

**CITY OF LEBANON 2017/2018  
BUDGET COMMITTEE MEETING MINUTES  
May 4, 2017**

---

**COUNCIL PRESENT** Mayor Paul Aziz and Councilors Jason Bolen, Bob Elliott, Floyd Fisher, Robert Furlow, Rebecca Grizzle and Wayne Rieskamp

**MEMBERS PRESENT** Virginia Cloyd, Kim Ullfers and Oren Wright

**STAFF PRESENT** City Manager Gary Marks, City Clerk Linda Kaser, Chief of Police Frank Stevenson, Finance Director/Budget Officer Dean Baugh, Community Development Director Walt Wendolowski, Engineering Services Director Ron Whitlatch, Senior Services Director Kindra Oliver, Information Services Director Brent Hurst, Maintenance Division Director Jason Williams, Library Director Carol Dinges and Assistant Finance Director Tina Huff

**CALL TO ORDER/ROLL CALL**

Mayor Aziz called the Budget Meeting to order at 12.00 p.m. Roll call was taken with everyone present.

**ELECTION OF COMMITTEE CHAIR & SECRETARY**

*Grizzle moved, Bolen seconded, to nominate Kim Ullfers as the Budget Committee Chair. The motion passed with 11 yeas (Aziz, Bolen, Elliott, Fisher, Furlow, Garner, Gaston, Grizzle, Jeffers, Kirkpatrick, Rieskamp) and 1 nay (Ullfers).*

*Mayor Paul Aziz moved, Wayne Rieskamp seconded, to nominate Rebecca Grizzle as the Budget Committee Secretary. The motion passed unanimously.*

**APPROVAL OF 2017/2018 BUDGET MINUTES**

Todd mentioned that his name throughout the minutes was either Tom or Todd and his last name was spelled incorrectly. Mayor Aziz Said that we will get that fixed. Also on Page 10 under the senior services trust, it says under questions or comments, Paul Aziz commented that he has been very impressed with the newsletters and asked if Rebecca Grizzle was responsible for that, but it should say Rebecca Wirfs.

*Rebecca Grizzle to accept and Wayne Rieskamp seconded the 2017/2018 Budget Meeting Minutes as amended. The motion passed unanimously.*

## PRESENTATION OF CITY OF LEBANON'S BUDGET (presented by Gary Marks/Dean Baugh)

Marks gave a PowerPoint presentation on the City of Lebanon Proposed Budget.

Two budgets need to be reviewed and approved by the Budget Committee:

- FY2017/18 City of Lebanon Budget
- FY2017/18 Lebanon Urban Renewal Agency Budget

### The proposed budget:

Levels remain the same, Contingencies are up, as well as the reserves are up 16%. The 14% General Fund balance goal set by the city council through our financial policies about a year and a half ago is met. Operating appropriations are up 4.3%. A big chunk of this increase is due to the pers increase. Capital investment is up 5.5%. Capital spending throughout the budget represents more than half of the budget at 53%. Because we are engaged now as of May breaking ground on the new water treatment plant.

In addition to the water treatment plant, there are other capital projects beginning, one being the extension of airport road from Safeway to Russel drive and the new porter park community garden. These things Marks anticipates being underway this year. These except for the water treatment plant should be completed by this calendar year.

The Proposed budget has a 32% increase in our pers obligation which amounts to \$300,000. For a budget our size, that did create challenges for us, however, we had put ourselves in a strong enough position that Gary thinks we will weather through this just fine. Two years from now in the next biennium were expecting another increase of this magnitude, and then again two years after that. The state of Oregon got behind in its pers obligations, there amendment to try and fix that was over turned by the supreme court. We are now obligated to help make up the difference in the next 6 years.

Staffing as increased by 2 full time employees. Inclusive of a new Police Officer which is out of the general fund, and a staff electrician which is not out of the general fund. We discovered that we currently put out so much for outside electrician services that it pays for itself to have an in-house electrician. Management intends to look at library staffing at the first of the fiscal year in hopes of increasing operating hours. Gary wasn't comfortable putting this in the budget document now, he wants to see for sure how the beginning fund balance comes in. It is an action item to expand the operating hours and the offerings at the library as we can. Between the library and the police those are two items that are listed in the strategic action plan. The police position has become a city council goal.

In this budget there are six council goals and seven action items from the community strategic action plan.

### The Council goals are as follows:

- Downtown Revitalization which includes Downtown Restoration program, Downtown Urban Renewal District, and Downtown Urban Renewal District
- Visitor industry program (Motel Tax)

- Water Treatment plant construction
- City Facilities master plan (focus on City Hall)
- Support for Lebanon trans load truck to rail facility.
- Implement a wetlands mitigations strategy.
- Maintain police staffing with community growth.

The strategic action plans are as follows:

- Maintain library and expand program offerings.
- Build the community garden.
- Develop a strategy to address wetlands litigations.
- Update the community transportation system and create and transit develop plan.
- Support the development of the Lebanon trainload facility.
- Build the new City water treatment plant
- Maintain police funding.

The proposed budget:

- Covers the fiscal year that begins July 1, 2017 and ends on June 30, 2018
- Provides budget authority for the services and projects that the City anticipates providing during the fiscal year
- Contains six broad funds with sixty-four segregated self-balancing divisions or departments.
- Totals \$ 69,000,000 in spending authority and reflects an increase of \$ 3,500,000 nearly 2,000,000 of this is new capital spending compared to the current year.
- 

The General Fund contains 13 active departments or division, including:

- |                         |                  |
|-------------------------|------------------|
| Administrative Services | Finance          |
| Human Resources         | Library Services |
| Legislative             | Municipal Court  |
| Legal Services          | Police Services  |
| Community Development   | Senior Services  |
| Engineering             | Non-Departmental |

General Fund

*FY 2017/18*

*Budget Committee Meeting Minutes*

- Totals \$10,800,000 in external appropriation authority.
- Provides budget authority for the 13 divisions previously listed.
- Funding for one new police officer position.
- Provides financial support to the Information System Services Fund within the budget, transferring 900,000 dollars out of the general fund into other funds.

Marks graphically showed the General Fund as far the increase over the year. There was an 6.6 % increase. About a year and half ago the council adopted policies for the reserves with goals, which the plan ends in 2021. Marks mentioned that the City has already met the goal with 25.21 % coming into this new year.

#### Urban Renewal Agency Budget

- Covers the fiscal year that begins July 1, 2017 and ends on June 30, 2018.
- Provides budget authority for the projects and activities the Agency anticipates providing during the fiscal year.
- Contains three segregated self-balancing divisions or departments in this budget.
- Totals a little over \$6,000,000 in appropriation authority, and reflects an increase of \$3,400,000 between all three areas, most of that is the Cheadle Lake URD funding because of Airport Rd/Russell Dr. improvements, for the construction of the community garden, and some partial funding for the water treatment plant.
- NW Urban Renewal district has completed its project list, therefor we are going to start underfunding this year which means we only levy what we need to pay our debt and the cost of keeping the agency going. For overlapping districts its good news, they're going to start collecting revenues that in the past has gone to URD. This is starting now but won't start sun setting until 2028 when we pay off the debt related to Lowe's project.
- The actual effective budget for both budgets in our community we've got about a \$70 million spend either through the city or the urban renewal agency.

Robert Furlow asked that the specifics on the increase in staffing of the police department get discussed so that everyone understands how the motion that the city council made to maintain the staffing pattern to measure with the growth, and what those matrices are going to look like? Gary explained that the Chief will address that when he has his presentation, but Marks told Furlow that it's been since fiscal year 2013 at the latest that we've added anyone at the police department.

Baugh started off his presentation of the budget explaining that there were changes to the numbering system on the pages and its now labeled by letters for example A-E.

Baugh showed some graphs of the growth that the city has had, he pointed out the most important pages to look at 4-8 the proposed budget summary, most of that Gary just presented has come out the pages.

On page 11 shows the city debt and payoff schedule, he explained that the big red part is still there is the 23,000,000 that was borrowed for the water treatment plant, there isn't a payoff schedule yet for that because that money is just starting to get spent and there isn't a pay down yet.

The schedule doesn't include the 4,000,000 loan that will be finalized on 05/18/2017 to pay for Russel Drive/Airport Rd and porter park.

Personnel – Items that are in yellow shows the changes that have been made. The engineering department dropped a project engineer. He was moved from the engineering department and moved to the water treatment plant. Added an electrician and a police officer.

Throughout the budget Baugh mentioned that they made some assumptions, there is an increase of 3.5% on assets value.

PERS Rates – Overall, PERS rates went up. Tier 1 and Tier 2 went up by 6.4%. Opsert went up 2.69% and opsert police went up 3.35%

Insurance Rates – A 10% increase on general liability, the Auto went up 15%, property 10%, workman's comp went up about 15%.

Materials & Services – The directors kept their Materials & Services increases to below 3%, except in unusual circumstances.

Contingency – There is a 2% working contingency and 8.1% reserve contingency totaling 10.1%.

#### **PUBLIC HEARING (Possible Uses of State Revenue Sharing Funds)**

*Chair Ullfers opened the Public Hearing. Hearing no public comments, he closed the Public Hearing.*

#### **PUBLIC INPUT ON THE 2017/2018 BUDGET**

*Chair Ullfers opened the Public Hearing for FY 2017/2018 Proposed Budget*

Dala Johnson who is the president of the Downtown Association requested \$8000.00 for the Main St. manager position, for the 2017/2018 year, along with the current funds and the additional funds from the budget, this will reestablish them back to the 20,000.00 that they started with last year. Lebanon Downtown Association needs a fresh start, and a new manager. Wyatt King also spoke on behalf of the Downtown Association. Asking for funding and explaining that they hired to fast and fired to slow for the manager for the Main St position, with new goals on what they need for that position. They have set up promises to make up for things that didn't get done last year. Some of the positive things that the Downtown Association has done is increase the concert in the park from four weeks to eight weeks, started the Saturday market which was a two-month long run. Partnered with the Boys and Girls club for the brew fest, carriage rides, windows contest and working with business's to be proactive downtown. Recently the Downtown Association submitted a \$20,000 grant to the State of Oregon called Diamonds in the Ruff to help with a building on the 600 block of downtown. They have a goal to be at performing level and self-sufficient by the year 2019/2020.

Wayne asked how many members, Dala answered 12. Todd asked what the goals are for the new Manager. Dala said that the biggest goal they have is marketing, grant writing, and people skills. They want to increase hours and funds for the manager's position. Mayor Aziz recognized the efforts the Downtown Association is making and having a plan so the same thing that happened last year doesn't happen again this year. Aziz asked again what they are asking for, Dala mentioned that they are asking for \$8000.00. Rebecca was worried about the accountability that they have, but seeing the plan in action has addressed her concerns. Her question is how Gary feels about the chances of becoming self-sufficient in 2019/2020 since he is a part of the Board and on the hiring committee. Gary feels like the Association is on the right track and have the right goals to achieve everything that want to. Bob Furlow proposed that the City funds the \$8000.00 and that the Association provides to the City Council quarterly reports on meeting the goals. Bob Elliot seconds the proposal. And all were in favor. Gary proposed that the committee take the

*FY 2017/18*

*Budget Committee Meeting Minutes*

funds out of fund 511 under contract services, which is funded through the motel tax that is not designated at this time and he wanted the motion to be directed to this funding source. Rebecca seconded the motion and all were in favor . Todd thanked Dala and Wyatt for all the hard work that they have put into the community.

With no other comments from the public, Chair Ullfers closed the Public Input for FY 2017/2018 Proposed Budget

## **GENERAL FUND**

Directors spoke about their departments and provided budget highlights.

### **Administration, Economic Development – 110 (pp. 36) presented by Gary Marks**

- There were no significant changes to this budget.

### **Human Resource Services – 116 (pp.40) presented by Gary Marks**

- There were no significant changes to this budget.

### **City Attorney – 120 (pp.43) presented by Gary Marks**

- Marks reminded the Committee that Kennedy works for the City on a contractual basis.

### **Community Development Department, Planning Services – 126 (pp. 46) presented by Walt Wendolowski**

- Community Development has three basic functions; Building, Planning/permits, and administrative support to maintenance and utility services.
- No significant changes to this budget

Wayne asked what the anticipated project workload in the three main functions in this next year. Wendolowski responded with most of the work is working with the public and permits. There are 17 capital projects that Tammy and Ciarra are working on.

### **Building Services – 527 (pp. 135) presented by Walt Wendolowski**

- There are no significant changes to this budget.

- This department handles any and all building permits including plans to review inspections, certificates etc. The only permits they don't handle is electrical permits, which is handled through Linn Co
- The City has one building official who is under contract

Mayor Aziz asked that with the housing market as it is right now, have we seen uptake in activity. Wendolowski responded that there has been a steady increase in single family homes, but the downside to that is we've now consumed a lot of our available lots. There are not a lot of people lining up to do sub divisions. Seems to be a lot of demand for the entry level home.

#### **Finance – 140 (pp. 56) presented by Dean Baugh**

- There are six FTE still in finance, one of those positions goes back and forth during the week to the Municipal Court
- There was not much of a change in Materials & Services.

#### **Municipal Court – 170 (pp. 68) presented by Dean Baugh**

- The budget went up about 1,500.00 to reflect any kind of building maintenance for part of the facility.
- The court has had the same Judge since 2009

#### **Non-Departmental – 195 (pp. 80) presented by Dean Baugh**

- This fund includes city-wide expenses like copy paper, safety committee, insurance and utilities
- City Grants budget includes \$6,000 for the Boys & Girls Club, \$4,400 for Meals on Wheels and \$8,300 for the Linn Shuttle Service.
- Transferring 422,000 to the Information System Services and 92,000 to the Custodial Maintenance Division.

Last year we are budgeting 1.1 million dollars for the contingency, which included the operating. This budget year we put 1.4 million dollars into the contingent fund.

#### **URBAN RENEWAL DISTRICT(S) (pg. 266)**

In addition to what Marks mentioned, the NW URD is slowly starting to wind down now. Most of what is left there is to pay debt. The general fund should get an

additional 200 to 300 thousand dollars to property tax.

The Cheadle Lake and the North Gateway both say we are going to take 100% of the taxes, the Northwest URD says we are going to take UP to 100%. Once the City sends the UR-50 (which tells the County how to collect taxes). Baugh tells them we want percentages we want, we have calculated that we need 1.7million dollars and then they figure out where everything else goes and appropriate the funds.

**NW Lebanon Urban Renewal – 925** (pp. 181-183) presented by Dean Baugh

**Cheadle Lake Urban Renewal – 935** (pp. 185-187) presented by Dean Baugh

**North Gateway Urban Renewal – 940** (pp. 189-191) presented by Dean Baugh

- The Cheadle lake in the past the expenses have been so low that there wasn't a requirement to get an audit but this year it's taking a big jump with the 4 million dollars for the Airport Rd/Russell expansion, Porter Park, and the parking around the Porter Park.

## **DEBT SERVICE FUND**

**G.O. Fund Debt Service – 314** (pp. 60-61) presented by Dean Baugh

**Water/Wastewater/NWURD Bond Department Service – 317** (pp. 62-63) presented by Dean Baugh

**Pension Bond Series 2002 – 320** (pp. 64-65) presented by Dean Baugh

- This year when the City refinanced they also refinanced a sewer loan and combined that into this fund, which includes the Library and Justice Center
- Fund 317 the City refinanced the water bond and the northwest bond

In response to Mayor Aziz's questions, Baugh pointed out that during the refinance the City saved 1.1 million dollars in interest on the library and the justice center and about 85,000 in the sewer fund.

Kim Ulfers called for a fifteen-minute break.

**Legislative – 160** (pp. 60) presented by Linda Kaser

- \$5000 added for the first ever Mayors Conference

Rebecca mentioned that she would like to see the Mayors position to get a raise. Kaser said it's been about five years since the last raise. Rebecca suggested that the amount gets moved up to 1,000.00 Todd mentioned that with the amount of time that is spent doing City business and representing the town every hour takes away from the Mayors own business. Wayne asked Gary how Lebanon compares to other cities across the state. Marks replied with its all over the board with how

*FY 2017/18*

*Budget Committee Meeting Minutes*

*Page 8 of 13*

they fund or don't fund the Mayor, but he could do some research if need be. Grizzle also added that she doesn't really care what other cities do as she knows what Mayor Aziz does for the City.

Rebecca Grizzle made a motion to increase the mayors stipend by 500.00 a month in the budget. Robert Furlow seconded the motion. All were in favor motion passed.

#### **Library – 165** (pp.64-65) presented by Carol Dinges

- No major changes to the budget.
- Operating expense has been increased by 15,000.00
- Every three years in August the Library renews a software subscription service for patron access computers and catalog computers

Gary Marks mentioned that after the beginning of the fiscal year they are going to be looking into the hours for the library and what it would take to expand those. Currently they are open until 5:00 p.m. on Monday, Tuesday, and Thursday. Gary wants to keep the library open until 7:00 p.m. Monday through Thursday and expand the hours on Saturday by three hours so that its open eight hours. Most likely have to open some part time positions. Gary Marks recognized Carols service with the City as she is set to retire on June 30<sup>th</sup>.

#### **Police Department – 180** (pp. 71) presented by Frank Stevenson

##### Significant Highlights:

- Added one full time police officer position
- Stevenson is asking for a position to be utilized in the jail and in traffic. He wants to be able to start up a work release with in the jail

Furlow asked how we are keeping up with the additional staffing in the future, and have a benchmark and know when the projections might be. Stevenson replied with the IACP and OACP recommend that they look at the total officers, per population per 1,000.00. There hasn't been an increase as far as staffing in the police department in over five years. The population has increased about 5.8% and kept the same number of officers. Kim Ulfers applauded Stevenson for only adding one position and not asking for more, and being able to stabilize the department. Mayor Aziz asked Stevenson if money wasn't an object, where he thinks we should be at right now. Stevenson replied that he would like to add three more officers, but also needs to look at the jail and where they want to be at. He currently has one officer that is certified to be in the jail 40 hours week, so they are not taking officers off of patrol to look after the inmates. Stevenson added that on average they get 1200-1500 calls per month. Jason Bolen added that we have great cops right now and it's important that we provide great benefits and competitive wages, and hopes that Stevenson continues to push for the proper levels. Furlow requested that Stevenson provide a quarterly report about what the demands are for the upcoming positions. Bolen and Grizzle feel as though an annual report would be sufficient enough because he already provides updates in the manager meetings.

To answer Bolen's question, Stevenson said getting a K-9 depends on the cost, and you're also taking an officer off of a rotating shift, as well as the need to have a dedicated car. Where the cost comes in is the training and dog itself. On average its about 12,000-15,000 dollars for a working dog. In addition, Bolen asked if having a K-9 unit would make the hiring process more appealing for potential officers. Stevenson added that he has full intention on getting a K-9 at some point he just has to look at his patrol and make sure he has enough officers to respond to calls, and enough detective following up on major crimes.

To answer Furlow's question, Stevenson said that the school district is funding the same amount of money for the School District Officer's position. Whether or not that continues, he's not sure. It's hard to know what the future holds for this position. The workload in the schools are increasing and the demand is high. Officer Dominy is the only School resource officer right now and he is extremely busy and Stevenson would like to see another officer to help him.

#### **Senior & Disabled Services – 190** (pp. 76) presented by Kindra Oliver

- There isn't any changes to this budget. Still has two full time employees.

#### **Dial-A-Bus – 569** (pp. 175) presented by Kindra Oliver

- No significant changes
- They are going through transit development process, Kind of should have a presentation to present to council June or July.
- Looking to implement a new type of transportation service in town. Right now, the ridership is 95% seniors and those with disabilities, Kindra is hoping that by implementing the deviated fixed route service along with the demand response, they will see more riders taking advantage of this service.

Mayor Aziz asked with the high number of seniors how much capacity do we have to handle other people in the community? Kindra said, that we are at capacity right now with two drivers for eight hours a day, seven days a week in the budget. They average around 75-80 ride per day. If they can offer the other transportation service, the demand should go down and this would even each other out.

Wayne asked if this would require another vehicle. Kindra mentioned that they have a grant to purchase another vehicle in this current fiscal year, she's been told that they will have it before June 30, 2017. This new vehicle will be able to accommodate four wheelchairs whereas the current vehicles only hold two.

#### **Senior Services Trust – 835** (pp. 210) presented by Kindra Oliver

- This allows them to purchase refreshments, equipment, and activities that they provide.
- No significant changes in this fund.

Bob Elliott said, seems like you could use some more help? To answer Bob's question, Kindra said that they are in the process of hiring someone and have hopes to have someone by the end of the month.

## **SPECIAL REVENUE FUND**

### **Geographic Information System (GIS) – 540 (pp) presented by Brent Hurst**

- No significant changes
- Fly over was cheaper than expected the funding for GIS was reduced because of this.

To answer Rebecca's question the fly over happened on April 30<sup>th</sup>. Mayor Aziz asked if the City has moved to all virtual machines as opposed to PC's. Brent said no but we are moving towards it, for right now just trying to keep things going. To accomplish all virtual the cost would be anywhere from 100,000-150,000. The upside to this is that there would be savings in the management. The downside is it's a capital-intensive project, and we right now are hitting a lot of replacements from when the justice center was built, the library, and the senior center was renovated. Wayne asked if there were opportunities to get this funded. No one has heard of any grants that fund this.

### **Information Services (IS) – 542 (pp. 104-106) presented by Brent Hurst**

- The department is continuing to keep computer systems running and trying to replace equipment as they go obsolete.
- No significant changes

## **ENTERPRISE FUND (Self Supporting Funds)**

### **Water Utility – 430 (presented by Ron Whitlatch and Jason Williams)**

- This year's CCI was 3.9% rate increase, that they will bring to council for approval in May, but Ron is suggesting that they can get away with only 3%
- Budget includes a transfer from the general fund to the streets capital improvement fund of \$55,000. It's been about ten years since the streets have been updated. They want to do a consultant survey to get a rating of how the streets are to come up an overall dollar amount to get the streets to grade A Standard.

Jason Bolen asked if the trend for the increase is 3.9% or we will be playing catch up? Ron responded with it just depends on year to year but we won't be behind. Hoping that after the major capital is done with the water treatment plant they can go back to a CPI index instead of the construction cost index which is going to be less.

### **Storm Drainage Utility – 450 (pp. 74-77) presented by Ron Whitlatch**

- This year's CCI was 3.9% rate increase, that they will bring to council for approval in May, but Ron is suggesting that they can get away with only 3%
- This fund is primarily used for cleaning, televising and minor maintenance.

**Wastewater Utility – 470** (pp. 78-790) presented by Ron Whitlatch

- This year's CCI was 3.9% rate increase, that they will bring to council for approval in May, but Ron is suggesting that they can get away with only 3%

**Parks – 133** (pp. 34-35) presented by Jason Williams

- Porter Park consultant estimate is anywhere from 1.3-1.5 million dollars. 200,000 of that is for the streets and getting parking around Taylor and Willow.
- There is an addition on this year's budget, we have transferred ownership of the Cheadle Lake property to the City of Lebanon

**Streets – 558** (pp. 114-116) presented by Jason Williams

- In the past we've transferred money to the general fund for street lights, and the maintenance of those throughout the city, but the amount of money that was going to the electricians they were hiring Jason wants to open up another position for an electrician. It's not an addition it's a transfer that will come into the building maintenance fund and the rest of the position will be funded through water utilities, streets, traffic signals, and the building and operations throughout the city.

Jason Bolen likes the idea of the hiring our own electrician. Wayne asked who would be changing the light bulbs in the street lights. Jason Williams answered with if they are city owned street lights then we would take care of that. Jason added that the way to determine if a street light is owned by the City or not is if they are on a metal pole. If it's a wood pole then it's the power company.

**APPROVAL OF FY 2017/2018 CITY OF LEBANON BUDGET**

*Furlow moved, Rieskamp seconded, THAT THE CITY OF LEBANON BUDGET COMMITTEE APPROVE TAXES FOR THE 2017/18 FISCAL YEAR AT THE RATE OF \$5.1364 PER \$1,000 OF ASSESSED VALUE FOR OPERATING PURPOSES AND THE AMOUNT OF \$1,520,135 FOR PAYMENT OF BOND PRINCIPAL AND INTEREST AND FORWARD THE APPROVED BUDGET AS AMENDED TO CITY COUNCIL. The motion passed unanimously.*

*Chair Ullfers adjourned the regular order of business of the Lebanon Budget Committee and convened as the Lebanon Urban Renewal Agency's Budget Committee at 2:35 p.m.*

*FY 2017/18*

*Budget Committee Meeting Minutes*

## URBAN RENEWAL DISTRICT(S)

NW Lebanon Urban Renewal – 925 (pp. 181-184) presented by Dean Baugh

*Bolen moved, Rieskamp seconded, THAT THE LEBANON URBAN RENEWAL AGENCY BUDGET COMMITTEE APPROVE TAXES FOR THE 2017/18 FISCAL YEAR OF 100% OF THE AMOUNT FROM THE DIVISION OF TAX AND FORWARD THE APPROVED BUDGET AS AMENDED TO THE CITY COUNCIL. The motion passed unanimously.*

Baugh pointed out that the following motions do not need to be approved as amended.

Cheadle Lake Urban Renewal – 935 (pp. 185-187) presented by Dean Baugh

*Rieskamp moved, Gestin seconded, THAT THE LEBANON URBAN RENEWAL AGENCY BUDGET COMMITTEE APPROVE TAXES FOR THE 2017/18 FISCAL YEAR OF 100% OF THE AMOUNT FROM THE DIVISION OF TAX AND FORWARD THE APPROVED BUDGET TO THE CITY COUNCIL. The motion passed unanimously.*

North Gateway Urban Renewal – 940 (pp. 189-191) presented by Dean Baugh

*Aziz moved, Fisher seconded, THAT THE LEBANON URBAN RENEWAL AGENCY BUDGET COMMITTEE APPROVE TAXES FOR THE 2017/18 FISCAL YEAR OF 100% OF THE AMOUNT FROM THE DIVISION OF TAX AND FORWARD THE APPROVED BUDGET AS AMENDED TO THE CITY COUNCIL. The motion passed unanimously.*

## ADJOURNMENT

*Chair Ullfers adjourned the regular order of business of the Lebanon Urban Renewal Agency's Budget Committee at 2:40 p.m.*