



City of Lebanon
FY 2018/19 Budget Committee Meetings
*May 2, 2018 @ 12 Noon
Santiam Travel Station – 750 S. 3rd Street

AGENDA

- 1) **Call to Order** – *Mayor Paul R. Aziz*
- 2) **Roll Call** – *Donna Trippett, Administrative Assistant*
- 3) **Nominations:**
 - A. **Budget Committee Chair** - *Mayor Aziz*
 - B. **Budget Committee Secretary** - *Committee Chair*
(Formal minutes will be recorded and prepared by Donna Trippett)
- 4) **Approval of FY 2017/18 Budget Minutes** – *Committee Chair*
- 5) **Presentation Summary of FY 2018/19 Budget(s)** – *Gary Marks, City Manager (Budget Officer) & Matt Apken, Finance Director*
- 6) **Presentation of Department Budgets** – *Department Director*
 - A. Administration & City Attorney (110 & 120) *Gary Marks, City Manager (Budget Officer)*
 - B. Legislative/City Clerk's Office (160) *Linda Kaser, City Clerk*
 - C. Human Resources (116) *Debi Shimmin, HR Director*
 - D. Information Technologies & GIS (540 & 542) *Brent Hurst, IT Director*
 - E. Planning (126) & Building (527) *Walt Wendolowski, Community Develop. Dir.*
 - F. Senior Services, Dial-A-Bus, Sr. Trust (190, 569 & 835) *Kindra Oliver, Senior & Dis. Services Director*
 - G. Library & Library Trusts (165, 830, 833 & 838) *Kendra Antila, Library Director*
 - H. Police & Police Trust (180 & 829) *Frank Stevenson, Police Chief*
 - I. Youth Court, Police Reserves, Equitable Sharing & School Resource Officer (515, 516, 562 & 564) *Frank Stevenson, Police Chief*
 - J. Eng., Water, Storm & Sewer (130, 430 - 476) *Ron Whitlatch, Engineering Services Director*
 - K. State Foot & Bike Path, Infrastructure, Streets & Signals (550, 555, 558 & 571) *Ron Whitlatch, Engineering Services Director*
 - L. CIP Fund & SDCs, 815, 840, 845 & 850s) *Ron Whitlatch, Engineering Services Director*
 - M. Finance, Muni Court, Non-Departmental, Bonds & Bail (140,170, 195, 314, 317, 320 & 910) *Matt Apken, Finance Director*
 - N. Parks, Motel Tax, Parks Enterprise & Grants, Custodial/Maintenance, Boat Ramp Maintenance, Equipment Acquisition & Pioneer Cemetery (133, 510, 533, 535, 545, 593, 820 & 825) *Matt Apken, Finance Director (for Jason W.)*

7) **Public Hearing(s)** – Chair opens and closes each hearing prior to the motion.

A. State Shared Revenues – Committee Chair

Motion: I move to recommend the City Council accept State Revenue Sharing monies as a non-dedicated revenue in the General Fund.

B. FY 2018/19 Proposed City of Lebanon Budget – Committee Chair

Motion: I move to recommend the City Council levy the permanent property tax rate of \$5.1364 per \$1,000 of assessed value for operating purposes, and \$ 1,584,600 for payment of bond principal and interest.

Motion: I move to recommend the City Council adopt the FY 2018/19 Budget in the sum of \$54,734,913 as proposed by the City's Budget Officer.

(Motion to amend: I move to amend...)

Adjourn as the Lebanon Budget Committee and convene as the NW Lebanon Urban Renewal District (URD) Budget Committee – Committee Chair.

8) **FY 2018/19 NW Lebanon URD Budget Presentation – Gary Marks**

9) **Public Hearing(s)** – Chair opens and closes each hearing prior to the motion.

A. Proposed NW Lebanon URD Taxes

Motion: I move to recommend the City Council approve the NW Lebanon URD Taxes for FY 2018/19 at the rate of 100% of the amount from the division of tax.

B. Proposed NW Lebanon URD Budget

Motion: I move to recommend the City Council adopt the FY 2018/19 NW Lebanon URD Budget in the sum of \$3,265,640 as proposed by the City's Budget Officer.

(Motion to amend: I move to amend...)

Adjourn and convene as Cheadle Lake Urban Renewal District (URD) Budget Committee – Committee Chair

10) **FY 2018/19 Cheadle Lake URD Budget Presentation/Discussion – Gary Marks**

11) **Public Hearing(s)** – Chair opens and closes each hearing prior to the motion.

A. Proposed Cheadle Lake URD Taxes

Motion: I move to recommend the City Council approve the Cheadle Lake URD Taxes for FY 2018/19 at the rate of 100% of the amount from the division of tax.

B. Proposed Cheadle Lake URD Budget

Motion: I move to recommend the City Council adopt the FY 2018/19 Cheadle Lake URD Budget in the sum of \$1,138,986 as proposed by the City's Budget Officer

(Motion to amend: I move to amend...)

Adjourn and convene as the North Gateway Urban Renewal District (URD) Budget Committee – Chair

12) FY 2018/19 North Gateway URD Budget Presentation/Discussion – Gary Marks

13) Public Hearing(s) – Chair opens and closes each hearing prior to the motion.

A. Proposed N. Gateway URD Taxes

Motion: *I move to recommend the City Council approve the N. Gateway URD Taxes for FY 2018/19 at the rate of 100% of the amount from the division of tax.*

B. Proposed N. Gateway URD Budget

Motion: *I move to recommend the City Council adopt the FY 2018/19 Gateway URD Budget in the sum of \$1,254,032 as proposed by the City's Budget Officer.*

(Motion to amend: I move to amend...)

Adjourn and reconvene as the Lebanon Budget Committee – Committee Chair

14) Committee Comments

15) Next Budget Meeting – Noon, May 3 (if needed)

16) Adjournment – Committee Chair

The meeting room is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours before the meeting by contacting the City Clerk's Office at (541)258-4905.