



City of Lebanon  
Historic Museum Ad Hoc Committee  
Minutes – June 28, 2018

Committee Members: Mayor Paul Aziz, Councilor Wayne Rieskamp, Library Director Kendra Antila, Jami, Cate, Allen Collins, Thonni Morikawa and Linda Ziedrich

Staff Members: City Manager Gary Marks and Administrative Assistant Donna Trippett

Call to Order: 2:00 p.m. at the Santiam Travel Station

Introductions: The Committee members and Marks introduced themselves.

Nominate Vice-Chair: Morikawa was nominated as Vice-Chair.

Discuss Committee's Mission:

Aziz stated that this committee will be the catalyst to get things going. A Board will need to be created to do the more comprehensive work.

Discussion:

- Museum Tours – The committee decided to tour other museums (Albany, Brownsville, Linn County, Thompson's Mill, Benton County), starting with the Brownsville Historic Pioneer Museum in July. They would also like to tour the genealogical room at the Library. Antila was asked to send a memo to the genealogical society to let them know what the committee is doing.
- Museum Software – Aziz spoke highly about museum software he has worked with. Morikawa added that Past Perfect is a good software and costs about \$800.
- Guest Speakers – Aziz suggested having guest speakers, such as those involved with building a new facility, people familiar with local history (Oscar Holt, a great resource on costumes and history and Tony Fogue, who is knowledgeable about Indian history), the genealogical society, and the Scroggins Mill group.
- Storefront Pop-Up Museum – The idea of a store-front pop-up museum (possibly in the old JC Penney/LBCC building) was discussed to create interest, to raise donations, and to get feedback from the community.
- Climate-Controlled Facility – The committee spoke about the importance of a climate-controlled facility and storing inventory.
- Inventory – There is community interest in the collection displays at the Library and the Hospital. Cate shared that they have had to refuse donations because they do not have an adequate or safe place to

store items. Having authority behind a museum will add a layer of credibility, cultivate trust with items, and will better the chances of receiving collections down the road

- Creating Interest – Other ideas to create interest were discussed:
  - Santiam Road rally – antique car drive between Lebanon and Bend.
  - Involving Willamette Speedway races.
- Community Input – To get an idea of what the community wants to see in a museum, Aziz suggested having a community meeting and doing an online survey (similar, but on a smaller scale, to what was done when creating the City's Vision). The senior center, hospital, library, local residential homes, KGAL, newspaper, and the genealogical society are areas to help get the word out. Inviting input from other groups to ensure support from everyone was suggested. This will be discussed further at the next meeting.
- Location – Pros and cons of a possible location (Cheadle Lake, Downtown, Scroggins Mill, the old Library building, and the area between the Library and Senior Center) were discussed. Marks added that he will check with realtors.
- Funding – It was suggested that money-making facilities be built into the museum, such as an area for school groups. There are many grants available, including a cultural trust grant for \$50,000. Having the City's backing would allow for public and private grants. Tourism funds are also available. An early fundraiser can be used to obtain the museum software and to provide a place to store inventory. Aziz said that he is willing to build and donate a computer.
- Resources – Morikawa shared that the American Association of State and Local History and the Oregon Museum Association are good resources. Members will bring in books to share.

### Public Comments

Pete Boucot, Scroggins Mill President, provided history on their venture to open a museum and their hope to gain the City's blessing. They would love to provide Scroggins Mill as the location for the museum. He suggested getting high school kids or the Boy Scouts to interview elders about Lebanon's history. He suggested also visiting Mission Mill in Salem.

Next Meeting: Future meetings will be held at the Library. The next meeting will be scheduled after sending out a Doodle Poll on availability.

Adjournment: 3:23 p.m.

*[Minutes prepared by Donna Trippett]*