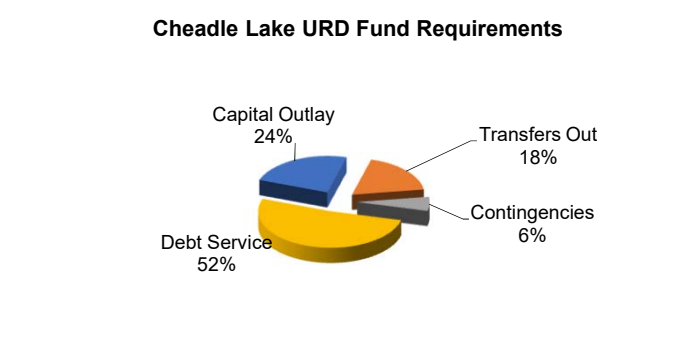
CHEADLE LAKE URBAN RENEWAL DISTRICT

Proposed for the Fiscal Year 2019-20

RESOURCES		
Taxes & Assessments	$	394,397
Licenses & Permits		-
Fines & Forfeits		-
Intergovernmental		-
Charges for Services		-
Miscellaneous		1,500
Transfers In		-
Other Sources		285,694
Internal Charges		-
Total Resources	$	681,591

REQUIREMENTS		
Personal Services	$	-
Materials & Services		-
Capital Outlay		161,591
Transfers Out		125,671
Contingencies		42,484
Debt Service		351,845
Unappropriated		-
	$	681,591





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
935-Cheadle Lake URD	$ -	$ -	$ 161,591	$ 125,671	$ 42,484	$ 351,845	$ -	**$ 681,591**	100.00%
Fund Totals	$ -	$ -	$ 161,591	$ 125,671	$ 42,484	$ 351,845	$ -	**$ 681,591**	100.00%
Percent of Cheadle Lake URD F	0.00%	0.00%	23.71%	18.44%	6.23%	51.62%	0.00%	**100.00%**	

Urban Renewal District
Cheadle Lake Urban Renewal District-935

Purpose

The Cheadle Lake Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD. In 2000, the City established the Cheadle Lake Urban Renewal District. The purpose of the district is to provide for development of infrastructure to serve a blighted area of Lebanon generally located North of Cheadle Lake.

Debt Service

In FY2016/17 $4,000,000 of debt was issued in support of the Airport Road extension, Russel drive, water treatment plant and porter park projects.

FY2019-2020 Objective

The objective of the Cheadle Lake Urban Renewal District (URD) is to provide an accounting for funds collected from URD, make payments on all authorized debt issues and accomplish projects as listed in the URD master plan.

FY2019-2020 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
935	**CHEADLE LAKE URD**								
R1	**Rev.-Taxes & Assess**								
935-000-47010	Current Property Taxes	373,104	355,658	360,000	380,802	380,000	383,800		
935-000-47020	Delinquent Prop Taxes	9,429	10,965	5,000	15,689	16,000	10,597		
935-000-48101	Interest On Taxes	-	1,939	-	-	-	-		
	Rev.-Taxes & Assess Totals:	**382,533**	**368,562**	**365,000**	**396,491**	**396,000**	**394,397**		
R6	**Rev.-Miscellaneous**								
935-000-48100	Interest On Investment	8,223	18,515	1,000	11,516	5,750	1,500		
	Rev.-Miscellaneous Totals:	**8,223**	**18,515**	**1,000**	**11,516**	**5,750**	**1,500**		
R8	**Rev.-Other Sources**								
935-000-42030	Bond Sale Proceeds	4,232,723	-	-	-	-	-		
935-000-49901	Beginning Balance	143,651	3,696,061	772,986	978,207	978,207	285,694		
	Rev.-Other Sources Totals:	**4,376,374**	**3,696,061**	**772,986**	**978,207**	**978,207**	**285,694**		
	REVENUES TOTALS:	**4,767,130**	**4,083,138**	**1,138,986**	**1,386,214**	**1,379,957**	**681,591**		

City of Lebanon, OR
Budget Report FY 2019-20

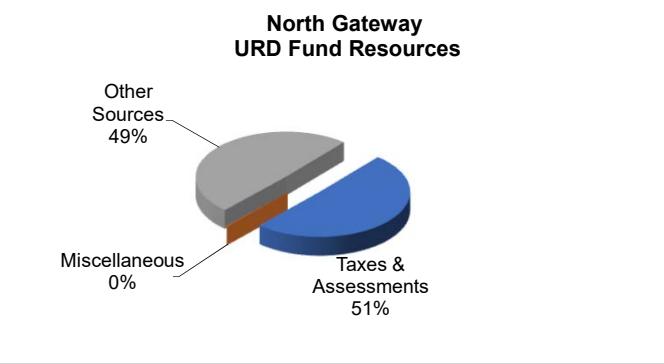
4/27/2019

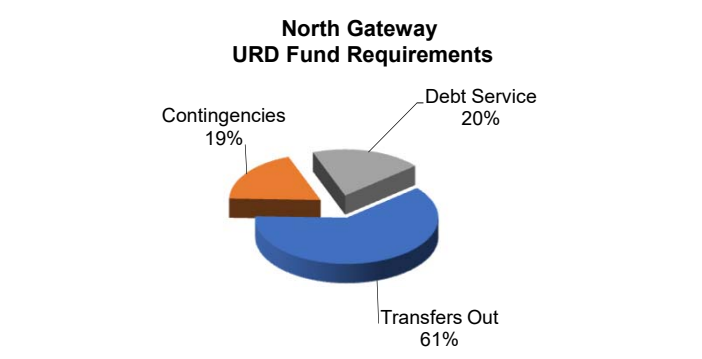
Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
935	**CHEADLE LAKE URD**								
E2	**Exp.-Materials & Services**								
935-935-61130	Contract Services	8,954	-	-	-	-	-		
	Exp.-Materials & Services Totals:	**8,954**	**-**	**-**	**-**	**-**	**-**		
E3	**Exp.-Capital Outlay**								
935-935-72300	Improvements	904,771	28,630	-	3,606	3,606	161,591		
935-935-72301	Improvements-Bond Proceeds	-	2,590,470	615,000	381,514	611,394	-		
	Exp.-Capital Outlay Totals:	**904,771**	**2,619,100**	**615,000**	**385,120**	**615,000**	**161,591**		
E4	**Exp.-Transfers Out**								
935-935-90010	To General Fund	18,755	11,645	11,647	8,735	11,647	16,208		
935-935-90011	To General Fund-Sal/Ben	74,658	122,114	115,405	86,554	115,405	109,463		
935-935-90027	To Info System Service-542	5,634	-	-	-	-	-		
935-935-90028	To Custodial & Bldg Maint-545	1,495	227	-	365	365	-		
	Exp.-Transfers Out Totals:	**100,542**	**133,986**	**127,052**	**95,654**	**127,417**	**125,671**		
E5	**Exp.-Contingencies**								
935-935-80005	Operating Contingency	-	-	45,088	-	-	42,484		
	Exp.-Contingencies Totals:	**-**	**-**	**45,088**	**-**	**-**	**42,484**		
E6	**Exp.-Debt Service**								
935-935-95501	Loan Principal	-	225,541	236,439	-	236,439	243,248		
935-935-95601	Loan Interest	-	126,304	115,407	57,703	115,407	108,597		
	Exp.-Debt Service Totals:	**-**	**351,845**	**351,846**	**57,703**	**351,846**	**351,845**		
	EXPENDITURES TOTALS:	**1,014,267**	**3,104,931**	**1,138,986**	**538,477**	**1,094,263**	**681,591**		
	FUND REVENUES	**4,767,130**	**4,083,138**	**1,138,986**	**1,386,214**	**1,379,957**	**681,591**		
	FUND EXPENSES	**1,014,267**	**3,104,931**	**1,138,986**	**538,477**	**1,094,263**	**681,591**		
	CHEADLE LAKE URD Totals:	**3,752,863**	**978,207**	**-**	**847,737**	**285,694**	**-**		

NORTH GATEWAY URD
Proposed for the Fiscal Year 2019-20

RESOURCES	
Taxes & Assessments	$ 828,404
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	-
Miscellaneous	2,500
Transfers In	-
Other Sources	808,274
Internal Charges	-
Total Resources	$ 1,639,178

REQUIREMENTS	
Personal Services	$ -
Materials & Services	-
Capital Outlay	-
Transfers Out	1,009,877
Contingencies	307,768
Debt Service	321,533
Unappropriated	-
	$ 1,639,178





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
940-North Gateway URD	$ -	$ -	$ -	$ 1,009,877	$ 307,768	$ 321,533	$ -	**$ 1,639,178**	100.00%
Fund Totals	$ -	$ -	$ -	$ 1,009,877	$ 307,768	$ 321,533	$ -	**$ 1,639,178**	100.00%
Percent of Lebanon URD Fund	-0.01%	0.00%	0.00%	61.61%	18.78%	19.62%	0.00%	**100.00%**	

Urban Renewal District
North Gateway Urban Renewal District-940

Purpose

The North Gateway Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD. In September 2008, the City established the North Gateway Urban Renewal District.

Virtually all of the budgeted revenues, and expenses, relate to the Samaritan Health Services (SHS) Campus Project. SHS will loan to the Urban Renewal District the funds necessary to complete the public infrastructure projects associated with the new medical college campus.

Debt Service

Virtually all of the budgeted debt payments relate to the Samaritan Health Services (SHS) Campus Project. SHS will loan to the Urban Renewal District the funds necessary to complete the public infrastructure projects associated with the new medical college campus. Final debt service payment January 2030.

FY2019-2020 Objective

The objective of the North Gateway Urban Renewal District (URD) is to provide an accounting for funds collected from URD, make payments on all authorized debt issues and accomplish projects as listed in the URD master plan.

FY2019-2020 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
940	**NORTH GATEWAY URD**								
R1	**Rev.-Taxes & Assess**								
940-000-47010	Current Property Taxes	780,658	802,490	770,000	789,119	805,350	813,404		
940-000-47020	Delinquent Prop Taxes	12,043	19,208	6,000	21,003	22,478	15,000		
940-000-48101	Interest On Taxes	-	4,376	-	-	-	-		
	Rev.-Taxes & Assess Totals:	**792,701**	**826,074**	**776,000**	**810,122**	**827,828**	**828,404**		
R6	**Rev.-Miscellaneous**								
940-000-48100	Interest On Investment	5,121	8,444	1,000	14,775	5,000	2,500		
	Rev.-Miscellaneous Totals:	**5,121**	**8,444**	**1,000**	**14,775**	**5,000**	**2,500**		
R8	**Rev.-Other Sources**								
940-000-49901	Beginning Balance	(566,478)	657,329	477,032	560,532	560,532	808,274		
	Rev.-Other Sources Totals:	**(566,478)**	**657,329**	**477,032**	**560,532**	**560,532**	**808,274**		
	REVENUES TOTALS:	**231,344**	**1,491,847**	**1,254,032**	**1,385,429**	**1,393,360**	**1,639,178**		

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

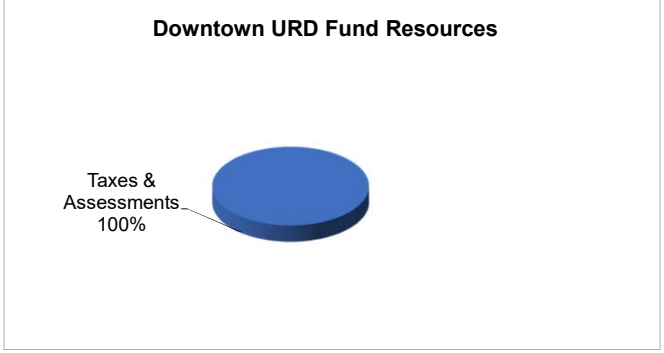
Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
940	**NORTH GATEWAY URD**								
E4	**Exp.-Transfers Out**								
940-940-90010	To General Fund	19,439	14,177	14,056	10,542	14,056	18,686		
940-940-90011	To General Fund-Sal/Ben	90,059	122,920	120,714	90,536	120,714	132,367		
940-940-90027	To Info System Service-542	6,330	4,500	-	-	-	-		
940-940-90028	To Custodial & Bldg Maint-545	602	-	-	-	-	-		
940-940-90145	To SDC-Drainge-852	8,969	51,865	-	-	-	-		
940-940-90147	To SDC-Parks-862	-	22,772	22,772	17,079	22,772	439,545		
940-940-90149	To SDC-Wastewater-872	-	408,475	-	-	-	-		
940-940-90151	To SDC-Streets-882	-	27,544	27,544	20,658	27,544	419,279		
940-940-90152	To SDC-Water-892	259,136	57,350	-	-	-	-		
	Exp.-Transfers Out Totals:	**384,535**	**709,603**	**185,086**	**138,815**	**185,086**	**1,009,877**		
E5	**Exp.-Contingencies**								
940-940-80030	Reserved for Future Expenditures	-	-	200,000	-	-	307,768		
940-940-80005	Operating Contingency	-	-	71,357	-	-			
	Exp.-Contingencies Totals:	**-**	**-**	**271,357**	**-**	**-**	**307,768**		
E6	**Exp.-Debt Service**								
940-940-95501	Loan Princ	133,050	142,581	695,130	326,956	326,956	218,552		
940-940-95601	Loan Int	80,156	79,131	102,459	73,044	73,044	102,981		
	Exp.-Debt Service Totals:	**213,206**	**221,712**	**797,589**	**400,000**	**400,000**	**321,533**		
	EXPENDITURES TOTALS:	**597,741**	**931,315**	**1,254,032**	**538,815**	**585,086**	**1,639,178**		
	FUND REVENUES	**231,344**	**1,491,847**	**1,254,032**	**1,385,429**	**1,393,360**	**1,639,178**		
	FUND EXPENSES	**597,741**	**931,315**	**1,254,032**	**538,815**	**585,086**	**1,639,178**		
	NORTH GATEWAY URD Totals:	**(366,397)**	**560,532**	**-**	**846,614**	**808,274**	**-**		

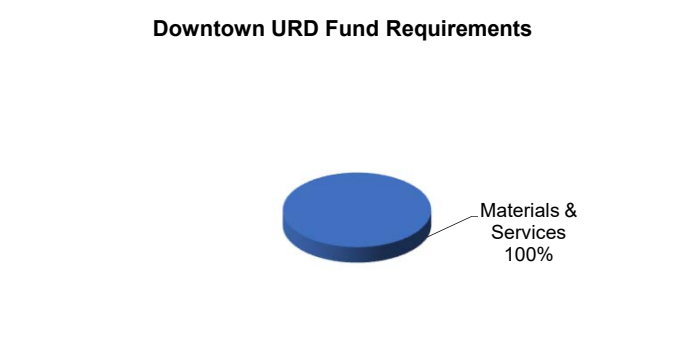
DOWNTOWN URBAN RENEWAL DISTRICT

Proposed for the Fiscal Year 2019-20

RESOURCES	
Taxes & Assessments	$ 1,000
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	-
Miscellaneous	-
Transfers In	-
Other Sources	-
Internal Charges	-
Total Resources	$ 1,000

REQUIREMENTS	
Personal Services	$ -
Materials & Services	1,000
Capital Outlay	-
Transfers Out	-
Contingencies	-
Debt Service	-
Unappropriated	-
	$ 1,000





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
945-Downtown URD	$ -	$ 1,000	$ -	$ -	$ -	$ -	$ -	$ 1,000	100.00%
Fund Totals	$ -	$ 1,000	$ -	$ -	$ -	$ -	$ -	$ 1,000	100.00%
Percent of Cheadle Lake URD F	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	**100.00%**	

Urban Renewal District
Downtown Urban Renewal District-945

Purpose

The Downtown Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD. In November 2018, the City established the Downtown Urban Renewal District.

As part of the *Lebanon 2040 Vision and Community Strategic Action Plan,* the Downtown Urban Renewal District was established to help revitalize downtown Lebanon. The four goals of the district are Economy, Downtown Improvements, Parks Improvements and Transportation Improvements

FY2019-2020 Objective

The objective of the Downtown Urban Renewal District (URD) is to provide an accounting for funds collected from the URD and accomplish projects as listed in the URD master plan.

FY2019-2020 Staffing

No staffing is allocated to this fund to accomplish the objectives.

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
945	**DOWNTOWN URD**								
R1	**Rev.-Taxes & Assess**								
945-000-47010	Current Property Taxes	-	-	-	-	-	1,000		
945-000-47020	Delinquent Prop Taxes	-	-	-	-	-	-		
945-000-48101	Interest On Taxes	-	-	-	-	-	-		
	Rev.-Taxes & Assess Totals:	**-**	**-**	**-**	**-**	**-**	**1,000**		
R8	**Rev.-Other Sources**								
945-000-49901	Beginning Balance	-	-	-	-	-	-		
	Rev.-Other Sources Totals:	**-**	**-**	**-**	**-**	**-**	**-**		
	REVENUES TOTALS:	**-**	**-**	**-**	**-**	**-**	**1,000**		
945	**DOWNTOWN URD**								
E2	**Exp.-Materials & Services**								
945-945-61130	Contract Services	-	-	-	-	-	1,000		
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**1,000**		
	EXPENDITURES TOTALS:	**-**	**-**	**-**	**-**	**-**	**1,000**		
	FUND REVENUES	**-**	**-**	**-**	**-**	**-**	**1,000**		
	FUND EXPENSES	**-**	**-**	**-**	**-**	**-**	**1,000**		
	DOWNTOWN URD Totals:	**-**	**-**	**-**	**-**	**-**	**-**		

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
564	**SCHOOL RESOURCE OFFICER**								
R4	**Rev.-Intergovernmental**								
564-000-41060	From Leb Sch Dist	80,875	78,926	-	-	-	-		
	Rev.-Intergovernmental Totals:	**80,875**	**78,926**	**-**	**-**	**-**	**-**		
R6	**Rev.-Miscellaneous**								
564-000-48100	Interest On Investment	808	(150)	-	-	-	-		
	Rev.-Miscellaneous Totals:	**808**	**(150)**	**-**	**-**	**-**	**-**		
R8	**Rev.-Other Sources**								
564-000-49901	Beginning Balance	5,340	6,484		-	-	-		
	Rev.-Other Sources Totals:	**5,340**	**6,484**	**-**	**-**	**-**	**-**		
	REVENUES TOTALS:	**87,023**	**85,260**	**-**	**-**	**-**	**-**		
564	**SCHOOL RESOURCE OFFICER**								
E4	**Exp.-Transfers Out**								
564-564-90011	To GF-Sal/Ben	-	85,272		-	-	-		
	Exp.-Transfers Out Totals:	**-**	**85,272**	**-**	**-**	**-**	**-**		
E5	**Exp.-Contingencies**								
564-564-80005	Operating Contingency	-	-	-	-	-	-		
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**-**		
	EXPENDITURES TOTALS:	**-**	**85,272**	**-**	**-**	**-**	**-**		
	FUND REVENUES	**87,023**	**85,260**	**-**	**-**	**-**	**-**		
	FUND EXPENSES	**-**	**85,272**	**-**	**-**	**-**	**-**		
	SCHOOL RESOURCE OFFICER Totals:	**87,023**	**(12)**	**-**	**-**	**-**	**-**		

City of Lebanon, OR
Budget Report FY 2019-20

4/27/2019

Account	Description	2017 Actual	2018 Actual	2019 Budget	2019 Year to Date	2019 Estimated	2020 Proposed	2020 Approved	2020 Adopted
833	**LIBRARY TRUST (Harriman Trust)**								
R6	**Rev.-Miscellaneous**								
833-000-48100	Interest On Investment	329	410	250	334	154	-		
833-000-48120	Trust Fund Donations	-	-	-	-	-	-		
	Rev.-Miscellaneous Totals:	**329**	**410**	**250**	**334**	**154**	**-**		
R8	**Rev.-Other Sources**								
833-000-49901	Beginning Balance	34,694	30,655	30,719	30,786	30,786	-		
	Rev.-Other Sources Totals:	**34,694**	**30,655**	**30,719**	**30,786**	**30,786**	**-**		
	REVENUES TOTALS:	**35,023**	**31,065**	**30,969**	**31,120**	**30,940**	**-**		
833	**LIBRARY TRUST (Harriman Trust)**								
E2	**Exp.-Materials & Services**								
833-833-61250	Dept/Op Supplies	4,367	279	30,969	20	30,940	-		
	Exp.-Materials & Services Totals:	**4,367**	**279**	**30,969**	**20**	**30,940**	**-**		
	EXPENDITURES TOTALS:	**4,367**	**279**	**30,969**	**20**	**30,940**	**-**		
	FUND REVENUES	**35,023**	**31,065**	**30,969**	**31,120**	**30,940**	**-**		
	FUND EXPENSES	**4,367**	**279**	**30,969**	**20**	**30,940**	**-**		
	LIBRARY TRUST (Harriman) Totals:	**30,656**	**30,786**	**-**	**31,100**	**-**	**-**		

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2017-18 Adopted Employees	2018-19 Adopted Employees	2019-20 Proposed Employees
Administrative Services			
City Manager	1.0000	1.0000	1.0000
City Clerk	1.0000	1.0000	1.0000
Administrative Assistant/Communications Coordinator-(Admin)	1.0000	1.0000	1.0000
Administative Assistant-(Leg)	0.6250	1.0000	1.0000
Human Resource Director	1.0000	1.0000	1.0000
Total Administration	**4.6250**	**5.0000**	**5.0000**
Utility & Engineering Services Department			
Engineering			
Engineering Services Director	1.0000	1.0000	1.0000
Assistant City Engineer (FY18 Engineeing Supervisor)	1.0000	1.0000	1.0000
Engineering Tech II (FYSenior Engineer)	1.0000	1.0000	-
Project Engineer	1.0000	-	-
Engineering Associate	2.0000	2.0000	3.0000
Project Manager	1.0000	1.0000	1.0000
Water Treatment Plant			
Plant Manager	-	1.0000	1.0000
Plant Operator I	-	1.0000	1.0000
Plant Operator III	-	1.0000	1.0000
Total Utility & Engineering Services	**8.0000**	**9.0000**	**9.0000**

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2017-18 Adopted Employees	2018-19 Adopted Employees	2019-20 Proposed Employees
Maintenance Services			
Maintenance Division Director	1.0000	1.0000	1.0000
Maintenance Supervisor	1.0000	1.0000	1.0000
Parks			
Crew Chief	-	-	1.0000
Senior Maintenance Worker	2.0000	2.0000	-
Maintenance Worker	2.0000	3.0000	3.0000
Streets			
Crew Chief	1.0000	1.0000	1.0000
Senior Maintenance Worker	2.0000	2.0000	3.0000
Custodial/Maintance			
Senior Maintenance Worker-Grounds/Maintenance	1.0000	1.0000	1.0000
Building Maintenance Technician	1.0000	1.0000	1.0000
Collections (Sewer)			
Crew Chief	1.0000	1.0000	1.0000
Senior Maintenance Worker	1.0000	1.0000	1.0000
Maintenance Worker	1.0000	1.0000	1.0000
Water			
Crew Chief	1.0000	1.0000	1.0000
Senior Maintenance Worker	1.0000	1.0000	-
Maintenance Worker	2.0000	2.0000	3.0000
Total Maintenance	**18.0000**	**19.0000**	**19.0000**

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2017-18 Adopted Employees	2018-19 Adopted Employees	2019-20 Proposed Employees
CDC/Planning/Building			
Community Development Director	0.8000	0.8000	1.0000
Economic Development Specialist	-	1.0000	1.0000
Office Assistant	1.0000	1.0000	1.0000
Development Services Technician	1.0000	1.0000	1.0000
Total CDC/Planning/Building	**2.8000**	**3.8000**	**4.0000**
Finance Department			
Finance Services			
Finance Director	1.0000	1.0000	1.0000
Assistant Finance Director	1.0000	1.0000	1.0000
Finance Clerk/Court Clerk I	1.0000	1.0000	1.0000
Finance Clerk	3.0000	3.0000	3.0000
Court Services			
Court Clerk II	2.0000	2.0000	2.0000
Court Clerk	-	-	-
Total Finance	**8.0000**	**8.0000**	**8.0000**
Information Technology Services			
IT Director	1.0000	1.0000	1.0000
IT/GIS System Coordinator	1.0000	1.0000	1.0000
Senior Systems Engineer (Formerly IT Systems Administrator)	1.0000	1.0000	1.0000
Systems Engineer (Formerly IT Technician)	-	1.0000	1.0000
Total Information Services	**3.0000**	**4.0000**	**4.0000**

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2017-18 Adopted Employees	2018-19 Adopted Employees	2019-20 Proposed Employees
Library Services			
Library Services Director	1.0000	1.0000	1.0000
Library Assistant II	3.0000	3.0000	3.0000
Library Assistant I (4ea) (FY18 moved from 3 to 4)	2.2840	2.2840	2.2840
Library Assistant on-call (2ea)	-	0.2880	0.2880
Total Library Services	**6.2840**	**6.5720**	**6.5720**
Senior Services			
Senior Center			
Senior Services Director	1.0000	1.0000	1.0000
Senior Center Receptionist & Activites Planner	1.0000	1.0000	1.0000
Receptionist	-	0.5000	0.5000
Dial-A Bus (DAB)			
Dial-A-Bus Dispatcher/Reception	0.8000	1.0000	1.0000
Linx Supervisor	-	-	1.0000
Dial-A-Bus Driver	1.0000	1.0000	2.0000
Dial-A-Bus Driver PT	1.5430	1.5430	2.0580
Total Senior Services	**5.3430**	**6.0430**	**8.5580**

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2017-18 Adopted Employees	2018-19 Adopted Employees	2019-20 Proposed Employees
Police Department			
Police Chief	1.0000	1.0000	1.0000
Police Captain	1.0000	1.0000	1.0000
Police Lieutenant	1.0000	1.0000	1.0000
Police Sergeant	4.0000	4.0000	4.0000
Police Officer	20.0000	22.0000	22.0000
Administrative Assistant	1.0000	1.0000	1.0000
Communications Specialist	7.0000	7.0000	7.0000
Community Policing Officer	1.0000	1.0000	1.0000
Community Service Officer (CSO)	1.0000	1.0000	1.0000
Code Enforcement Officer	1.0000	1.0000	1.0000
Records Clerk II	2.0000	2.0000	2.0000
Total Police	**40.0000**	**42.0000**	**42.0000**
Total All Departments	**93.6360**	**103.4150**	**106.1300**

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2017-18 Adopted Employees	2018-19 Adopted Employees	2019-20 Proposed Employees
Proposed Totals			
	Current	+/-	Total
Administration	5.000	-	5.000
Engineering	9.000	-	9.000
Community Development	3.800	0.200	4.000
Finance/Court	8.000	-	8.000
Information Services	4.000	-	4.000
Library	6.572	-	6.572
Maintenance	19.000	-	19.000
Senior Center	6.043	2.515	8.558
Police	42.000	-	42.000
Sub-Total	**103.415**	**2.715**	**106.130**
Council	7.000	-	7.000
Total	**110.415**	**2.715**	**113.130**

Items in YELLOW were changed in the 2019-20 Budget

City of Lebanon

Management/Administrative Salary Schedule

Effective 7/1/2019 through 6/30/2020

	Title	Minimum	Midpoint	Maximum	FLSA Exempt
Grade 5	Administrative Assistant/City Clerk	$ 3,953	$4,546	$5,139	N
Grade 6	Administrative Assistant/Communications (	$ 4,349	$5,001	$5,654	N
Grade 7	Administrative Assistant/Police	$ 4,785	$5,503	$6,221	Y
Grade 8	City Clerk/Recorder	$ 5,262	$6,051	$6,841	Y
Grade 9	No position currently in Grade 9	$ 5,789	$6,657	$7,526	Y
Grade 10	Assistant Finance Director	$ 6,079	$6,991	$7,903	Y
	Maintenance Supervisor				Y
	Police Lieutenant				Y
	Senior Services Director				Y
	Water Treatment Plant Supervisor				Y
Grade 11	Assistant City Engineer	$ 6,382	$7,339	$8,297	Y
	HR Director				Y
	IT Director				Y
	Library Services Director				Y
Grade 12	Police Captain	$ 6,700	$7,705	$8,710	Y
Grade 13	Community Development Director	$ 7,037	$8,093	$9,148	Y
	Maintenance Services Director				Y
Grade 14	Engineering Services Director	$ 7,387	$8,495	$9,603	Y
	Finance Director				Y
Grade 15	Chief of Police	$ 7,758	$8,922	$10,085	Y

Approved *Date*

Revised 5/7/19
Includes 2.5% COLA

APPENDIX A - SALARY SCHEDULE

Agreement between City of Lebanon and the Lebanon Police Association
Salary ranges for the period July1, 2019 through June 30, 2020

Classification	Step 1 0-6 Mo.	Step 2 7-18 Mo.	Step 3 19-30 Mo.	Step 4 31+ Mos.
Sergeants – Monthly Base Salary (LGPI Grade 9)	**5310**	**5683**	**6194**	**6691**
Potential Additions to Monthly Base Salary:				
3% Detective	159	170	186	201
3% Intermediate Certification	159	170	186	201
6% Advanced Certification	319	341	372	401
7% Supervisory Certification	372	398	434	468
5% Corrections Certification	266	284	310	335
3% Bi-Lingual Fluency	159	170	186	201
Career Recognition Pay - (Added to base salary)				
1% Career Recognition Beginning at the 61st month of service (5 years)	53	57	62	67
2% Career Recognition Beginning at the 109th month of service (9 years)	106	114	124	134
3% Career Recognition Beginning at the 157th month of service (13 years)	159	170	186	201
4% Career Recognition Beginning at the 205th month of service (17 years)	212	227	248	268

Officers – Monthly Base Salary (LGPI Grade 7)	**4425**	**4736**	**5162**	**5576**
Potential Additions to Monthly Base Salary:				
3.5% Team Leader		166	181	195
3% Field Training Officer		142	155	167
3% School Resource		142	155	167
3% Detective		142	155	167
3% Motorcycle Officer		142	155	167
3% Intermediate Certification		142	155	167
6% Advanced Certification		284	310	335
7% Supervisory Certification		332	361	390
3% Jail Officer		142	155	167
3% Bi-Lingual Fluency	133	142	155	167
Career Recognition Pay - (Added to base salary)				
1% Career Recognition Beginning at the 61st month of service (5 years)				56
2% Career Recognition Beginning at the 109th month of service (9 years)				112
3% Career Recognition Beginning at the 157th month of service (13 years)				167
4% Career Recognition Beginning at the 205th month of service (17 years)				223

Community Policing Officer - Monthly Base Salary (LGPI Grade 6)	**4518**	**4835**	**5271**	**5693**
Potential Additions to Monthly Base Salary:				
3% Intermediate Certification		145	158	171
6% Advanced Certification		290	316	342
3% Bi-Lingual Fluency	136	145	158	171
Career Recognition Pay - (Added to base salary)				
1% Career Recognition Beginning at the 61st month of service (5 years)		48	53	57
2% Career Recognition Beginning at the 109th month of service (9 years)		97	105	114
3% Career Recognition Beginning at the 157th month of service (13 years)		145	158	171
4% Career Recognition Beginning at the 205th month of service (17 years)		193	211	228

Records Clerk II, Code Enforcement Office, Communications Specialist - Monthly Base Salary (LGPI Grade 5)	**3869**	**4147**	**4439**	**4755**
Potential Additions to Monthly Base Salary:				
3% Intermediate Certification		124	133	143
6% Advanced Certification		249	266	285
3% Bi-Lingual Fluency	116	124	133	143
Career Recognition Pay - (Added to base salary)				
1% Career Recognition Beginning at the 61st month of service (5 years)		41	44	48
2% Career Recognition Beginning at the 109th month of service (9 years)		83	89	95
3% Career Recognition Beginning at the 157th month of service (13 years)		124	133	143
4% Career Recognition Beginning at the 205th month of service (17 years)		166	178	190

Records Clerk I - Monthly Base Salary (LGPI Grade 3)	**3011**	**3254**	**3515**	**3796**
Potential Additions to Monthly Base Salary:				
3% Bi-Lingual Fluency	90	98	105	114
Career Recognition Pay - (Added to base salary)				
1% Career Recognition Beginning at the 97th month of service				38
2% Career Recognition Beginning at the 169th month of service				76
3% Career Recognition Beginning at the 229th month of service				114
4% Career Recognition Beginning at the 205th month of service (17 years)				152

Revised 5/7/2019
Includes 2.5% COLA

Approved by Date

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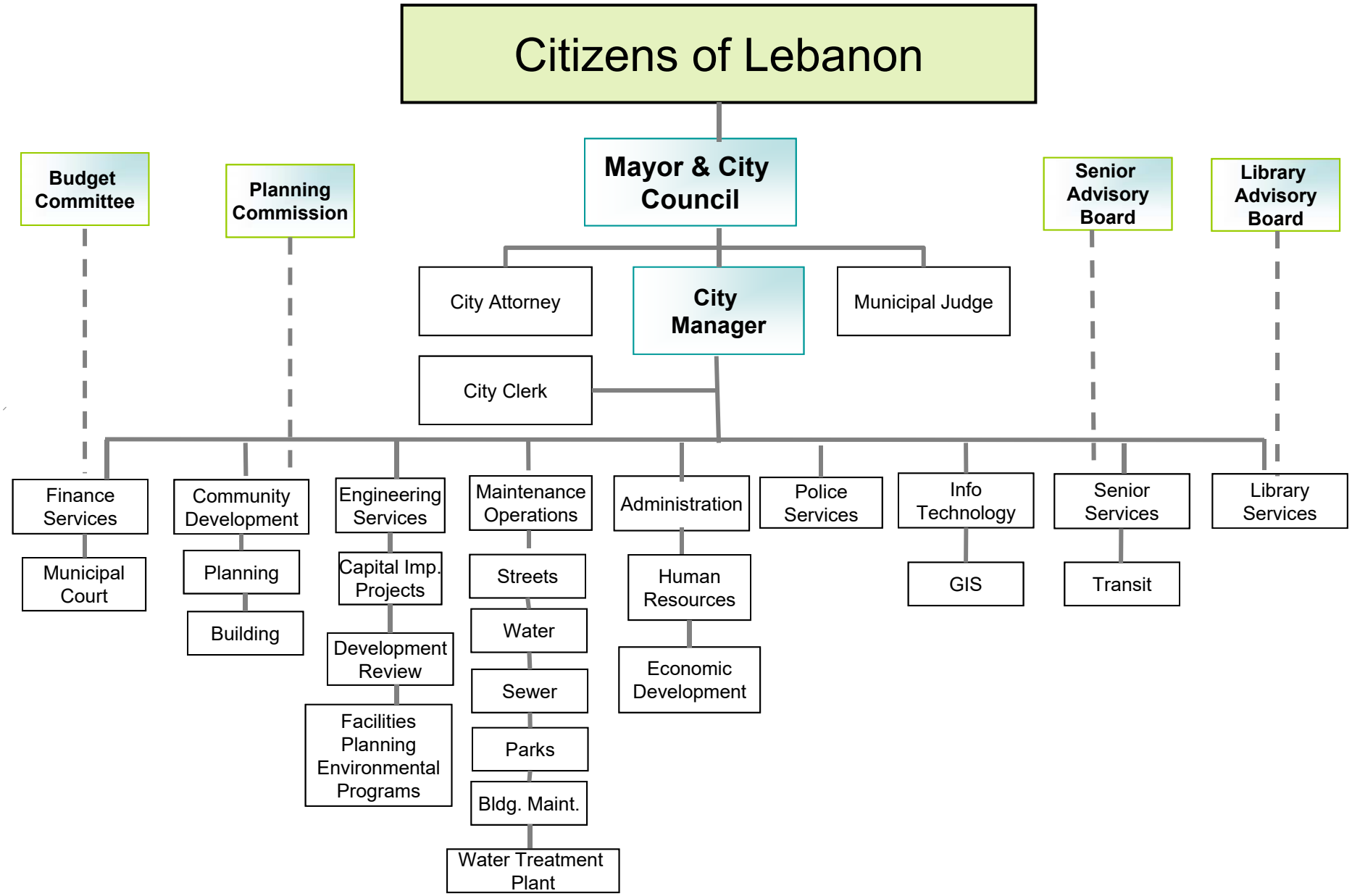
SALARY SCHEDULE
PART-TIME REGULAR POSITIONS
Salary ranges for the period July 1, 2019 through June 30, 2020

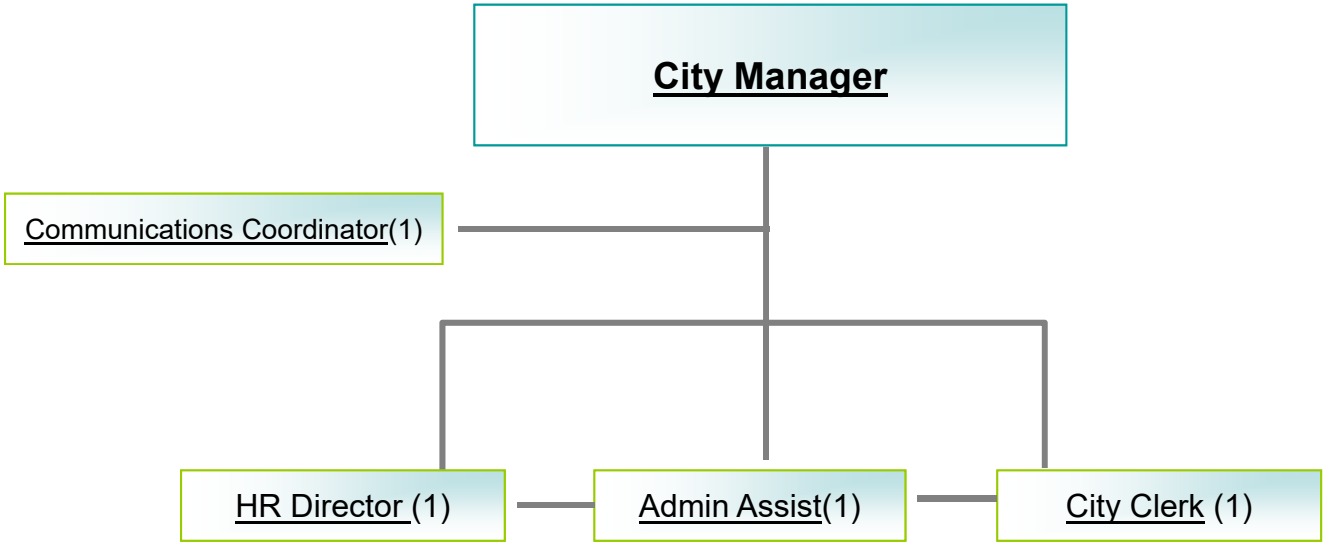
POSITION	LGPI Grade	BASE	STEP 1	STEP 2	STEP 3	STEP 4
Landscape Maintenance Worker	1	12.46	13.14	13.82	14.56	15.29
Dial-A-Bus Driver Library Assistant 1	2	14.72	15.29	16.08	17.00	17.85
Court Clerk I Records Clerk I	3	15.29	16.20	17.22	18.41	20.10
Communications Specialist Communications Specialist On Call Maintenance Worker	4	16.43	17.27	18.12	20.10	21.24
No Salary Established for Level 5	5	0.00	0.00	0.00	0.00	0.00
Police Officer	6	21.52	23.78	24.92	27.18	30.02
Police Seargent	7	23.78	27.31	29.02	31.02	33.58

revised 5/7/19
Includes 2.5% increase

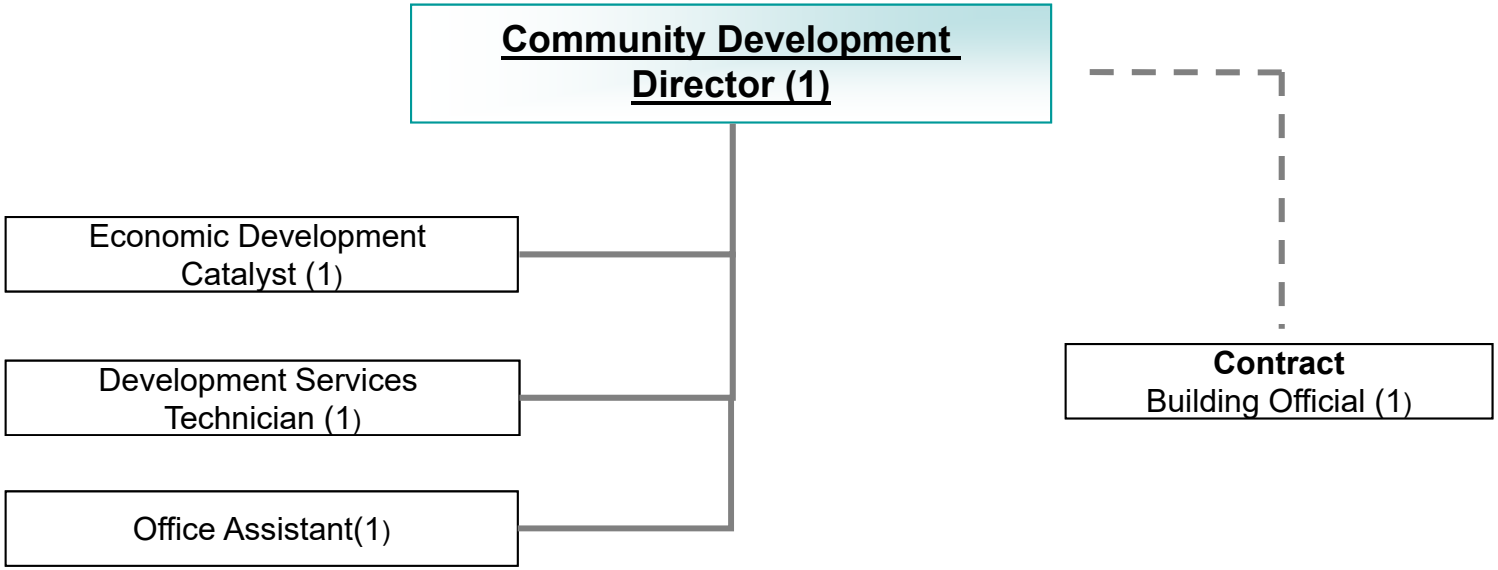
Approved by Date


Citizens of Lebanon
Mayor & City Council
Budget Committee
Planning Commission
Senior Advisory Board
Library Advisory Board
City Attorney
City Manager
Municipal Judge
City Clerk
Finance Services
Community Development
Engineering Services
Maintenance Operations
Administration
Police Services
Info Technology
Senior Services
Library Services
Municipal Court
Planning
Building
Capital Imp. Projects
Development Review
Facilities Planning Environmental Programs
Streets
Water
Sewer
Parks
Bldg. Maint.
Water Treatment Plant
Human Resources
Economic Development
GIS
Transit

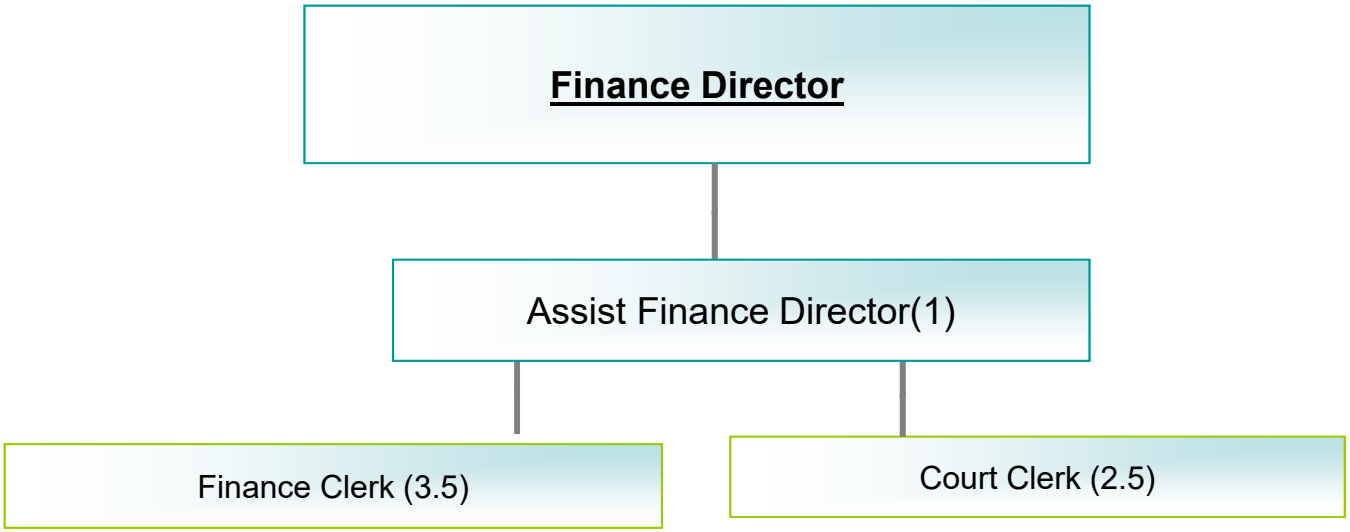
Administration



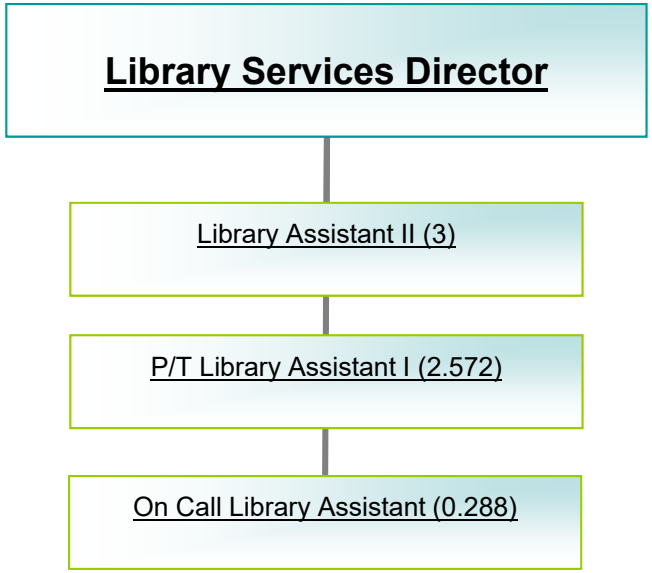
Community Development Department



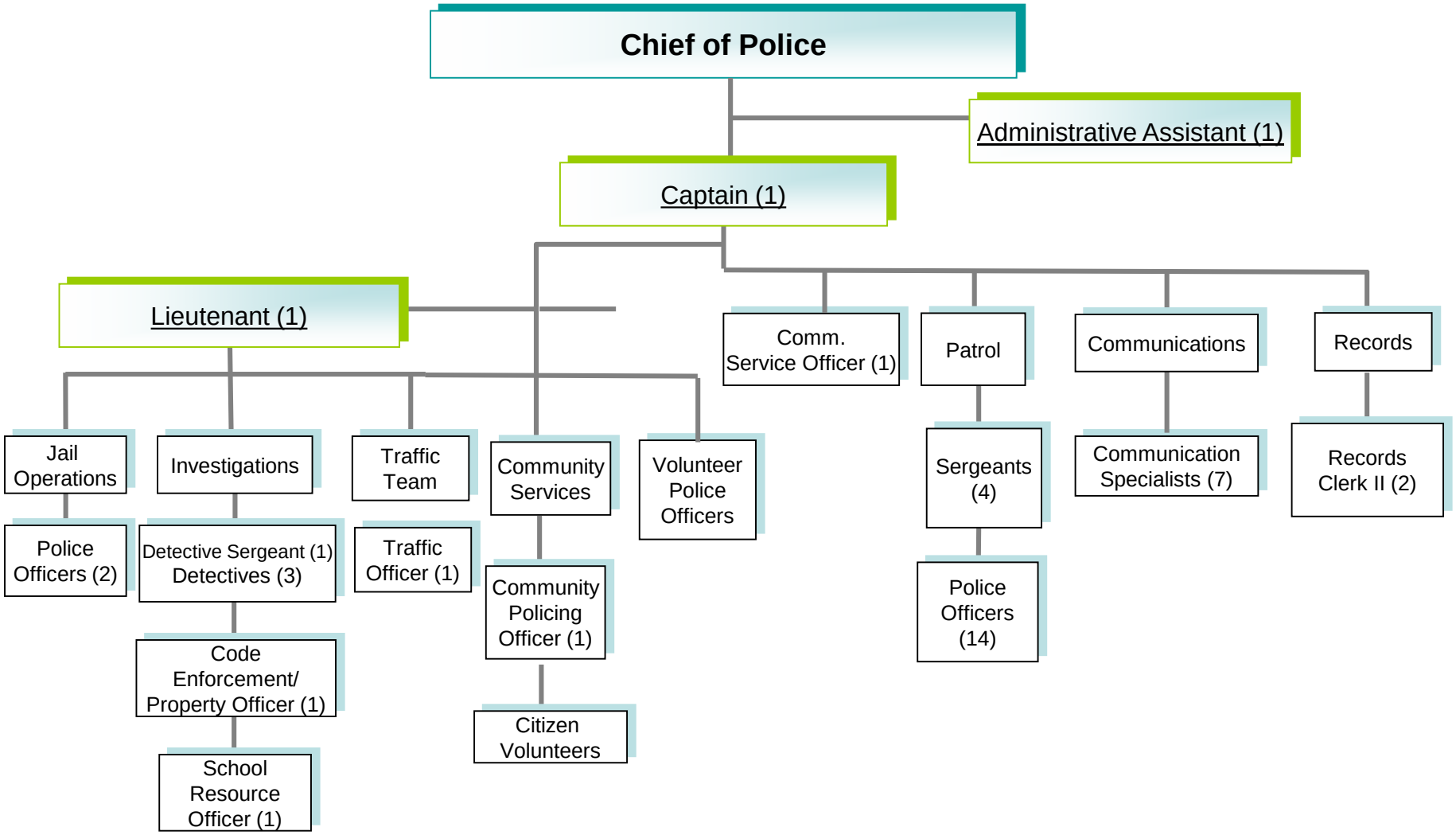
Finance Department



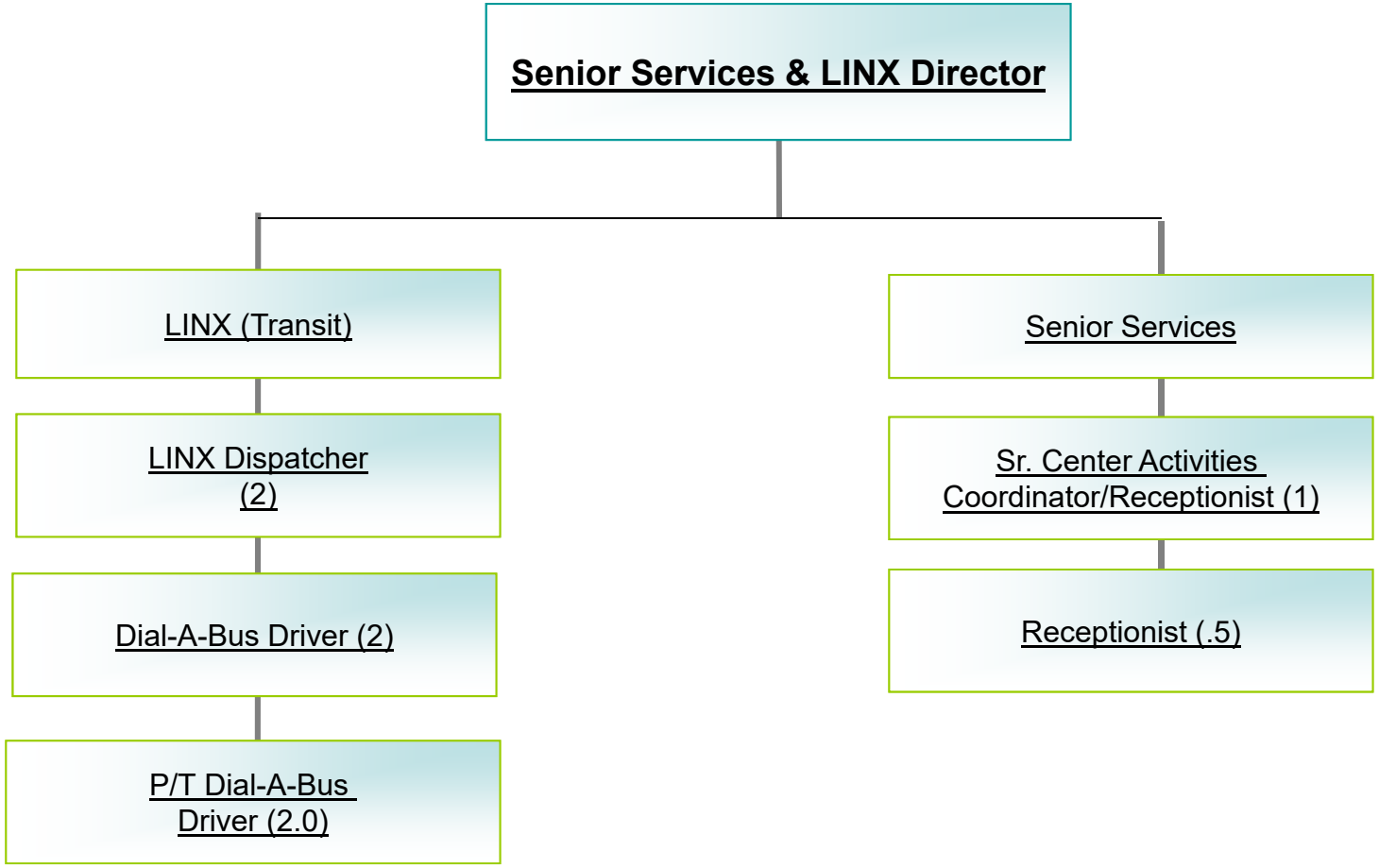
Library Services



Police Services



Senior Services & LINX



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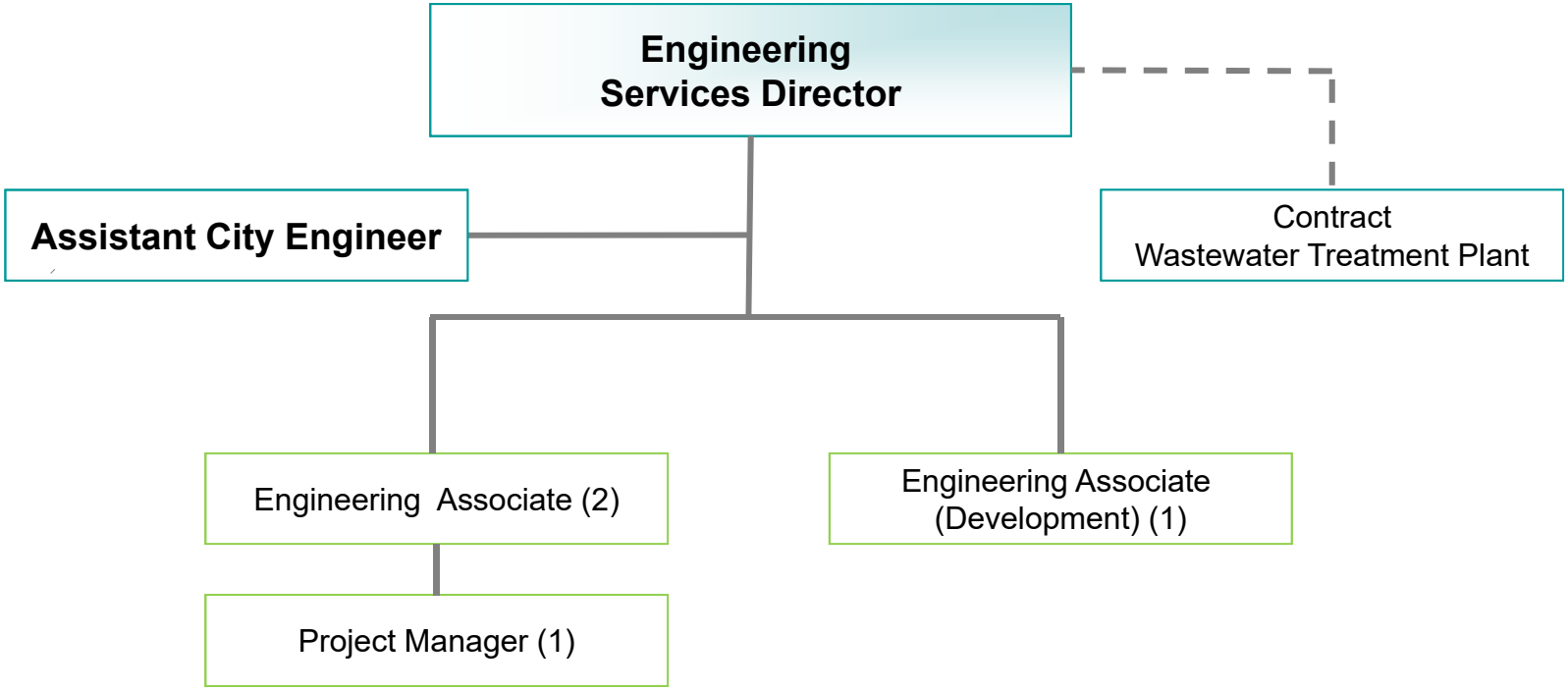
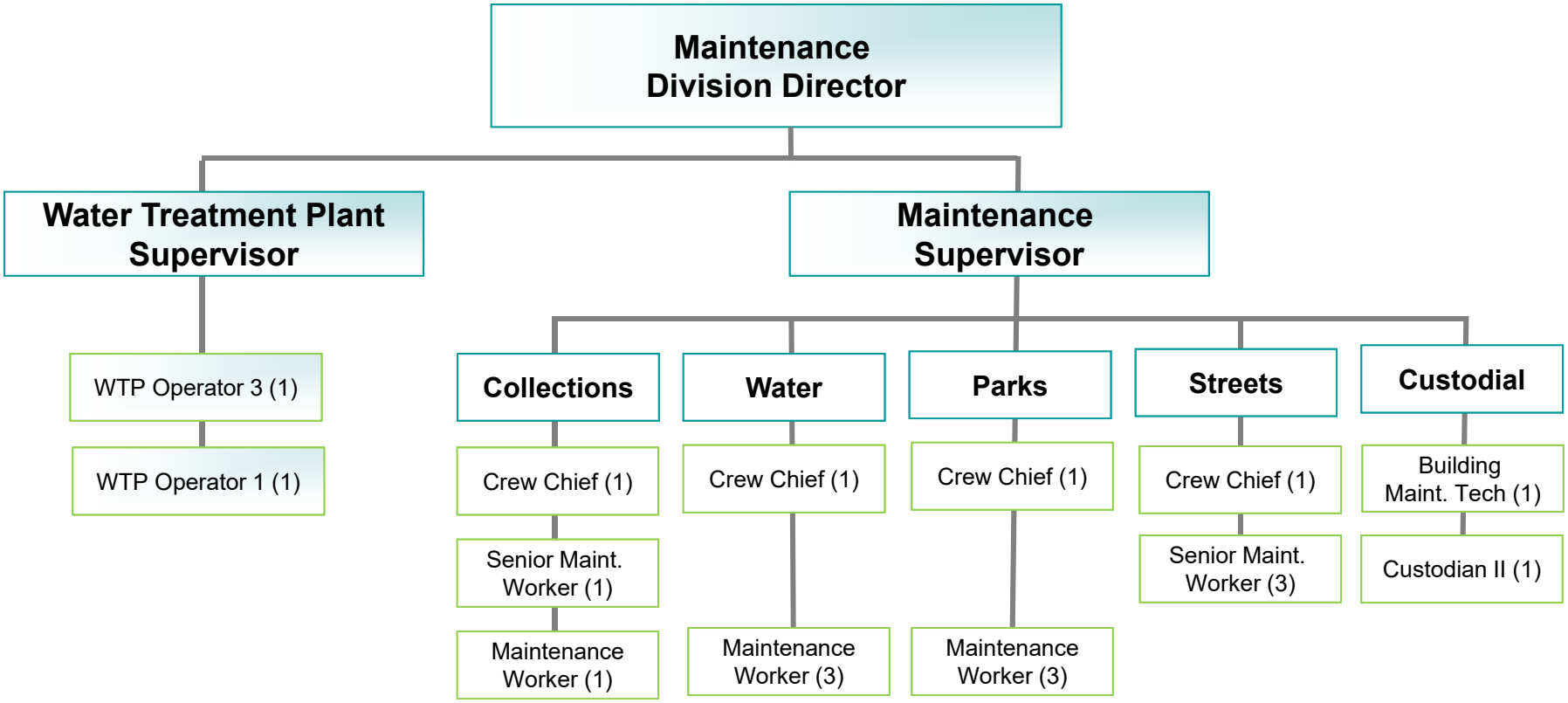
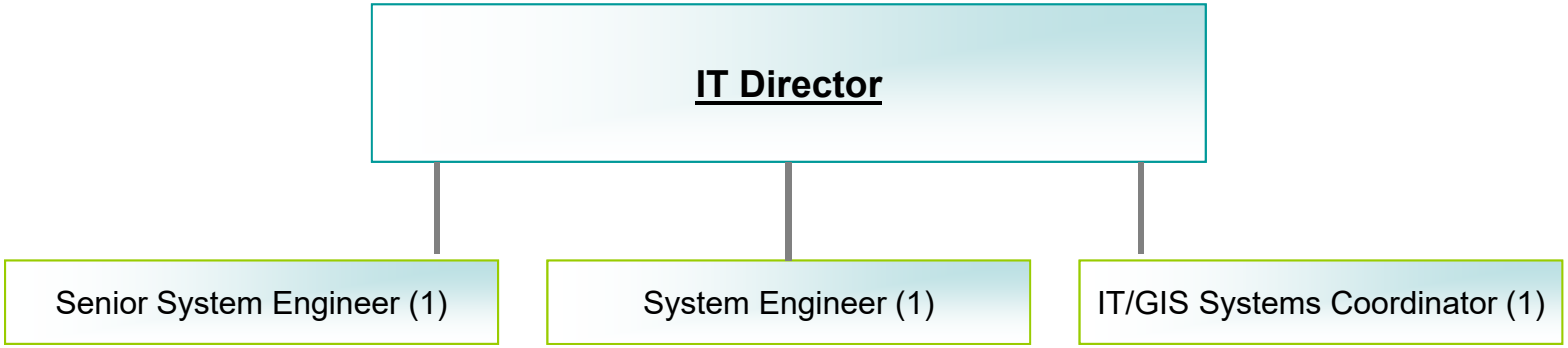


Maintenance / Operations



Information Technology Services



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PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 110 - ADMINISTRATION

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61008	**ADVERTISING**		
	Chamber Visitors' Guide (no more than 1/2 page)	1,450	
	Western University Guide (1/2 page)	1,200	**2,650**
61112	**COMMUNITY OUTREACH**		
	Community-Wide Events (to be determined by City Manager)	15,000	**15,000**
61130	**CONTRACT SERVICES**		
	Copier Lease	1,500	
	Consultant Services	9,500	**27,000**
	City Christmas Decorations	16,000	
61240	**DEPARTMENT OPERATING EXPENSES**		
	Expense Reimbursement	1,250	
	Special Projects	12,000	**15,650**
	Archive Software for Social Media accounts	2,400	
61250	**DEPARTMENT/OPERATING SUPPLIES**		
	Printer Cartridges	400	
	Special Projects	300	**700**

DEPARTMENT: 110 - ADMINISTRATION

		SUB-LINE ITEM TOTAL	LINE TOTAL
61294	**DUES & SUBSCRIPTIONS**		
	Cascade West Regional Consortium (CWRC)	1,050	
	International City Managers Association (ICMA)	1,250	
	Newspapers: Democrat Herald ($220) & Lebanon Express($30)	300	
	Oregon City/County Management Association (OCCMA)	400	
	Other Publications	230	
	Service Clubs: Rotary, Optimists	1,100	**4,630**
61320	**EDUCATION AND TRAINING**		
	Employee Development (Support Position)	1,500	**1,500**
61574	**MAINTENANCE/EQUIPMENT**		
	Service/Repair of Office Equipment	125	**125**
61600	**MEETINGS AND CONFERENCE**		
	Professional Meetings	1,400	
	LOC Annual Conference & Main Street Annual Conference	1,500	
	ICMA Annual Conference	1,500	
	OCCMA Conference (Registration & Lodging)	1,200	
	OEDA Conference (Registration & Lodging)	1,500	**7,100**
61704	**OFFICE SUPPLIES**		
	Routine Office Supplies	500	**500**
62000	**ARTS COMMISSION**		
	Arts Commission Supplies & Services	5,000	**5,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 116 - HUMAN RESOURCES

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61019	**COMPUTER EXPENSE**		
	Software upgrades	500	**500**
	Adobe Acrobat, Office 365 & Printshop upgrades		
61137	**CONTRACT SERVICES**		
	Recruitments, Labor Law,		
	LGPI HR support services (Training, Research, Technical Advice)		
	Occupational Services, CDL certifications, Random drug testing,		
	Hearing exams, Hepatitis B compliance & employee physicals	6,300	**6,300**
61246	**OPERATING EXPENSE**		
	Employee Rewards: Balance/Retirement/Health & Wellness		
	Required Postings		
	Copytronix - printing	6,100	**6,100**
61257	**DEPARTMENT/OPERATING SUPPLIES**	-	**-**

DEPARTMENT: 116 - HUMAN RESOURCES

		SUB-LINE ITEM TOTAL	LINE TOTAL
61296	**DUES & SUBSCRIPTIONS**		
	SHRM membership	210	
	IPMA-HR	90	**300**
61325	**EDUCATION & TRAINING**		
	Employee Professional Development	3,000	
	Harassment, Diversity, PPE, BBP, etc.		
	HR Professional Development	500	**3,500**
	Current employment law (BOLI), HR Recertification classes		
61605	**MEETINGS & CONFERENCES**		
	Business luncheon meetings and travel		
	CCIS, LOC, Springbrook & BOLI	750	**750**
61706	**OFFICE SUPPLIES**		
	Routine office supplies	300	**300**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 120 - CITY ATTORNEY

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61014	**CITY ATTORNEY**	157,000	**157,000**
61132	**OUTSIDE ATTORNEY FEES**		
	Fees paid as a result of city attorney conflict of interest	1,500	
	Labor law services	8,500	
	Outside attorney for Muni court	20,000	**30,000**
61240	**DEPARTMENT/OPERATING EXPENSE**		
	DMV Suspension Packets	50	**50**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 126 - COMMUNITY DEVELOPMENT-PLANNING

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61010	**ADVERTISING**		
	Display Ads	-	
	Legal Ads	6,000	**6,000**
61245	**DEPT/OPERATING EXPENSE (CD)**		
	Code enforcement	5,000	
	Office equipment rentals	-	
	Misc supplies	500	
	Planning Commission and advisory committees	-	**5,500**
61256	**DEPT/OPER. SUPPLIES (CD)**		
	Operation supplies	400	
	Planning Commission and advisory committees	100	**500**
61295	**DUES & SUBSCRIPTIONS (CD)**		
	American Planning Association	600	
	OEDA Oregon Economic Development Association	500	
			1,100
61324	**EDUCATION & TRAINING (CD)**		
	Staff training	2,700	
	Planning Commission	300	**3,000**
61564	**MAINTENANCE/BUILDING (CD)**		
	Office Improvements	625	**625**

DEPARTMENT: 126 - COMMUNITY DEVELOPMENT-PLANNING

		SUB-LINE ITEM TOTAL	LINE TOTAL
61604	**MEETINGS & CONFERENCES (CD)**		
	Oregon Planning Workshops	550	
	Western Planner Conference	550	
	Oregon APA Chapter Conference	400	**1,500**
61705	**OFFICE SUPPLIES**		
	General	250	**250**
61820	**POSTAGE**		
	Public Hearing, land use action notices	-	**-**
CAPITAL OUTLAY			
72504	**OFFICE EQUPMENT (CD)**	2,000	**2,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 133 - PARKS

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61012	**ADVERTISING (MAINT)**	750	**750**
61122	**COMMUNICATION (MAINT)**	500	**500**
61127	**COMPUTER EXPENSE (MAINT)**		
	Software upgrades and misc. tech support		
	Cartograph Maintenance Agreement & tech support (25%)	500	**500**
61134	**CONTRACT SERVICES**		
	Portable toilet charges	2,430	
	Misc. Electrical work	3,000	
	Monitor fee for Security systems at Maint Shop (25%)	160	
	Seasonal Maint. Wkr for routine duties	39,410	**45,000**
61242	**DEPARTMENT/OPERATING EXPENSE**		
	Dog Station Supplies	2,700	
	Fertilizer for turf areas	9,000	
	Playground fall material	2,500	
	Garbage dumping fees	3,000	
	Hep Vac screenings	300	
	Tennis/basketball court/lights/maint.	500	
	Misc Parks operation expense	20,000	**40,000**
61252	**DEPARTMENT/OPERATING SUPPLIES**		
	Small tools, blades, cleaners, vandalism control	4,000	**4,000**

DEPARTMENT: 133 - PARKS

		SUB-LINE ITEM TOTAL	LINE TOTAL
61322	**EDUCATION & TRAINING**		
	Pesticide applicator renewal	158	
	Maintain certifications	1,342	**1,500**
61502	**UNIFORM PURCHASE/LAUNDERING**		
	Purchase, repair of uniforms, rain gear, safety clothing, etc.	2,000	**2,000**
61562	**MAINTENANCE/BUILDING & GROUNDS**		
	24 units of Red Fir deco bark including STS annual bark	2,470	
	HVAC maintenance at Maintenance Shop (25%)	200	
	Drinking fountains, including (5) bubblers	280	
	Electrical supplies, garbage bags, cleaning materials	2,500	
	Grounds maintenance, benches, tables, trash containers	3,000	
	Maintenance Shop power gate repairs (25%)	200	
	Share of Main Shop Bld Maintenance (25%)	1,000	
	Valley Fire Control, fire extinguisher maintenance (25%)	350	**10,000**
61572	**MAINTENANCE/EQUIPMENT**		
	Chain saws, hand mowers, seeder, auger, small equip.	3,500	**3,500**
61582	**MAINTENANCE/VEHICLES**		
	Jointly - owned vehicles (25%)	6,000	
	Mower Maintenance (5)	6,000	
	Pickup (3)	1,050	
	Tractor/mower (3)	1,600	
	Trailers (tires and misc.)	350	**15,000**

DEPARTMENT: 133 - PARKS

		SUB-LINE ITEM TOTAL	LINE TOTAL
61702	**OFFICE SUPPLIES**		
	General office supplies	150	
	Parks Committee Mailings	130	
	Starter toner for printer (25%)	220	**500**
61703	**OFFICE SUPPLIES**		
61802	**PETROLEUM PRODUCTS**		
	Gasoline and oil and lubricants	15,000	**15,000**
61902	**UTILITIES**		
	Electricity for all parks	75,680	
	Power for Pioneer Cemetery lights	1,500	
	Utility cost for Cheadle Lake, north spillway property	7,500	
	Water use fees	110,320	**195,000**
INTERFUND TRANSFER			
90105	**TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:**	20,000	**20,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 140 - FINANCE

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61010	**ADVERTISING**		
	Required budget and supplemental budget advertising and employe	3,500	**3,500**
61130	**CONTRACT SERVICES**		
	Flex Plan Charges	100	
	Temp Help	400	**500**
61240	**DEPT/OPERATING EXPENSE**		
	Expense Reimbursement	1,000	
	Office Materials	2,000	**3,000**
61290	**DUES & SUBSCRIPTIONS**		
	2 OGFOA, 2 GFOA, AICPA, Oregon Board of Accountancy	1,155	**1,155**
61320	**EDUCATION & TRAINING**	3,000	**3,000**
	Workshops & seminars		
	2 OGFOA, CIS Risk, Springbrook		

DEPARTMENT: 140 - FINANCE

		SUB-LINE ITEM TOTAL	LINE TOTAL
61570	**MAINTENANCE/EQUIPMENT**		
	Finance Dept Copier Maintenance	900	
	Replacement of small equipment, calculators, printers	500	
	Finance Dept Printers	335	**1,735**
61600	**MEETINGS & CONFERENCES**		
	OGFOA Conference (2 per year 2 people), GFOA Conference	5,000	**5,000**
61700	**OFFICE SUPPLIES**	2,000	**2,000**
CAPITAL OUTLAY			
72500	**OFFICE EQPT.**		
		1,000	**1,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 160 - LEGISLATIVE

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61008	**ADVERTISING**		
	Public Hearing Notices	400	**400**
61015	**CODIFICATION:**		
	Annual Online Support Fee (Web Hosting)	850	
	Code Bank Compare	700	
	New Ordinances Sent for Codification	2,000	**3,550**
61129	**COMPUTER EXPENSE**		
	Ipad, Smart Pencil & Keyboard for each City Council Member (7)	10,500	
	Printer Cost (CTX Maintenance, plus Cartridges)	200	**10,700**
61130	**CONTRACT SERVICES**		
	Copier Lease	1,500	
	Shredding Truck Service (Confidential and/or sensitive information)	300	**1,800**
61240	**DEPT/OPERATING EXPENSE**		
	Archives/City Clerk's Office Expenses and Reimbursements	500	
	Archives/Records Project Expenses	300	
	Mayor's "If I Were Mayor Contest" Awards & Flyers	500	
	(1st Prize - $250, 2nd Prize - $100, and 3rd Prize -$50)		
	Mayor's "Extra Mile" Award & Plaques	$1,000	**2,300**

DEPARTMENT: 160 - LEGISLATIVE

		SUB-LINE ITEM TOTAL	LINE TOTAL
61294	**DUES & SUBSCRIPTIONS**		
	Admin Asst Membership: Oregon Association of Municipal Recorders	60	
	Admin Asst Membership: Intn'l Institute of Municipal Recorders (IIMC)	110	
	City Clerk Membership: Oregon Association of Municipal Recorders (OAMR)	120	
	City Clerk Membership: Intn'l Institute of Municipal Recorders (IIMC)	170	
	City Clerk Membership: NAGARA (Nat'l Assoc Govt Archives & Records)	60	
	City Clerk Subcription - Lebanon Local	35	
	Doodle Poll Dues	70	
	Mayor Membership: Oregon Mayor's Association (OMA)	140	**765**
61310	**ELECTIONS**		
	Oregon Revised Statues (Volume 6)	105	**105**
61320	**EDUCATION AND TRAINING**		
	Admin Asst - OAMR Mid & Annual Academies (IIMC Certification)	400	
	City Clerk - OAMR Mid & Annual Academies (IIMC Certification)	400	
	City Council - League of Oregon Cities Training	1,000	**1,800**
61574	**MAINTENANCE/EQUIPMENT**		
	Archives/City Clerk's Office (Misc. Maintenance & Repairs)	200	
	TV Screen (including Mount and connectivity) for Council Chambers	4,800	
	Council Chambers (Misc. Maintenance, Upgrades & Repairs)	2,300	**7,300**
61600	**MEETINGS & CONFERENCES**		
	Admin Asst - OAMR Annual Conference Registration/Lodging	1,200	
	City Clerk - OAMR Annual Conference Registration/Lodging	1,200	
	City Clerk - LOC Annual Conference Registration/Lodging	2,000	
	City Clerk - OAMR Advisory Committee Meetings Mileage/Meals Expense Reimbursement	500	
	City Council - Work Session/Special Meeting Meal Expenses	1,000	
	City Council - DSA Banquet Tickets (Council Members Only)	250	

DEPARTMENT: 160 - LEGISLATIVE

		SUB-LINE ITEM TOTAL	LINE TOTAL
61600	**MEETINGS & CONFERENCES…continued**		
	City Clerk - Chamber Forum Lunches	200	
	Mayor - Boys & Girls Club Auction Tickets	200	
	Mayor - OMA Registration, Lodging, Expense Reimbursement	2,500	**9,050**
61704	**OFFICE SUPPLIES**		
	Mayor/Council projects & meeting supplies	500	
	City Clerk's Office routine supplies	450	**950**
72500	**CAPITAL OUTLAY**		
	Office Furniture - New City Clerk	2,500	
	Adjustable Desk for Administrative Assistant	2,500	**5,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 165 - LIBRARY

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61010	**ADVERTISING**		
	Recruitment	2,000	**2,000**
61119	**COMMUNICATION**		
	Interlibrary loan and cataloging software	2,200	**2,200**
61124	**COMPUTER EXPENSES**	14,000	**14,000**
	Toner, delinquency forms, ILS and RFID support contracts, dedicated ethernet and wireless Internet (PEAK Internet), computer hardware, software support contracts, website hosting.		
61130	**CONTRACT SERVICES**		
	Courier Services (resource sharing)	1,500	
	Unique Management Services (collections)	895	**2,395**
61140	**MERCHANT CARD FEES**	700	**700**
61240	**DEPARTMENT/OPERATING EXPENSE**	2,500	**2,500**
	Employee Assistance Program		
	Misc. operational expenses		
	Safety Incentive Program		
	Volunteer recognition		
	Hospitality supplies (décor, table linen cleaning, etc.)		
	First aid supplies		
	Movie site license		
	Mileage		

DEPARTMENT: 165 - LIBRARY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61250	**DEPARTMENT/OPERATING SUPPLIES**		**45,000**
	Processing and Circulation Supplies:	4,000	
	Materials for Purchases:	38,500	
	Reference books, databases		
	Adult fiction, non-fiction		
	Children's fiction, non-fiction		
	Newspapers, magazines		
	Audio and video materials		
	Programming / program supplies:	2,500	
61290	**DUES & SUBSCRIPTIONS**		
	Oregon Library Association	100	
	American Library Association	-	
	Public Library Assoc.	-	**100**
61300	**DUPLICATION**	1,600	**1,600**
	Stationery & envelopes, barcodes, borrower's cards, RFID tags		
61320	**EDUCATION & TRAINING**	500	**500**
61430	**JANITORIAL SUPPLIES**	100	**100**
61560	**MAINTENANCE/BUILDING & GROUNDS**		
	HVAC, electrical, grounds, plumbing/ routine maintenance/upkeep, carpet and window cleaning	8,000	**8,000**
	Pest control contract		
	Alarm and Fire systems inspections and maintenance		

DEPARTMENT: 165 - LIBRARY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61570	**MAINTENANCE/EQUIPMENT**		
	Maintenance contracts for printers/copiers,		
	Service and repair for equipment	3,900	**3,900**
	Security cameras		
61600	**MEETING & CONFERENCE**		
	Business luncheon meetings & out-of-town travel	500	**500**
61700	**OFFICE SUPPLIES**	1,400	**1,400**
61900	**UTILITES**		
	Garbage, Pacific Power, Natural Gas	30,000	**30,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 170 - MUNICIPAL COURT

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61124	**COMPUTER EXPENSE**		
	Caselle Software License	2,700	**2,700**
61130	**CONTRACT SERVICES**		
	Aflac/EAP	60	
	Interpreter Services	800	
	Judge Pro-tem (conflict of interest)	800	
	LCSO & Solutionz Conferencing (video arraignment)	4,400	
	Municipal Judge	44,400	**50,460**
61132	**OUTSIDE ATTORNEY'S FEES**		
	Defense for Indigents	500	
	Cameras (Jail)	500	**1,000**
61240	**DEPARTMENT/OPERATING EXPENSE**		
	Copy Machine (monthly service fee)	3,500	
	Miscellaneous DMV records services, etc.)	300	
	Judges Robe	500	
	Witness and jury fees	1,000	**5,300**

DEPARTMENT: 170 - MUNICIPAL COURT

		SUB-LINE ITEM TOTAL	LINE TOTAL
61290	**DUES & SUBSCRIPTIONS**		
	OACA dues, OMJA dues	325	
	Subscriptions to professional journals	100	**425**
61320	**EDUCATION & TRAINING**		
	Training sessions, workshops, OACA conferences, seminars	1,000	**1,000**
61560	**MAINTENANCE/BUILDING & GROUNDS**		
	HVAC, electrical, grounds, plumbing/ routine maintenance/upkeep,	1,500	**1,500**
61600	**MEETINGS & CONFERENCES**		
	Oregon Justice & Municipal Judges meetings/conferences	1,100	**1,100**
61700	**OFFICE SUPPLIES**	1,400	**1,400**
61900	**UTILITIES (GEN'L)**	21,000	**21,000**
CAPITAL OUTLAY			
72500	Other Equipment	7,901	**7,901**
	Update switches at the Justice Center		

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 180 - POLICE

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61010	**ADVERTISING**		
	Personnel recruitment, auction notices	1,000	**1,000**
61120	**COMMUNICATION**		
	Cellular, MDT cellular (toughbooks), data storage, Netmotion	17,000	
	Replacement of Dispatch Division/JC video systems	8,000	**25,000**
61124	**COMPUTER EXPENSE**		
	ESRI license	1,600	
	New World (NW) software and virtual switch, incl. annual maintenance	129,350	**130,950**
61125	**CRIME PREVENTION**		
	Special programs (Citizens Police Academy, National Night Out, Turn Lebanon Blue, Neighborhood Watch, misc. public safety)	5,000	**5,000**
61130	**CONTRACT SERVICES**		
	Reliant Behavioral Health (EAP)	2,000	
	Linn Co. medical examiner (shared cost)	6,000	
	Generator support	6,000	
	Lexipol policy management software	7,500	
	Miscellaneous contract expense (includes legal counsel)	10,700	
	WatchGuard video (EvidenceLibrary, annual dashcam cloud storage)	15,000	
	MyPD app	750	
	FlashAlert	350	
	LeadsOnline (reporting/investigation system - pawn/secondhand)	3,000	
	Security alarm monitoring service	1,000	
	Language Line Services (interpreter/translator)	200	**52,500**

DEPARTMENT: 180 - POLICE

		SUB-LINE ITEM TOTAL	LINE TOTAL
61138	**CONTRACT SERVICES (CORRECTIONS)**		
	Biohazard maintenance & disposal	2,000	
	Equipment maintenance agreements (cell doors, sprinklers, etc.)	5,100	
	Inspections (fire, plumbing, electric, pest)	2,900	**10,000**
61240	**DEPARTMENT/OPERATING EXPENSE**		
	DMV fees, vaccinations, tow services, recruitments (occupational services, hearing exams, Hepatitis B compliance, employee physicals)	14,400	**23,000**
	Employee and volunteer recognition		
	AED machine replacement	3,600	
	K-9 program support	5,000	
61248	**OPERATING EQUIPMENT - PERSONAL**		
	Body armor	9,500	
	Body cams	2,500	
	firearm replacement, accessories, duty boots	5,000	
	Taser replacement (less lethal)	10,000	**27,000**
61250	**DEPARTMENT/OPERATING SUPPLIES**		
	Access card supplies, flashlights, batteries, training supplies, evidence supplies, patrol supplies, gloves	12,000	
	Ammunition (lethal and less-lethal)	20,000	**32,000**
61258	**DEPARTMENT/OPERATING SUPPLIES (CORRECTIONS)**		
	Meals	17,000	
	Misc. supplies (clothing, bedding, mattresses, toiletries, pillows)	3,500	
	Paper/laundry supplies	2,500	**23,000**

DEPARTMENT: 180 - POLICE

		SUB-LINE ITEM TOTAL	LINE TOTAL
61290	**DUES & SUBSCRIPTIONS**		
	Covert Track (bait car, annual)	600	
	-Various publications and organizations:	1,500	
	-Crime Prevention Association of Oregon		
	-FBI National Academy		
	-International Association for Property & Evidence		
	-International Society of Crime Prevention Practitioners		
	-National Association of Town Watch		
	-OEAA (Oregon Emergency Mgmt. Assoc.)		
	-OPOA (Oregon Peace Officers Assoc.)		
	-Oregon Association of Chiefs of Police		**2,100**
61300	**DUPLICATION**		
	Copy machine leases/maintenance, ID badges	8,000	
	Forms, business cards, envelopes and any other printed supplies	7,000	**15,000**
61320	**EDUCATION REIMBURSEMENT**		
	College tuition and books	2,500	**2,500**
61420	**INSURANCE REPAIR AND DEDUCTIBLES**	1,500	**1,500**
61500	**UNIFORM PURCHASE AND CLEANING**		
	Uniform purchase and drycleaning; clothing allowances	14,000	**14,000**
61560	**MAINTENANCE/BUILDING AND GROUNDS**		
	Building repair costs (plumbing, electrical, janitorial)	13,000	**13,000**
61570	**MAINTENANCE/EQUIPMENT**		
	Maintenance & repair of all equipment	5,000	**5,000**

DEPARTMENT: 180 - POLICE

		SUB-LINE ITEM TOTAL	LINE TOTAL
61580	**MAINTENANCE/VEHICLES**		
	Motorcycle maintenance	2,500	
	Vehicle maintenance	32,500	**35,000**
61600	**MEETINGS AND CONFERENCES**		
	Meal expenses (out-of-town court, investigations, meetings) meeting refreshments, other department business, business luncheons	1,500	**1,500**
61700	**OFFICE SUPPLIES**		
	Office, printer & computer operating supplies	9,000	**9,000**
61800	**PETROLEUM PRODUCTS**		
	Gasoline	56,000	**56,000**
61820	**POSTAGE**		
	Postage meter refills	6,000	**6,000**
61825	**PRISONER MEDICAL COSTS**	4,000	**4,000**
61855	**SPECIAL INVESTIGATION EXPENSE**	6,000	**6,000**
61892	**TRAINING**		
	Training, certification maintenance, etc.	13,000	
	Specialized training/miscellaneous	7,000	**20,000**
61900	**UTILITIES (GENERAL)**		
	Confidential shredding	1,000	
	Garbage	2,000	
	Natural Gas	6,400	
	Power	38,000	**47,400**

DEPARTMENT: 180 - POLICE

		SUB-LINE ITEM TOTAL	LINE TOTAL
61930	**VEHICLE LEASES**	4,000	**4,000**
CAPITAL OUTLAY			
72500	**OFFICE EQUIPMENT**	1,500	**1,500**
72600	**OTHER EQUIPMENT** (earpieces, hand-held radios, car radios)	5,000	**5,000**
72800	**VEHICLES**	73,000	**73,000**
INTERFUND TRANSFER			
90105	**EQUIPMENT ACQUISITION AND REPLACEMENT** (TCMS HVAC, etc.)	32,000	**32,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 190 - SENIOR SERVICES

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61010	**ADVERTISING**		
	Recruitments and miscellaneous events	-	-
61130	**CONTRACT SERVICES**	1,000	**1,000**
61240	**DEPARTMENT/OPERATING EXPENSE**		
	Copier and printing, program expense, first aid supplies, décor miscellaneous	7,000	**7,000**
61250	**DEPARTMENT/OPERATING SUPPLIES**		
	Program supplies, special events, center equipment, decorations	1,000	**1,000**
61320	**EDUCATION AND TRAINING**	500	**500**
61560	**BUILDING MAINTENANCE**		
	Annual Fire Sprinkler Inspection/Permit	200	
	Boiler Inspection/Permit	200	
	HVAC/Building Maintenance	11,000	
	Miscellaneous	600	**12,000**
61570	**EQUIPMENT MAINTENANCE**		
	Kitchen equipment	100	
	Miscellaneous equipment	100	
	Office equipment	100	**300**

DEPARTMENT: 190 - SENIOR SERVICES

		SUB-LINE ITEM TOTAL	LINE TOTAL
61600	**MEETINGS & CONFERENCE**		
	OTA, ODOT, SOAR, OGA, LBSRN and other misc business meetings	1,000	**1,000**
61700	**OFFICE SUPPLIES**		
	General supplies	1,200	**1,200**
61820	**POSTAGE**		
	Senior Center Newsletter	1,750	**1,750**
61900	**UTILITIES**		
	Allied	1,500	
	NW Natural Gas	7,000	
	Pacific Power	12,500	**21,000**
CAPITAL OUTLAY			
72300	**IMPROVEMENTS**	1,500	**1,500**
72600	**OTHER EQUIPMENT**	1,500	**1,500**
INTERFUND TRANSER			
90105	**EQUIPMENT ACQ & REPLACEMENT FUND**		
	Building improvements - floor replacement and kitchen repairs	20,000	**20,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 100 - GENERAL
DEPARTMENT: 195 - NON-DEPARTMENTAL

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61013	**AUDIT EXPENSE**		
	City audit	41,000	**41,000**
61124	**COMPUTER EXPENSE**		
	Program updates	5,000	
	License agreement Springbrook software	35,000	**40,000**
61130	**CONTRACT SERVICES**		
	Conduits Lien Service	10,000	
	State of Oregon Ethic Fees	2,000	
	Tax/Bond Projections	2,000	
	RAIN 8 City collaborative	13,106	
	Misc. Contractors	11,507	
	Small Business Development Center	2,500	
	Paying Agent Annual fees on Bonds	7,500	**48,613**
61149	**Mowing Expense**		
	Code Enforcement expenses	5,000	**5,000**
61240	**DEPARTMENT/OPERATING EXPENSE**	1,500	**1,500**
	Chamber of Commerce	1,100	
	Council of Government (COG)	19,654	
	League of Oregon Cities dues	12,506	
	Local Government Personnel Institute (LGPI dues)	1,701	**34,961**

DEPARTMENT: 195 - NON-DEPARTMENTAL

		SUB-LINE ITEM TOTAL	LINE TOTAL
61300	**DUPLICATION**		
	City Hall Copier Maintenance	12,000	
	Copy Paper	3,000	**15,000**
61355	**CITY GRANTS**		
	Boys & Girls Club	6,000	
	Meals on Wheels	4,840	
	Local bus grant match	8,775	**19,615**
61400	**INSURANCE**		
	Fidelity bonds, fire, liability, vehicle, special property coverages	105,212	**105,212**
61560	**MAINTENANCE/BUILDING & GROUNDS**		
	City Hall & Travel Station maint supplies	4,500	
	Security alarm service Travel Station	1,100	
	Monitoring City Hall panic buttons	450	
	Travel Station pesticide service	1,100	
	City Hall pesticide service	1,100	**8,250**
	Heating/AC Service City Hall	0	
61570	**MAINTENANCE/EQUIPMENT**		
	Envelope opener	600	
	Vehicle Maint	600	
	City Hall Postage Machine Lease	1,800	**3,000**
61700	**OFFICE SUPPLIES**		
	Kitchen supplies	500	
	First Aid Box Supplies City Hall	500	
	Postage Machine Supplies	500	**1,500**
61800	**PETROLEUM**	200	**200**

DEPARTMENT: 195 - NON-DEPARTMENTAL

			SUB-LINE ITEM TOTAL	LINE TOTAL
61820	**POSTAGE**			
	Postage expense for general fund activities		4,500	**4,500**
61830	**PROPERTY TAXES**			
	Taxes to Linn County on Transfer Station		400	**400**
61854	**SAFETY COMMITTEE EXPENSE**			
	Safety awards and miscellaneous		4,000	**4,000**
61900	**UTILITIES**			
	City Facilities Water & Sewer charges		85,000	
	City Hall Electricity & Trash		19,000	
	Electricity and Gas for Travel Station		7,500	
	Welcome Sign Electricity		1,100	**112,600**
CAPITAL OUTLAY				
72300	**IMPROVEMENTS**			
	City Hall Switches		32,000	
	Downtown Lighting and Audio Project		140,000	
	Academy Square Landscaping		102,750	**274,750**
CONTINGENCIES Calculations				
80004	Total General Fund Expenses bottom 100-195	15,551,497		
	Less contingency amount	(2,007,745)		
	less salaries & Materials transfers (49000/49001)	(2,976,676)		
	Net General fund expenses	10,567,076	211,342	**211,342**
	2% Working contingency goal	**211,342**		

DEPARTMENT: 195 - NON-DEPARTMENTAL

			SUB-LINE ITEM TOTAL	LINE TOTAL
80005	Total General Fund Expenses bottom 100-195	15,551,497		
	Less contingency amount	(2,007,745)		
	less salaries & Materials transfers (49000/49001)	(2,976,676)		
	Net General fund expenses	10,567,076	1,796,403	**1,796,403**
	17% contingency goal	**1,796,403**		
INTERFUND TRANSFERS				
90027	**INFORMATION SERVICES**		519,696	**519,696**
90028	**TO CUSTODIAL & BLDG MAINT**		146,989	**146,989**
90115	**TO EQUIPMENT ACQUISITION & REPAIR FUND**			
	New Software		47,717	
	Pass through from Utilities New Software		105,000	
	Ralston Park		165,000	
	Future City Hall Project		250,000	**567,717**
90183	**TO STREETS**		45,000	**45,000**
90184	**TO CUST/MAINT SAL/BEN - 545**		24,933	**24,933**
90030	**PERS BOND DEBT**		144,974	**144,974**
DEBT SERVICE:				
	Loan from State - Airport Area Ind Imp's-BO7002			
95500	Principal		78,950	
95600	Interest		46,789	**125,739**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 314 - DEBT SERVICE FUNDS
DEPARTMENT: 314 - G.O. FUND REVENUE

		SUB-LINE ITEM TOTAL	LINE TOTAL
TRANSFERS IN (Revenue)			
49030	**From Waste Water Fund -470**	403,775	403,775
DEBT SERVICE:			
95100	**BOND PRINCIPAL-FFC2015**	1,095,000	**1,095,000**
95200	**BOND INTEREST-FFC2015**	443,224	**443,224**
95107	**BOND PRINCIPAL-FFC2015-WW**	365,000	**365,000**
59207	**BOND INTEREST-FFC2015-WW**	38,775	**38,775**
92010	**Unappropriated**	80,000	**80,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 317 - DEBT SERVICE FUNDS
DEPARTMENT: 317 - Full, Faith a & Credit Bond (FFC2013)

		SUB-LINE ITEM TOTAL	LINE TOTAL	
TRANSFERS IN (Revenue)				
49022	**From Water Fund -430**	244,850		
49025	**From Wastewater Fund -470**	275,600		
49098	**From Northwest URD -925**	865,250	**1,385,700**	
DEBT SERVICE:				
95100	**BOND PRINCIPAL-NWURD**	505,000	**505,000**	
95200	**BOND INTEREST-NWURD**	369,916	**369,916**	874,916
95107	**BOND PRINCIPAL-WASTEWATER**	265,000	**265,000**	
95207	**BOND INTEREST-WASTEWATER**	10,600	**10,600**	275,600
95108	**BOND PRINCIPAL-WATER**	220,000	**220,000**	
95208	**BOND INTEREST-WATER**	24,850	**24,850**	244,850

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 320 - DEBT SERVICE FUNDS
DEPARTMENT: 320 - PENSION BOND SERIES 2000

		SUB-LINE ITEM TOTAL	LINE TOTAL
DEBT SERVICE:			
95100	**BOND PRINCIPAL**	51,649	**51,649**
95200	**LOAN INTEREST**	170,953	**170,953**
	Bond -PERS Bond		

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 430 - ENTERPRISE
DEPARTMENT: 430 - WATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61011	**ADVERTISING (ENG):**		
	Legal and Project Advertisements	1,000	**1,000**
61012	**ADVERTISING (MT):**		
	Public notice for full system flushing	-	**-**
61121	**COMMUNICATIONS (ENG):**		
	Cellular Phone Service	500	
	Long Distance	500	**1,000**
61122	**COMMUNICATIONS (MT):**		
	Service and repair of radio equipment	300	
	Water & CC cell phone expense and misc. phone expenses	450	**750**
61126	**COMPUTER EXPENSE (ENG):**		
	Annual Proprietary Software Upgrades/Auto-Cad	8,000	
	Computer Upgrades/ Video Cards for Auto - Cad Processing	2,000	**10,000**

DEPARTMENT: 430 - WATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61127	**COMPUTER EXPENSE (MT):**		
	Service and repair of hardware	600	
	Software upgrades and misc tech support (25%)	500	
	Supplies, printer cartridges	600	
	Upgrade of BMI Cross Tracker	1,000	
	Cartegraph Maintenance agreement & tech support (25%)	300	
	Wireless data service, (Supervisor)	500	**3,500**
61130	CONTRACT SERVICES - Utility Billing	500	**500**
61133	**CONTRACT SERVICES (ENG)**		
	Consultant Services - Engineering/Surveying	2,500	
	Temporary Support Staff	12,500	**15,000**
61134	**CONTRACT SERVICES (MT):**		
	Annual Cross Connection fee (DHS)	200	
	Cathodic Protection Maint. Agree for Reservoirs (2)	1,650	
	Inspect & Clean both reservoirs	5,400	
	CDL employee testing program	300	
	Contract Testing of Backflow Assemblies	15,000	
	Contract Leak Detection	1,200	
	Contract patching of street cuts	3,280	
	Copier maintenance agreement (25%)	200	
	Linn County work crew	2,400	
	Seasonal staffing	20,000	
	Security alarm monitoring fee for water shop	270	
	Security monitoring fee for Maint. facility (25%)	100	**50,000**
61140	**MERCHANT CARD FEES-Credit Card acceptance (Finance)**	30,000	**30,000**

DEPARTMENT: 430 - WATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61241	**DEPARTMENT/OPERATING EXPENSE (ENG):**		
	First Aid and Miscellaneous Consumables	100	
	Reimbursement Expense- Maps/Deeds/Easement Recordings	1,900	
	Engineering Tools/Supplies/Calculators	1,500	**3,500**
61242	**DEPARTMENT/OPERATING EXPENSE (MT):**		
	One Call monthly assessment (67%)	1,000	
	Asphalt for repair of street cuts	3,500	
	Certification fees and renewals	1,000	
	Cold Mix for temporary street repairs	500	
	Contract testing of large meters	2,000	
	Garbage dumping fees	600	
	Hazardous spill cleanup materials and disposal	1,100	
	Hep Vac screenings	900	
	Hydrant repair and painting	3,480	
	Lead and copper testing	1,200	
	Meter repair and replacement	8,970	
	Operating permits, landfill fees	1,550	
	Service line repair and replacement	17,000	
	Tool and equipment rental	1,700	
	Water main repairs	35,000	
	Water quality testing	4,500	
	Water testing of wells for Cross Connection Program	1,000	**85,000**
61251	**DEPARTMENT/OPERATING SUPPLIES (ENG):**		
	Office Supplies	500	
	Reference Books	200	
	Surveying and Inspection supplies	300	**1,000**

DEPARTMENT: 430 - WATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61252	**DEPARTMENT/OPERATING SUPPLIES (MT):**		
	Annual replacement of small traffic cones	667	
	Annual replacement of Type I barricades stencil City of Leb (20)	667	
	Hand tools, hardware, cleaners, blades	666	
			2,000
61291	**DUES & SUBSCRIPTION (ENG):**		
	American Public Works Association (APWA)	400	
	American Waterworks Association (AWWA)	1,900	
	Oregon Association of Water Utilities (OAWU)	400	
	Northwest Membrane Operators Assoc. (NWMOA)	400	
	PE Registration	400	**3,500**
61292	**DUES & SUBSCRIPTIONS (MT):**		
	American Public Works Association (APWA)	250	
	American Waterworks Association (AWWA)	1,200	
	East Linn Coordination Council (ELCC)	550	
	ELCC Fund Raiser Support	1,000	**3,000**
61300	**DUPLICATION-**Print and Mail Utility Bills (Finance)	22,000	**22,000**
61321	**EDUCATION & TRAINING (ENG):**		
	Training, Workshops, Seminars, Continuing Education	3,500	
			3,500
61322	**EDUCATION & TRAINING (MT):**		
	Maintain additional certifications	1,700	
	Training for secretary position (33%)	220	
	Training, workshops, seminars	2,550	**4,470**
61400	**INSURANCE**	58,937	**58,937**

DEPARTMENT: 430 - WATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61501	**UNIFORM PURCHASE/LAUNDERING (ENG):**		
	Rain gear/Work Boots/Safety Glasses	800	**800**
61502	**UNIFORM PURCHASE/LAUNDERING (MT):**		
	Purchase, repair, cleaning of uniforms and safety equip.	2,700	
	Rain gear, rubber boots, gloves	800	**3,500**
61520	**UTILITY FRANCHISE FEE** (5% of Utility Fees)	253,500	**253,500**
61561	**Maint/Bldg (Eng)**	1,000	**1,000**
61562	**MAINTENANCE/BUILDING & GROUNDS (MT):**		
	HVAC maintenance at Maintenance Shop (25%)	200	
	Landfill maintenance	1,000	
	Maintenance Shop power gate repairs (25%)	200	
	Reservoir maintenance	3,000	
	Share of main shop building maintenance (25%)	500	
	Valley Fire Control, fire extinguisher maintenance (25%)	350	
	Water building and storage facility	1,750	**7,000**
61571	**MAINTENANCE/EQUIPMENT (ENG):**		
	Service and Repair of Office/Field Equipment	800	**800**
61572	**MAINTENANCE/EQUIPMENT (MT):**		
	Service and repair of office/field equipment	1,500	**1,500**
61581	**MAINTENANCE/VEHICLES (ENG):**		
	Engineering Vehicles	2,500	**2,500**

DEPARTMENT: 430 - WATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61582	**MAINTENANCE/VEHICLES (MT):**		
	Backhoe	1,700	
	Jointly-owned vehicles (25%)	550	
	OMI pickup	100	
	Trailers	300	
	Vactor	1,180	
	Vactor (6) misc parts replacement (50%)	950	
	Vactor flex tubes (3) & alum extension tubes (2) (30%)	400	
	Vactor HD elbow for suction boom (50%)	250	
	Vehicle Maintenance	8,400	
	Equipment tires	550	
	Vehicle tires	620	**15,000**
61601	**MEETINGS & CONFERENCES (ENG):**		
	American Public Works Association Conference	700	
	Northwest Membrane Operators Conference	700	
	Oregon Association of Water utilities	700	
	Business Meetings and Travel Luncheons	1,900	**4,000**
61602	**MEETINGS & CONFERENCES (MT):**		
	American Public Works Association Conference	730	
	American Water Works Association Conference	680	
	Business meetings and travel luncheons	510	
	OAWU class hosting expenses, refreshments and room	80	**2,000**
61701	**OFFICE SUPPLIES (ENG):**		
	Office Supplies, Paper, Filing Supplies	900	
	Postage	300	**1,200**

DEPARTMENT: 430 - WATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61702	**OFFICE SUPPLIES (MT):**		
	General office supplies	800	**800**
61801	**PETROLEUM PRODUCTS (ENG):**		
	Gasoline, Oil, Lubricants	1,800	**1,800**
61802	**PETROLEUM PRODUCTS (MT):**		
	Gasoline, oil, lubricants	15,000	**15,000**
61820	**POSTAGE -Mail Utility Notices (Finance)**	900	**900**
61902	**UTILITIES (MT):**		
	Electricity, Water Reservoirs, Water Shop	5,500	**5,500**
CAPITAL OUTLAY			
72501	**OFFICE EQUIP (ENG)**		
	Lap Top Computer	1,000	
	Desk, Chairs, File Cabinets	2,500	**3,500**
72602	**OTHER EQUIPMENT (MAINT):**		
	Utility Vehicle (meter reads)	10,000	
	Meter reading equipment	5,000	
	Jumping jack and vibra plate compactor	10,000	**25,000**
CONTINGENCY			
80005	**OPERATING CONTINGENCY**	156,286	**156,286**
80010	**RESERVE FOR EQUIPMENT REPLACEMENT**		
	Vehicle & Equipment Replacement	553,809	**553,809**

DEPARTMENT: 430 - WATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
INTERFUND TRANSFERS			
90010	**TO GENERAL FUND**	145,967	**145,967**
90011	**TO GENERAL FUND SALARY/BENEFITS**	754,629	**757,397**
90017	**DEBT SERVICE-FFC2013 -317**	244,850	**244,850**
90025	**GIS:**	64,249	**64,249**
90027	**INFORMATION SYSTEMS:**	86,719	**86,719**
90028	**CUSTODIAL & BLDG MAINT:**	10,260	**10,260**
90030	**PERS BOND DEBT**	28,641	**28,641**
90184	**CUSTODIAL & BLDG MAINT. SALARY/BEN**	24,933	**24,933**
90185	**To STREETS SALARY/BENEFITS 558**	26,819	**26,819**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 430 - ENTERPRISE
DEPARTMENT: 433 - WATER PLANT

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61010	**ADVERTISING:**		
	CCR Advertising, Water Emergency Advertising	3,500	**3,500**
61119	**COMMUNICATION:**		
	Annual Cost - Comcast Fiber Line for SCADA to WTP	5,000	**5,000**
61126	**COMPUTER EXPENSE**		
	River Road Water Plant - Yearly SCADA and Computer Fees	25,000	**25,000**
61130	**CONTRACT SERVICES:**		
	Albany IGA Payment (Final Payment)	75,000	
	Consulting Services	30,000	
	Temp Employee	1,500	
	Copier Expense	1,200	**106,200**
61240	**DEPT/OPERATING EXPENSE**		
	Office Supplies	1,500	
	Utility Bills	1,500	
	Annual DHS Water Systems Survey Fee (River Rd Water Plant)	2,500	
	Annual DHS Water Treatment Plant Fee	10,000	
	Lab testing and equipment of the water system	20,000	
	Electricity (River Rd Water Plant)	250,000	
	Chemical Costs (River Rd Water Plant)	75,000	
	Fuel Costs (Vehicles and Generators)	11,000	**374,000**

DEPARTMENT: 433 - WATER PLANT

		SUB-LINE ITEM TOTAL	LINE TOTAL
61300	Duplication	2,500	**2,500**
61320	**EDUCATION & TRAINING:**		
	Continuing Education	1,500	
	Meetings and Conferences	1,500	**3,000**
CAPITAL OUTLAY			
72300	**IMPROVEMENTS/WTP:**		
	WTP Repair and Capital Maintenance	50,000	**50,000**
CONTINGENCY			
80010	**RESERVE FOR EQUIPMENT REPLACEMENT**		
	WTP Reserve	500,000	**500,000**
DEBT SERVICE			
95100	**Bond Principal**	272,000	**272,000**
		-	-
95200	**Bond Interest**	908,000	**908,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 430 - ENTERPRISE
DEPARTMENT: 435 - WATER UTILITY CIP

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61011	**ADVERTISING (ENG)**	2,000	**2,000**
			-
61130	**CONTRACT SERVICES**		
	Consultant Services	75,000	**75,000**
CAPITAL OUTLAY			
72301	**IMPROVEMENTS (Eng):**		
	Second Street WTP Mothball	100,000	
	Final Payment to H2O for Membrane Contract	125,000	
	Seventh Street Waterline Replacement	700,000	
	CT Tank Overflow Line/Final Landscaping (WTP)	300,000	
	Sherman Street Waterline	175,000	
	Flow Meter/Chlorine Kiosk - Grant Street Reservoir	100,000	
			1,375,000
72302	**IMPROVEMENTS (Maint.):**		
	Water Meter Changeout Program/Small Water Main Replacement	50,000	
			50,000

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 450 - ENTERPRISE
DEPARTMENT: 450 - STORM DRAIN UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61127	**COMPUTER EXPENSE (MT):**		
	Software Upgrades	1,200	**1,200**
61130	**CONTRACT SERVICES (ENG)**		
61134	**CONTRACT SERVICES (MT)**		
	Dumping fees for solid waste from catch basins	1,000	
	Linn County Work Crew for ditch cleaning	6,400	
	Security Monitoring Fee for Maint. Facility (20%)	100	
	Seasonal worker for drainage cleaning	6,500	**14,000**
61140	**MERCHANT CARD FEES-Credit Card acceptance (Finance)**	2,000	**2,000**
61241	**DEPARTMENT/OPERATING EXPENSE (ENG):**		
	Annual Storm Water Discharge Permit	1,000	
	Storm Water Monitoring Supplies	550	
	Annual DEQ Permit for UIC's	2,500	
	Lab Testing for Storm Water	1,500	
	TMDL Compliance Costs	12,450	**18,000**

DEPARTMENT: 450 - STORM DRAIN UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61242	**DEPARTMENT/OPERATING EXPENSE (MT):**		
	Equipment rental	1,000	
	Hazardous spill cleanup materials and disposal	500	
	Pipe, manhole parts, culverts, catch basins	6,100	
	Replacement blades for Land Pride mower	800	
	Flail mower replacement blades	500	
	Sweeper Brooms	600	
	Vegetation control	500	**10,000**
61251	**DEPARTMENT OPERATING SUPPLIES (ENG)**		
	Replacement Parts for Flow Monitoring Equipment	250	**250**
61252	**DEPARTMENT/OPERATING SUPPLIES (MT):**		
	Hand tools, shovels, rakes, blades	150	**150**
61292	**DUES & SUBSCRIPTIONS (MAINT.)**		
	American Public Works Association	150	**150**
61300	**DUPLICATION-**Print and Mail Utility Bills (Finance)	500	**500**
61322	**EDUCATION & TRAINING (MAINT.)**		
	Workshops and Seminars	250	**250**
61502	**UNIFORMS (MAINT.)**		
	Riangear, Rubber Boots and Gloves	1,000	**1,000**
61520	**UTILITY FRANCHISE FEE** (5% of Utility Fees)	23,750	**23,750**

DEPARTMENT: 450 - STORM DRAIN UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61562	**MAINT./BUILDING (MAINT.)**		
	Shop Building Maintenance	500	**500**
61572	**MAINT./EQUIP (MAINT.)**		
	Repair of Field Equip.	1,500	**1,500**
61582	**MAINT./VEHICLES (MAINT.)**		
	Sweeper and Vactor Maint.	5,500	**5,500**
61602	**MEETINGS & CONFERENCES (MAINT.)**		
	American Public Works Association Conference	250	**250**
61701	**OFFICE SUPPLIES (ENG)**		
	Misc. Office Supplies	150	**150**
61802	**PETROLEUM (MAINT.)**	5,500	**5,500**
61820	**POSTAGE -Mail Utility Notices (Finance)**	50	**50**
CAPITAL OUTLAY			
72301	**IMPROVEMENTS (ENG):**		
	Drainage Master Plan	130,000	**130,000**
CONTINGENCY			
80005	**OPERATING CONTINGENCY**	17,351	**17,351**
80010	**RESERVE FOR EQUIPMENT REPLACEMENT**		
	Vehicle & Equipment Replacement	177,985	**177,985**

DEPARTMENT: 450 - STORM DRAIN UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
INTERFUND TRANSFERS			
90010	**TO GENERAL FUND**	17,179	**17,179**
90011	**TO GENERAL FUND SALARY/BENEFITS**	140,516	**142,007**
90025	**TO GIS**	20,299	**20,299**
90027	**TO INFORMATION SYSTEMS:**	11,344	**11,344**
90028	**TO CUSTODIAL & BUILDING MAINT.**	1,677	**1,677**
90105	**TO EQUIPTMENT ACQUISTION & REPLACEMENT**	57,000	**57,000**
90130	**TO STREET SDC FUND - 882**	46,000	**46,000**
90181	**TO WASTEWATER SALARY/BENEFITS**	56,622	**56,622**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE
DEPARTMENT: 470 - WASTEWATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61011	**ADVERTISING (ENG):**		
	Project Bid Advertising	1,000	**1,000**
61012	**ADVERTISING (MT):**		
	Personnel recruitment	1,000	**1,000**
61121	**COMMUNICATIONS (ENG)**		
	Cell Phone Expense	500	**500**
61122	**COMMUNICATIONS (MT):**		
	Service and repair of radio equipment	250	
	Water & CC cell phone expense and misc. phone expenses	500	**750**
61126	**COMPUTER EXPENSE (ENG):**		
	Annual Proprietary Software Upgrades/AutoCAD/XP Swim	10,000	**10,000**
61127	**COMPUTER EXPENSE (Maint.):**		
	Cartegraph Maintenance Agreement and Tech support (25%)	300	
	Software upgrades and misc tech support for TV Van	4,000	
	Supplies, printer cartridges	350	
	Wireless data service, (Supervisor)	350	**5,000**
61130	**Contract Services - Utility Billing**	**500**	**500**

DEPARTMENT: 470 - WASTEWATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61133	**CONTRACT SERVICES (ENG):**		
	Temporary Support Staff	15,000	
	WWTP and Collection System Engineering Consultant	1,500	
	Consulting for NPDES Permit Renewal	8,500	**25,000**
61134	**CONTRACT SERVICES (MT):**	`	
	CDL employee testing program	270	
	Contract patching of street cuts	2,000	
	Linn County Work Crew	2,300	
	Copier maintenance agreement (25%)	160	
	Rental of shoring box for emergency repairs	1,000	
	Seasonal Maint Worker For misc. maint assistance (1) (4 mths)	25,000	
	Seasonal Maint Worker funded by Engineering (1) (1mth)	4,200	
	Security monitoring fee for 3 systems at Maint Shop(20%)	70	**35,000**
61140	**MERCHANT CARD FEES-Credit Card acceptance (Finance)**	30,000	**30,000**
61241	**DEPARTMENT/OPERATING EXPENSE (ENG):**		
	First Aid and Miscellaneous Consumables	250	
	Miscellaneous Engineering Tools/Supplies	750	
	Reimbursement Expense- Maps/Deeds/Easement Recordings	500	**1,500**
61242	**DEPARTMENT/OPERATING EXPENSE (MT):**		
	"One call" monthly assessment (33%)	500	
	Certification fees and renewals	300	
	Cold Mix for temporary street repairs	500	
	Frame and cover replacement	1,700	
	Garbage dumping fees	600	
	Hazardous spill cleanup materials and disposal	1,250	
	Hep Vac screenings	400	
	Line repair/replacement	5,480	

DEPARTMENT: 470 - WASTEWATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
	Locating paint (50%)	400	
	Manhole repairs	4,150	
	Operating permits, landfill fee	600	
	Rodent control	900	
	Root control	800	
	Security alarm annual fee for Garvord pump station	300	
	Small parts including gaskets, risers	800	
	Spray for Noxious weeds at WWTP properties	1,200	
	Time management tools/supplies	120	**20,000**
61251	**OP SUPPLIES (ENG)**		
	Office Supplies	500	
	Surveying and Inspection Supplies	500	**1,000**
61252	**DEPARTMENT/OPERATING SUPPLIES (MT):**		
	Annual replace of barricades (100) Parades/events (50%)	250	
	Annual replacement of small traffic cones	250	**500**
61291	**DUES & SUBSCRIPTION (ENG):**		
	American Public Works Association (APWA)	400	
	Engineering Dues and Subscriptions	300	
	PE Registration	300	
	Wastewater Journals (FP)	200	**1,200**
61292	**DUES & SUBSCRIPTIONS (MT):**		
	American Public Works Association (APWA)	300	
	East Linn Coordination Council (ELCC)	200	**500**
61300	**DUPLICATION-**Print and Mail Utility Bills (Finance)	22,000	**22,000**

DEPARTMENT: 470 - WASTEWATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61321	**EDUCATION & TRAINING (ENG):**		
	Training, Workshops, Seminars, Continuing Education	2,000	**2,000**
61322	**EDUCATION & TRAINING (MT):**		
	Maintain additional certifications	200	
	Reimbursement for course work	200	
	Training, workshops, seminars	2,600	**3,000**
61400	**INSURANCE:**	59,804	**59,804**
61501	**UNIFORM (ENG)**	500	**500**
61502	**UNIFORM PURCHASE/LAUNDERING (MT):**		
	Purchase, repair, cleaning of uniforms, safety clothing, etc	1,100	
	Rain gear, rubber boots, gloves	900	**2,000**
61520	**UTILITY FRANCHISE FEE**	290,000	**290,000**
61562	**MAINTENANCE/BUILDING & GROUNDS (MT):**		
	HVAC maintenance at Maintenance Shop (25%)	300	
	Maintenance Shop power gate repairs (25%)	300	
	Share of main shop building maintenance (25%)	900	
	Valley Fire Control, fire extinguisher maintenance (25%)	500	**2,000**
61571	**MAINTENANCE/EQUIPMENT (ENG):**		
	Service and Repair of Office/Field Equipment	500	**500**

DEPARTMENT: 470 - WASTEWATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61572	**MAINTENANCE/EQUIPMENT (MT):**		
	Service and repair of rodder, smoke generator ventilator, gas detector, snooper, safety tripod, etc.	1,500	**1,500**
61581	**MAINTENANCE/VEHICLES (ENG):**		
	Engineering Vehicles	2,000	**2,000**
61582	**MAINTENANCE/VEHICLES (MT):**		
	Boom truck annual certification	400	
	D-12 Camera and camera tractor parts	2,000	
	Jointly-owned vehicles (25%)	530	
	Maintenance pickup	400	
	OMI sludge truck	500	
	T.V. van	1,500	
	Vactor	6,750	
	Vactor (6) misc parts replacement (50%)	950	
	Vactor flex tubes (3) and alum extension tubes (2) (70%)	970	
	Vactor HD elbow for suction boom (50%)	1,500	
	Vehicle maintenance	4,500	**20,000**
61601	**MEETINGS & CONFERENCES (ENG):**		
	American Public Works Association Conference	1,100	
	Business Meetings and Continuing Education	2,400	**3,500**
61602	**MEETINGS & CONFERENCES (MT):**		
	American Public Works Association Conference	740	
	Business meetings and travel luncheons	640	
	Holiday Employee Appreciation 20%	120	**1,500**

DEPARTMENT: 470 - WASTEWATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
61701	**OFFICE SUPPLIES (ENG):**		
	General office Supplies, Copier Maint. Agrement	200	
	Postage	300	**500**
61702	**OFFICE SUPPLIES (MT):**		
	Binders, notebooks, pens, maps, etc.	700	**700**
61801	**PETROLEUM PRODUCTS (ENG):**		
	Gasoline, Oil, Lubricants	1,800	**1,800**
61802	**PETROLEUM PRODUCTS (MT):**		
	Gasoline, oil, lubricants	15,000	**15,000**
61820	**POSTAGE - UTILITY BILLING**	900	**900**
61900	**UTILITIES (Gen'l)**	1,500	**1,500**
61902	**UTILITIES (MT)**		
	Power and gas for shop building	3,000	**3,000**
CAPITAL OUTLAY			
72302	**IMPROVEMENTS (MT):**		
	I & I Elimination Program	90,000	**90,000**
72501	**OFFICE EQUIPMENT (ENG):**		
	Lap Top Computer and Office Furniture	3,000	**3,000**
72601	**OTHER EQUIPMENT (ENG):**		
	Survey equipment, Measuring Wheels, levels	1,500	**1,500**
CONTINGENCY			
80005	**OPERATING CONTINGENCY**	252,324	**252,324**
80010	**RESERVE FOR EQUIPMENT REPLACEMENT**		
	Vehicle & Equipment Replacement	291,642	**291,642**
80026	**RES FOR DEBT SERVICE**	30,380	**30,380**

DEPARTMENT: 470 - WASTEWATER UTILITY

		SUB-LINE ITEM TOTAL	LINE TOTAL
INTERFUND TRANSFERS			
90010	**TO GENERAL FUND**	143,170	**143,170**
90011	**TO GENERAL FUND SALARY/BENEFITS**	716,686	**719,484**
90017	**DEBT SERVICE-FFC2013 -317 and FFC2015-314**	679,375	**679,375**
90025	**TO GIS FUND:**	81,041	**81,041**
90027	**TO INFORMATION SYSTEMS:**	72,000	**72,000**
90028	**CUSTODIAL & BLDG MAINT:**	8,883	**8,883**
90030	**PERS BOND DEBT**	22,349	**22,349**
90105	**TO EQUIPMENT ACQUISITION & REPLACEMENT FUND**	90,000	**90,000**
90180	**TO WATER FUND SALARY?BENEFITS**	4,994	**4,994**
90180	**TO CUSTODIAL & BUILDING MAINT - SALARY/BENEFITS**	24,933	**24,933**
90185	**TO STREETS - SALARY/BENEFITS**	26,819	**26,819**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE
DEPARTMENT: 473- WASTEWATER PLANT

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61010	**ADVERTISING:**	500	**500**
			-
61119	**COMMUNICATION:**	1,000	**1,000**
61124	**COMPUTER EXPENSE**		
	Laptop for WWTP	1,500	**1,500**
61130	**CONTRACT SERVICES:**		
	Consultant Services WWTP	7,000	
	Operation of wastewater plant	1,180,000	
	Software - Wonderware upgrade for WWTP	8,000	
	WWTP Electrical over-run	15,000	**1,210,000**
61240	**DEPARTMENT OPERATING EXPENSE:**		
	Annual Dept. Rev. Hazardous Substance Fee (2)	1,000	
	Annual DEQ permit fee for wastewater treatment plant	10,000	
	Annual State Permit for Boiler at WWTP	1,000	
	Lab testing of the wastewater system	25,750	
	Annual DEQ Permit for Wastewater System Cert.	1,500	
	EPA Spill Prevention Permit fee for Fuel Tank	5,000	
	WTP pressure vessel fee	750	
	TMDL Compliance Costs	20,000	**65,000**

DEPARTMENT: 473- WASTEWATER PLANT

		SUB-LINE ITEM TOTAL	LINE TOTAL
61250	**DEPARTMENT OPERATING SUPPLIES:**		
	Maps	150	
	Reference and code books	100	**250**
61320	**EDUCATION & TRAINING:**		
	Continuing Education	500	
	Training, workshops, seminars	500	**1,000**
61600	**MEETINGS & CONFERENCES**		
	Oregon Association of Water Utilities (OAWU)	2,500	**2,500**
61700	**OFFICE SUPPLIES:**	250	**250**
61800	**PETROLEUM**	7,000	**7,000**

CAPITAL OUTLAY

72305	**IMPROVEMENTS/WWTP:**		
	Relace Trash Grinder Pump - Gravity Belt Room	9,000	
	Replace Difuser system in Digester	35,000	
	Replace Dewatering Pump in Clarifier 4	30,000	
	Equipment Replacement	15,000	
	WWTP repairs above CH2M contract amount	71,000	**160,000**

CONTINGENCY

80010	**RESERVE FOR EQUIPMENT REPLACEMENT**		
	WWTP REPLACEMENTS	74,898	**74,898**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE
DEPARTMENT: 474 - SEWER & LATERAL REPLACEMENT PROGRAM

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72300	**IMPROVEMENTS**		
	Sanitary Sewer Lateral Replacement Program	90,000	**90,000**
72301	**IMPROVEMENTS (ENG)**		
	Sanitary Sewer Main Replacement/Repair Program	300,000	**300,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE
DEPARTMENT: 475 - WASTEWATER UTILITY CIP

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61133	**CONTRACT SERVICE (ENG)**		
	Consultant Services - WSI Model Study	50,000	
	Consultant - Legal Services - WWTP - Biosolids	750,000	
	Consultant Services - Design of West Side Interceptor	200,000	**1,000,000**
CAPITAL OUTLAY			
72301	**IMPROVEMENTS (ENG)**		
	Replace Sodium Hypo tank and Pumps - WWTP	250,000	
	Westside Interceptor Project	6,165,000	
	Waste Water Treatment Plant Master Plan	400,000	**6,815,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 470 - ENTERPRISE
DEPARTMENT: 476 - WASTEWATER BOND DEBT SERVICE

		SUB-LINE ITEM TOTAL	LINE TOTAL
DEBT SERVICE			
95100	**BOND PRINCIPAL**		
	R56200 SRF Loan	45,875	**45,875**
95107	**BOND PRINCIPAL - LebanonWW10**	460,000	**460,000**
95200	**BOND INTEREST**		
	R56200 SRF Loan	17,551	**17,551**
95207	**BOND INTEREST-LebanonWW10**	143,650	**143,650**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 510 - SPECIAL REVENUE
DEPARTMENT: 510 - MOTEL TAX

DEPARTMENT: 510-510 - MOTEL TAX

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61130	**CONTRACT SERVICES**		
	Chamber Contract-Chamber Operations	35,000	
	Chamber Contract-Grant Program	50,000	**85,000**
61240	**DEPARTMENT/OPERATING EXPENSE**		
	Flowers and watering main street	10,500	
	Parades and special events	1,000	
	Visitor Industry support	8,500	
	County pass through collections	96,133	**116,133**
INTERFUND TRANSFER			
90005	**TO GEN. FUND ADMINISTRATIVE/ECONMIC DEVELOPMENT COSTS**	45,000	**45,000**
90147	**TO SDC PARKS -862**	62,000	**62,000**

DEPARTMENT: 510 - MOTEL TAX

DEPARTMENT: 510-511 - VISITOR INDUSTRY PROGRAM (VIP)

61130	**CONTRACT SERVICES**	25,000	**25,000**

Capital Outlay

72307	Improvements-Downtown Development Project	50,000	**50,000**
72308	Improvements		
	Downtown Audio and Lighting Project	30,000	
	Landscaping for the Monument	100,000	**130,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 515 - SPECIAL REVENUE
DEPARTMENT: 515 - YOUTH COURT

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61240	**DEPARTMENT/OPERATING SUPPLIES** Expenses cannot exceed the cash balance in the fund	5,349	**5,349**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 516 - SPECIAL REVENUE
DEPARTMENT: 516 - POLICE RESERVES

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61240	**DEPARTMENT/OPERATING SUPPLIES** Expenses cannot exceed the cash balance in the fund	5,466	**5,466**
80005	**CONTINGENCY**	10,000	**10,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 527 - SPECIAL REVENUE
DEPARTMENT: 527 - COMMUNITY DEVELOPMENT-BUILDING

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61130	**CONTRACT SERVICES (BLDG)**		
	Building Official Services	130,000	
	Plan review services	-	**130,000**
61140	**MERCHANT CARD FEES (BLDG)**	20,000	**20,000**
61240	**DEPARTMENT/OPERATING EXPENSE (BLDG)**		
	Miscellaneous operating expense	2,500	
	State Surcharge	32,500	**35,000**
61250	**DEPARTMENT/OPERATING SUPPLIES (BLDG)**		
	Vehicle maintenance supplies	-	
	Code Books	500	**500**
61320	**EDUCATION & TRAINING**	1,500	**1,500**
61700	**OFFICE SUPPLIES (BLDG):**	1,500	**1,500**

FUND: 527 - SPECIAL REVENUE
DEPARTMENT: 527 - COMMUNITY DEVELOPMENT-BUILDING

		SUB-LINE ITEM TOTAL	LINE TOTAL
INTERFUND TRANSFERS			
90010	**TO GENERAL FUND**	39,771	**39,771**
90011	**TO GENERAL FUND SALARY/BENEFITS**	177,543	**177,543**
90025	**TO GIS**	14,685	**14,685**
90027	**TO INFORMATION SYSTEMS**	33,609	**33,609**
90028	**TO CUSTODIAL & BLDG MAINT**	1,706	**1,706**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 533 - SPECIAL REVENUE
DEPARTMENT: 533 - PARK ENTERPRISE
534-CHEADLE LAKE PARK

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61012	**ADVERTISING (MT)**		
	Misc advertising, flyers, magazines, newspaper etc.	-	-
61134	**CONTRACT SERVICES (MT)**		
	Seasonal staff	43,000	
	Reservation service fees	2,000	**45,000**
61242	**DEPARTMENT OPERATING EXPENSE:**		
	Pesticides, fertilizer, electrical supplies, custodial supplies, bark	24,299	
	Camping fee envelops	1,030	
	Garbage dumping fees	3,021	**28,350**
61562	**MAINTENANCE/BUILDING & GROUNDS:**		
	Camping area maintenance - River Park, Cheadle Lake & Gills Lanc	7,900	
	Trash can liners, doggie stations, signs and markings	5,100	
	Repairs specific to shelter rentals (all parks)	5,000	
	River Park septic tank clean before Strawberry Festival	1,000	**19,000**
61902	**UTILITIES:**		
	Irrigation water Gill's Landing Campground	7,300	
	Power and gas for Century Park building	2,700	
	Power at Ralston Park shelter	1,000	
	Power for Gill's Landing Campground	6,500	
	Sewer Gill's Landing Campground	5,500	**23,000**

FUND: 533 - SPECIAL REVENUE
DEPARTMENT: 533 - PARK ENTERPRISE
534-CHEADLE LAKE PARK

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72302	**IMPROVEMENTS**		
	Misc. Upgrades	9,775	
		-	**9,775**
DEPT 534-CHEADLE LAKE PARK			
MATERIALS & SERVICES			
61130	**CONTRACT SERVICES**	5,000	**5,000**
61240	**DEPT/OPERATING EXPENSE**	8,000	**8,000**
61562	**MAINT/BLDG**	11,000	**11,000**
61572	**MAINT/EQUIP**	500	**500**
61582	**MAINT/VEHICLES**	2,000	**2,000**
61800	**PETROLEUM**	5,000	**5,000**
61902	**UTILITIES:**	9,900	**9,900**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 535 - SPECIAL REVENUE
DEPARTMENT: 535 - PARKS GRANT FUNDS

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
CAPITAL OUTLAY			
72300	**IMPROVEMENTS**		
	Century Park	190,650	
	Recreational Trails Grant	100,000	
			290,650

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 540 - SPECIAL REVENUE
DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SERVICES

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61124	**COMPUTER EXPENSE:**		
	GIS Workstation\Server Expenses as needed	9,400	**9,400**
61130	**CONTRACT SERVICES:**		
	ESRI Licensing (GIS Software)	11,000	
	Backup\AV\Server Software Licenses	3,000	
	Hosting\Web Licensing Web Map Services	4,000	
	JumpStart Upgrade Project - GIS	15,000	
	Annual FlyOver Maintenance Program - GeoTerra	20,000	
	Professional Services\Other GIS Projects	2,000	**55,000**
61240	**Dept/Operating Expense**		
	Misc Expense	2,000	**2,000**
61320	**EDUCATION & TRAINING:**	400	**400**
61600	**MEETINGS & CONFERENCES:**		**2,500**
61700	**OFFICE SUPPLIES:**		
	Wide format paper and ink	600	**600**

DEPARTMENT: 540 - GEOGRAPHICAL INFORMATION SERVICES

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72600	**OTHER EQUIPMENT:**	3,500	**3,500**
INTERFUND TRANSFERS			
90028	**TO CUSTODIAL & BLDG MAINT**	991	**991**
90182	**TO IT FUND SALARY/BENEFITS**	146,588	**146,588**
CONTINGENCIES			
80005	Operating Contingency	11,000	**11,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 542 - SPECIAL REVENUE
DEPARTMENT: 542 - INFORMATION TECHNOLOGY (IT)

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61120	**COMMUNICATIONS**		
	Phone\Internet Services\Cistera	82,000	**82,000**
61124	**Computer Expense**	4,500	**4,500**
61130	**CONTRACT SERVICES**		
	AWS Services	3600	
	Mobile Device Management	3000	
	City Website	4300	
	Cisco SmartNet	43000	
	Support Desk Remote Access \ Ticketing	11000	
	Microsoft Licensing including 365 email	37000	
	Camera Licensing and Support	18000	
	Storage Support	10000	
	Professional Services\Contract Help	10000	
	Antivirus Licenses	6000	
	Other Misc Software and Subscriptions	7100	
	Backup Software	5000	
	MS Azure	12000	
	VMWare Software (VDI and Server)	25000	**195,000**
61240	**DEPARTMENT/OPERATING EXPENSE**	5,000	**5,000**
	Misc. General Inventory needs for Department and other City Departments		

DEPARTMENT: 542 - INFORMATION TECHNOLOGY (IT)

		SUB-LINE ITEM TOTAL	LINE TOTAL
61320	**EDUCATION & TRAINING**	6,500	**6,500**
61560	**BUILDING MAINTENANCE**		
	Annual Building Maintenance	2,000	
	Upgraded Door Access Control Panels for Justice Center	8,000	**10,000**
61580	**VEHICLE MAINTENANCE**		
	Oil Changes, Tires, Brakes	1,200	**1,200**
61600	**MEETINGS & CONFERENCES**	6,000	**6,000**
61700	**OFFICE SUPPLIES**	20	**20**
61800	**PETROLEUM**	650	**650**
61900	**UTILITIES**	24,000	**24,000**
CAPITAL OUTLAY			
72600	**OTHER EQUIPMENT**		
	Construct Fiber Down River Road for WTP\Utilities Redundancy	65,000	
	Networking and Server Equipment	75,000	**140,000**

DEPARTMENT: 542 - INFORMATION TECHNOLOGY (IT)

		SUB-LINE ITEM TOTAL	LINE TOTAL
INTERFUND TRANSFERS			
90011	**TO GENERAL FUND SALARY/BENEFITS**	29,493	**29,493**
90028	**TO CUSTODIAL & BLDG MAINT**	3,049	**3,049**
90030	**PERS BOND DEBT**	9,507	**9,507**
90105	**TO EQUIPMENT ACQUISITION AND REPLACEMENT FUND:**	65,000	**65,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 545 - SPECIAL REVENUE
DEPARTMENT: 545 - CUSTODIAL & MAINTENANCE SERVICES

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61130	**CONTRACT SERVICES**		
	Electrician services	5,000	
	Janitorial Coverage	25,000	**30,000**
61240	**DEPT/OPERATING EXPENSE**		
	Misc. Expenses	20,000	**20,000**
61250	**DEPT/OPERATING SUPPLIES**		
	Misc. sanitary/cleaning supplies for all City facilities and misc. electrical tools	40,000	**40,000**
61320	**EDUCATION & TRAINING**		
	Software training, seminars, workshops	500	**500**
61560	**MAINT/BUILDING**		
	Light bulbs & misc. expenses for all City Facilities	20,000	**20,000**
61580	**MAINT/VEHICLE**	2,500	**2,500**
61800	**PETROLEUM**	1,500	**1,500**

DEPARTMENT: 545 - CUSTODIAL & MAINTENANCE SERVICES

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72600	**OTHER EQUIPMENT**	-	**-**
INTERFUND TRANSFERS			
90011	**TO GENERAL FUND SALARY/BENEFITS**	6,926	**6,926**
90027	**INFORMATION SYSTEMS:**	4,543	**4,543**
90030	**PERS BOND DEBT**	1,874	**1,874**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 550 - SPECIAL REVENUE
DEPARTMENT: 550 - STATE FOOT AND BIKE PATH

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72301	**IMPROVEMENTS (ENG)**		
	Sidewalk Replacement/Infill and Access Ramp Program	51,097	**51,097**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 555 - SPECIAL REVENUE
DEPARTMENT: 555 - ENGINEERING DEVELOPMENT REVIEW

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61130	**CONTRACT SERVICES**		
	Consultant Services for Development Projects/Temp Help	10,000	**10,000**
61240	**DEPARTMENT OPERATING EXPENSE**		
	Document Reimbursement/Records Expense	4,000	**4,000**
INTERFUND TRANSFERS			
90011	**TO GENERAL FUND SALARY/BENEFITS**	76,372	**76,372**
90027	**TO INFORMATION SYSTEMS**	4,416	**4,416**
90028	**TO CUSTODIAL & BLDG MAINT**	534	**534**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 558 - SPECIAL REVENUE
DEPARTMENT: 558 - STREETS

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61012	**ADVERTISING (MT)**		
61122	**COMMUNICATIONS (MT):**		
	Service and repair of radio equipment	700	**700**
61127	**COMPUTER EXPENSE (MT):**		
61134	**CONTRACT SERVICES (MT):**		
	Annual Street light maintenance contract	1,905	
	Cameras (Jail)	280	
	Copier maintenance agreement (20%)	160	
	Dumping fees for increasing roadside garbage pickup	1,000	
	Dumping fees for solid waste from catch basins	350	
	Benton County Striping of City Streets	22,000	
	Dust control of gravel streets (1 1/2 applications)	4,500	
	Maintenance of Railroad Crossing for Santiam Railroad	1,500	
	Seasonal worker funded by ODOT Partnership rev. (3 mths.)	11,565	
	Security monitor fee for 3 systems at Maint Shop (20%)	160	
	Sidewalk trip hazard grinding/saw cut program	1,740	
	Temp wkr for weed abatement Main Street (Hwy 20)(1 for 1 wk)	550	
	Temporary office help (20%)	4,290	
	Traffic Signal (6) repairs	1,575	**50,000**

DEPARTMENT: 558 - STREETS

		SUB-LINE ITEM TOTAL	LINE TOTAL
61242	**DEPARTMENT/OPERATING EXPENSE (MT):**		
	Cold Mix for temporary street repairs	5,000	
	Dumping fees for roadside trash (tires)	300	
	Garbage dumping fees	590	
	Gravel	5,000	
	Hazardous spill cleanup materials and disposal	500	
	Hep Vac screenings	720	
	Materials for weed abatement along curbs on Main Street (Hwy 20)	670	
	Pot hole patch premix (2 pallets)	3,600	
	Public property cleaning, vegetation control, landfill fee	2,500	
	Shop operations - materials	50	
	Sign maintenance/barricades	3,482	
	Snow/ice control	2,000	
	Street repairs - asphalt	8,000	
	Street Sign extruded (40)	700	
	Sweeper brooms (6 sets)	1,000	
	Thermo Plastic/hot tape for School, RXR, Wheel Chair	2,200	
	Thermo Plastic/hot tape traffic markings	3,500	
	Traffic control/painting (5 yellow, 2 white, 3 spheres)	10,188	**50,000**
61252	**DEPARTMENT/OPERATING SUPPLIES (MT):**		
	Hand tools, shovels, rakes, picks, drills, sanders, cement finishing tools, blades, brushes Small hardware items, equipment cleaner, shop towels, shop supplies	1,500	**1,500**
61322	**EDUCATION & TRAINING (MT):**		
	Certification fees and renewals	300	
	Maintain additional certifications	300	
	Reimbursement for course work	400	
	Training, workshops, seminars	1,500	**2,500**

DEPARTMENT: 558 - STREETS

		SUB-LINE ITEM TOTAL	LINE TOTAL
61370	**STREET LIGHTS:**		
	Street lights	135,000	**135,000**
61390	**TRAFFIC SIGNAL:**		
	Electricity for traffic lights	30,000	
	Traffic Signal misc repair	10,000	**40,000**
61400	**INSURANCE:**		
	Vehicle, general liability, equipment, and building coverage	58,937	**58,937**
61502	**UNIFORM PURCHASE/LAUNDERING (MT):**		
	Purchase, repair, cleaning of uniforms, safety equipment	1,750	
	Rain gear, rubber boots, gloves	750	**2,500**
61562	**MAINTENANCE/BUILDING & GROUNDS (MT):**		
	Valley Fire Control, fire extinguisher maintenance (14%)	70	
	Building repair, paint, light bulbs, signal bulbs, Rental house	3,140	
	Clean window awnings at shop (25%)	40	
	Maintenance Shop power gate repairs (25%)	200	
	Share of Main Shop Building Maintenance	550	**4,000**
61572	**MAINTENANCE/EQUIPMENT (MT):**		
	chainsaws, power plant, hot box	760	
	Grinder carbide cutter set	440	
	Grinder shafts (2 sets each year)	150	
	Grinder steel cutters (1 set per year)	150	
	Hydraulic tools, Stanley power unit, tampers, saws, hoses	500	
	Pavement grinder drum	500	
	Power tools, tree trimming tools, grinders, edger's, cutters	500	**3,000**

DEPARTMENT: 558 - STREETS

		SUB-LINE ITEM TOTAL	LINE TOTAL
61582	**MAINTENANCE/VEHICLES (MT):**		
	Bucket truck (annual certification)	1,500	
	Dump trucks (2)	950	
	Flat bed trucks (2)	500	
	Grader	1,600	
	Jointly-owned vehicles (29%)	955	
	Pickups (2)	800	
	Roller	250	
	S-15 1400X24 12ply Denman grader tires or equal (2)	875	
	S-18 Tires (2 front)	415	
	S-28 Paint machine, air regulator	53	
	S-28 Paint machine, bead gun and kit	720	
	S-28 Paint machine, hydraulic motor service kit	210	
	S-28 Paint machine, paint gun replacement parts	1,100	
	S-28 Tires (2 front) annual purchase	134	
	S-11 tires (4)	500	
	Street flusher	460	
	Street Sweeper	1,000	
	Street Sweeper replace Curtain, Liner	978	
	Tractors and attachments (3)		
	Vehicle maintenance	2,000	**15,000**
61602	**MEETINGS & CONFERENCES (MT):**		
	American Public Works Association Conference	630	
	Business meetings and travel luncheons	100	
	Holiday Employee Appreciation 20%	520	
	PW quality meetings (20%)	250	**1,500**
61702	**OFFICE SUPPLIES (MT):**		
	General office supplies	800	**800**

DEPARTMENT: 558 - STREETS

		SUB-LINE ITEM TOTAL	LINE TOTAL
61802	**PETROLEUM PRODUCTS (MT):**		
	Gasoline, oil, lubricants	20,000	**20,000**
61830	**Property Taxes**	310	**310**
61895	**OPERATING EXPENSE (TREE CITY USA)**		
	Seasonal worker for Tree City USA tree trimming (2 1/2 mths)	5,700	
	Tree maintenance supplies tools and maintenance of equip	300	**6,000**
61902	**UTILITIES (MT):**		
	Electricity at shop	10,000	
	Natural gas at shop	5,000	**15,000**
CAPITAL OUTLAY			
72302	**IMPROVEMENTS (MT):**	434,462	**434,462**
INTERFUND TRANSFERS			
90010	**TO GENERAL FUND**	8,868	**8,868**
90011	**TO GENERAL FUND SALARY/BENEFITS**	190,017	**190,017**
90027	**TO INFORMATION SYSTEMS:**	16,191	**16,191**
90028	**TO CUSTODIAL & BLDG MAINT**	3,464	**3,464**
90030	**PERS BOND DEBT**	10,656	**10,656**
90105	**TO EQUIP ACQUISITION & REPLACEMENT FUND**	65,000	**65,000**
90184	**TO CUST/MAINT SAL/BEN-545**	24,933	**24,933**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 562 - SPECIAL REVENUE
DEPARTMENT: 562 Equitable Sharing (US Marshals)

	SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES		
61240 DEPARTMENT OPERATING EXPENSE	3,700	**3,700**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 569 - SPECIAL REVENUE
DEPARTMENT: 569 - LINX TRANSPORTATION SERVICES

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61010	**ADVERTISING**	5,000	**5,000**
61130	**CONTRACT SERVICES**	25,000	**25,000**
61240	**DEPARTMENT/OPERATING EXPENSE**		
	DOE Fees, Audit & Miscellaneous program expense	12,000	**12,000**
61250	**DEPARTMENT/OPERATING SUPPLIES**		
	Brochures, business cards, miscellaneous supplies	2,500	**2,500**
61320	**EDUCATION AND TRAINING**	5,000	**5,000**
61560	**MAINTENANCE/BUILDING**	10,000	**10,000**
61580	**MAINTENANCE/VEHICLES**		
	Preventative Maintenance, Repairs, Tires and Parts	15,000	**15,000**
61800	**PETROLEUM**		
	Gas and oil for buses	35,000	**35,000**
61889	**TITLE XIX MATCH EXP**	3,000	**3,000**

DEPARTMENT: 569 - LINX TRANSPORTATION SERVICES

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
CAPITAL OUTLAY			
72600	**OTHER EQUIPMENT**	10,000	**10,000**
72800	**VEHICLES**	70,000	**70,000**
INTERFUND TRANSFER			
90010	**TO GENERAL FUND**	2,379	**2,379**
90011	**TO GENERAL FUND SALARY/BENEFITS**	9,559	**9,559**
90027	**INFORMATION SERVICES**	13,387	**13,387**
90028	**CUSTODIAL & BLDG MAINTENANCE**	4,205	**4,205**
90030	**PERS BOND DEBT**	4,271	**4,271**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 571 - SPECIAL REVENUE
DEPARTMENT: 571 - STP STREET PROJECT

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72301	**IMPROVEMENTS (CIP):**		
	2019 Street Preservation Project	220,000	**220,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 593 - SPECIAL REVENUE
DEPARTMENT: 593 - BOAT RAMP MAINTENANCE

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61240	**DEPARTMENT/OPERATING EXPENSE -Gills Landing** Brushing, grounds maint, rock and riprap, Parking lot maint, painting, sweeping, dock and ramp maint, loam	2,000	**2,000**
61242	**DEPARTMENT/OPERATING EXPENSE -Cheadle Lake** Brushing, grounds maint, rock and riprap, Parking lot maint, painting, sweeping, dock and ramp maint, loam	2,000	**2,000**
CAPITAL OUTLAY			
72300	**IMPROVEMENTS**	6,152	**6,152**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 815 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 815 - WELDWOOD DRIVE TRAFFIC SIGNAL

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61134	**CONTRACT SERVICES**		
	ODOT	1,075	**1,075**
90183	**TRANSFER OUT**		
	To street salary and benefits	7,747	**7,747**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 820 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 820 - EQUIPMENT ACQUISITION AND REPLACEMENT

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72050	**LAND**	203,614	**203,614**
72302	**IMPROVEMENTS (Maintenance):**		
	Misc. Shop upgrades	-	
72304	**IMPROVEMENTS (Parks)**	76,605	**76,605**
72500	**OFFICE EQUIPMENT (New ERP Software)**	260,377	**260,377**
72608	**OTHER EQUIPMENT (Police):**		
	WatchGuard Dashcam/Bodycam Replacement	18,594	
	Proxy Card Security System Upgrades	30,300	
	Tablet/Toughbook Replacement	5,000	
	Data Storage	11,000	
	Jail Door Replacement	3,000	
	Jail Camera Replacement	10,000	**77,894**
72802	**VEHICLES (Maintenance)**		
	Scheduled replacement of Maintenance Equipment		**50,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 825 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 825 - PIONEER CEMETERY

	SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY		
72300 IMPROVEMENTS		
	9,715	**9,715**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 829 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 829 - POLICE TRUST FUND

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61240	**DEPARTMENT/OPERATING EXPENSE**	19,161	**19,161**
61870	**SHOP WITH A COP**	3,500	**3,500**
61871	**NATIONAL NIGHT OUT**	850	**850**
61872	**WARMING SHELTER**	410	**410**
61874	**MISC COMMUNITY POLICING**	306	**306**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 830 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 830 - LIBRARY TRUST

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61250	**DEPARTMENT/OPERATING SUPPLIES**	50,000	**50,000**
61310	**GIFT OF LITERACY GRANT FUNDS**	6,000	**6,000**
61330	**READING FOR SUCCESS GRANT FUNDS**	3,000	**3,000**
61350	**TRUST MANAGEMENT GRANT FUNDS**	10,000	**10,000**
61370	**OTHER GRANTS**	30,000	**30,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 835 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 835 - SENIOR SERVICES TRUST

MATERIALS & SERVICES		SUB-LINE ITEM TOTAL	LINE TOTAL
61200	**DEPOSITS REFUNDED**	3,000	**3,000**
61240	**DEPARTMENT OPERATING EXPENSES**		
	Volunteer recognition, entertainment, miscellaneous program expense and equipment	3,000	**3,000**
61250	**DEPARTMENT/OPERATING SUPPLIES**		
	Supplies and decorations for special events, regular activities and fund raisers	2,500	**2,500**
61560	**BUILDING MAINTENANCE**	1,000	**1,000**
61840	**REFRESHMENTS**		
	Coffee supplies, refreshments and potluck supplies	6,500	**6,500**
61860	**SCHOLARSHIPS**	1,500	**1,500**
CAPITAL OUTLAY			
72300	**IMPROVEMENTS**		
	Building Improvements	149,976	**149,976**
72500	**OFFICE EQUIPMENT**	2,500	**2,500**
72600	**OTHER EQUIPMENT**	2,500	**2,500**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 838 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 838 - SNEDAKER TRUST

	SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES		
61250 DEPARTMENT/OPERATING SUPPLIES	21,059	**21,059**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 840 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 840 - STREETS CAPITAL PROJECTS

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61133	**CONTRACT SERVICES (ENG)**		
	Grant Street Bridge (Mitigation Monitoring)	10,000	**10,000**
CAPITAL OUTLAY			
72301	**IMPROVEMENTS (ENG)**		
	Radar Speed Signs (Russell Drive and South Main Road)	20,000	
	Seventh Street Overlay (part of Waterline Replacement)	55,800	**75,800**
INTERFUND TRANSFERS			
CONTINGENCIES			
80005	**OPERATING CONTINGENCY**	1,142	**1,142**
80024	**RESERVES FOR FUTURE EXPENDITURE - AIRWAY**	310,000	**310,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 845 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 845 - INFRASTRUCTURE DEFERRAL FUND

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72301	**IMPROVEMENTS**		
	Sidewalk Projects	10,631	
	Street /Strom Imp. - 979 & 981 Wassom Street	19,135	
	Alley Improvements - Behind 363 Second Street	13,910	
	Future City Entrance Signs	15,839	
			59,515

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 852 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 852 - SDC DRAINAGE IMPROVEMENTS

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72300	**IMPROVEMENTS (ENG)**		
	Drainage Master Plan	190,000	
			190,000
INTERFUND TRANSFERS			
90011	**TO GENERAL FUND SALARY/BENEFITS**	8,685	**8,685**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 853 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 853 - SDC DRAINAGE REIMBURSEMENT

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72300	**IMPROVEMENTS (ENG)**		
	Ash Street Drainage Improvements	18,000	**18,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 862 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 862 - SDC PARKS IMPROVEMENTS

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61130	**CONTRACT SERVICES**	7,500	**7,500**
CAPITAL OUTLAY			
72300	**IMPROVEMENTS (ENG)**		
	SDC Eligible Projects (Projects identified in Master Plan/SDC Plan)	1,480,000	**1,480,000**
INTERFUND TRANSFERS			
90011	**TO GENERAL FUND SALARY/BENEFITS**	8,685	**8,685**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 863 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 863 - SDC PARKS REIMBURSEMENT

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72300	**IMPROVEMENTS (ENG)**		
	Projects identified in the parks SDC plan	397	**397**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 872 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 872 - SDC WASTEWATER IMPROVEMENTS

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61133	**CONTRACT SERVICES (ENG)**		
		-	-
CAPITAL OUTLAY			
72300	**IMPROVEMENTS (ENG)**		
	Westside Interceptor Phases	2,225,000	**2,225,000**
INTERFUND TRANSFERS			
90011	**TO GENERAL FUND SALARY/BENEFITS**	8,685	**8,685**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 873 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 873 - SDC WASTEWATER REIMBURSEMENT

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72300	**IMPROVEMENTS (ENG)**		
	Wastewater Reimbursement Projects (Westside Interceptor Projects	400,000	**400,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 882 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 882 - SDC STREET IMPROVEMENTS

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72300	**IMPROVEMENTS (ENG)**		
	SDC Eligible Projects (as Indicated in the Master Plan/SDC Plan)	3,730,000	
			3,730,000
INTERFUND TRANSFERS			
90011	**TO GENERAL FUND SALARY/BENEFITS**	8,684	**8,684**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 883 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 883 - SDC STREET REIMBURSEMENT

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72300	**IMPROVEMENTS (ENG)**		
	Street Preservation Projects	$ 50,000	**$ 50,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 892 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 892 - SDC WATER IMPROVEMENTS

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72300	**IMPROVEMENTS (ENG)**		
	New Water Treatment Plant Projects	45,000	**45,000**
INTERFUND TRANSFERS			
90011	**TO GENERAL FUND SALARY/BENEFITS**	8,684	**8,684**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 893 - CAPITAL PROJECTS FUNDS
DEPARTMENT: 893 - SDC WATER REIMBURSEMENT

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72300	**IMPROVEMENTS (ENG)**		
	Water Reimbursement Projects	17,000	**17,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 910 - TRUST AND AGENCY FUND
DEPARTMENT: 910 - BAIL

		SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES			
61850	**REFUNDS**	45,000	**45,000**
61951	**LINN CO. ASSESSMENTS**	3,000	**3,000**
61952	**ODR ALCOHOL ASSESSMENTS**	1,000	**1,000**
61954	**COURT APPOINTED ATTORNEY**	20,000	**20,000**
61956	**LEMLA**	500	**500**
61957	**UNITARY ASSESSMENTS**	8,000	**8,000**
61961	**STATE CRIMINAL FINES**	70,000	**70,000**
61962	**COURT SECURITY ASSESSMENT**	1,000	**1,000**
61963	**COUNTY (Beginning in 2013)**	15,000	**15,000**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 925 - NW URBAN RENEWAL
DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT
DEPARTMENT: 930 - NW URD DEBT SERVICE

		SUB-LINE ITEM TOTAL	LINE TOTAL
DEPARTMENT: 925 - NORTHWEST LEBANON URBAN RENEWAL DISTRICT			
MATERIALS & SERVICES			
61130	**CONTRACT SERVICES**		
	Wetland Delineation and Analysis	**20,000**	**20,000**
INTERFUND TRANSFERS			
90010	**TO GENERAL FUND**	**19,754**	**19,754**
90011	**TO GENERAL FUND SALARY/BENEFITS**	**170,643**	**170,643**
90017	**DEBT SERVICE-FFC2013 -317**	**865,250**	**865,250**
DEPARTMENT: 930 - NW LEBANON URBAN RENEWAL DISTRICT BONDS			
	LEBANON UR10 DEBIT SERVICE		
95100	Principal	380,000	
95200	Interest	13,300	**393,300**
	SPWF B05003 DEBT SERVICE		
95108	Principal	122,163	
95208	Interest	102,981	**225,144**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 935 - CHEADLE URBAN RENEWAL
DEPARTMENT: CHEADLE LAKE URBAN RENEWAL DISTRICT

		SUB-LINE ITEM TOTAL	LINE TOTAL
CAPITAL OUTLAY			
72301	**IMPROVEMENTS (ENG)**		
	Porter Park/Community Gardens	161,591	
			161,591
INTERFUND TRANSFERS			
90010	**TO GENERAL FUND**	16,208	**16,208**
90011	**TO GENERAL FUND SALARY/BENEFITS**	109,463	**109,463**
DEBT SERVICE:			
	2017 DEBT SERVICE		
95501	Principal	243,248	
95601	Interest	108,597	**351,845**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 940 - URBAN RENEWAL
DEPARTMENT: 940 - NORTH GATEWAY URD

		SUB-LINE ITEM TOTAL	LINE TOTAL
CONTINGENCIES			
80030	**Reserved for Future Expenditures-Traffic Signal**	200,000	
80005	**Operating Contingency**	107,768	**307,768**
INTERFUND TRANSFERS			
90010	**TO GENERAL FUND**	18,686	**18,686**
90011	**TO GENERAL FUND SALARY/BENEFITS**	132,367	**132,367**
90147	**TO SDC PARKS-862**	439,545	**439,545**
90151	**TO SDC STREETS-882**	419,279	**419,279**
DEBT SERVICE:			
	SHS Economic Agreement		
95501	Principal	218,552	
95601	Interest	102,981	**321,533**

PROGRAM EXPENDITURE DETAIL SHEET

FUND: 945 - URBAN RENEWAL
DEPARTMENT: 945 - DOWNTOWN URD

	SUB-LINE ITEM TOTAL	LINE TOTAL
MATERIALS & SERVICES		
61130 Contract Services	1,000	**1,000**