CITY OF LEBANON
PROPOSED BUDGET
Fiscal Year 2016/17

CITY OF LEBANON

The City That Friendliness Built

MISSION STATEMENT

The City of Lebanon is dedicated to providing exceptional services and opportunities that enhance the quality of life for present and future members of the community.

VISION STATEMENT

The City of Lebanon is a friendly and thriving community.

CITY OF LEBANON

The City That Friendliness Built

Budget Committee Members

MAYOR

Paul R. Aziz

LEBANON CITY COUNCIL		CITIZENS APPOINTED
Wayne Rieskamp	Ward I	Vacant
Robert Furlow		Vacant
Rebecca Grizzle	Ward II	Virginia Cloyd
Floyd Fisher		Kim Ullfers
Jason Bolen	Ward III	Todd Gestrin
Bob Elliott		Orin Wright

ADMINISTRATIVE STAFF

City Manager:	Gary Marks
Chief of Police:	Frank Stevenson
City Attorney:	Trē Kennedy
City Clerk:	Linda Kaser
Community Development Director:	Walt Wendolowski
Finance Director:	Dean Baugh
Information Services Director:	Brent Hurst
Library Services Director:	Carol Dinges
Senior Services Director:	Kindra Oliver
Engineering Services Director:	Ron Whitlatch
Maintenance Division Director:	Jason Williams

CITY OF LEBANON
FY 2016/17 PROPOSED ANNUAL BUDGET

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THE COMMUNITY
OF LEBANON
Welcomes You
The City That Friendliness Built

FY 2017 Budget Message

INTRODUCTION

We, the City Manager and the Budget Officer for the City of Lebanon, respectfully submit the following budget for the Fiscal Year July 1, 2016 to June 30, 2017. Even with the challenges of matching expenses with forecast revenues in several funds, all funds are balanced.

SIGNIFICANT HIGHLIGHTS

- Overall increase in City staffing of 0 FTE as compared to the Adopted FY2015/16 Budget. The proposed budget anticipates no additional FTE's.
- The overall City budget is 54.26% larger than FY 2015/16. The largest increase in the proposed budget is the construction of the new water treatment plant at $24,550,000.
- The General Fund is up $867,673, or 7.78 percent.
- Citywide contingencies are up, 27.87 percent, or $1,082,003, from $3,882,064 to $4,964,067. This increase is a net amount represented by a city budget increase in contingencies by 30.90 percent and a decrease in the URD contingencies by 1.39 percent. The General Fund contingency is up 60.47 percent, from $697,957 to $1,120,009, meeting the proposed targeted goal of 12% for FY 2016/17.
- Funds continue to be set aside for future water and wastewater improvements.
- Construction of the new water treatment plant commenced May 2016.
- This budget represents a net reduction of 3 fund/departments.

OVERVIEW

The City of Lebanon's Proposed Budget is $66,057,436 and when combined with the City's three Urban Renewal Districts the proposed budget totals $70,325,236. The table below shows the overall changes in the budget from the prior year.

	FY 2015/16	FY 2016/17	% Change
City Budget	$39,341,142	$66,057,436	67.91%
Urban Renewal	6,246,690	4,267,800	-31.68%
Overall Budget	45,587,832	70,325,236	54.26%
Inter-fund Transfers	6,375,441	6,946,389	8.96%
Effective Overall Budget	39,212,391	63,378,847	61.63%

It should be noted that while appropriations for the overall budget total $70,325,236, this total includes inter-fund transfers which represent monies that are essentially counted twice – once when initially receipted and again when received by the fund benefitting from the transfer. Subtracting total inter-fund transfers of $6,946,389 from total appropriations, results in a total *effective* budget for FY2016/17 of $63,378,847. This amount is $24,166,456 greater than the *effective* budget for FY2015/16, and represents a 61.63 percent increase. The increase can be broken down as follows; $23.403.500 increase in capital project expenditures, $295,655 increase in personnel cost, $303,246 reduction in materials and service, $1,082,003 increase in contingency and $311,456 reduction in Debt Service.

As in prior years, we have provided a separate summary of inter-fund transfers. This will, hopefully, allow the Budget Committee a comprehensive view of fund transfers as well as assurance that they are balanced.

REPORT ON GENERAL FUND

This year, the General fund is increasing by $867,673. This is due primarily to the following:

- Estimated property tax revenue is forecasted to be greater than the prior year.
- The planned contingency has increased per financial policies.
- A change in the internal charges for computer services has increased transfers out by $174,096.
- Per negotiated contracts a COLA of 1.0% on the AFSCME contract and 1.5% on the teamster contract.

OTHER FUNDS AND DEPARTMENTS

This budget encompasses an anticipated 3.1% CPI rate increase on water, wastewater and storm drain utility fees. Staff continues to seek grants and other alternatives to reduce the impact on the ratepayers by developing new water and wastewater treatment facilities. Important highlights include:

- Construction projects associated with the new Water Treatment Plant.
- Other Capital Outlay expenses are being prioritized.

URBAN RENEWAL DISTRICTS

The City has three Urban Renewal Districts: The Northwest URD, Cheadle Lake URD and the North Gateway URD. The total overall URD budget has decreased by $1,978,890 from FY 2015/16. The actual effective budget decreased $2,055,969 in the proposed budget. As noted above, most of the decrease is attributable to the completion of capital projects and a reduction in debt service due to the completion of a refinancing of current debt. There is an increase in other debt service tied to economic agreements in the various URDs. Important changes include:

- Capital Outlay expense has been increased from the prior year in the Cheadle Lake URD associated with the Airport Road extension and the construction of Porter Park project planned for the fiscal year.

As always, the budget has been prepared with the City Council's goals in view, such as the newly adopted Strategic Action Plan and adopted fiscal goals and policies. Specifically, the following Strategic Action Plan projects have been included, either in whole or in part, in the budget document,

- Strategy 3.2: Build Strawberry Plaza.
- Strategy 5.5: Develop and implement a Ralston Park Improvement Plan.
- Strategy 8.2: Continue to maintain the library and expand program offerings.
- Strategy 9.5: Build the Community Garden.
- Strategy 11.2: Develop a strategy to eliminate the obstacle of wetlands mitigation to development.
- Strategy 13.2: Update the community Transportation System Plan and create a transit development plan.
- Strategy 13.4: Build the new City Water Treatment Plant.
- Strategy 15.4: Maintain Police funding and staffing commensurate with community growth.

During the fiscal year it is anticipated that the City will work on other areas of the Strategic Action Plan but which are not anticipated to require specific or significant funding.

We want to thank the staff for their cooperative efforts to develop this document amid a complex array of budget needs, as well as the City Council.

We extend our sincere thanks to the Budget Committee members for serving our community by being a part of this vital committee. We earnestly solicit your input as we strive to create a budget that is fiscally responsible while also meeting the Council's goals and the community's needs.

The budget is not only a spending plan, but a policy statement. As such, it outlines the priorities of the City and the Council. It outlines activities, service levels and projects for the coming fiscal year and beyond. Thoughtful participation in the budgeting process helps assure a budget that best reflects the values of the community.

After a fiscal year of recovery the City is ready to start the new budget year with a stabilized fiscal outlook. This proposed budget is presented to the City Council, Budget Committee and the community for their review and consideration for the City's operations, services, projects and programs in Fiscal Year 2016/17.

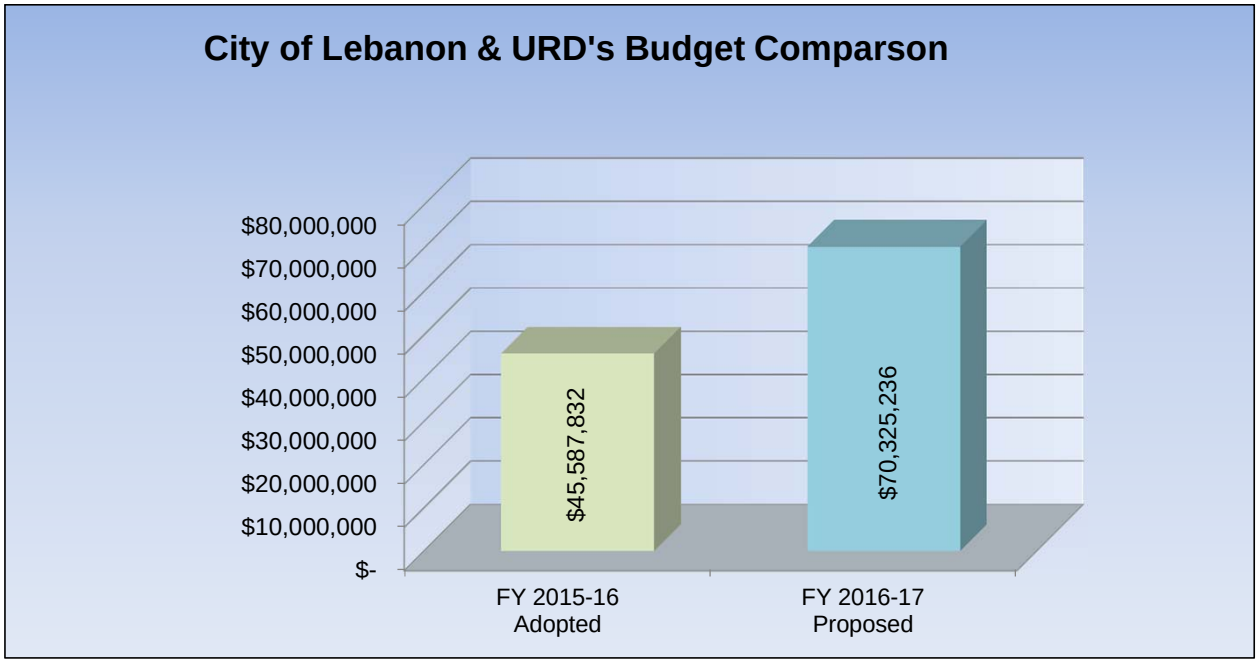
Respectfully submitted,

Gary B. Marks

Gary B. Marks
City Manager

Dean Baugh

Dean Baugh
Finance Director



FY 2016-17Proposed

Personnel Services	$	9,711,323	Transfers Out	$	6,946,389
Materials & Services	$	6,962,524	Contingencies	$	4,964,067
Capital Outlay	$	36,534,786	Other Financing Uses	$	-
Debt Service	$	5,126,147	Unappropriated	$	80,000

FY 2015-16Adopted

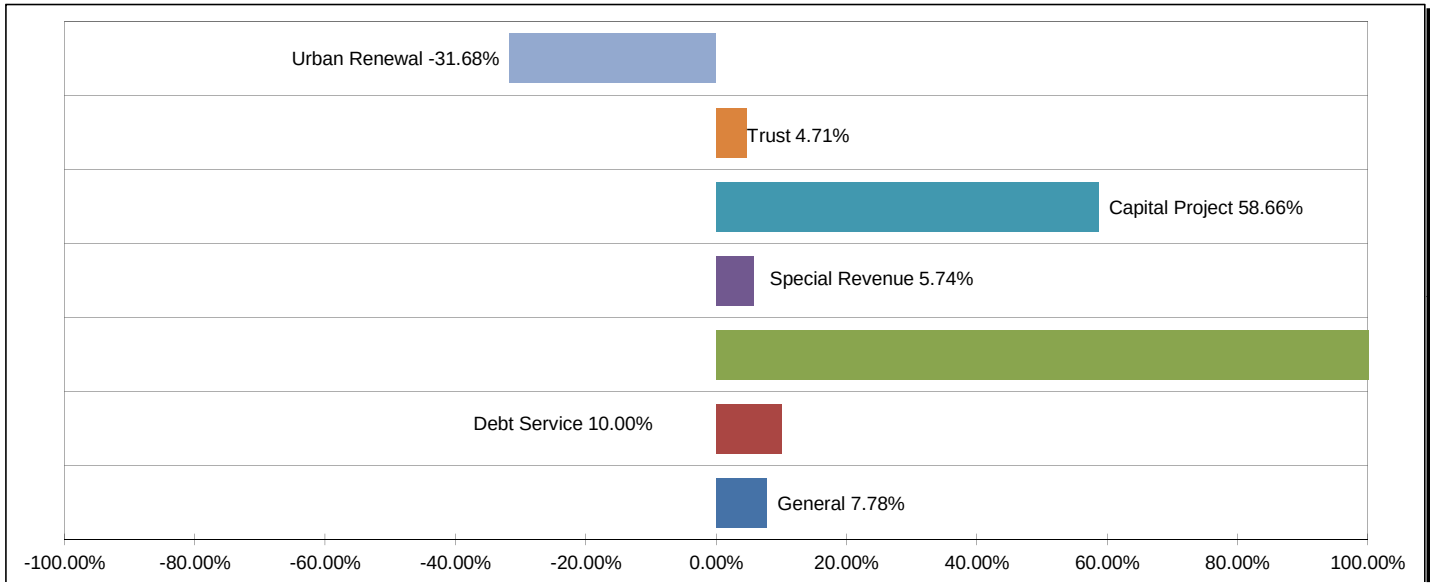
Personnel Services	$	9,415,668	Transfers Out	$	6,364,199
Materials & Services	$	7,265,770	Contingencies	$	3,882,064
Capital Outlay	$	13,142,528	Other Financing Uses	$	-
Debt Service	$	5,437,603	Unappropriated	$	80,000

FUND TYPE SUMMARY

Proposed for the Fiscal Year 2016-17

Fund Type	2015-16 Adopted Budget	2015-16 Revised Budget	2016-17 Budget Proposed Budget	2016-17 Budget Approved Budget	2016-17 Budget **Adopted Budget**	Percent Over(Under) 2015-16 Revised Budget	Percent of Total Budget
General	$ 11,083,460	$ 11,153,639	$ 12,021,312	$ -	$ -	7.78%	0.1709
Debt Service	3,101,920	3,101,920	3,412,094	-	-	10.00%	4.85%
Enterprise	14,575,863	14,575,863	36,609,245	-	-	151.16%	52.06%
Special Revenue	4,602,573	4,876,480	5,156,401	-	-	5.74%	7.33%
Capital Project	5,656,148	5,486,148	8,704,359	-	-	58.66%	12.38%
Trust	147,092	147,092	154,025	-	-	4.71%	0.22%
Urban Renewal	6,246,690	6,246,690	4,267,800	-	-	(31.68%)	6.07%
Totals, All Fund Types	$ 45,413,746	$ 45,587,832	$ 70,325,236	$ -	**$ -**	54.26%	100.00%

Percentage Change in the 2016-17 Budget from the 2015-16 Revised Budget



CITY OF LEBANON
BUDGET SUMMARY BY FUND TYPE, RESOURCES AND REQUIREMENTS
Proposed for the Fiscal Year 2016-17

	General	Debt Service	Enterprise	Special Revenue	Capital Projects	Trust	Urban Renewal	Totals
RESOURCES								
Taxes & Assessments	$ 4,325,000	$ 1,256,724	$ -	$ 205,320	$ 367,095	$ -	$ 3,371,000	$ 9,525,139
Licenses & Permits	2,143,795	-	-	249,200	-	-	-	2,392,995
Fines & Forfeits	458,600	-	-	-	-	149,925	-	608,525
Intergovernmental	409,000	-	21,000,000	2,271,375	1,241,000	-	-	24,921,375
Charges for Services	2,500	-	10,360,492	10,500	-	-	-	10,373,492
Miscellaneous	125,000	1,500	109,600	188,400	97,680	-	5,800	527,980
Transfers In	2,941,237	1,964,211	60,853	1,071,353	908,735	-	-	6,946,389
Other Sources	1,616,180	189,659	5,078,300	1,160,253	6,089,849	4,100	891,000	15,029,341
Internal Charges	-	-	-	-	-	-	-	-
TOTAL RESOURCES	$ 12,021,312	$ 3,412,094	$ 36,609,245	$ 5,156,401	$ 8,704,359	$ 154,025	$ 4,267,800	$ 70,325,236
REQUIREMENTS								
Personnel Services	$ 8,114,581	$ -	$ 637,994	$ 958,748	$ -	$ -	$ -	$ 9,711,323
Materials & Services	1,820,921	-	3,558,780	1,162,412	159,675	154,025	106,711	6,962,524
Capital Outlay	12,800	-	27,740,254	1,435,051	6,084,679	-	1,262,002	36,534,786
Transfers Out	813,192	-	3,483,652	1,037,977	51,002	-	1,560,566	6,946,389
Contingencies	1,120,009	-	514,030	562,213	2,409,003	-	358,812	4,964,067
Debt Service	139,809	3,332,094	674,535	-	-	-	979,709	5,126,147
Other Financing Use	-	-	-	-	-	-	-	-
Unappropriated	-	80,000	-	-	-	-	-	80,000
TOTAL REQUIREMEN	$ 12,021,312	$ 3,412,094	$ 36,609,245	$ 5,156,401	$ 8,704,359	$ 154,025	$ 4,267,800	$ 70,325,236

FINANCIAL RATIOS

	General	Debt Service	Enterprise	Special Revenue	Capital Projects	Trust	Urban Renewal	Totals
Taxes and Assessments as percentage of total fund	35.98%	36.83%	0.00%	3.98%	4.22%	0.00%	78.99%	13.54%
Personnel and Materials and Services as a percentage of the total fund budget	82.65%	0.00%	11.46%	41.14%	1.83%	100.00%	2.50%	23.71%
Capital Outlay as percentage of total fund budget	0.11%	0.00%	75.77%	27.83%	69.90%	0.00%	29.57%	51.95%

City of Lebanon
Fund Type Summary by Category
FY17 Proposed Budget

Category	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Revised Budget	**FY17 Proposed Budget**	Percent Over/(Under) FY16 Revised Budget	Percent of Fund Budget
General Fund							
Taxes & Assessments	$ 3,795,154	$ 4,070,288	$ 4,075,000	$ 4,075,000	**$ 4,325,000**	6.13%	35.99%
Licenses & Permits	2,005,808	2,102,903	2,119,192	2,119,192	**2,143,795**	1.16%	17.83%
Fines & Forfeits	428,324	472,039	438,300	438,300	**458,600**	4.63%	3.81%
Intergovernmental	409,304	422,064	417,000	417,000	**409,000**	(1.92%)	3.40%
Charges for Services	3,594	2,101	3,000	3,000	**2,500**	(16.67%)	0.02%
Miscellaneous	153,727	166,001	129,500	129,500	**125,000**	(3.47%)	1.04%
Transfers In	2,584,600	2,189,789	2,701,468	2,771,647	**2,941,237**	6.12%	24.47%
Other Sources	762,167	899,325	1,200,000	1,200,000	**1,616,180**	34.68%	13.44%
Total Revenues	$ 10,142,678	$ 10,324,510	$ 11,083,460	$ 11,153,639	**$ 12,021,312**	7.78%	100.00%
Personnel Services	$ 6,786,524	$ 6,487,552	$ 7,760,510	$ 7,865,365	**$ 8,114,581**	3.17%	67.50%
Materials & Services	1,580,745	1,445,859	1,772,513	1,784,013	**1,820,921**	2.07%	15.15%
Capital Outlay	9,882	14,096	13,000	30,000	**12,800**	(57.33%)	0.11%
Transfers Out	729,666	500,619	633,664	639,096	**813,192**	27.24%	6.76%
Contingencies	-	-	766,565	697,957	**1,120,009**	60.47%	9.32%
Debt Service	136,533	139,608	137,208	137,208	**139,809**	1.90%	1.16%
Unappropriated	-	-	-	-	**-**	0.00%	0.00%
Total Expenditures	$ 9,243,350	$ 8,587,734	$ 11,083,460	$ 11,153,639	**$ 12,021,312**	7.78%	100.00%
Debt Service Funds							
Taxes & Assessments	$ 1,437,211	$ 1,416,696	$ 1,336,522	$ 1,336,522	**$ 1,256,724**	(5.97%)	36.83%
Licenses & Permits	-	-	-	-	**-**	0.00%	0.00%
Fines & Forfeits	-	-	-	-	**-**	0.00%	0.00%
Intergovernmental	-	-	-	-	**-**	0.00%	0.00%
Charges for Services	-	-	-	-	**-**	0.00%	0.00%
Miscellaneous	4,369	9,498	1,000	1,000.0	**1,500**	50.00%	0.04%
Transfers In	1,298,174	1,519,573	1,563,720	1,563,720.0	**1,964,211**	25.61%	57.57%
Other Sources	12,194,569	198,738	200,678	200,678.0	**189,659**	(5.49%)	5.56%
Internal Charges	-	-	-	-	**-**	0.00%	0.00%
Total Revenues	$ 14,934,323	$ 3,144,505	$ 3,101,920	$ 3,101,920	**$ 3,412,094**	10.00%	100.00%
Personnel Services	$ -	$ -	$ -	$ -	**$ -**	0.00%	0.00%
Materials & Services	-	-	-	-	**-**	0.00%	0.00%
Capital Outlay	-	-	-	-	**-**	0.00%	0.00%
Transfers Out	12,066,629	-	-	-	**-**	0.00%	0.00%
Contingencies	-	-	-	-	**-**	0.00%	0.00%
Debt Service	2,668,525	2,935,620	3,021,920	3,021,920	**3,332,094**	10.26%	97.66%
Other Financing Use	-	-	-	-	**-**	0.00%	0.00%
Unappropriated	-	-	80,000	80,000	**80,000**	0.00%	2.34%
Total Expenditures	$ 14,735,154	$ 2,935,620	$ 3,101,920	$ 3,101,920	**$ 3,412,094**	10.00%	100.00%

City of Lebanon
Fund Type Summary by Category
FY17 Proposed Budget

Category	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Revised Budget	**FY17 Proposed Budget**	Percent Over/(Under) FY16 Revised Budget	Percent of Fund Budget
Enterprise Funds							
Taxes & Assessments	$ -	$ 297	$ -	$ -	**$ -**	0.00%	0.00%
Licenses & Permits	-	-	-	-	**-**	0.00%	0.00%
Fines & Forfeits	-	-	-	-	**-**	0.00%	0.00%
Intergovernmental	-	4,207	-	-	**21,000,000**	100.00%	57.36%
Charges for Services	9,428,022	9,938,954	9,909,000	9,909,000	**10,360,492**	4.56%	28.30%
Miscellaneous	122,587	138,404	106,900	106,900	**109,600**	2.53%	0.30%
Transfers In	4,257,981	6,123,597	145,064	145,064	**60,853**	(58.05%)	0.17%
Other Sources	3,613,925	3,421,033	4,414,899	4,414,899	**5,078,300**	15.03%	13.87%
Total Revenues	$ 17,422,515	$ 19,626,492	$ 14,575,863	$ 14,575,863	**$ 36,609,245**	151.16%	100.00%
Personnel Services	$ 569,941	$ 594,849	$ 624,853	$ 624,853	**$ 637,994**	2.10%	1.75%
Materials & Services	1,664,384	2,756,335	3,488,290	3,488,290	**3,558,780**	2.02%	9.72%
Capital Outlay	2,216,495	1,467,815	5,789,810	5,736,846	**27,740,254**	383.55%	75.77%
Transfers Out	8,279,904	8,314,683	2,926,979	2,979,943	**3,483,652**	16.90%	9.52%
Contingencies	-	-	658,233	658,233	**514,030**	(21.91%)	1.40%
Debt Service	1,270,958	1,088,324	1,087,698	1,087,698	**674,535**	(37.99%)	1.84%
Unappropriated	-	-	-	-	**-**	0.00%	0.00%
Total Expenditures	$ 14,001,682	$ 14,222,006	$ 14,575,863	$ 14,575,863	**$ 36,609,245**	151.16%	100.00%
Special Revenue Funds							
Taxes & Assessments	$ 54,036	$ 70,850	$ 200,940	$ 200,940	**$ 205,320**	2.18%	3.99%
Licenses & Permits	280,055	427,013	255,200	255,200	**249,200**	(2.35%)	4.83%
Fines & Forfeits	-	-	-	-	**-**	0.00%	0.00%
Intergovernmental	1,194,763	1,458,736	2,140,184	2,180,184	**2,271,375**	4.18%	44.05%
Charges for Services	15,750	7,875	10,500	10,500	**10,500**	0.00%	0.20%
Miscellaneous	205,034	177,195	213,500	168,500	**188,400**	11.81%	3.65%
Transfers In	2,744,412	858,393	1,127,624	1,350,366	**1,071,353**	(20.66%)	20.78%
Other Sources	1,256,844	1,267,701	654,625	710,790	**1,160,253**	63.23%	22.50%
Total Revenues	$ 5,750,894	$ 4,267,763	$ 4,602,573	$ 4,876,480	**$ 5,156,401**	5.74%	100.00%
Personnel Services	$ 883,979	$ 888,874	$ 925,450	$ 925,450	**$ 958,748**	3.60%	18.60%
Materials & Services	2,525,713	905,299	1,205,273	1,549,655	**1,162,412**	(24.99%)	22.54%
Capital Outlay	438,632	431,431	1,088,974	1,088,974	**1,435,051**	31.78%	27.83%
Transfers Out	768,960	962,557	993,750	928,275	**1,037,977**	11.82%	20.13%
Contingencies	-	-	389,126	384,126	**562,213**	46.36%	10.90%
Debt Service	-	-	-	-	**-**	0.00%	0.00%
Unappropriated	-	-	-	-	**-**	0.00%	0.00%
Total Expenditures	$ 4,617,284	$ 3,188,161	$ 4,602,573	$ 4,876,480	**$ 5,156,401**	5.74%	100.00%

City of Lebanon
Fund Type Summary by Category
FY17 Proposed Budget

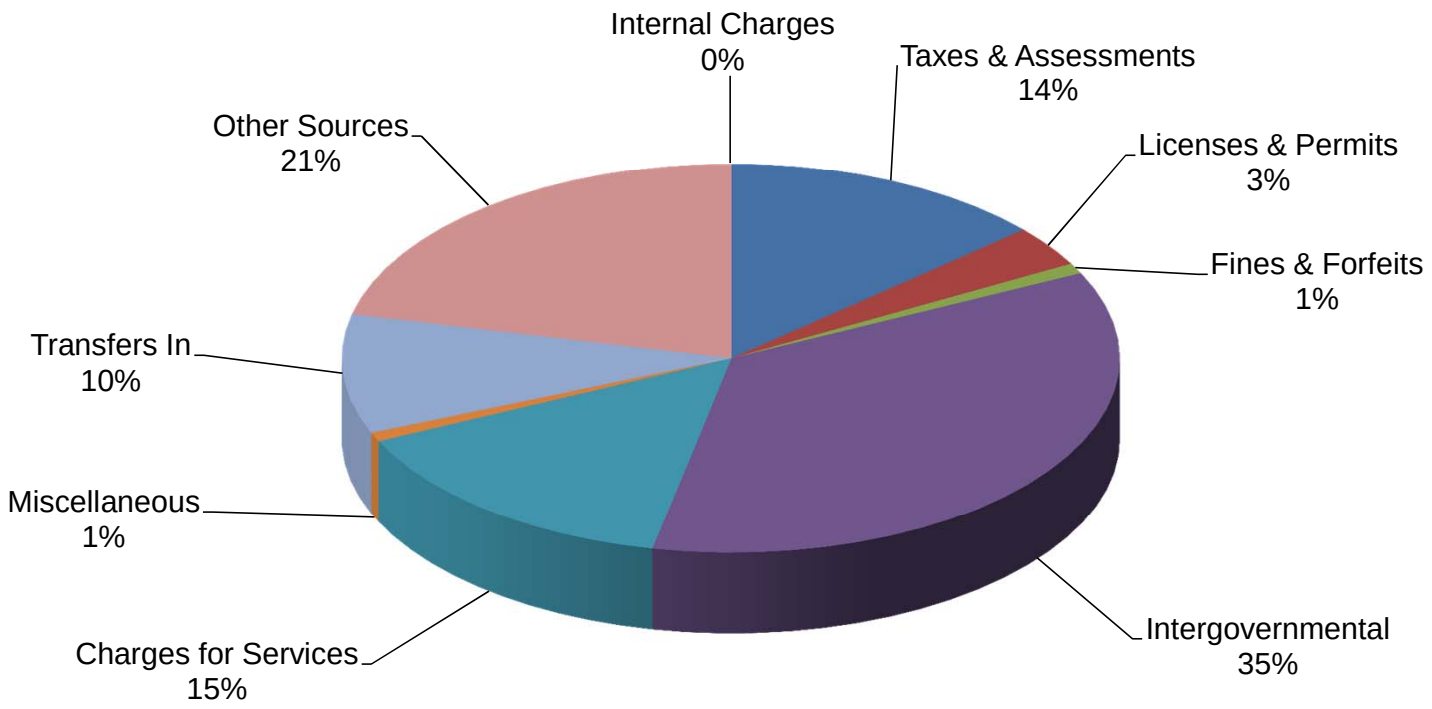
Category	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Revised Budget	**FY17 Proposed Budget**	Percent Over/(Under) FY16 Revised Budget	Percent of Fund Budget
Special Assessment Funds							
Taxes & Assessments	$ -	$ -	$ -	$ -	**$ -**	0.00%	0.00%
Licenses & Permits	-	-	-	-	**-**	0.00%	0.00%
Fines & Forfeits	-	-	-	-	**-**	0.00%	0.00%
Intergovernmental	-	-	-	-	**-**	0.00%	0.00%
Charges for Services	-	-	-	-	**-**	0.00%	0.00%
Miscellaneous	-	-	-	-	**-**	0.00%	0.00%
Transfers In	-	-	-	-	**-**	0.00%	0.00%
Other Sources	31,462	-	-	-	**-**	0.00%	0.00%
Total Revenues	$ 31,462	$ -	$ -	$ -	**$ -**	#DIV/0!	0.00%
Personnel Services	$ -	$ -	$ -	$ -	**$ -**	0.00%	0.00%
Materials & Services	-	-	-	-	**-**	0.00%	0.00%
Capital Outlay	-	-	-	-	**-**	0.00%	0.00%
Transfers Out	31,462	-	-	-	**-**	0.00%	0.00%
Contingencies	-	-	-	-	**-**	0.00%	0.00%
Debt Service	-	-	-	-	**-**	0.00%	0.00%
Unappropriated	-	-	-	-	**-**	0.00%	0.00%
Total Expenditures	$ 31,462	$ -	$ -	$ -	**$ -**	#DIV/0!	0.00%
Capital Project Funds							
Taxes & Assessments	$ 479,814	$ 369,763	$ 168,870	$ 168,870	**$ 367,095**	117.38%	4.22%
Licenses & Permits	-	-	-	-	**-**	0.00%	0.00%
Fines & Forfeits	-	-	-	-	**-**	0.00%	0.00%
Intergovernmental	2,329	325,979	17,500	17,500	**1,241,000**	6991.43%	14.26%
Charges for Services	-	-	-	-	**-**	0.00%	0.00%
Miscellaneous	108,723	86,764	62,770	62,770	**97,680**	55.62%	1.12%
Transfers In	386,912	638,643	544,644	544,644	**908,735**	66.85%	10.44%
Other Sources	4,082,489	5,797,118	4,862,364	4,692,364	**6,089,849**	29.78%	69.96%
Internal Charges	-	-	-	-	**-**	0.00%	0.00%
Total Revenues	$ 5,060,267	$ 7,218,267	$ 5,656,148	$ 5,486,148	**$ 8,704,359**	58.66%	100.00%
Personnel Services	$ -	$ -	$ -	$ -	**$ -**	0.00%	0.00%
Materials & Services	67,090	104,595	196,720	196,720	**159,675**	(18.83%)	1.83%
Capital Outlay	466,638	781,968	3,636,920	3,166,920	**6,084,679**	92.13%	69.90%
Transfers Out	44,258	42,378	44,640	344,640	**51,002**	(85.20%)	0.59%
Contingencies	-	-	1,777,868	1,777,868	**2,409,003**	35.50%	27.68%
Debt Service	-	-	-	-	**-**	0.00%	0.00%
Unappropriated	-	-	-	-	**-**	0.00%	0.00%
Total Expenditures	$ 577,986	$ 928,941	$ 5,656,148	$ 5,486,148	**$ 8,704,359**	58.66%	100.00%

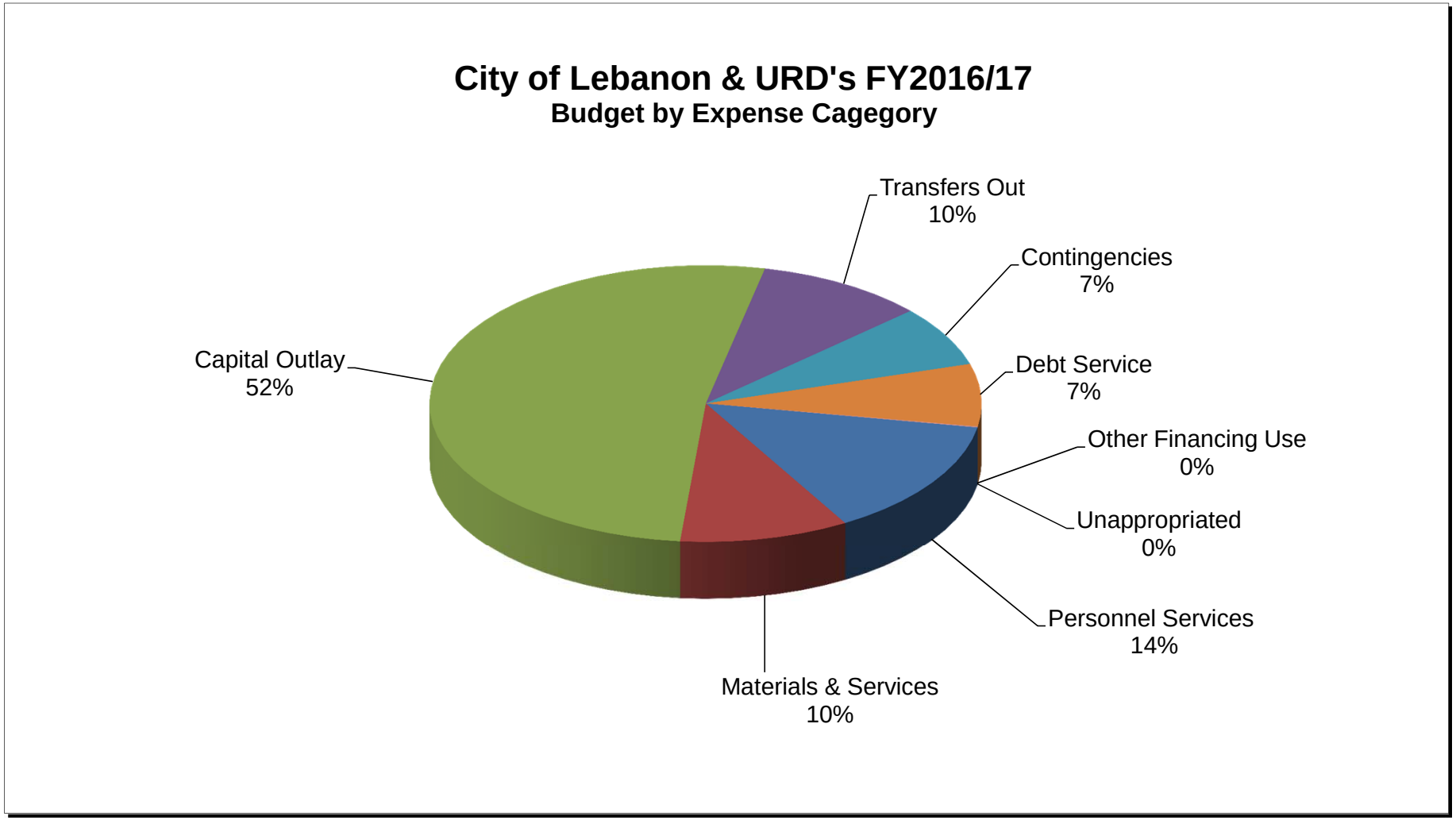
City of Lebanon
Fund Type Summary by Category
FY17 Proposed Budget

Category	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Revised Budget	**FY17 Proposed Budget**	Percent Over/(Under) FY16 Revised Budget	Percent of Fund Budget
Trust Funds							
Taxes & Assessments	$ -	$ -	$ -	$ -	**$ -**	0.00%	0.00%
Licenses & Permits	-	-	-	-	**-**	0.00%	0.00%
Fines & Forfeits	125,536	133,214	147,092	147,092	**149,925**	1.93%	97.34%
Intergovernmental	-	-	-	-	**-**	0.00%	0.00%
Charges for Services	-	-	-	-	**-**	0.00%	0.00%
Miscellaneous	-	-	-	-	**-**	0.00%	0.00%
Transfers In	-	-	-	-	**-**	0.00%	0.00%
Other Sources	(4,360)	(1,499)	-	-	**4,100**	100.00%	2.66%
Total Revenues	$ 121,176	$ 131,715	$ 147,092	$ 147,092	**$ 154,025**	4.71%	100.00%
Personnel Services	$ -	$ -	$ -	$ -	**$ -**	0.00%	0.00%
Materials & Services	122,676	127,567	147,092	147,092	**154,025**	4.71%	100.00%
Capital Outlay	-	-	-	-	**-**	0.00%	0.00%
Transfers Out	-	-	-	-	**-**	0.00%	0.00%
Contingencies	-	-	-	-	**-**	0.00%	0.00%
Debt Service	-	-	-	-	**-**	0.00%	0.00%
Unappropriated	-	-	-	-	**-**	0.00%	0.00%
Total Expenditures	$ 122,676	$ 127,567	$ 147,092	$ 147,092	**$ 154,025**	4.71%	100.00%
Total: City Budget							
Taxes & Assessments	$ 5,766,215	$ 5,927,894	$ 5,781,332	$ 5,781,332	**$ 6,154,139**	6.45%	9.32%
Licenses & Permits	2,285,863	2,529,916	2,374,392	2,374,392	**2,392,995**	0.78%	3.62%
Fines & Forfeits	553,860	605,253	585,392	585,392	**608,525**	3.95%	0.92%
Intergovernmental	1,606,396	2,210,986	2,574,684	2,614,684	**24,921,375**	853.13%	37.73%
Charges for Services	9,447,366	9,948,930	9,922,500	9,922,500	**10,373,492**	4.55%	15.70%
Miscellaneous	594,440	577,862	513,670	468,670	**522,180**	11.42%	0.79%
Transfers In	11,272,079	11,329,995	6,082,520	6,375,441	**6,946,389**	8.96%	10.52%
Other Sources	21,937,096	11,582,416	11,332,566	11,218,731	**14,138,341**	26.02%	21.40%
Internal Charges	-	-	-	-	**-**	0.00%	0.00%
Total Revenues	$ 53,463,315	$ 44,713,252	$ 39,167,056	$ 39,341,142	**$ 66,057,436**	67.91%	100.00%
Personnel Services	$ 8,240,444	$ 7,971,275	$ 9,310,813	$ 9,415,668	**$ 9,711,323**	3.14%	14.70%
Materials & Services	5,960,608	5,339,655	6,809,888	7,165,770	**6,855,813**	(4.33%)	10.38%
Capital Outlay	3,131,647	2,695,310	10,528,704	10,022,740	**35,272,784**	251.93%	53.40%
Transfers Out	21,920,879	9,820,237	4,599,033	4,891,954	**5,385,823**	10.10%	8.15%
Contingencies	-	-	3,591,792	3,518,184	**4,605,255**	30.90%	6.97%
Debt Service	4,076,016	4,163,552	4,246,826	4,246,826	**4,146,438**	(2.36%)	6.28%
Other Financing Use	-	-	-	-	**-**	0.00%	0.00%
Unappropriated	-	-	80,000	80,000	**80,000**	0.00%	0.12%
Total Expenditures	$ 43,329,594	$ 29,990,029	$ 39,167,056	$ 39,341,142	**$ 66,057,436**	67.91%	100.00%

City of Lebanon
Fund Type Summary by Category
FY17 Proposed Budget

Category	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Revised Budget	**FY17 Proposed Budget**	Percent Over/(Under) FY16 Revised Budget	Percent of Fund Budget
Urban Renewal Funds							
Taxes & Assessments	$ 3,005,239	$ 3,232,489	$ 3,132,890	$ 3,132,890	**$ 3,371,000**	7.60%	78.98%
Licenses & Permits	-	-	-	-	**-**	0.00%	0.00%
Fines & Forfeits	-	-	-	-	**-**	0.00%	0.00%
Intergovernmental	-	-	-	-	**-**	0.00%	0.00%
Charges for Services	-	-	-	-	**-**	0.00%	0.00%
Miscellaneous	26,241	17,223	5,800	5,800	**5,800**	0.00%	0.14%
Transfers In	12,066,629	932,246	-	-	**-**	0.00%	0.00%
Other Sources	4,517,813	3,232,911	3,108,000	3,108,000	**891,000**	(71.33%)	20.88%
Total Revenues	$ 19,615,922	$ 7,414,869	$ 6,246,690	$ 6,246,690	**$ 4,267,800**	(31.68%)	100.00%
Personnel Services	$ -	$ 1,515	$ -	$ -	**$ -**	0.00%	(0.01%)
Materials & Services	282,878	172,188	100,000	100,000	**106,711**	6.71%	2.50%
Capital Outlay	13,951,592	1,019,179	3,108,546	3,108,546	**1,262,002**	(59.40%)	29.57%
Transfers Out	1,417,829	2,442,004	1,483,487	1,483,487	**1,560,566**	5.20%	36.57%
Contingencies	-	-	363,880	363,880	**358,812**	(1.39%)	8.41%
Debt Service	730,461	788,200	1,190,777	1,190,777	**979,709**	(17.73%)	22.96%
Unappropriated	-	-	-	-	**-**	0.00%	0.00%
Total Expenditures	$ 16,382,760	$ 4,423,086	$ 6,246,690	$ 6,246,690	**$ 4,267,800**	(31.68%)	100.00%
Total: All Funds and Urban Renewal							
Taxes & Assessments	$ 8,771,454	$ 9,160,383	$ 8,914,222	$ 8,914,222	**$ 9,525,139**	6.85%	13.54%
Licenses & Permits	2,285,863	2,529,916	2,374,392	2,374,392	**2,392,995**	0.78%	3.40%
Fines & Forfeits	553,860	605,253	585,392	585,392	**608,525**	3.95%	0.87%
Intergovernmental	1,606,396	2,210,986	2,574,684	2,614,684	**24,921,375**	853.13%	35.44%
Charges for Services	9,447,366	9,948,930	9,922,500	9,922,500	**10,373,492**	4.55%	14.75%
Miscellaneous	620,681	595,085	519,470	474,470	**527,980**	11.28%	0.75%
Transfers In	23,338,708	12,262,241	6,082,520	6,375,441	**6,946,389**	8.96%	9.88%
Other Sources	26,454,909	14,815,327	14,440,566	14,326,731	**15,029,341**	4.90%	21.37%
Internal Charges	-	-	-	-	**-**	0.00%	0.00%
Total Revenues	$ 73,079,237	$ 52,128,121	$ 45,413,746	$ 45,587,832	**$ 70,325,236**	54.26%	100.00%
Personnel Services	$ 8,240,444	$ 7,972,790	$ 9,310,813	$ 9,415,668	**$ 9,711,323**	3.14%	13.81%
Materials & Services	6,243,486	5,511,843	6,909,888	7,265,770	**6,962,524**	(4.17%)	9.90%
Capital Outlay	17,083,239	3,714,489	13,637,250	13,131,286	**36,534,786**	178.23%	51.95%
Transfers Out	23,338,708	12,262,241	6,082,520	6,375,441	**6,946,389**	8.96%	9.88%
Contingencies	-	-	3,955,672	3,882,064	**4,964,067**	27.87%	7.06%
Debt Service	4,806,477	4,951,752	5,437,603	5,437,603	**5,126,147**	(5.73%)	7.29%
Other Financing Use	-	-	-	-	**-**	0.00%	0.00%
Unappropriated	-	-	80,000	80,000	**80,000**	0.00%	0.11%
Total Expenditures	$ 59,712,354	$ 34,413,115	$ 45,413,746	$ 45,587,832	**$ 70,325,236**	54.26%	100.00%


City of Lebanon & URD's FY2016/17
Budget by Revenue Category
Internal Charges
0%
Taxes & Assessments
14%
Licenses & Permits
3%
Fines & Forfeits
1%
Intergovernmental
35%
Charges for Services
15%
Miscellaneous
1%
Transfers In
10%
Other Sources
21%

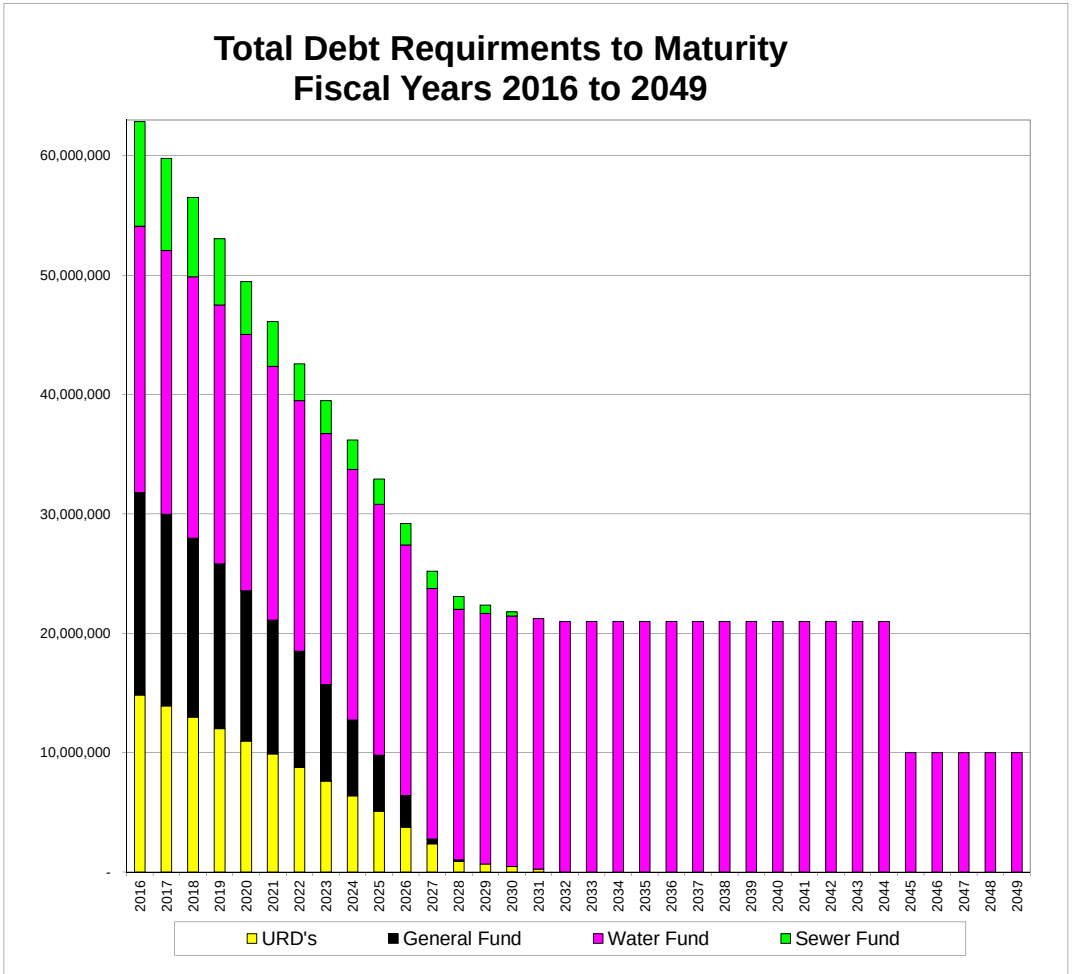

City of Lebanon & URD's FY2016/17
Budget by Expense Cagegory
Transfers Out
10%
Contingencies
7%
Debt Service
7%
Other Financing Use
0%
Unappropriated
0%
Personnel Services
14%
Materials & Services
10%
Capital Outlay
52%

Balance at 6/30	2016	2017	2018	2019	2020	2021	2022	2023	2024
Water Fund	22,295,000	22,095,000	21,895,000	21,680,000	21,460,000	21,235,000	21,000,000	21,000,000	21,000,000
Sewer Fund	8,764,612	7,722,570	6,649,287	5,549,727	4,413,852	3,756,623	3,073,000	2,767,942	2,451,407
URD's	14,827,605	13,926,274	12,984,090	12,001,018	10,977,024	9,902,040	8,776,006	7,608,866	6,390,573
General Fund	16,973,552	16,031,268	14,974,255	13,826,315	12,594,334	11,203,312	9,716,649	8,104,153	6,340,782
Total Debt Service	62,860,769	59,775,112	56,502,632	53,057,060	49,445,210	46,096,975	42,565,655	39,480,961	36,182,762

	2025	2026	2027	2028	2029	2030	2031	2032	2033
Water Fund	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000
Sewer Fund	2,123,351	1,783,728	1,427,493	1,059,598	680,000	345,000	-	-	-
URD's	5,106,063	3,760,262	2,353,113	879,558	674,535	457,979	234,824	-	-
General Fund	4,691,677	2,641,616	410,502	133,333	-	-	-	-	-
Total Debt Service	32,921,091	29,185,606	25,191,108	23,072,489	22,354,535	21,802,979	21,234,824	21,000,000	21,000,000

	2034	2035	2036	2037	2038	2039	2040	2041	2042
Water Fund	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000
Total Debt Service	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000	21,000,000

	2043	2044	2045	2046	2047	2048	2049
Water Fund	21,000,000	21,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000
Total Debt Service	21,000,000	21,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000



Schedule of 2016-17 Proposed Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To provide funding for salaries. Salaries are posted to a home department to make the compensation budget more transparent. There is an FTE allocation chart included in the budget to detail how the position funding is allocated.	100-000-49000	Trans In Sal/Ben funding	2,616,227	
	430-000-49000	Trans In Sal/Ben funding-470	4,406	
	470-000-49000	Trans In Sal/Ben funding-450	56,447	
	542-000-49000	Trans In Sal/Ben funding-540	94,291	
	558-000-49000	Trans In Sal/Ben funding-815	12,007	
	430-430-90011	To General Fund-Sal/Ben		833,722
	450-450-90011	To General Fund-Sal/Ben		117,085
	450-450-90181	To Wastewater-Sal/Ben		56,447
	470-470-90011	To General Fund-Sal/Ben		700,625
	470-470-90180	To Water-Sal/Ben		4,406
	527-527-90011	To General Fund-Sal/Ben		156,990
	533-533-90011	To General Fund-Sal/Ben		22,377
	540-540-90182	To IS Sal/Ben		94,291
	542-542-90011	To General Fund-Sal/Ben		25,058
	545-545-90011	To General Fund-Sal/Ben		6,068
	555-555-90011	To General Fund-Sal/Ben		65,121
	558-558-90011	To General Fund-Sal/Ben		226,426
	564-564-90011	To General Fund-Sal/Ben		80,539
	569-569-90011	To General Fund-Sal/Ben		8,189
	815-815-90183	To Street Fund-Sal/Ben		12,007
	852-852-90011	To General Fund-Sal/Ben		7,799
	862-862-90011	To General Fund-Sal/Ben		7,799
	872-872-90011	To General Fund-Sal/Ben		7,799
	882-882-90011	To General Fund-Sal/Ben		7,799
	892-892-90011	To General Fund-Sal/Ben		7,799
	925-925-90011	To General Fund-Sal/Ben		170,315
	935-935-90011	To General Fund-Sal/Ben		74,658
	940-940-90011	To General Fund-Sal/Ben		90,059
Administrative costs charged for the collection of the Motel Tax.	100-000-49030	From Motel Tax	40,000	
	510-510-90005	To General Fund-Admin/Econ Cost		40,000

Schedule of 2016-17 Proposed Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To provide funding for materials and services. Materials and services are posted to a home department to make the materials and services budget more transparent.	100-000-49001	Trans In Mat exp funding	285,010	
	430-430-90010	To General Fund		82,409
	450-450-90010	To General Fund		3,951
	470-470-90010	To General Fund		82,932
	527-527-90010	To General Fund		21,058
	558-558-90010	To General Fund		7,459
	569-569-90010	To General Fund		1,132
	925-925-90010	To General Fund		47,875
	935-935-90010	To General Fund		18,755
	940-940-90010	To General Fund		19,439
To provide funds to pay Full Faith and Credit Bond debt service. (FFC2015)	314-000-49030	From Wastewater - 470	405,800	
	470-470-90017	To Waste Water Bonds-314		405,800
To provide funds to pay Full Faith and Credit Bond debt service. (FFC2013)	317-000-49022	From Water - 430	242,791	
	317-000-49025	From Wastewater - 470	277,800	
	317-000-49098	From Northwest URD - 925	840,550	
	430-430-90017	To Water Bonds-317		242,791
	470-470-90017	To Waste Water Bonds-317		277,800
	925-925-90017	To URD Bonds-317		840,550

Schedule of 2016-17 Proposed Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To provide funding for PERS bond payment.	320-000-49030	Transfer in-PERS Bond	197,270	
	100-110-90030	Transfer to PERS Bond-320		8,425
	100-116-90030	Transfer to PERS Bond-320		442
	100-126-90030	Transfer to PERS Bond-320		5,266
	100-133-90030	Transfer to PERS Bond-320		2,938
	100-140-90030	Transfer to PERS Bond-320		1,917
	100-160-90030	Transfer to PERS Bond-320		1,246
	100-165-90030	Transfer to PERS Bond-320		8,897
	100-170-90030	Transfer to PERS Bond-320		4,460
	100-180-90030	Transfer to PERS Bond-320		88,479
	100-190-90030	Transfer to PERS Bond-320		3,835
	430-430-90030	Transfer to PERS Bond-320		23,870
	470-470-90030	Transfer to PERS Bond-320		22,641
	542-542-90030	Transfer to PERS Bond-320		7,777
	545-545-90030	Transfer to PERS Bond-320		1,803
	558-558-90030	Transfer to PERS Bond-320		11,096
	569-569-90030	Transfer to PERS Bond-320		4,178
To provide funds to maintain computer based maps and data of the City's infrastructure. The transfer total is $156,100.	540-000-49022	From Water Fund-430	77,853	
	540-000-49023	From Stormdrain-450	19,916	
	540-000-49025	From W Water Fund-470	76,042	
	540-000-49050	To Building Fund-527	7,242	
	430-430-90025	To GIS-540		77,853
	450-450-90025	To GIS-540		19,916
	470-470-90025	To GIS-540		76,042
	527-527-90025	To GIS-540		7,242

Schedule of 2016-17 Proposed Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To provide funds for the management and implementation of the computer network and telecommunications systems, including equipment replacement reserve. The transfer total is $566,471.	542-000-49010	From General Fund	388,446	
	542-000-49022	From Water Fund-430	91,673	
	542-000-49025	From W Water Fund-470	70,634	
	542-000-49029	From Dial-A-Bus-569	3,773	
	542-000-49033	From Eng Dev Review-555	6,832	
	542-000-49046	From Streets Fund-558, 559, 815	22,823	
	542-000-49047	From Storm Drain-450	11,614	
	542-000-49048	From Custodial & Bldg Maint-545	3,888	
	542-000-49050	From Bldg Inspect-527	21,011	
	542-000-49098	From NW Urban Renewal-925	16,257	
	542-000-49170	From Cheadle Lake URD-935	5,634	
	542-000-49175	From Gateway URD-940	6,330	
	100-110-90027	To Info System Service-542		5,903
	100-116-90027	To Info System Service-542		831
	100-126-90027	To Info System Service-542		3,766
	100-133-90027	To Info System Service-542		7,063
	100-140-90027	To Info System Service-542		6,336
	100-160-90027	To Info System Service-542		4,822
	100-165-90027	To Info System Service-542		137,313
	100-170-90027	To Info System Service-542		24,018
	100-180-90027	To Info System Service-542		187,323
	100-190-90027	To Info System Service-542		11,071
	527-527-90027	To Info System Service-542		21,011
	545-545-90027	To Info System Service-542		3,888
	555-555-90027	To Info System Service-542		6,832
	430-430-90027	To Info System Service-542		91,673
	450-450-90027	To Info System Service-542		11,614
	470-470-90027	To Info System Service-542		70,634
	558-558-90027	To Info System Service-542		22,823
	569-569-90027	To Info System Service-542		3,773
	925-925-90027	To Info System Service-542		16,257
	935-935-90027	To Info System Service-542		5,634
	940-940-90027	To Info System Service-542		6,330

Schedule of 2016-17 Proposed Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To provide funds for the cleaning and light maintenance of all city facilities, as well as coordinating the sanitary supplies and inventory. The transfer total is $160,740.	545-000-49010	From General Fund	105,211	
	545-000-49022	From Water Fund-430	8,504	
	545-000-49025	From W Water Fund-470	6,803	
	545-000-49029	From Dial-A-Bus-569	3,125	
	545-000-49032	From GIS-540	737	
	545-000-49033	From Eng Dev Review-555	397	
	545-000-49038	From Info Sys-542	2,266	
	545-000-49046	From Streets Fund-558, 559, 815	2,867	
	545-000-49047	From Storm Drain-450	1,134	
	545-000-49050	From Bldg Inspect-527	1,454	
	545-000-49098	From NW Urban Renewal-925	1,345	
	545-000-49170	From Cheadle Lake URD-935	642	
	545-000-49175	From Gateway URD-940	602	
	100-195-90028	To Custodial & Bldg Maint		105,211
	527-527-90028	To Custodial & Bldg Maint		1,454
	540-540-90028	To Custodial & Bldg Maint		737
	542-542-90028	To Custodial & Bldg Maint		2,266
	555-555-90028	To Custodial & Bldg Maint		397
	430-430-90028	To Custodial & Bldg Maint-545		8,504
	450-450-90028	To Custodial & Bldg Maint-545		1,134
	470-470-90028	To Custodial & Bldg Maint-545		6,803
	558-558-90028	To Custodial & Bldg Maint-545		2,867
	569-569-90028	To Custodial & Bldg Maint-545		3,125
	925-925-90028	To Custodial & Bldg Maint-545		1,345
	935-935-90028	To Custodial & Bldg Maint-545		642
	940-940-90028	To Custodial & Bldg Maint-545		602

Schedule of 2016-17 Proposed Budget Interfund Transfers

Purpose	Acct Number	Description	Revenue	Expense
To set funds aside for equipment acquisition and replacement. In this way, equipment replacement costs are more evenly distributed over future years.	820-000-49010	From General Fund	193,630	
	820-000-49022	From Water Fund-430	130,000	
	820-000-49025	From W Water Fund-470	90,000	
	820-000-49038	From Info Sys-542	55,000	
	820-000-49046	From Streets Fund-558	65,000	
	820-000-49047	From Stormdrain Fund-450	45,000	
	100-133-90105	To Eqpt Acq & Rep Fund		50,000
	100-165-90105	To Eqpt Acq & Rep Fund		8,630
	100-180-90105	To Eqpt Acq & Rep Fund-820		20,000
	100-190-90105	To Eqpt Acq & Rep Fund		10,000
	100-195-90105	To Eqpt Acq & Rep Fund		105,000
	450-450-90105	To Eqpt Acq & Rep Fund		45,000
	542-542-90105	To Eqpt Acq & Rep Fund		55,000
	430-430-90105	To Eqpt Acq & Rep Fund-820		130,000
	470-470-90105	To Eqpt Acq & Rep Fund-820		90,000
	558-558-90105	To Eqpt Acq & Rep Fund-820		65,000
To reimburse SDC fund for charges waived under SHS economic agreements	852-000-49098	From NW Leb URD-929	8,969	
	940-940-90145	To SDC-Drainge-852		8,969
To reimburse SDC fund for Short term loan for Strawberry Plaza	862-000-49030	Motel Tax (VIP) fund	62,000	
	510-510-90147	To SDC-Parks-862		62,000
To reimburse SDC fund for charges waived under Lowes and Pace America economic agreements	872-000-49175	From North Gateway Leb URD-940	259,136	
	940-940-90152	To SDC-Wastewater-872		259,136
			6,946,389	6,946,389

CITY OF LEBANON

The City That Friendliness Built

Copies of this report can be found at: www.ci.lebanon.or.us

CITY OF LEBANON
2016-17 BUDGET PROCESS

The City of Lebanon's budget process is driven primarily by four components: 1) revenue forecast, 2) Council goals, 3) department objectives, 4) Oregon Local Budget Law as set out in Chapter 294 of the Oregon Revised Statutes. Under this law, annual budgeting is required and very specific steps are laid out to encourage maximum citizen participation. The budget must be adopted prior to July 1, so that the City will have spending authority when the new fiscal year begins on that date.

For the City of Lebanon, the process of putting the document together begins in January, when the budget calendar is prepared. Departments, under the guidance of the department director or program manager, prepare their budgets that they submit to the City Manager for final discussion and approval.

The proposed budget goes first to the Budget Committee, which is made up of six community members, the City Council, and the Mayor. The committee meets publicly to discuss the budget, make changes if needed, and approve it. Copies of the budget are made available to the public, after they have been submitted to the Budget Committee. The committee approves a tax rate and any bond levy amount needed.

Once the budget is approved by the Committee, a summary is published in the newspaper and on the city's website. Public hearings are held at a City Council meeting. At the final Council meeting in June, the budget is adopted by the City Council. At this meeting, any proposed changes from the approved budget are explained and the Council makes any additional changes it wishes. All changes are subject to Oregon Budget Law which requires that no fund may be increased more than 10% from the approved budget, though it may be decreased without limitation.

Much of the planning for the budget, especially the utilities and construction, has been going on for some time and has a longer time frame than one year. Long range master plans for water, wastewater, storm drainage, transportation, sidewalks and parks are complete and being implemented. These plans have been prepared by engineers and economists with the assistance of city staff. They are then reviewed by a committee of citizens and City Council members, which make recommendations of priorities to the Council. The City Council then makes the final decision which is passed to staff for implementation through the budget.

For other parts of the budget, especially the General fund which includes many of the services most typical for a city, such as Administration, Parks, Library, Police, Senior Services, Planning, Municipal Court, and Financial Management, the City Council and the Budget Committee set priorities and the priorities are implemented by staff.

After adoption, the budget may be changed but only due to unforeseen occurrences. There are two processes which may be used. The first, by resolution or ordinance, is allowed only for very specific situations. The second, a supplemental budget, requires public hearings and newspaper and website publications, but allows changes for a broader spectrum of circumstances. Both methods must be passed by a majority vote of the City Council.

There is one final step of the budget process that happens after the year has ended. As part of the annual audit, which is also required by state law, compliance with the budget is examined and any exceptions are stated in the notes to the financial statements.

The City of Lebanon and the three Urban Renewal District's total seven funds divided into 69 different accounting departments or divisions. The City of Lebanon budget is very similar to a corporate conglomerate that provides services but also has three major subsidiaries providing utility services and construction projects.

In FY 2015-16 Water, Wastewater and Northwest URD were reorganized to eliminate interfund transfers, in the FY 2015-16 budget over six million in interfund transfers were eliminated in these three funds.

In FY 2011-12 the City adjusted the method of budgeting for employee compensations. Each employee's salary and benefits were moved to a home department making the budget more transparent as to what each department's compensation cost are. Example in the FY2010-11 budget an employee's salary may have been budgeted between 5 or 6 different departments. In the FY2011-12 budget that same employee would be charged to one department and funds would be transferred to cover the compensation cost based on the FTE allocation.

In FY 2012-13 the City adjusted the method of budgeting for General Fund administrative charges from other funds. Expenses will be budgeted in the General Fund as an expense with a corresponding transfer in from other funds to cover the expenses.

Lebanon Budget Calendar for FY 2016-17 (updated 1/5/16)

Dec 4	Email Dean with a copy to Gary any FTE and personnel change request for FY15-16
Jan 4	Dean/Sarah input six month payroll projections to year end, to be completed by January 8th.
Jan 8	Departments to fill in expense estimates to FY15/-16 year end and enter FY16-17 proposed budget request on the FY16-17 Budget spreadsheet. Complete by January 31.
Jan 31	Due date for Departments to enter the current year budget estimates to year end and proposed budget request.
Feb 5	Custodial Services & IS FY16-17 proposed amounts entered so transfers may be calculated.
Feb 5	FY16-17 Salary Projection prepared and entered in Budget spreadsheet. Dean enters major fund revenues for FY16-17
Feb 5	Departments revise Excel budget proposal spreadsheet with revised estimates to FY15-16 year end and updated "Proposed" column for FY16-17 amounts.
Feb 17	Managers notify Dean/Sarah by 5:00 p.m. that they have updated their FY15-16 detail and narratives. Dean enters Finance detail & narrative changes for Water, Wastewater, Streets, and URD budgets.
Mar 11	Dean submits budget computer sheets to Gary by 5:00 p.m
Mar 21-Mar 22	Dept. Managers have budget meetings with Dean and Gary.
Apr 8	Dean enters any changes from budget meetings with City Manager, and rebalances budget
Apr 15	Departments Narratives & Detail sheets are completed. Must agree with/match the Apr 8 budget proposal (see above).
Apr 15	All Departments updated charts/graphs due. These should all be saved in the "L:\budget\2016-17\Charts Graphs Misc" Folder. Dean updates Budget Comparison, Total Revenue & General fund Expenditures charts.
Apr 19	Gary prepares Budget Message, Dean prepares Budget Process. Dean, Julie, and Sarah begin to assemble Proposed Budget Document. Admin inputs numbers into new format
Apr 19-22	Dean, Julie, Sarah and admin finalize Proposed Budget Document for printing in-house.
Apr 22	City Website - Post 1st notice of Proposed Budget Committee Meetings & Public Hearing on State Shared Revenue. Send 2nd notice to be published in Lebanon Express 4/27.
Apr 22	Proposed Budgets delivered to Budget Committee Members along with a current year Rev/Expense report thru April 24
Apr 27	Lebanon Express - Publication of 2nd notice of Proposed Budget Meetings & Public Hearing on State Shared Revenue.
May 4	**Proposed Budget Meeting & Public Hearing @12 p.m. (Santiam Travel Station.)**
May 5	**2nd Proposed Budget Meeting @ 12 p.m. If needed, another meeting will be held on May 6 (Santiam Travel Station.)**
May 9	Dean makes any budget updates approved by the budget committee

Lebanon Budget Calendar for FY 2016-17 (updated 1/5/16)

May 9	Last day for ALL departments to complete any Narrative and detail page updates based on the Budget Committee's approved budget, due by 5:00 p.m. Departments update Estimates to Year End column on the budget spreadsheet.
May 17	Dean prepares and emails by noon the Budget Public Hearing Notices and State Rev Sharing hearing notices for meeting on 6/8/15, notice to be published in the Lebanon Express June 1. And posted on City website and facebook pages
May 17	Dean prepares State Shared Revenue Resolution, Ordinance and memo for June 8 Council Meeting , due by 5pm.
June 1	State Revenue Sharing public hearing notice and the Budget hearing notices are published in the Lebanon Express for June 8 Council Meeting (See May 17).
June 3	Last day for the public notice on approved budget to be published to meet "no less then 5 days" rule. Would need to be published in the Albany DH.
June 3	Last day for the public to submit testimony on proposed uses of State Revenue Sharing Funds to the City Manager.
June 8	**Regularly scheduled City Council Meeting. Public Hearing on approved uses of State Revenue Sharing is held. Resolution and Ordinance to accept State Shared Revenue to be adopted by Council.**
June 8	Regularly scheduled City Council Meeting. Public hearings include: -City of Lebanon Approved Budget -NW Lebanon Urban Renewal District Approved Budget -Northgate Urban Renewal District Approved Budget -Cheadle Lake Urban Renewal District Approved Budget -ADOPT BUDGET(S)
June 10	Departments notify Dean/Sarah that their narratives, detail, and charts and graphs have been updated in the Adopted Budget folders. Ron to submit the project list to BOLI.
June15	Gary revises budget message to reflect Adopted Budget, Dean revises Budget Process
June 24	Dean and Sarah assemble the Adopted Budget to be written to a PDF document
June 30	Departments are notified the Adopted budget document is available on the Website
July 13	Last day for Dean to submit required budget documents to the Linn County Assessor's Office
July 20	Certificates to be mailed to State regarding State Revenue Sharing. Deadline for State to receive is July 30.

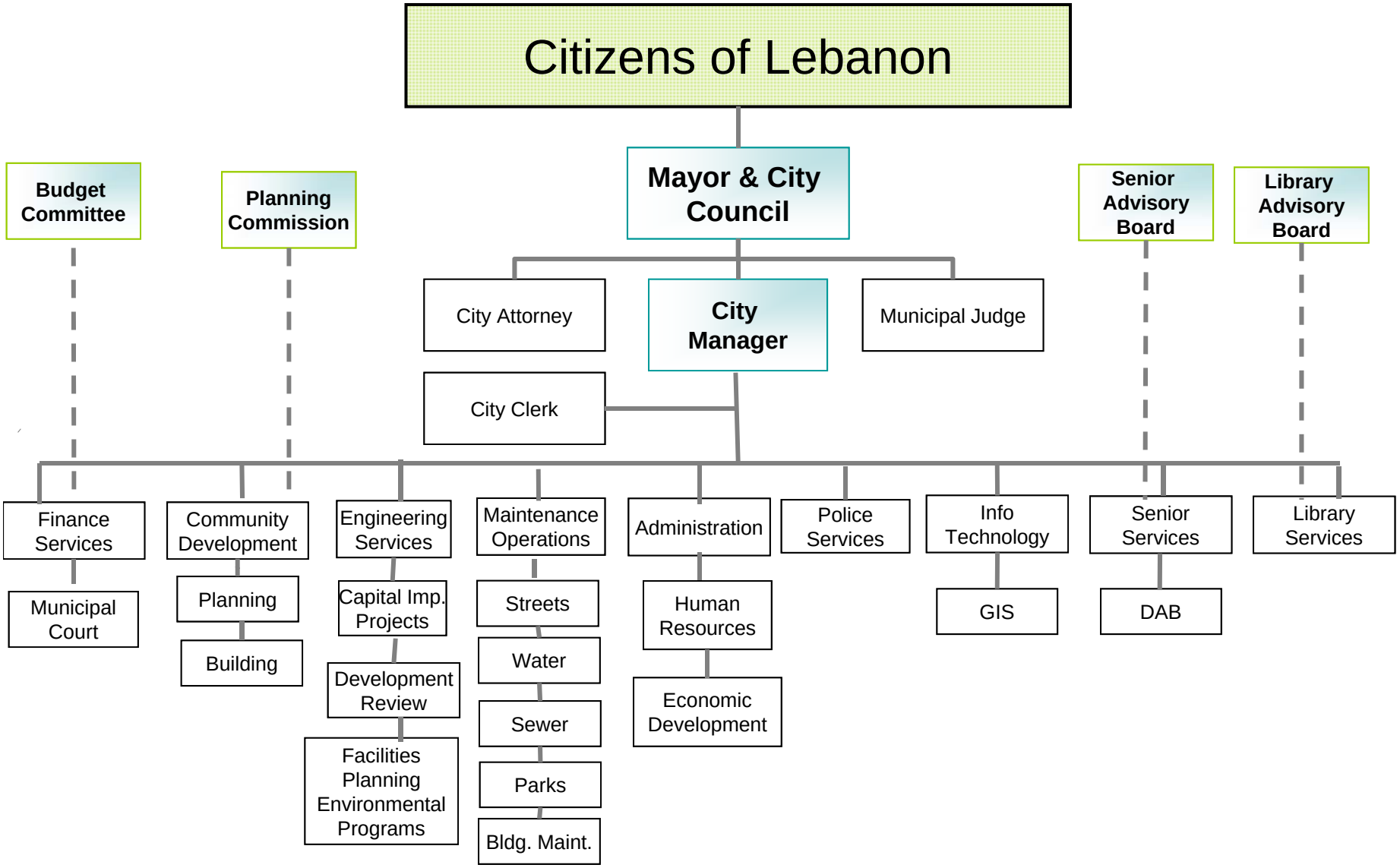
Budget Committee Meeting Notice:

2 publications, not less then 5 or more then 30 days before Budget Committee Meeting - separated by at least 5 days. Can post one in the newspaper and one on the City Website.

Budget Hearing Notice:

1 publication not less then 5 or more then 30 days before the scheduled budget hearing

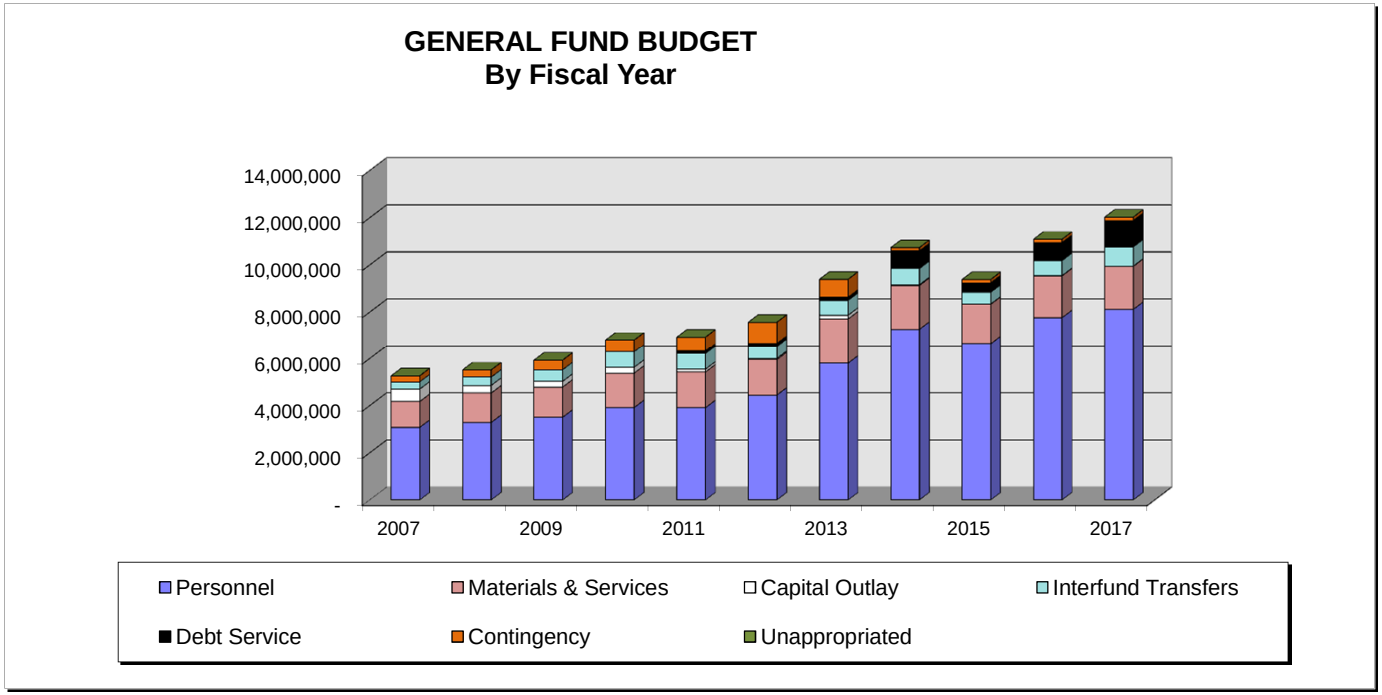
Dates and times are for planning purposes only

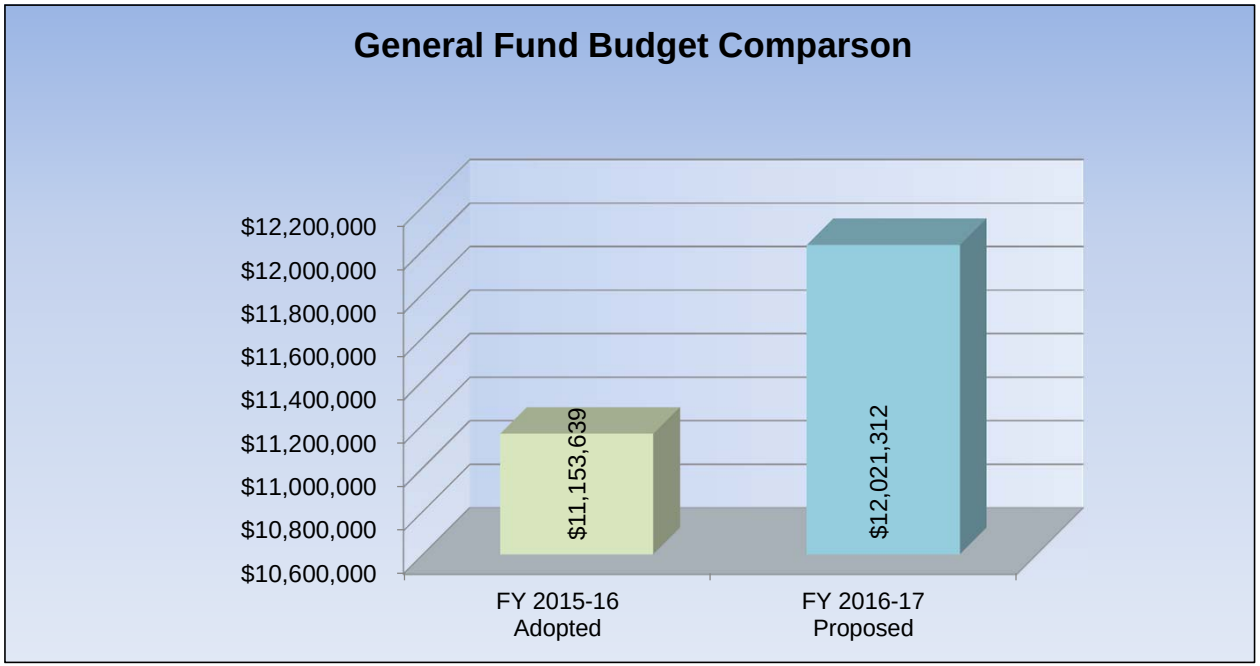

Citizens of Lebanon
Mayor & City Council
Budget Committee
Planning Commission
Senior Advisory Board
Library Advisory Board
City Attorney
City Manager
Municipal Judge
City Clerk
Finance Services
Community Development
Engineering Services
Maintenance Operations
Administration
Police Services
Info Technology
Senior Services
Library Services
Municipal Court
Planning
Building
Capital Imp. Projects
Development Review
Facilities Planning Environmental Programs
Streets
Water
Sewer
Parks
Bldg. Maint.
Human Resources
Economic Development
GIS
DAB

GENERAL FUND

Proposed Requirements by Type for FY17

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
110-Admin & Economic Dev	$ 331,799	$ 46,225	$ -	$ 14,328	$ -	$ -	$ -	**$ 392,352**	3.26%
116-Human Resources	103,051	21,950	-	1,273	-	-	-	**126,274**	1.05%
120-City Attorney	-	179,050	-	-	-	-	-	**179,050**	1.49%
126-Commuity Development	296,724	6,500	-	9,032	-	-	-	**312,256**	2.60%
130-Engineering	1,238,546	-	-	-	-	-	-	**1,238,546**	10.30%
133-Parks	266,640	259,250	-	60,001	-	-	-	**585,891**	4.87%
140-Finance	576,121	24,241	300	8,253	-	-	-	**608,915**	5.07%
160-Legislative	189,822	20,335	500	6,068	-	-	-	**216,725**	1.80%
165-Library	426,405	114,150	-	154,840	-	-	-	**695,395**	5.78%
170-Municipal Court	182,475	87,450	1,500	28,478	-	-	-	**299,903**	2.49%
180-Police	4,313,494	601,790	6,000	295,802	-	-	-	**5,217,086**	43.40%
190-Senior Services	189,504	41,700	4,500	24,906	-	-	-	**260,610**	2.17%
195-Non-Departmental	-	418,280	-	210,211	1,120,009	139,809	-	**1,888,309**	15.71%
Fund Totals	$ 8,114,581	$ 1,820,921	$ 12,800	$ 813,192	$ 1,120,009	$ 139,809	$ -	**$ 12,021,312**	100.00%
Percent of General Fund	67.50%	15.15%	0.11%	6.76%	9.32%	1.16%	0.00%	**100.00%**	



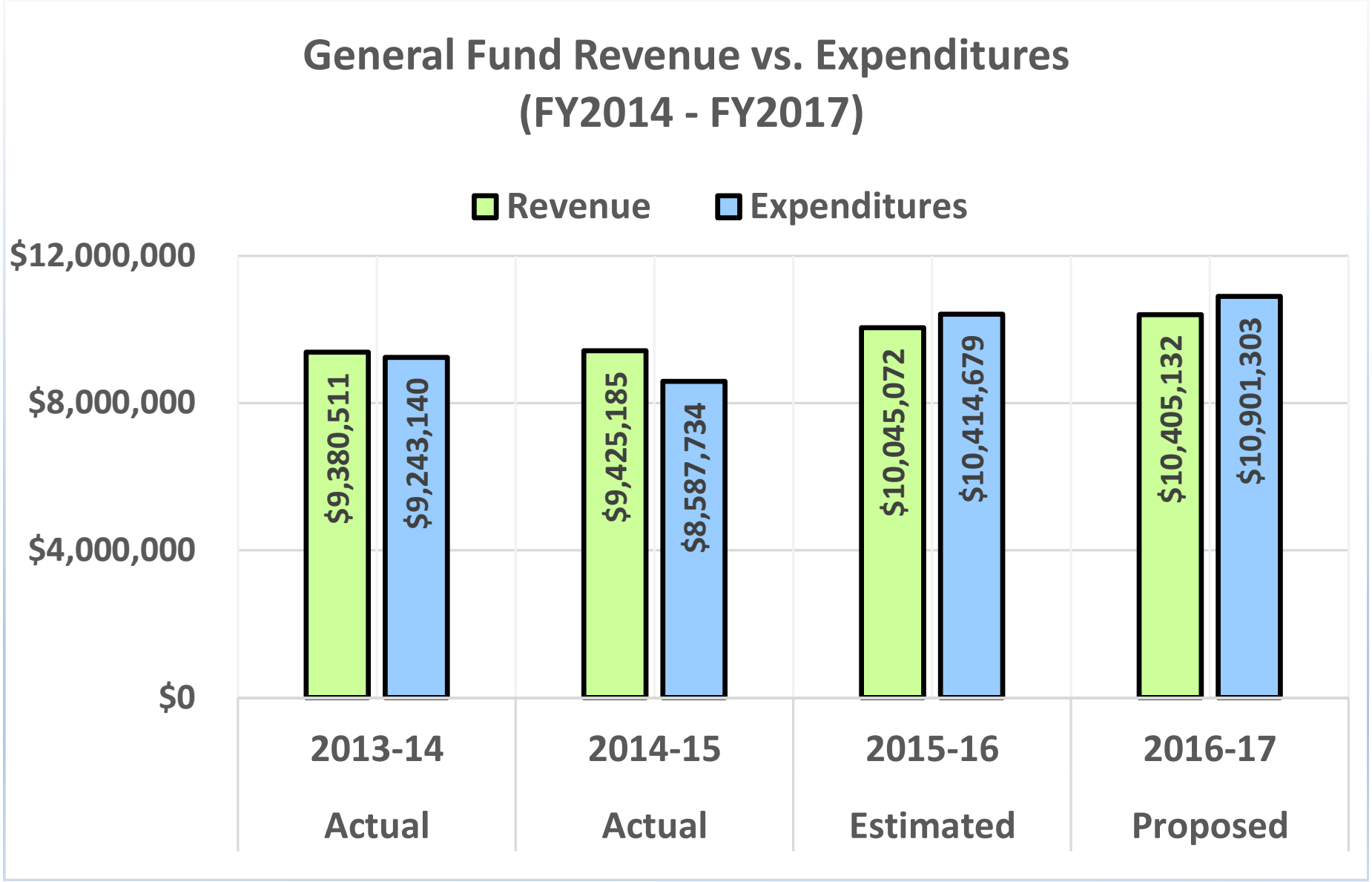


FY 2016-17Proposed

Personnel Services	$	8,114,581	Transfers Out	$	813,192
Materials & Services	$	1,820,921	Contingencies	$	1,120,009
Capital Outlay	$	12,800	Other Financing Uses	$	-
Debt Service	$	139,809	Unappropriated	$	-

FY 2015-16Adopted

Personnel Services	$	7,865,365	Transfers Out	$	639,096
Materials & Services	$	1,784,013	Contingencies	$	697,957
Capital Outlay	$	30,000	Other Financing Uses	$	-
Debt Service	$	137,208	Unappropriated	$	-

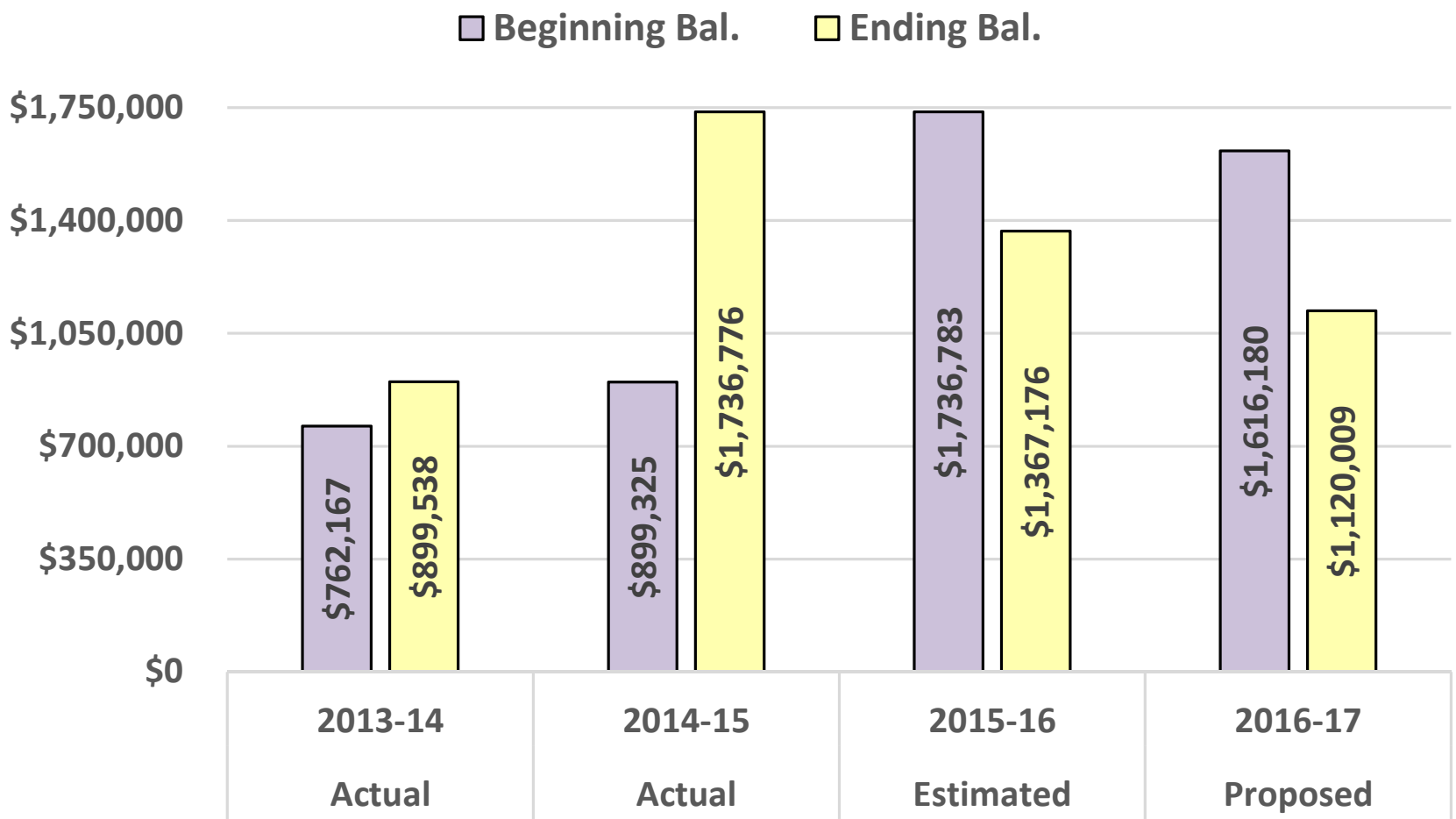

General Fund Revenue vs. Expenditures
(FY2014 - FY2017)
Revenue
Expenditures
$12,000,000
$8,000,000
$4,000,000
$0
$9,380,511
$9,243,140
$9,425,185
$8,587,734
$10,045,072
$10,414,679
$10,405,132
$10,901,303
2013-14
Actual
2014-15
Actual
2015-16
Estimated
2016-17
Proposed

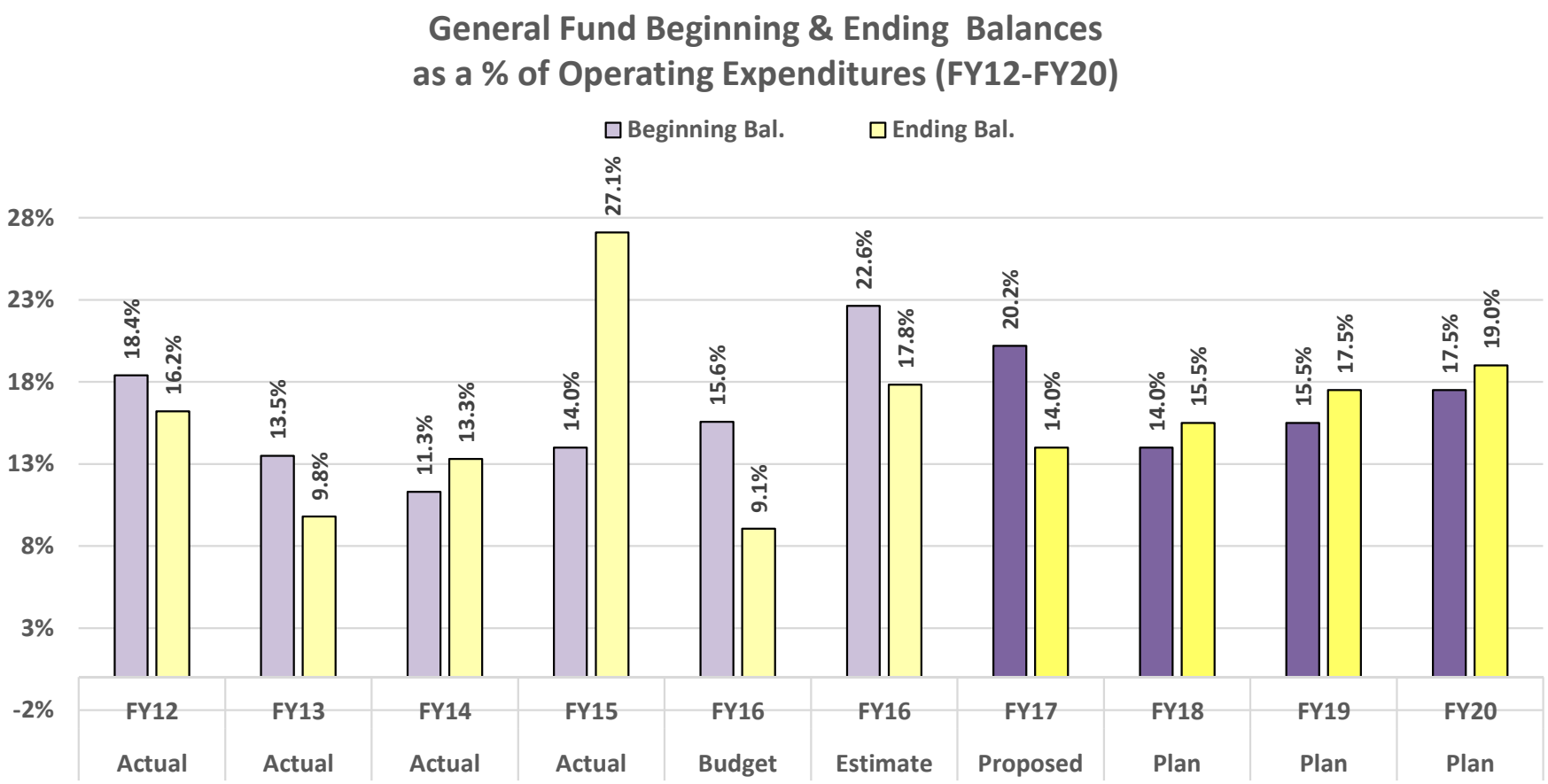
GENERAL FUND **FUND SUMMARY**

	ACTUAL 2013-14	ACTUAL 2014-15	BUDGET 2015-16	ESTIMATED 2015-16	PROPOSED 2016-17	% CHANGE FY17/FY16
RESOURCES						
Beginning Balance	**762,167**	**899,325**	**1,200,000**	**1,736,783**	**1,616,180**	**-7.5%**
Revenue	**9,380,511**	**9,425,185**	**9,953,639**	**10,045,072**	**10,405,132**	**3.5%**
Total Resources	**10,142,678**	**10,324,510**	**11,153,639**	**11,781,855**	**12,021,312**	**2.0%**
REQUIREMENTS						
Administration & Economhc Develop	337,183	290,267	390,601	390,601	392,352	0.4%
Human Resources	26,533	98,715	121,316	119,616	126,274	5.3%
City Attorney	129,691	136,234	159,050	158,000	179,050	11.8%
Community Development & Planning	192,676	197,207	289,780	288,480	312,256	7.6%
Public Works	1,145,051	1,004,681	1,184,228	1,184,228	1,238,546	4.4%
Parks	464,224	456,037	550,554	550,554	585,891	6.0%
Finance	542,725	459,494	593,101	585,260	608,915	3.9%
Legislative	212,047	143,919	237,632	237,629	216,725	-9.6%
Library	583,200	472,980	583,917	578,417	695,395	16.8%
Municipal Court	273,640	269,023	299,109	303,309	299,903	-1.1%
Police	4,408,940	4,318,303	5,053,008	5,043,308	5,217,086	3.3%
Senior Services	236,628	189,889	253,833	252,533	260,610	3.1%
Non-Departmental	690,602	550,985	739,553	722,744	768,300	5.9%
Total Expenditures	**9,243,140**	**8,587,734**	**10,455,682**	**10,414,679**	**10,901,303**	**4.5%**
Contingency/Ending Balance	**899,538**	**1,736,776**	**697,957**	**1,367,176**	**1,120,009**	**-22.1%**
(ending balance includes both working 2% and Operating 17%contingencies)						
Total Requlrements	**10,142,678**	**10,324,510**	**11,153,639**	**11,781,855**	**12,021,312**	**2.0%**

GENERAL FUND **INTERNAL SERVICES EXPENDITURE RECONCILIATION**

	ACTUAL 2013-14	ACTUAL 2014-15	BUDGET 2015-16	ESTIMATED 2015-16	PROPOSED 2016-17
Total Expendhtures	9,243,140	8,587,734	10,455,682	10,414,679	10,901,303
less Internal Svcs Salary/Benefits	2,264,869	1,983,085	2,462,347	2,462,347	2,616,227
less Internal Svcs Materials/Services	215,791	200,619	281,397	281,397	285,010
General Fund Services Expenditures	**6,762,480**	**6,404,030**	**7,711,938**	**7,670,935**	**8,000,066**


General Fund Beginning & Ending Balances
(FY2014-FY2017)
Beginning Bal.
Ending Bal.
$1,750,000
$1,400,000
$1,050,000
$700,000
$350,000
$0
$762,167
$899,538
$899,325
$1,736,776
$1,736,783
$1,367,176
$1,616,180
$1,120,009
2013-14
Actual
2014-15
Actual
2015-16
Estimated
2016-17
Proposed



Ending Balance Plan (FY12-FY20)

City of Lebanon, OR
Budget Report FY 2016-17

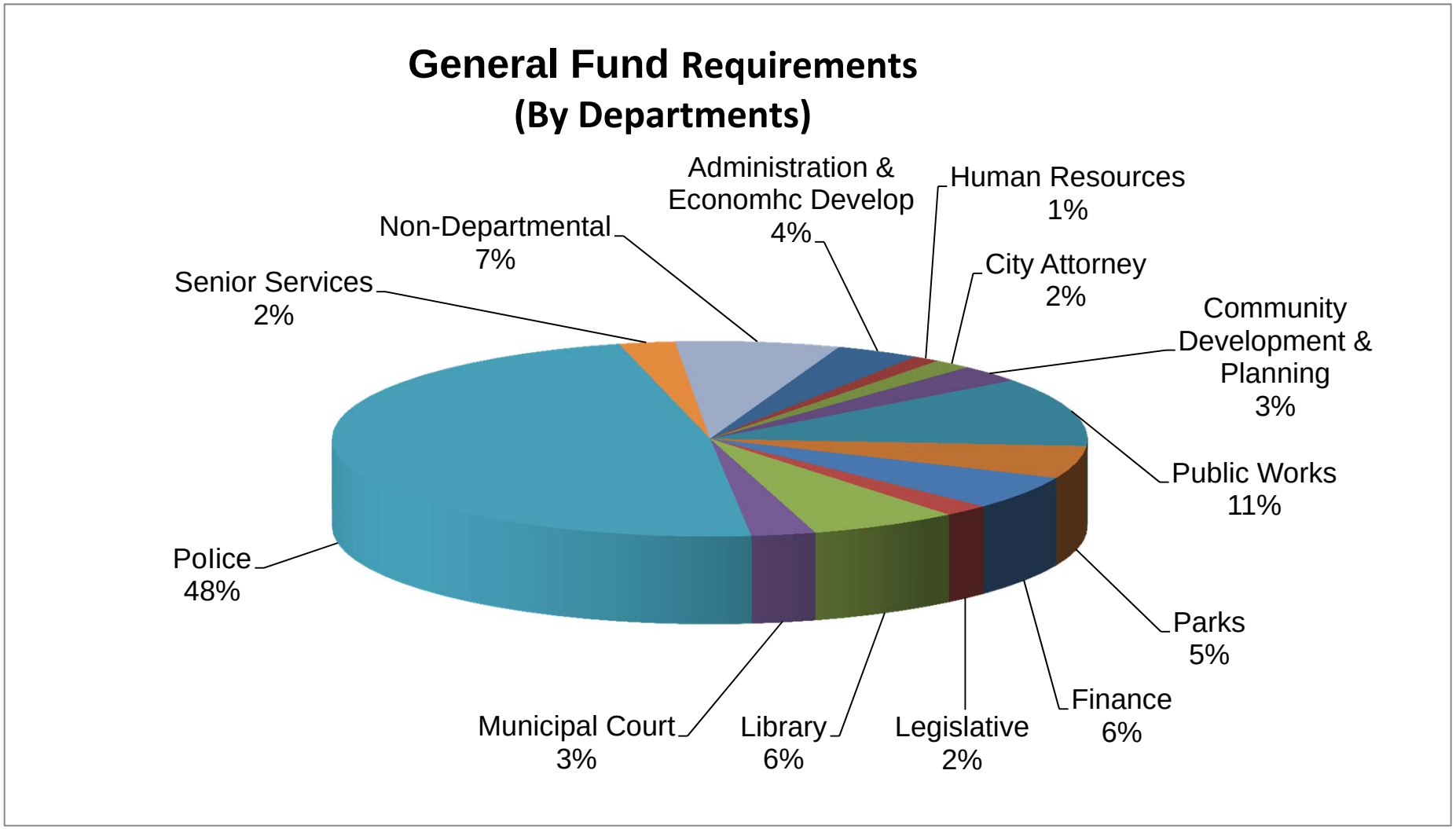
Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
100	**GENERAL FUND**						
R1	**Rev.-Taxes & Assess**						
100-000-47010	Current Property Taxes	3,634,207	3,917,861	4,000,000	3,725,627	4,100,000	4,250,000
100-000-47020	Delinquent Prop Taxes	130,601	120,764	75,000	52,345	100,000	75,000
100-000-48101	Interest On Taxes	30,346	31,663	-	-	-	-
				-			
	Rev.-Taxes & Assess Totals:	**3,795,154**	**4,070,288**	**4,075,000**	**3,777,972**	**4,200,000**	**4,325,000**
				-			
R2	**Rev.-Licenses & Permits**			-			
100-000-44010	Consumer Power, Inc	77,430	74,902	81,600	19,169	78,000	79,560
100-000-44020	Alb-Leb Sanitation Franchise	94,695	101,769	97,440	70,424	155,000	157,325
100-000-44030	Comcast Franchise	145,413	155,429	155,040	38,897	160,000	162,300
100-000-44031	LS Networks Franchise	2,464	2,298	2,400	591	2,100	2,200
100-000-44032	Peak Franchise	-	550	500	550	550	550
100-000-44035	NW Nat Gas Franchise	322,930	348,439	350,000	95,850	300,000	321,000
100-000-44036	CMS Nat Gas Franchise	-	-	-	-	10,000	10,000
100-000-44040	PP&L Elect Franchise	858,083	887,261	910,350	344,729	840,000	869,260
100-000-44060	CenturyTel Franchise	42,378	37,722	32,012	9,267	32,500	29,250
100-000-44061	Vonage Franchise	-	-	-	-	-	-
100-000-44070	Water Utility Franchise	210,240	232,173	220,000	142,997	235,000	240,000
100-000-44075	Stormdrain Utility Franchise	19,609	20,696	21,950	10,971	22,000	21,750
100-000-44080	Wastewater Utility Franchise	226,263	237,144	245,000	120,374	245,000	247,500
100-000-44100	Public Event Permits	200	100	-	-	-	-
100-000-46020	Business Licenses/Police Alarms	5,745	4,345	2,600	3,125	3,000	3,000
100-000-46022	Business Registration Fee	358	75	300	175	175	100
	Rev.-Licenses & Permits Totals:	**2,005,808**	**2,102,903**	**2,119,192**	**857,119**	**2,083,325**	**2,143,795**
				-			
R3	**Rev.-Fines & Forfeits**			-			
100-000-43005	Jail Assess Admin Fee	3,867	2,624	3,500	920	1,700	1,800
100-000-43008	Mu Crt Collections	122,067	118,023	122,000	48,151	100,000	110,000
100-000-43010	Mu Crt Fine & Forfeit	295,160	331,141	306,000	159,309	340,000	340,000
100-000-43017	Equitable Sharing-US Marshal	-	7,291	-	-	-	-
100-000-45095	Education Deferral Class Fee	7,230	12,960	6,800	4,710	6,850	6,800
	Rev.-Fines & Forfeits Totals:	**428,324**	**472,039**	**438,300**	**213,090**	**448,550**	**458,600**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
R4	**Rev.-Intergovernmental**						
100-000-41070	St Cigarette Revenue	21,093	20,978	22,000	9,400	21,100	19,000
100-000-41080	State Liquor Revenue	219,583	226,500	226,000	78,496	228,000	230,000
100-000-49040	State Revenue Sharing	168,628	174,586	169,000	40,711	155,000	160,000
	Rev.-Intergovernmental Totals:	**409,304**	**422,064**	**417,000**	**128,607**	**404,100**	**409,000**
				-			
R5	**Rev.-Chgs for Services**			-			
100-000-48070	Extra Police Service	279	-	-	-	-	-
100-000-48131	Towing Admin Cost	3,200	2,100	3,000	1,100	1,500	2,500
100-000-48295	Xerox Copies	115	1	-	16	-	-
	Rev.-Chgs for Services Totals:	**3,594**	**2,101**	**3,000**	**1,116**	**1,500**	**2,500**
R6	**Rev.-Miscellaneous**						
100-000-45010	Rev From Sale Of Prop	-	-	-	-	1,450	-
100-000-45020	Rev From Rented Prop	19,114	19,168	18,000	6,722	19,000	20,000
100-000-48040	Cash Over	-	-	-	-	-	-
100-000-48100	Interest On Investment	6,268	14,224	6,500	9,651	11,500	14,000
100-000-48140	Miscellaneous Revenue	30,206	27,703	20,000	23,014	30,000	21,000
100-000-48143	Misc. Revenue-Legislative	-	25	-	-	-	-
100-000-48144	Misc. Revenue-Library	33,570	30,927	33,000	14,212	28,000	28,000
100-000-48146	Misc. Revenue-Police	6,075	12,458	6,000	8,502	10,500	9,000
100-000-48148	Misc. Rev-Sr Ctr	24,986	25,890	20,000	8,606	12,000	12,000
100-000-48149	Misc. Rev-Tall Grass	6,283	8,430	6,000	2,915	5,500	6,000
100-000-48150	Planning Commision Rev	27,225	27,176	20,000	8,500	18,000	15,000
	Rev.-Miscellaneous Totals:	**153,727**	**166,001**	**129,500**	**82,122**	**135,950**	**125,000**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
R7	**Rev.-Transfers In**						
100-000-49000	Trans In Sal/Ben funding	2,264,869	1,983,085	2,462,347	1,446,728	2,462,347	2,616,227
100-000-49001	Trans In Mat exp funding	215,791	200,619	281,397	192,179	281,397	285,010
100-000-49030	From Motel Tax	3,940	6,085	27,903	13,500	27,903	40,000
100-000-49033	From NW URD (pay back FD 100k)	100,000	-	-	-	-	-
	Rev.-Transfers In Totals:	**2,584,600**	**2,189,789**	**2,771,647**	**1,652,407**	**2,771,647**	**2,941,237**
R8	**Rev.-Other Sources**						
100-000-49901	Beginning Balance	762,167	899,325	1,200,000	1,736,783	1,736,783	1,616,180
	Rev.-Other Sources Totals:	**762,167**	**899,325**	**1,200,000**	**1,736,783**	**1,736,783**	**1,616,180**
	REVENUES TOTALS:	**10,142,678**	**10,324,510**	**11,153,639**	**8,449,216**	**11,781,855**	**12,021,312**


General Fund Requirements
(By Departments)
Administration & Economhc Develop 4%
Human Resources 1%
Non-Departmental 7%
City Attorney 2%
Senior Services 2%
Community Development & Planning 3%
Public Works 11%
Police 48%
Parks 5%
Finance 6%
Municipal Court 3%
Library 6%
Legislative 2%

CITY HALL

General Fund
Administration Department-110

Purpose

The Administration Department provides budget authority for the activities of the City Manager's Office including human resource management, external communications, economic development, implementation of the Lebanon 2040 Strategic Action Plan, and the general administration and direction of all City Departments.

FY2016-2017 Objective

The Administration Department will oversee the delivery of City services, the general administration of the City's human resources, and oversight of capital projects. The Department will focus on providing leadership to the management team and staff, implementation of the first year of the Lebanon 2040 Strategic Action Plan, and pursuing economic development opportunities that gain new jobs for the community and expand the City's tax base.

FY2016-2017 Staffing and Expenses Allocation

The Administration Department is supported by a cumulative total of 2.0 FTE.

Note: Many of the services provided by the Administration Department are performed on behalf of personnel that are funded outside of the General Fund. The amounts appropriated represent the costs associated with the overall administration of such services with proportionate financial transfers from others funds to offset expenses originating in those funds

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
110	**ADMINISTRATION**						
E1	**Exp.-Personnel Services**						
100-110-50001	Salaries	213,801	146,461	205,743	78,415	205,743	219,024
100-110-50003	Fringe Benefits	32	28	-	-	-	-
100-110-50005	Part Time	-	-	-	-	-	-
100-110-50600	Overtime	-	-	-	-	-	4,060
100-110-50015	Vehicle Allowance	900	5,500	-	2,575	-	-
100-110-50515	Def. Comp Match	3,083	3,000	-	1,250	-	-
100-110-51000	Fringe Benefits	-	84	102,649	43	102,649	108,715
100-110-51005	Taxes - Federal	16,107	11,815	-	4,452	-	-
100-110-51010	Taxes - State	54	21	-	13	-	-
100-110-51015	PERS	7,124	16,255	-	11,207	-	-
100-110-51020	Workers Compensation	2,671	530	-	300	-	-
100-110-51023	Unemployment	-	1,467	-	-	-	-
100-110-51025	Insurance - Health	20,246	19,405	-	13,078	-	-
100-110-51030	Insurance - HRA/PSA	6,874	3,840	-	7,458	-	-
100-110-51035	Insurance - Life	576	648	-	360	-	-
100-110-51036	Insurance - Life/LTD	259	243	-	162	-	-
100-110-51040	Insurance - Disability	552	491	-	268	-	-
100-110-59000	Group Term Life	2,222	500	-	-	-	-
	Exp.-Personnel Services Totals:	**274,501**	**210,288**	**308,392**	**119,581**	**308,392**	**331,799**
E2	**Exp.-Materials & Services**						
100-110-61008	Advertising	1,200	2,650	2,500	1,400	2,500	2,650
100-110-61112	Community Outreach	1,182	530	1,000	579	1,000	1,000
100-110-61129	Computer Exp	688	44	-	-	-	-
100-110-61130	Contract Services	19,189	55,996	55,000	14,321	55,000	27,450
100-110-61240	Dept/Operating Expense	22,212	2,216	750	1,472	750	2,500
100-110-61250	Dept/Op Supplies	162	227	500	99	500	500

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
100-110-61294	Dues & Subscript	3,493	2,796	3,600	2,572	3,600	4,000
100-110-61320	Education & Training	1,213	690	1,500	418	1,500	1,500
100-110-61401	Unemploy Ins	2,060	-	-	-	-	-
100-110-61574	Maint/Eqpt	-	-	125	-	125	125
100-110-61600	Meetings & Conferences	2,949	6,816	5,150	4,430	5,150	6,000
100-110-61700	Office Supplies	-	-	400	-	400	500
100-110-61704	Office Supplies	73	275	-	457	-	-
	Exp.-Materials & Services Totals:	**54,421**	**72,240**	**70,525**	**25,748**	**70,525**	**46,225**
E3	**Exp.-Capital Outlay**						
100-110-72500	Office Eqpt.	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E4	**Exp.-Transfers Out**						
100-110-90027	To Info System Service	4,291	1,713	4,251	4,251	4,251	5,903
100-110-90030	To PERS Bond-320	3,970	6,026	7,433	3,717	7,433	8,425
	Exp.-Transfers Out Totals:	**8,261**	**7,739**	**11,684**	**7,968**	**11,684**	**14,328**
	EXPENDITURES TOTALS:	**337,183**	**290,267**	**390,601**	**153,297**	**390,601**	**392,352**
	ADMINISTRATION Totals:	**(337,183)**	**(290,267)**	**(390,601)**	**(153,297)**	**(390,601)**	**(392,352)**

CITY OF LEBANON

The City That Friendliness Built

Copies of this report can be found at: www.ci.lebanon.or.us

General Fund
Human Resource Department-116

Purpose

The Human Resource Department provides the budget authority to administer the human resources of the City. Human Resource assists employees with their recruitment, onboarding, benefits, professional development and training opportunities. Programs are designed to improve employee job satisfaction, performance, and retention. The Human Resource Department's primary functions are: Organizational Strategic Planning, Workforce Planning and Employment, Human Resource Development, and Employee and Labor Relations.

FY2016-2017 Objective

The objective of the Human Resource Department is to provide budgetary authority to administer the City's human resource programs and services. This year, the Department will implement a pilot program, *The Balance Program*, an employee enrichment plan designed to foster volunteerism, professional development, and health and wellness.

FY2016-2017 Staffing and Expense Allocation

The Human Resource Department is supported by a cumulative total of 1.0 FTE. The amounts budgeted in Personal Services reflect this total.

Note: Many of the services provided by the Human Resource Department are performed on behalf of personnel that are funded outside of the General Fund. The amounts appropriated for Human Resource represent the costs associated with the overall administration of such services with proportionate financial transfers from others funds to offset expenses originating in those funds.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
116	**HUMAN RESOURCES**						
E1	**Exp.-Personnel Services**						
100-116-50001	Salaries	-	51,223	62,915	28,016	62,915	65,259
100-116-50003	Fringe Benefits	-	-	-	-	-	-
100-116-50005	Part Time	-	-	-	-	-	-
100-116-50600	Overtime	-	-	-	-	-	-
100-116-51000	Fringe Benefits	-	-	37,131	21	37,131	37,792
100-116-51005	Taxes - Federal	-	3,707	-	1,977	-	-
100-116-51010	Taxes - State	-	17	-	7	-	-
100-116-51015	PERS	-	8,611	-	4,711	-	-
100-116-51020	Workers Compensation	-	148	-	79	-	-
100-116-51023	Unemployment	-	-	-	-	-	-
100-116-51025	Insurance - Health	-	10,769	-	4,800	-	-
100-116-51030	Insurance - HRA/PSA	-	6,089	-	6,047	-	-
100-116-51035	Insurance - Life	-	288	-	120	-	-
100-116-51036	Insurance - Life/LTD	-	194	-	81	-	-
100-116-51040	Insurance - Disability	-	214	-	108	-	-
100-116-59000	Group Term Life	-	-	-	-	-	-
	Exp.-Personnel Services Totals:	**-**	**81,260**	**100,046**	**45,967**	**100,046**	**103,051**
E2	**Exp.-Materials & Services**						
100-116-61019	Computer Exp	-	165	500	-	400	250
100-116-61130	Contract Serv	2,259	53	-	20	-	-
100-116-61137	Contract Serv	1,534	2,001	4,000	389	4,000	4,000
100-116-61246	Operating Exp	5,147	11,117	12,000	10,311	11,400	15,000
100-116-61257	Op Supplies	290	374	1,000	-	500	500
100-116-61296	Dues & Subscript	384	778	500	5	400	400
100-116-61325	Education & Trng	589	838	800	341	600	600
100-116-61401	Unemploy Ins	-	-	-	-	-	-
100-116-61605	Mtgs & Conf	173	578	1,000	904	1,000	1,000
100-116-61706	Office Supplies	13	90	400	38	200	200
	Exp.-Materials & Services Totals:	**10,389**	**15,994**	**20,200**	**12,008**	**18,500**	**21,950**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E4	**Exp.-Transfers Out**						
100-116-90027	To Info System Service	9,200	1,142	740	740	740	831
100-116-90030	To PERS Bond-320	6,944	319	330	330	330	442
	Exp.-Transfers Out Totals:	**16,144**	**1,461**	**1,070**	**1,070**	**1,070**	**1,273**
	EXPENDITURES TOTALS:	**26,533**	**98,715**	**121,316**	**59,045**	**119,616**	**126,274**
	HUMAN RESOURCES Totals:	**(26,533)**	**(98,715)**	**(121,316)**	**(59,045)**	**(119,616)**	**(126,274)**

General Fund
Legal Services-120

Purpose

The Legal Services Division provides for the administration of the City's general legal services contract with The Morley Thomas Law Firm. The firm provides legal support to the City organization in civil matters and for prosecutorial services related to the Lebanon Municipal Court. Professional legal services provided through the contract include legal consultation; preparation of legal documents, participation at City Council meetings and other meetings as requested, and representation in general litigation. The City Attorney serves as the legal officer of the City. Outside counsel is used for labor relations or other matters as deemed necessary or when a conflict of interest exists.

FY2016-2017 Objective

The objective of the Legal Services Division is to provide budgetary authority to support the City's legal services.

Expense Allocation-A portion of the services provided under the contract with The Morley Thomas Law Firm, are on behalf of matters falling outside of the General Fund. Proportionate financial transfers from other funds are utilized to offset legal expenses originating in those funds.

FY2015-2016 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
120	**CITY ATTORNEY**						
E2	**Exp.-Materials & Services**						
100-120-61014	City Attorney	126,318	128,213	140,000	66,000	140,000	150,000
100-120-61130	Contract Services	-	-	-	-	-	-
100-120-61132	Outside Attorney's Fees	3,373	8,008	19,000	-	18,000	29,000
100-120-61240	Dept/Operating Expense	-	13	50	-	-	50
	Exp.-Materials & Services Totals:	**129,691**	**136,234**	**159,050**	**66,000**	**158,000**	**179,050**
	EXPENDITURES TOTALS:	**129,691**	**136,234**	**159,050**	**66,000**	**158,000**	**179,050**
	CITY ATTORNEY Totals:	**(129,691)**	**(136,234)**	**(159,050)**	**(66,000)**	**(158,000)**	**(179,050)**

Samaritan Center

General Fund
Community Development Department-Planning 126

Purpose

The Community Development Department Planning Services provides the budget authority for the administration of the City's community development, land use, planning and zoning, and development regulations. Department staff provides assistance to the public, citizen boards and commissions, including the Council, Planning Commission, downtown groups, as well as other advisory committees. Other functions include support for Capital Improvement Projects, operation of the park reservation system, the cross-connection program, highway banner program, public event permits, and most city licenses and registrations.

FY2016-2017 Objective

The objective of the Community Development Department, Planning Services is to provide budgetary authority for a broad range of planning activities. Prime among these is completion of the City's Transportation System Plan; timely processing of land use applications; continued excellent customer service in all phases of the Department's operations; and in cooperation with other Departments, promotion of the community for purposes of economic development.

FY2016-2017 Staffing

The Community Development Department is supported by a cumulative total of 2.8 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
126	**COMMUNITY DEVELOPMENT-PLANNING**						
E1	**Exp.-Personnel Services**						
100-126-50001	Salaries	123,721	125,312	171,184	63,959	171,184	179,337
100-126-50003	Fringe Benefits	21	18	-	-	-	-
100-126-50600	Overtime	-	82	1,400	128	1,400	1,500
100-126-51000	Fringe Benefits	-	55	101,360	38	101,360	115,887
100-126-51005	Taxes - Federal	9,163	9,253	-	4,746	-	-
100-126-51010	Taxes - State	52	27	-	15	-	-
100-126-51015	PERS	17,644	19,033	-	8,702	-	-
100-126-51020	Workers Compensation	1,496	1,455	-	704	-	-
100-126-51023	Unemployment	-	53	-	-	-	-
100-126-51025	Insurance - Health	20,678	21,553	-	14,289	-	-
100-126-51030	Insurance - HRA/PSA	6,394	5,452	-	8,857	-	-
100-126-51035	Insurance - Life	288	288	-	120	-	-
100-126-51036	Insurance - Life/LTD	245	293	-	139	-	-
100-126-51040	Insurance - Disability	531	527	-	261	-	-
100-126-59000	Group Term Life	194	-	-	-	-	-
	Exp.-Personnel Services Totals:	**180,427**	**183,401**	**273,944**	**101,958**	**273,944**	**296,724**
E2	**Exp.-Materials & Services**						
100-126-61007	Advertising	2,291	3,857	2,600	1,206	2,600	2,500
100-126-61130	Contract Services	30	-	-	-	-	-
100-126-61245	Operating Exp	506	363	1,500	329	800	1,000
100-126-61256	Op Supplies	509	257	500	105	300	400
100-126-61295	Dues & Subscript	410	24	500	95	500	600
100-126-61324	Education & Trng	255	366	750	61	400	800
100-126-61401	Unemploy Ins	63	-	-	-	-	-
100-126-61564	Maint/Bldg	-	-	-	-	-	-
100-126-61604	Mtgs & Conf	1,056	733	750	522	750	1,000
100-126-61705	Office Supplies	116	311	200	76	150	200
100-126-61820	Postage	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**5,236**	**5,911**	**6,800**	**2,394**	**5,500**	**6,500**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
100-126-72504	Office Eqpt	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E4	**Exp.-Transfers Out**						
100-126-90027	To Info System Service	3,389	4,098	4,240	4,240	4,240	3,766
100-126-90030	To PERS Bond-320	3,624	3,797	4,796	4,796	4,796	5,266
	Exp.-Transfers Out Totals:	**7,013**	**7,895**	**9,036**	**9,036**	**9,036**	**9,032**
	EXPENDITURES TOTALS:	**192,676**	**197,207**	**289,780**	**113,388**	**288,480**	**312,256**
	COMM DEV/PLANNING Totals:	**(192,676)**	**(197,207)**	**(289,780)**	**(113,388)**	**(288,480)**	**(312,256)**

General Fund
Public Works and Engineering Department-130

Purpose

The Public Works and Engineering Department provides the budget authority for the consolidated personal services (personnel compensation) of the Department. These expenses originate in utility, development, public improvement, and other revenue-producing funds and are consolidated in the General Fund. These consolidated expenses are paid based on proportionate reimbursements from the originating funds. Activity areas in this fund include design/inspection of public infrastructure; technical assistance to other departments; response to and resolution of citizens' complaints; hazard investigations; and communication and cooperation with other government entities such as the Oregon State Health Department (OSHD), the Federal Emergency Management Agency (FEMA), the Department of Environmental Quality (DEQ), Linn County, state and federal health agencies.

FY2016-2017 Objective

The objective of the Public Works and Engineering Department is to provide budgetary authority to administer the fund and the services it supports.

FY2016-2017 Staffing

The Public Works and Engineering Department is supported by a cumulative total of 9.0 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
130	**PUBLIC WORKS**						
E1	**Exp.-Personnel Services**						
100-130-50001	Salaries	754,601	658,700	733,974	312,697	733,974	771,409
100-130-50003	Fringe Benefits	129	112	-	-	-	-
100-130-50005	Part Time	-	-	-	-	-	-
100-130-50600	Overtime	8,482	3,020	15,000	3,214	15,000	15,000
100-130-51000	Fringe Benefits	-	335	435,254	192	435,254	452,137
100-130-51005	Taxes - Federal	56,596	49,321	-	23,454	-	-
100-130-51010	Taxes - State	271	136	-	56	-	-
100-130-51015	PERS	110,464	108,303	-	52,473	-	-
100-130-51020	Workers Compensation	18,261	18,721	-	9,055	-	-
100-130-51025	Health Insurance	133,030	129,290	-	61,964	-	-
100-130-51030	Health-HRA/PSA	30,872	30,874	-	41,588	-	-
100-130-51035	Insurance - Life	1,728	1,872	-	840	-	-
100-130-51036	Insurance - Life/LTD	1,111	1,271	-	570	-	-
100-130-51040	Insurance - Disability	2,638	2,501	-	1,143	-	-
100-130-59000	Group Term Life	333	-	-	-	-	-
	Exp.-Personnel Services Totals:	**1,118,516**	**1,004,456**	**1,184,228**	**507,246**	**1,184,228**	**1,238,546**
E2	**Exp.-Materials & Services**						
100-130-61130	Contract Services	345	225	-	50	-	-
100-130-61240	Dept/Operating Expense	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**345**	**225**	**-**	**50**	**-**	**-**
E4	**Exp.-Transfers Out**					**-**	**-**
100-130-90027	To Info System Service	-	-	-	-	-	-
100-130-90030	To PERS Bond-320	26,190	-	-	-	-	-
	Exp.-Transfers Out Totals:	**26,190**	**-**	**-**	**-**	**-**	**-**
	EXPENDITURES TOTALS:	**1,145,051**	**1,004,681**	**1,184,228**	**507,296**	**1,184,228**	**1,238,546**
	PUBLIC WORKS Totals:	**(1,145,051)**	**(1,004,681)**	**(1,184,228)**	**(507,296)**	**(1,184,228)**	**(1,238,546)**

CASE
CASE

General Fund
Maintenance-Parks Division-133

Purpose

The Maintenance Department, parks division provides the budget authority to support the care and maintenance of all City of Lebanon facilities, eighty-three (83) acres of developed parkland and 269 acres of undeveloped land. The park system consists of fourteen (14) developed parks and recreational facilities and six (6) undeveloped facilities. Maintenance for these facilities includes caring for trees, shrubs, and turf, as well as buildings and park facilities.

FY2016-2017 Objective

The objective of the Parks Division is to provide budgetary authority to administer the fund and the services it supports.

FY2016-2017 Staffing

The Parks Maintenance Department is supported by a cumulative total of 3.0 FTE. The amounts budgeted in Personal Services reflect this total.

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City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
133	**PARKS**						
E1							
100-133-50001	Salaries	136,257	138,619	148,942	61,076	148,942	151,466
100-133-50003	Fringe Benefits	(309)	(312)	-	-	-	-
100-133-50005	Part Time	-	-	-	-	-	-
100-133-50600	Overtime	130	337	3,744	61	3,744	3,744
100-133-51000	Fringe Benefits	-	63	112,507	64	112,507	111,430
100-133-51005	Taxes - Federal	10,306	10,447	-	4,560	-	-
100-133-51010	Taxes - State	89	50	-	20	-	-
100-133-51015	PERS	16,571	19,101	-	8,229	-	-
100-133-51020	Workers Compensation	6,367	9,087	-	3,805	-	-
100-133-51023	Unemployment	-	3,164	-	-	-	-
100-133-51025	Insurance - Health	45,818	49,047	-	22,452	-	-
100-133-51030	Insurance - HRA/PSA	4,500	4,500	-	4,500	-	-
100-133-51036	Insurance - Life/LTD	297	297	-	124	-	-
100-133-51040	Insurance - Disability	572	616	-	265	-	-
100-133-59000	Group Term Life	-	-	-	-	-	-
	Exp.-Personnel Services Totals:	**220,598**	**235,016**	**265,193**	**105,156**	**265,193**	**266,640**
E2	**Exp.-Materials & Services**						
100-133-61012	Advertising (Maint)	-	-	750	-	750	750
100-133-61122	Communication (Maint)	200	236	500	-	500	500
100-133-61127	Computer Exp (Maint)	-	-	500	5	500	500
100-133-61130	Contract Services	25	-	-	-	-	-
100-133-61134	Contract Serv (Maint)	24,666	18,859	45,000	6,424	45,000	45,000
100-133-61240	Dept/Operating Expense	677	7	-	-	-	-
100-133-61242	Operating Exp (Maint)	17,756	7,568	26,000	16,307	26,000	30,000
100-133-61252	Op Supplies (Maint)	128	973	3,500	506	3,500	4,000
100-133-61322	Ed & Trng (Maint)	158	773	1,500	600	1,500	1,500

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
100-133-61401	Unemploy Ins	4,442	-	-	-	-	-
100-133-61420	Ins Repair & Deduct	-	-	-	-	-	-
100-133-61502	Uniforms (Maint)	878	1,516	1,800	405	1,800	2,000
100-133-61562	Maint/Bldg (Maint)	8,477	3,218	9,500	4,342	9,500	10,000
100-133-61572	Maint/Eqpt (Maint)	1,808	2,181	3,500	80	3,500	3,500
100-133-61582	Maint/Vehicles (Maint)	7,690	8,988	9,500	6,532	9,500	11,000
100-133-61702	Off Supplies (Maint)	38	89	500	171	500	500
100-133-61802	Petroleum (Maint)	9,657	8,120	10,000	3,088	10,000	10,000
100-133-61900	Utilities (Gen'l)	955	528	-	-	-	-
100-133-61902	Utilities (Maint)	129,517	139,857	135,000	105,743	135,000	140,000
	Exp.-Materials & Services Totals:	**207,072**	**192,913**	**247,550**	**144,203**	**247,550**	**259,250**
E3	**Exp.-Capital Outlay**						
100-133-72050	Land	-	-	-	-	-	-
100-133-72102	Buildings (Maint)	-	-	-	-	-	-
100-133-72302	Improvements (Maint)	-	-	-	-	-	-
100-133-72602	Other Eqpt (Maint)	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E4	**Exp.-Transfers Out**						
100-133-90027	To Info System Service	8,200	13,193	9,914	4,957	9,914	7,063
100-133-90030	To PERS Bond-320	4,254	2,915	2,897	2,897	2,897	2,938
100-133-90105	To Eqpt Acq & Rep Fund	24,100	12,000	25,000	12,500	25,000	50,000
	Exp.-Transfers Out Totals:	**36,554**	**28,108**	**37,811**	**20,354**	**37,811**	**60,001**
	EXPENDITURES TOTALS:	**464,224**	**456,037**	**550,554**	**269,713**	**550,554**	**585,891**
	PARKS Totals:	**(464,224)**	**(456,037)**	**(550,554)**	**(269,713)**	**(550,554)**	**(585,891)**

CITY OF LEBANON

The City That Friendliness Built

Copies of this report can be found at: www.ci.lebanon.or.us

General Fund
Finance Department-140

Purpose

The Finance Department provides the budget authority for administration of the City's financial support services. The Department provides a full range of financial services including monthly financial statement preparation and audit; water and wastewater utility billing and collection and other receivables owed to the City; investment of financial reserves and other funds; payroll, accounts payable; and general accounting. The Department also supports the budget development process. Other services include issuing bonds and arranging for long and short term loans as needed.

FY2016-2017 Objective

Per council direction the Finance staff is in the process of reviewing city code to bring a proposal back to Council on updating the utility billing process, the objective is to move all accounts into the name of the property owner.

Staff is in the review stage of an Interactive Voice Response system (IVR) for use with the utility billing system, one more option for customer to pay their utility bills.

FY2016-2017 Staffing

The Finance Department is supported by a cumulative total of 6.0 FTE. The amounts budgeted in Personal Services reflect this total.

One of the Finance Clerk positions is shared with the Municipal Court who assists them on court days and filled in for a full-time court clerk when they are sick or on vacation.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
140	**FINANCE**						
E1	**Exp.-Personnel Services**						
100-140-50001	Salaries	353,861	288,890	349,647	140,893	346,647	360,754
100-140-50003	Fringe Benefits	59	52	-	-	-	-
100-140-50005	Part Time	-	-	-	-	-	-
100-140-50600	Overtime	-	-	4,000	-	4,000	4,000
100-140-51000	Fringe Benefits	-	155	207,278	128	206,228	211,367
100-140-51005	Taxes - Federal	26,023	21,583	-	10,229	-	-
100-140-51010	Taxes - State	159	77	-	36	-	-
100-140-51015	PERS	48,841	43,568	-	19,636	-	-
100-140-51020	Workers Compensation	767	835	-	390	-	-
100-140-51023	Unemployment	-	1,461	-	-	-	-
100-140-51025	Insurance - Health	54,057	50,098	-	23,254	-	-
100-140-51030	Insurance - HRA/PSA	26,031	27,351	-	40,900	-	-
100-140-51035	Insurance - Life	1,224	1,152	-	480	-	-
100-140-51036	Insurance - Life/LTD	653	684	-	311	-	-
100-140-51040	Insurance - Disability	1,331	1,242	-	583	-	-
100-140-59000	Group Term Life	506	-	-	-	-	-
	Exp.-Personnel Services Totals:	**513,512**	**437,148**	**560,925**	**236,840**	**556,875**	**576,121**
E2	**Exp.-Materials & Services**						
100-140-61010	Advertising	2,730	923	1,800	347	1,800	1,800
100-140-61119	Commuications	623	1,098	1,140	746	1,400	1,400
100-140-61130	Contract Services	110	1,103	1,300	50	500	500
100-140-61240	Dept/Operating Expense	687	2,781	3,550	656	3,000	3,550
100-140-61290	Dues & Subscriptions	479	504	1,401	210	1,200	1,406
100-140-61320	Education & Training	3,518	5,430	9,000	511	6,700	9,000
100-140-61401	Unemploy Ins	2,052	-	-	-	-	-
100-140-61570	Maint/Eqpt	843	686	1,100	315	950	1,335
100-140-61600	Meetings & Conferences	2,144	841	2,250	2,095	2,300	2,250
100-140-61700	Office Supplies	1,225	1,400	3,000	1,091	2,900	3,000
	Exp.-Materials & Services Totals:	**14,411**	**14,766**	**24,541**	**6,021**	**20,750**	**24,241**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
100-140-72300	Improvements	-	-	-	-	-	-
100-140-72500	Office Eqpt.	-	340	-	-	-	300
	Exp.-Capital Outlay Totals:	**-**	**340**	**-**	**-**	**-**	**300**
E4	**Exp.-Transfers Out**						
100-140-90027	To Info System Service	6,460	5,644	5,733	5,733	5,733	6,336
100-140-90030	To PERS Bond-320	8,342	1,596	1,902	1,902	1,902	1,917
	Exp.-Transfers Out Totals:	**14,802**	**7,240**	**7,635**	**7,635**	**7,635**	**8,253**
	EXPENDITURES TOTALS:	**542,725**	**459,494**	**593,101**	**250,496**	**585,260**	**608,915**
	FINANCE Totals:	**(542,725)**	**(459,494)**	**(593,101)**	**(250,496)**	**(585,260)**	**(608,915)**

SEED
CROWS
BUILDING
ENTRANCE

General Fund
Legislative Department-160

Purpose

The Legislative Department provides budget authority for the activities associated with the City's Elected Officials and the City Clerk's Office.

FY2016-2017 Objective

The City Clerk's Office will continue to oversee the City's official records, City elections, liquor licensing and the legislative processes of the Lebanon City Council (Mayor and six Councilors) and Council Advisory Boards. The Department will continue to pursue means of providing timely, open and transparent records.

FY2016-2017 Staffing & Elected Officials Stipend

The City Clerk's Office is supported by a cumulative total of 1.625 FTE. The amounts budgeted in Personal Services reflect this total.

Note: *The elected officials receive a monthly stipend ($500/month for the Mayor and $225/month per Councilor) as compensation for required travel, and miscellaneous costs associated with being an elected public official.*

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
160	**LEGISLATIVE**						
E1	**Exp.-Personnel Services**						
100-160-50001	Salaries	140,815	83,186	124,181	51,098	124,181	131,174
100-160-50003	Fringe Benefits	22	19	-	-	-	-
100-160-50005	Part Time	-	-	-	-	-	-
100-160-50600	Overtime	1,076	-	-	-	-	-
100-160-51000	Fringe Benefits	-	58	70,079	37	70,079	58,648
100-160-51005	Taxes - Federal	10,619	6,133	-	3,730	-	-
100-160-51010	Taxes - State	57	22	-	14	-	-
100-160-51015	PERS	16,320	10,764	-	5,397	-	-
100-160-51020	Workers Compensation	452	347	-	187	-	-
100-160-51025	Insurance - Health	13,716	7,762	-	3,693	-	-
100-160-51030	Insurance - HRA/PSA	11,327	9,625	-	9,099	-	-
100-160-51035	Insurance - Life	744	576	-	240	-	-
100-160-51036	Insurance - Life/LTD	211	194	-	81	-	-
100-160-51040	Insurance - Disability	374	258	-	119	-	-
100-160-59000	Group Term Life	240	-	-	-	-	-
	Exp.-Personnel Services Totals:	**195,973**	**118,944**	**194,260**	**73,695**	**194,260**	**189,822**
E2	**Exp.-Materials & Services**						
100-160-61008	Advertising	135	-	100	192	192	200
100-160-61015	Codification	1,512	1,096	1,500	591	2,000	3,850
100-160-61129	Computer Exp	292	537	150	122	150	150
100-160-61130	Contract Services	6,397	12,408	2,000	403	2,120	2,000
100-160-61240	Dept/Operating Expense	645	833	3,800	676	3,070	1,800
100-160-61294	Dues & Subscript	391	155	335	448	450	335
100-160-61310	Elections	-	-	500	-	500	-
100-160-61320	Education/Training	150	1,328	1,500	-	1,500	1,800
100-160-61574	Maint/Eqpt	-	60	4,600	-	4,600	5,300
100-160-61600	Meetings & Conferences	1,718	3,280	4,000	1,136	4,000	4,000
100-160-61700	Office Supplies	489	-	-	-	-	-
100-160-61704	Office Supplies	167	869	900	168	800	900
	Exp.-Materials & Services Totals:	**11,896**	**20,566**	**19,385**	**3,736**	**19,382**	**20,335**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
100-160-72500	Office Eqpt.	-	-	19,000	5,956	19,000	500
	Exp.-Capital Outlay Totals:	**-**	**-**	**19,000**	**5,956**	**19,000**	**500**
E4	**Exp.-Transfers Out**						
100-160-90027	To Info System Service	2,489	3,539	3,790	3,790	3,790	4,822
100-160-90030	To PERS Bond-320	1,689	870	1,197	1,197	1,197	1,246
	Exp.-Transfers Out Totals:	**4,178**	**4,409**	**4,987**	**4,987**	**4,987**	**6,068**
	EXPENDITURES TOTALS:	**212,047**	**143,919**	**237,632**	**88,374**	**237,629**	**216,725**
	LEGISLATIVE Totals:	**(212,047)**	**(143,919)**	**(237,632)**	**(88,374)**	**(237,629)**	**(216,725)**

LEBANON
PUBLIC LIBRARY

General Fund
Library Department-165

Purpose

The Library Department provides for the expenses associated with the Lebanon Public Library. The Library provides cultural and intellectual enrichment to all people in our community, regardless of age, education, or socio-economic status through access to literature, the arts, and information in all of its forms. Opportunities are also provided for children to develop literacy and other essential life skills through story times, Spring Break and Summer Reading programs, outreach to new parents, and other programs.

FY 2016-17 Objective

The objective of the Library Department is to provide budgetary authority to support the operations and programs of the Library.

FY 2016-17 Staffing

The Library is supported by a cumulative total of 5.868 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
165	**LIBRARY**						
E1	**Exp.-Personnel Services**						
100-165-50001	Salaries	185,764	158,607	205,601	83,096	205,601	212,659
100-165-50003	Fringe Benefits	45	39	-	-	-	-
100-165-50005	Part Time	-	66,515	61,615	26,178	61,615	61,649
100-165-50250	Part Time	78,810	-	-	1,630	-	-
100-165-50600	Overtime	118	-	2,000	-	2,000	2,000
100-165-51000	Fringe Benefits	-	117	151,513	125	151,513	150,097
100-165-51005	Taxes - Federal	20,103	17,028	-	8,394	-	-
100-165-51010	Taxes - State	193	83	-	42	-	-
100-165-51015	PERS	35,515	34,133	-	15,998	-	-
100-165-51020	Workers Compensation	627	649	-	332	-	-
100-165-51023	Unemployment	-	7,314	-	-	-	-
100-165-51025	Insurance - Health	35,085	41,422	-	19,050	-	-
100-165-51030	Insurance - HRA/PSA	21,839	7,765	-	22,171	-	-
100-165-51035	Insurance - Life	576	576	-	240	-	-
100-165-51036	Insurance - Life/LTD	426	392	-	205	-	-
100-165-51040	Insurance - Disability	780	679	-	360	-	-
100-165-59000	Group Term Life	495	-	-	-	-	-
	Exp.-Personnel Services Totals:	**380,376**	**335,319**	**420,729**	**177,821**	**420,729**	**426,405**
E2	**Exp.-Materials & Services**						
100-165-61010	Advertising	835	-	600	-	600	1,000
100-165-61119	Communication	2,964	2,752	3,000	2,438	3,000	3,500
100-165-61124	Computer Expense	10,283	12,871	14,000	5,141	14,000	17,000
100-165-61130	Contract Services	1,719	892	4,500	394	3,000	3,500
100-165-61140	Merchant Card Fees	358	297	500	134	500	500
100-165-61240	Dept/Operating Expense	2,379	2,444	3,000	958	3,000	3,000
100-165-61250	Dept/Op Supplies	29,762	4,077	6,313	3,933	6,313	20,000
100-165-61290	Dues & Subscriptions	243	245	300	267	300	300

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
100-165-61300	Duplication	1,869	76	3,500	1,561	3,500	3,500
100-165-61320	Education & Training	110	195	3,000	82	500	1,500
100-165-61401	Unemploy Ins	10,272	-	-	-	-	-
100-165-61430	Janitorial Supplies	31	79	100	147	100	150
100-165-61560	Maint/Bldg (Gen'l)	23,331	25,533	25,000	20,949	25,000	26,000
100-165-61570	Maint/Eqpt	3,000	2,647	5,000	1,328	5,000	5,000
100-165-61600	Meetings & Conferences	928	465	1,500	19	500	1,500
100-165-61700	Office Supplies	1,524	685	1,200	1,034	1,200	1,200
100-165-61900	Utilities (Gen'l)	26,405	26,223	26,000	13,201	25,500	26,500
	Exp.-Materials & Services Totals:	**116,013**	**79,481**	**97,513**	**51,586**	**92,013**	**114,150**
E3	**Exp.-Capital Outlay**			**-**			
100-165-72300	Improvements	-	-	-	-	-	-
100-165-72500	Office Eqpt.	-	-	-	-	-	-
				-			
	Exp.-Capital Outlay Totals:	**-**	**-**	**-**	**-**	**-**	**-**
				-			
E4	**Exp.-Transfers Out**			**-**			
100-165-90027	To Info System Service	70,181	48,756	52,263	26,132	52,263	137,313
100-165-90030	To PERS Bond-320	7,630	6,424	8,412	4,206	8,412	8,897
100-165-90105	To Eqpt Acq & Rep Fund	9,000	3,000	5,000	5,000	5,000	8,630
	Exp.-Transfers Out Totals:	**86,811**	**58,180**	**65,675**	**35,338**	**65,675**	**154,840**
	EXPENDITURES TOTALS:	**583,200**	**472,980**	**583,917**	**264,745**	**578,417**	**695,395**
	LIBRARY Totals:	**(583,200)**	**(472,980)**	**(583,917)**	**(264,745)**	**(578,417)**	**(695,395)**

THIS AREA IS
UNDER 24-HOUR
VIDEO
SURVEILLANCE
PROHIBITED

General Fund
Municipal Court -170

Purpose

The Municipal Court provides the budget authority to administer the business of the Court. The Court is responsible for the processing of citations, city ordinance violations, and motor vehicle offenses filed by Lebanon police officers. By state law, the Court must account for and collect (without compensation) funds from convicted persons to support statewide programs. It also collects fines for the City's General Fund.

FY2016-2017 Objective

The objective of the Municipal Court is to provide budgetary authority to administer the Court.

FY2016-2017 Staffing

The Municipal Court is supported by a cumulative total of 2.0 FTE. The amounts budgeted in Personal Services reflect this total.

The Court office added a Finance Clerk (shared with the Finance department) who assisted on court days and filled in for a full-time clerk when they were sick or on vacation

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
170	**MUNICIPAL COURT**						
E1	**Exp.-Personnel Services**						
100-170-50001	Salaries	99,450	101,638	108,557	47,528	108,557	111,799
100-170-50003	Fringe Benefits	19	17	-	-	-	-
100-170-50005	Part Time	-	-	-	-	-	-
100-170-50250	Part Time	2,671	-	-	-	-	-
100-170-50600	Overtime	726	405	2,600	-	2,600	2,600
100-170-51000	Fringe Benefits	-	50	73,509	43	73,509	68,076
100-170-51005	Taxes - Federal	7,497	7,460	-	3,503	-	-
100-170-51010	Taxes - State	61	33	-	14	-	-
100-170-51015	PERS	16,226	17,485	-	8,314	-	-
100-170-51020	Workers Compensation	136	192	-	91	-	-
100-170-51023	Unemployment	-	1,461	-	-	-	-
100-170-51025	Insurance - Health	31,799	33,624	-	13,009	-	-
100-170-51030	Insurance - HRA/PSA	3,000	3,000	-	3,000	-	-
100-170-51036	Insurance - Life/LTD	198	198	-	83	-	-
100-170-51040	Insurance - Disability		421	-	181	-	-
100-170-59000	Group Term Life	-	-	-	-	-	-
	Exp.-Personnel Services Totals:	**161,783**	**165,984**	**184,666**	**75,766**	**184,666**	**182,475**
E2	**Exp.-Materials & Services**						
100-170-61010	Advertising	-	-	-	-	-	-
100-170-61124	Computer Expense	1,995	3,580	5,000	2,052	4,000	5,000
100-170-61130	Contract Services	57,964	52,845	54,700	35,824	54,700	56,500
100-170-61132	Outside Attorney Fees	-	-	4,500	-	8,000	1,000
100-170-61240	Dept/Operating Expense	2,343	5,390	4,150	2,083	4,150	4,350
100-170-61290	Dues & Subscriptions	465	195	300	100	300	300
100-170-61320	Education & Training	768	399	1,000	105	1,000	1,000
100-170-61401	Unemploy Ins	1,699	-	-	-	-	-
100-170-61600	Meetings & Conferences	195	675	1,000	523	1,000	1,000
100-170-61700	Office Supplies	1,234	626	1,300	302	1,000	1,300
100-170-61900	Utilities (Gen'l)	17,957	15,482	18,000	9,595	20,000	17,000
	Exp.-Materials & Services Totals:	**84,620**	**79,192**	**89,950**	**50,584**	**94,150**	**87,450**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
100-170-72300	Improvements	-	-	-	-	-	1,500
100-170-72500	Other Eqpt.	2,399	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**2,399**	**-**	**-**	**-**	**-**	**1,500**
E4	**Exp.-Transfers Out**						
100-170-90027	To Info System Service	21,884	20,100	20,004	10,002	20,004	24,018
100-170-90030	To PERS Bond-320	2,954	3,747	4,489	4,489	4,489	4,460
	Exp.-Transfers Out Totals:	**24,838**	**23,847**	**24,493**	**14,491**	**24,493**	**28,478**
	EXPENDITURES TOTALS:	**273,640**	**269,023**	**299,109**	**140,841**	**303,309**	**299,903**
	MUNICIPAL COURT Totals:	**(273,640)**	**(269,023)**	**(299,109)**	**(140,841)**	**(303,309)**	**(299,903)**

General Fund
Police Department-180

Purpose

The Police Department provides the budget authority to administer the law enforcement and police service needs of the community. The Lebanon Police Department is comprised of twenty-six (26) sworn officer positions (one (1) Chief, one (1) Captain, one (1) Lieutenant, four (4) Sergeants, one (1) Jail Police Officer, four (4) Detectives, twelve (12) Patrol Officers, one (1) Traffic Officer and one (1) School Resource Officer). The non-sworn staff includes one (1) Code Enforcement/Property Officer, seven (7) Communications Specialists (dispatchers), one (1) Community Policing Officer, one (1) Community Service Officer, two (2) Records Clerks and one (1) Administrative Assistant).

The Lebanon Police Department has a very active and dedicated volunteer program. Volunteers assist full-time personnel with support services and enforcement tasks.

FY2016-2017 Objective

The objective of the Police Department is to provide budgetary authority to administer the law enforcement and police service needs for the community.

FY2016-2017 Staffing

The Police Department is supported by a cumulative total of 39.0 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
180	**POLICE**						
E1	**Exp.-Personnel Services**						
100-180-50001	Salaries	2,171,982	2,180,252	2,436,362	965,636	2,436,362	2,517,171
100-180-50003	Fringe Benefits	405	349	-	-	-	-
100-180-50005	Part Time	-	-	-	-	-	-
100-180-50500	Out Of Class	1,546	-	-	-	-	-
100-180-50510	Ed. Incentive	-	-	-	-	-	-
100-180-50515	Def. Comp Match	29,682	30,556	61,200	19,513	61,200	63,000
100-180-50600	Overtime	76,731	87,478	91,530	42,872	91,530	91,350
100-180-50601	Out Of Class O.T.	-	-	-	-	-	-
100-180-50700	Cash In Comp	86,738	64,451	81,360	44,987	81,360	81,200
100-180-51000	Fringe Benefits	-	1,047	1,523,542	839	1,523,542	1,560,773
100-180-51005	Taxes - Federal	179,873	180,372	-	80,714	-	-
100-180-51010	Taxes - State	832	612	-	255	-	-
100-180-51015	PERS	359,465	373,277	-	169,785	-	-
100-180-51020	Workers Compensation	73,248	75,364	-	36,061	-	-
100-180-51023	Unemployment	-	34,115	-	-	-	-
100-180-51025	Insurance - Health	553,934	489,219	-	211,075	-	-
100-180-51030	Insurance - HRA/PSA	35,715	59,997	-	35,510	-	-
100-180-51035	Insurance - Life	1,240	1,443	-	578	-	-
100-180-51036	Insurance - Life/LTD	3,762	3,898	-	1,677	-	-
100-180-51040	Insurance - Disability	8,421	8,540	-	3,731	-	-
100-180-51050	Legal Benefit	6,070	5,711	-	2,452	-	-
100-180-59000	Group Term Life	323	-	-	-	-	-
	Exp.-Personnel Services Totals:	**3,589,967**	**3,596,681**	**4,193,994**	**1,615,685**	**4,193,994**	**4,313,494**
E2	**Exp.-Materials & Services**						
100-180-61010	Advertising	324	1,039	1,500	178	1,500	1,500
100-180-61120	Communication (Gen'l)	10,579	17,851	17,000	7,778	17,000	17,000
100-180-61124	Computer Support Expense	79,170	73,972	79,190	68,672	75,190	75,190
100-180-61125	Crime Prevention	1,274	5,005	5,000	810	5,000	5,000
100-180-61130	Contract Services	62,254	36,867	50,000	21,228	50,000	53,300
100-180-61138	Contract Serv (Corrections)	3,143	5,321	10,000	3,272	10,000	10,000
100-180-61240	Dept/Operating Expense	9,365	7,621	13,000	8,410	13,000	15,000

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
100-180-61248	Operating Equip-Personal	5,142	10,492	15,000	13,246	15,000	16,500
100-180-61250	Dept/Op Supplies	10,808	18,515	34,000	7,772	34,000	34,000
100-180-61258	Op Supplies (Corrections)	12,390	11,262	20,000	6,328	20,000	23,000
100-180-61260	Equitable Sharing Expenses	-	1,859	-	3,020	-	-
100-180-61290	Dues & Subscriptions	238	1,878	1,500	480	1,500	2,100
100-180-61300	Duplication	21,945	14,503	25,000	8,752	25,000	20,000
100-180-61320	Education Reimb.	681	-	1,000	-	500	1,000
100-180-61401	Unemploy Ins	47,916	-	-	-	-	-
100-180-61420	Ins Repair & Deduct	1,510	500	1,500	500	1,500	1,500
100-180-61500	Uniform-Buy & Clean	10,514	8,198	12,000	1,875	12,000	12,000
100-180-61560	Maint/Bldg (Gen'l)	12,788	5,999	18,000	1,455	18,000	16,000
100-180-61570	Maint/Eqpt	5,408	5,397	8,000	1,011	8,000	8,000
100-180-61580	Maint/Vehicles	34,521	29,719	35,000	16,093	35,000	35,000
100-180-61600	Meetings & Conferences	1,370	709	1,500	336	1,500	1,500
100-180-61700	Office Supplies	5,472	6,365	7,000	2,793	7,000	10,000
100-180-61800	Petroleum	57,595	47,609	60,000	16,360	60,000	60,000
100-180-61820	Postage	5,700	5,550	7,200	2,057	7,000	7,200
100-180-61825	Prisoner Medical Costs	-	-	5,000	622	5,000	6,000
100-180-61855	Spcl Investigative Exp	1,020	1,014	4,000	1,500	4,000	4,000
100-180-61892	Training	9,984	15,096	15,000	6,067	15,000	17,000
100-180-61900	Utilities (Gen'l)	43,454	43,131	50,000	20,908	50,000	45,000
100-180-61930	Vehicle Leases	94,396	94,313	110,000	73,989	105,000	105,000
	Exp.-Materials & Services Totals:	**548,961**	**469,785**	**606,390**	**295,512**	**596,690**	**601,790**
E3	**Exp.-Capital Outlay**						
100-180-72300	Improvements	-	-	-	-	-	-
100-180-72500	Office Eqpt.	4,520	1,590	2,000	-	2,000	2,000
100-180-72600	Other Eqpt.	-	3,660	4,000	2,875	4,000	4,000
	Exp.-Capital Outlay Totals:	**4,520**	**5,250**	**6,000**	**2,875**	**6,000**	**6,000**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E4	**Exp.-Transfers Out**						
100-180-90027	To Info System Service	168,067	143,563	142,144	71,072	142,144	187,323
100-180-90030	To PERS Bond-320	72,425	83,024	84,480	42,240	84,480	88,479
100-180-90054	To Sch Resource Officer-564	-	-	-	-	-	-
100-180-90105	To Eqpt Acq & Rep Fund-820	25,000	20,000	20,000	10,000	20,000	20,000
100-180-90134	To Local Law Enforce Grant	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	**265,492**	**246,587**	**246,624**	**123,312**	**246,624**	**295,802**
	EXPENDITURES TOTALS:	**4,408,940**	**4,318,303**	**5,053,008**	**2,037,384**	**5,043,308**	**5,217,086**
	POLICE Totals:	**(4,408,940)**	**(4,318,303)**	**(5,053,008)**	**(2,037,384)**	**(5,043,308)**	**(5,217,086)**

LEBANON SENIOR CENTER

General Fund
Senior and Disabled Services Department-190

Purpose

The Senior and Disabled Services Department provides for the administration of the City's programs and services for seniors and the disabled. The mission of the Senior and Disabled Services Department, based at the Lebanon Senior Center, is to deliver services and activities to persons age 50 and above and those that are disabled. These programs enhance the lives of older adults through educational programs, health services, recreational activities, arts and cultural events, social events and transportation. The Senior Center provides referrals to various community service partners and local agencies to provide services such as the Senior Meals program, informational seminars, legal assistance, tax preparation service, Medicaid outreach and free help with insurance issues through Senior Health Insurance Benefits Association (SHIBA) and other miscellaneous services. Various support groups such as Alzheimer's Association and Hearing Loss Association meet at the center, as do many other community groups.

FY2016-2017 Objective

The objective of the Senior and Disabled Services Department is to provide budgetary authority to administer the fund and the services it provides to the City of Lebanon.

FY2016-2017 Staffing

The Senior Center is supported by a cumulative total of 2.0 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
190	**SENIOR SERVICES**						
E1	**Exp.-Personnel Services**						
100-190-50001	Salaries	101,361	65,558	106,928	44,780	106,928	117,920
100-190-50003	Fringe Benefits	16	14	-	-	-	-
100-190-50005	Part Time	-	13,437	-	-	-	-
100-190-50600	Overtime	200	-	-	-	-	-
100-190-51000	Fringe Benefits	-	42	72,060	43	72,060	71,584
100-190-51005	Taxes - Federal	7,159	5,684	-	3,282	-	-
100-190-51010	Taxes - State	49	25	-	14	-	-
100-190-51015	PERS	13,480	12,037	-	7,471	-	-
100-190-51020	Workers Compensation	2,493	2,365	-	1,297	-	-
100-190-51023	Unemployment	-	195	-	-	-	-
100-190-51025	Insurance - Health	4,023	-	-	5,875	-	-
100-190-51030	Insurance - HRA/PSA	20,758	18,650	-	18,655	-	-
100-190-51035	Insurance - Life	576	576	-	240	-	-
100-190-51036	Insurance - Life/LTD	212	194	-	122	-	-
100-190-51040	Insurance - Disability	334	278	-	188	-	-
100-190-59000	Group Term Life	-	-	-	-	-	-
	Exp.-Personnel Services Totals:	**150,661**	**119,055**	**178,988**	**81,967**	**178,988**	**189,504**
E2	**Exp.-Materials & Services**						
100-190-61010	Advertising	188	-	-	-	-	-
100-190-61130	Contract Services	90	95	-	25	100	-
100-190-61240	Dept/Operating Expense	4,541	5,863	4,000	2,936	4,200	4,000
100-190-61250	Dept/Op Supplies	107	426	800	880	1,000	1,000
100-190-61320	Education & Training	25	160	300	-	300	300
100-190-61401	Unemploy Ins	277	-	-	-	-	-
100-190-61560	Maint/Bldg (Gen'l)	11,505	10,375	12,000	11,084	12,000	12,000
100-190-61570	Maint/Eqpt	214	320	400	89	200	300
100-190-61600	Meetings & Conferences	29	55	800	-	400	800
100-190-61700	Office Supplies	446	583	800	472	800	800
100-190-61820	Postage	1,703	1,569	1,500	588	1,300	1,500
100-190-61900	Utilities (Gen'l)	22,251	20,451	21,000	9,682	20,000	21,000
	Exp.-Materials & Services Totals:	**41,376**	**39,897**	**41,600**	**25,756**	**40,300**	**41,700**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
100-190-72300	Improvements	2,001	1,150	3,000	-	3,000	2,500
100-190-72500	Office Eqpt.	-	-	-	-	-	-
100-190-72600	Other Eqpt.	962	2,000	2,000	809	2,000	2,000
	Exp.-Capital Outlay Totals:	**2,963**	**3,150**	**5,000**	**809**	**5,000**	**4,500**
E4	**Exp.-Transfers Out**						
100-190-90027	To Info System Service	18,903	15,706	14,676	7,338	14,676	11,071
100-190-90030	To PERS Bond-320	2,725	2,081	3,569	3,569	3,569	3,835
100-190-90055	To D-A-B Grant Fund	-	-	-	-	-	-
100-190-90105	To Eqpt Acq & Rep Fund	20,000	10,000	10,000	5,000	10,000	10,000
	Exp.-Transfers Out Totals:	**41,628**	**27,787**	**28,245**	**15,907**	**28,245**	**24,906**
	EXPENDITURES TOTALS:	**236,628**	**189,889**	**253,833**	**124,439**	**252,533**	**260,610**
	SENIOR SERVICES Totals:	**(236,628)**	**(189,889)**	**(253,833)**	**(124,439)**	**(252,533)**	**(260,610)**

CITY OF LEBANON

The City That Friendliness Built

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General Fund
Non-Departmental-195

Purpose

The Non-Departmental Division provides budget authority for the centralization of some costs shared by all departments within the General Fund and for specific financial considerations such as electricity, insurance, audits, debt service, inter-fund transfers and the funds 2% working and 17% operating contingencies.

FY2016-2017 Objective

The objective of the Non-Departmental Department for is to provide budgetary authority to support financial requirements not budgeted in other divisions of the General Fund.

Including:
Dues & Subscriptions for the Council of Governments, Local Government Personnel Institute, the League of Oregon Cities, AORA, and the Chamber of Commerce
City Grants budget includes;

- $5,000 Boys &Girls Club
- $4,000 Meals on Wheels
- $7,189 Linn Shuttle Service

FY2016-2017 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
195	**NON-DEPARTMENTAL**						
E2	**Exp.-Materials & Services**						
100-195-61010	Advertising	-	1,293	-	-	-	-
100-195-61013	Audit Expense	31,640	31,850	34,650	20,000	34,000	34,650
100-195-61124	Computer Expense	48,023	23,028	35,307	24,395	35,000	37,619
100-195-61130	Contract Services	8,477	12,530	15,166	7,748	15,500	19,596
100-195-61149	Mowing Expenses	10,225	12,854	11,000	3,647	10,500	11,000
100-195-61240	Dept/Operating Expense	805	665	1,000	20	1,000	1,000
100-195-61290	Dues & Subscriptions	27,993	29,220	29,820	31,311	31,311	31,471
100-195-61300	Duplication	6,664	13,551	14,200	5,978	13,500	14,200
100-195-61355	City Grants	35,500	5,592	16,189	9,000	16,189	16,713
100-195-61400	Insurance	65,637	73,504	94,500	80,011	90,000	102,856
100-195-61420	Ins Repair & Deduct	-	-	-	-	-	-
100-195-61560	Maint/Bldg (City Hall)	18,473	17,271	18,002	14,790	18,200	19,000
100-195-61570	Maint/Eqpt	3,587	5,566	2,775	802	2,100	2,175
100-195-61700	Office Supplies	1,498	1,067	900	520	900	1,000
100-195-61800	Petroleum	304	126	200	69	200	200
100-195-61820	Postage	2,577	4,404	4,500	(774)	-	4,500
100-195-61830	Property Taxes	276	288	300	-	300	300
100-195-61854	Safety Committee Exp	2,138	1,839	3,000	1,441	3,000	3,000
100-195-61900	Utilities (Gen'l)	92,497	84,007	119,000	53,503	112,000	119,000
	Exp.-Materials & Services Totals:	**356,314**	**318,655**	**400,509**	**252,461**	**383,700**	**418,280**
E3	**Exp.-Capital Outlay**						
100-195-72300	Improvements	-	-	-	-	-	-
100-195-72600	Other Eqpt.	-	5,356	-	-	-	-
	Exp.-Capital Outlay Totals:	**-**	**5,356**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E4	**Exp.-Transfers Out**						
100-195-90028	To Custodial & Bldg Maint	135,206	84,966	91,404	45,702	91,404	105,211
100-195-90051	To Equitable Sharing (US Marshall)	-	-	5,432	-	5,432	-
100-195-90027	To Info System Service	-	-	-	-	-	-
100-195-90105	To Eqpt Acq & Rep Fund	52,400	2,400	105,000	52,500	105,000	105,000
100-195-90183	To Streets Sal/Ben	10,149	-	-	-	-	-
	Exp.-Transfers Out Totals:	**197,755**	**87,366**	**201,836**	**98,202**	**201,836**	**210,211**
E5	**Exp.-Contingencies**						
100-195-80004	Working Contingency 2%	-	-	84,137	-	84,137	160,001
100-195-80005	Operating Contingency (Goal 17%)	-	-	613,820	-	613,820	960,008
	Exp.-Contingencies Totals:	**-**	**-**	**697,957**	**-**	**697,957**	**1,120,009**
E6	**Exp.-Debt Service**						
100-195-95500	Loan Principle	67,146	72,571	73,074	73,074	73,074	78,597
100-195-95600	Loan Interest	69,387	67,037	64,134	64,134	64,134	61,212
	Exp.-Debt Service Totals:	**136,533**	**139,608**	**137,208**	**137,208**	**137,208**	**139,809**
	EXPENDITURES TOTALS:	**690,602**	**550,985**	**1,437,510**	**487,871**	**1,420,701**	**1,888,309**
	NON-DEPARTMENTAL Totals:	**(690,602)**	**(550,985)**	**(1,437,510)**	**(487,871)**	**(1,420,701)**	**(1,888,309)**
	FUND REVENUES	**10,142,678**	**10,324,510**	**11,153,639**	**8,449,216**	**11,781,855**	**12,021,312**
	FUND EXPENSES	**9,243,140**	**8,587,734**	**11,153,639**	**4,562,889**	**11,112,636**	**12,021,312**
	GENERAL FUND Totals:	**899,538**	**1,736,776**	**-**	**3,886,327**	**669,219**	**-**

CITY OF LEBANON

The City That Friendliness Built

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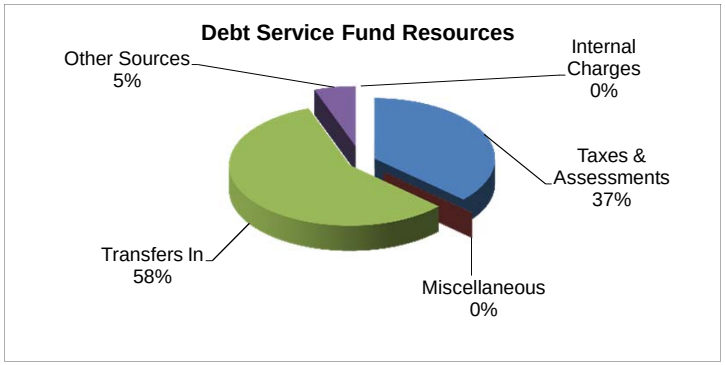
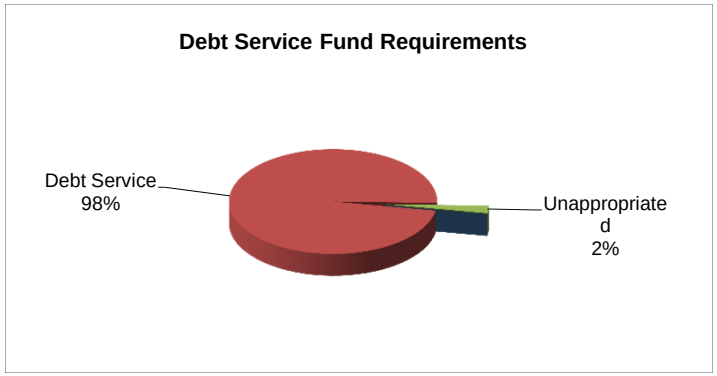
DEBT SERVICE FUND

Proposed for the Fiscal Year 2016-17

RESOURCES	
Taxes & Assessments	$ 1,256,724
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	-
Miscellaneous	1,500
Transfers In	1,964,211
Other Sources	189,659
Internal Charges	-
Total Resources	$ 3,412,094

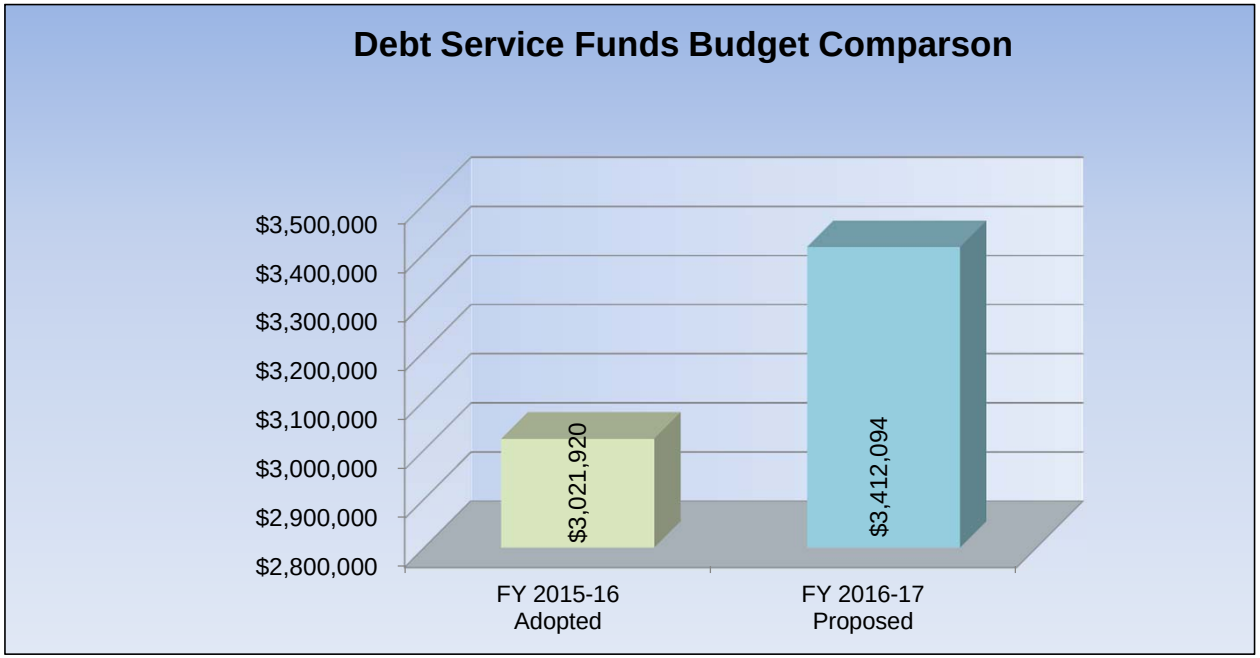
REQUIREMENTS	
Personnel Services	$ -
Materials & Services	-
Capital Outlay	-
Transfers Out	-
Contingencies	-
Debt Service	3,332,094
Other Financing Use	-
Unappropriated	80,000
	$ 3,412,094





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
314-G.O./FFC2015 Bonds	$ -	$ -	$ -	$ -	$ -	$ 1,769,024	$ 80,000	**$ 1,849,024**	54.19%
317-2013FFC Bond	-	-	-	-	-	1,365,800	-	**1,365,800**	40.03%
320-Pension Bond Series 2002	-	-	-	-	-	197,270	-	**197,270**	5.78%
Fund Totals	$ -	$ -	$ -	$ -	$ -	$ 3,332,094	$ 80,000	**$ 3,412,094**	100.00%
Percent of Debt Service Fund	0.00%	0.00%	0.00%	0.00%	0.00%	97.66%	2.34%	**100.00%**	



FY 2016-17Proposed

Personnel Services	$	-	Transfers Out	$	-
Materials & Services	$	-	Contingencies	$	-
Capital Outlay	$	-	Other Financing Uses	$	-
Debt Service	$	3,332,094	Unappropriated	$	80,000

FY 2015-16Adopted

Personnel Services	$	-	Transfers Out	$	-
Materials & Services	$	-	Contingencies	$	-
Capital Outlay	$	-	Other Financing Uses	$	-
Debt Service	$	3,021,920	Unappropriated	$	-

Debt Service Fund
GO/Full Faith & Credit Bond -314

Purpose

The City received voter approval of a ballot measure on November 7, 2006 to issue up to $19,970,000 of general obligation bonds. The bonds have an issue date of June 1, 2007 (LEBGO2007). Proceeds were used to:

(a) Construct, furnish and equip an approximately 29,923 square foot building with space for a new police station with court, information systems, and jail facilities; and

(b) Construct, furnish and equip an approximately 19,345 square foot library.

In FY16 new debt was issued (FFC2015) which consisted of the following;

LEBGO2007 refinanced with net savings of $1,155,309 over the life of the bond

Siemens wastewater Loan refinanced with net savings of $85,616 over the life of the bond.

FY2016-2017 Objective

Timely pay the required debt service payments on the FFC2015 debt issued in FY2016.

FY2016-2017 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
314	**G.O. FUND REVENUE**						
R1	**Rev.-Taxes & Assess**						
314-000-47010	Current Property Taxes	1,370,580	1,389,221	1,313,522	1,243,574	1,348,573	1,233,724
314-000-47020	Delinquent Prop Taxes	55,325	27,475	23,000	20,535	23,000	23,000
314-000-48101	Interest On Taxes	11,306	-	-	-	-	-
	Rev.-Taxes & Assess Totals:	**1,437,211**	**1,416,696**	**1,336,522**	**1,264,109**	**1,371,573**	**1,256,724**
R6	**Rev.-Miscellaneous**						
314-000-48100	Interest On Investment	2,727	5,848	1,000	2,201	1,500	1,500
314-000-48140	Miscellaneous Revenue	-	-	-	111,461	-	-
	Rev.-Miscellaneous Totals:	**2,727**	**5,848**	**1,000**	**113,662**	**1,500**	**1,500**
R7	**Rev.-Transfers In**						
314-000-49030	Transfer In-WW	-	-	-	-	-	405,800
314-000-49033	From G.O. Construction Fund	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**-**	**-**	**-**	**-**	**-**	**405,800**
R8	**Rev.-Other Sources**						
314-000-49901	Beginning Balance	127,940	197,278	200,678	204,021	204,020	185,000
	Rev.-Other Sources Totals:	**127,940**	**197,278**	**200,678**	**204,021**	**204,020**	**185,000**
	REVENUES TOTALS:	**1,567,878**	**1,619,822**	**1,538,200**	**1,581,792**	**1,577,093**	**1,849,024**
314	**G.O. FUND REVENUE**						
E4	**Exp.-Transfers Out**						
314-314-90010	To General Fund	-	-	-	-	-	-
314-314-90123	To Wastewater	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E2	**Exp.-Materials & Services**						
314-314-61130	Contract Services	-	-	-	105,650	105,650	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**105,650**	**105,650**	**-**
E6	**Exp.-Debt Service**						
314-314-95100	Bond Principal	620,000	690,000	760,000	-	995,000	830,000
314-314-95107	Bond Principal-WW	-	-	-	-	-	345,000
314-314-95200	Bond Interest	750,600	725,800	698,200	110,997	396,334	533,224
314-314-95207	Bond Interest-WW	-	-	-	8,887	-	60,800
	Exp.-Debt Service Totals:	**1,370,600**	**1,415,800**	**1,458,200**	**119,884**	**1,391,334**	**1,769,024**
E7	**Exp.-Unappropriated**						
314-314-92010	Unapprop End Fund Bal	-	-	80,000	-	80,000	80,000
	Exp.-Unappropriated Totals:	**-**	**-**	**80,000**	**-**	**80,000**	**80,000**
	EXPENDITURES TOTALS:	**1,370,600**	**1,415,800**	**1,538,200**	**225,534**	**1,576,984**	**1,849,024**
	FUND REVENUES	**1,567,878**	**1,619,822**	**1,538,200**	**1,581,792**	**1,577,093**	**1,849,024**
	FUND EXPENSES	**1,370,600**	**1,415,800**	**1,538,200**	**225,534**	**1,576,984**	**1,849,024**
	G.O. FUND REVENUE Totals:	**197,278**	**204,022**	**-**	**1,356,258**	**109**	**-**

CITY OF LEBANON

The City That Friendliness Built

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Debt Service Fund
2013 Full Faith & Credit Bond -317

Purpose

Water:

In June 1991, the City issued construction bonds which were refinanced in 1993. The 1993 bonds were then refinanced in February of 2004 and again in 2013. The two refinancing's had a net savings of $348,580 over the remaining life of the bonds. The final payment on this bond will be in June 2022, the interest rates range from 2.00% to 4.00%.

Wastewater:

In June 1990, the City issued construction bonds which have been refinanced three – in 1993, 2003 and 2013. The three refinancing's had a net savings of $589,816 over the remaining life of the bonds. The final payment on this bond will be in June of 2020. Interest rates range from 2.00% to 4.00%

Northwest URD:

In July 2013, the City issued $12,000,000 bond which financed payments to Lowes under an economic development agreement and financed a portion of a new water tank. The payment on this bond will be in June 2028. Interest rates range from 2.00% to 5.00%. (part of 2013FFC).

FY2016-2017 Objective

Timely pay the required debt service payments on the FFC2013 debt issued in FY2013.

FY2016-2017 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
317	**FULL FAITH & CREDIT (FF&C) 2013**						
R1	**Rev.-Taxes & Assess**						
317-000-47010	Current Property Taxes	-	-	-	-	-	-
317-000-47020	Delinquent Prop Taxes	-	-	-	-	-	-
317-000-48101	Interest On Taxes	-	-	-	-	-	-
	Rev.-Taxes & Assess Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R6	**Rev.-Miscellaneous**						
317-000-48100	Interest On Investment	1,458	3,200	-	1,512	-	-
	Rev.-Miscellaneous Totals:	**1,458**	**3,200**	**-**	**1,512**	**-**	**-**
R7	**Rev.-Transfers In**						
317-000-49022	Transfer In-430	62,784	241,850	243,150	121,575	243,150	242,791
317-000-49025	Transfer In-470	275,109	274,350	279,850	139,925	279,850	277,800
317-000-49098	Transfer In-925	792,764	826,350	853,450	426,725	853,450	840,550
	Rev.-Transfers In Totals:	**1,130,657**	**1,342,550**	**1,376,450**	**688,225**	**1,376,450**	**1,361,141**
R8	**Rev.-Other Sources**						
317-000-42030	Bond Sale Proceeds	12,066,629	-	-	-	-	-
317-000-49901	Beginning Balance	-	1,460	-	4,659	4,659	4,659
	Rev.-Other Sources Totals:	**12,066,629**	**1,460**	**-**	**4,659**	**4,659**	**4,659**
	REVENUES TOTALS:	**13,198,744**	**1,347,210**	**1,376,450**	**694,396**	**1,381,109**	**1,365,800**
317	**FULL FAITH & CREDIT (FF&C) 2013**						
E4	**Exp.-Transfers Out**						
317-317-90164	Trans Out -925	12,066,629	-	-	-	-	-
	Exp.-Transfers Out Totals:	**12,066,629**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E5	**Exp.-Contingencies**						
317-317-80005	Operating Contingency	-	-	-	-	-	-
	Exp.-Contingencies Totals:	-	-	-	-	-	-
E6	**Exp.-Debt Service**						
317-317-95100	Bond Principal-NWURD	425,000	395,000	430,000	-	430,000	430,000
317-317-95200	Bond Interest-NWURD	367,763	431,350	423,450	211,725	423,450	410,550
317-317-95107	Bond Principal-WWater	230,000	225,000	235,000	-	235,000	240,000
317-317-95207	Bond Interest-WWater	45,108	49,350	44,850	22,425	44,850	37,800
317-317-95108	Bond Principal-Water	15,000	185,000	190,000	-	190,000	200,000
317-317-95208	Bond Interest-Water	47,784	56,850	53,150	26,575	53,150	47,450
	Exp.-Debt Service Totals:	**1,130,655**	**1,342,550**	**1,376,450**	**260,725**	**1,376,450**	**1,365,800**
E7	**Exp.-Unappropriated**						
317-317-92010	Unapprop End Fund Bal	-	-	-	-	-	-
	Exp.-Unappropriated Totals:	-	-	-	-	-	-
	EXPENDITURES TOTALS:	**13,197,284**	**1,342,550**	**1,376,450**	**260,725**	**1,376,450**	**1,365,800**
	FUND REVENUES	**13,197,286**	**1,347,210**	**1,376,450**	**694,396**	**1,381,109**	**1,365,800**
	FUND EXPENSES	**13,197,284**	**1,342,550**	**1,376,450**	**260,725**	**1,376,450**	**1,365,800**
	WATER BONDS Totals:	**2**	**4,660**	**-**	**433,671**	**4,659**	**-**

Debt Service Fund
Pension Bond -320

Purpose

In March 2002, the City joined with nine other local governments and issued Limited Tax Pension Bonds to finance all of the estimated unfunded actuarial liability (UAL) as of December 31, 2000 with the Oregon Public Employees Retirement System (PERS). The advantage to the City was the UAL was financed at a rate of 7.04% versus 8.00% if it had been financed with PERS through our employer rates. Also, with a pooled issue, the issuance costs were shared among the participating local governments resulting in lower individual issuance costs. This issuance is projected to save the City $285,812 over the twenty-six year life of the bond.

FY2016-2017 Objective

Timely pay the required debt service payments on the Pension obligation debt issued in FY2002.

FY2016-2017 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
320	**PENSION BOND SERIES 2002**						
R6	**Rev.-Miscellaneous**						
320-000-48100	Interest On Investment	184	450	-	254	-	-
320-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**184**	**450**	**-**	**254**	**-**	**-**
R7	**Rev.-Transfers In**						
320-000-49030	Transfer In	167,517	177,023	187,270	104,079	187,270	197,270
	Rev.-Transfers In Totals:	**167,517**	**177,023**	**187,270**	**104,079**	**187,270**	**197,270**
	Rev.-Other Sources						
320-000-42030	Bond Sale Proceeds	-	-	-	-	-	-
320-000-49901	Beginning Balance	-	432	-	636	-	-
	Rev.-Other Sources Totals:	**-**	**432**	**-**	**636**	**-**	**-**
	REVENUES TOTALS:	**167,701**	**177,905**	**187,270**	**104,969**	**187,270**	**197,270**
E6	**Exp.-Debt Service**						
320-320-95100	Bond Principal	30,290	31,704	32,796	-	32,796	33,687
320-320-95200	Bond Interest	136,980	145,566	154,474	48,635	154,474	163,583
	Exp.-Debt Service Totals:	**167,270**	**177,270**	**187,270**	**48,635**	**187,270**	**197,270**
	EXPENDITURES TOTALS:	**167,270**	**177,270**	**187,270**	**48,635**	**187,270**	**197,270**
	FUND REVENUES	**167,701**	**177,905**	**187,270**	**104,969**	**187,270**	**197,270**
	FUND EXPENSES	**167,270**	**177,270**	**187,270**	**48,635**	**187,270**	**197,270**
	PENSION BOND SERIES 2002 Totals:	**431**	**635**	**-**	**56,334**	**-**	**-**

CITY OF LEBANON

The City That Friendliness Built

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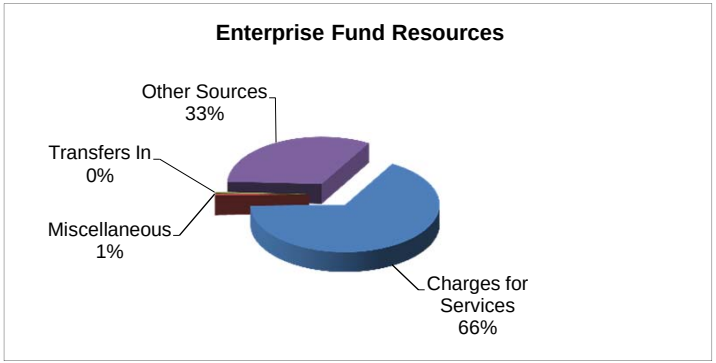
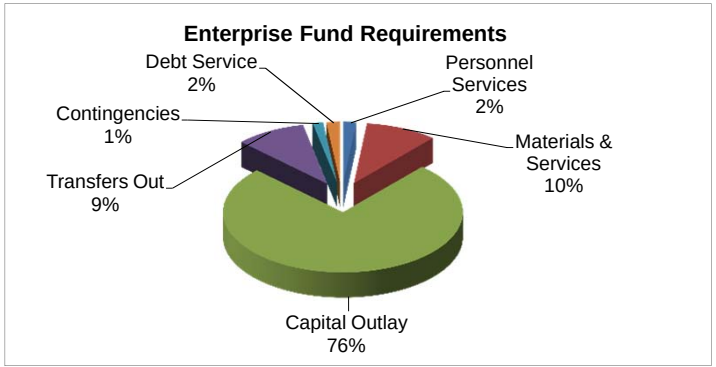
ENTERPRISE FUND
Proposed for the Fiscal Year 2016-17

RESOURCES	
Taxes & Assessments	$ -
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	21,000,000
Charges for Services	10,360,492
Miscellaneous	109,600
Transfers In	60,853
Other Sources	5,078,300
Total Resources	$ 36,609,245

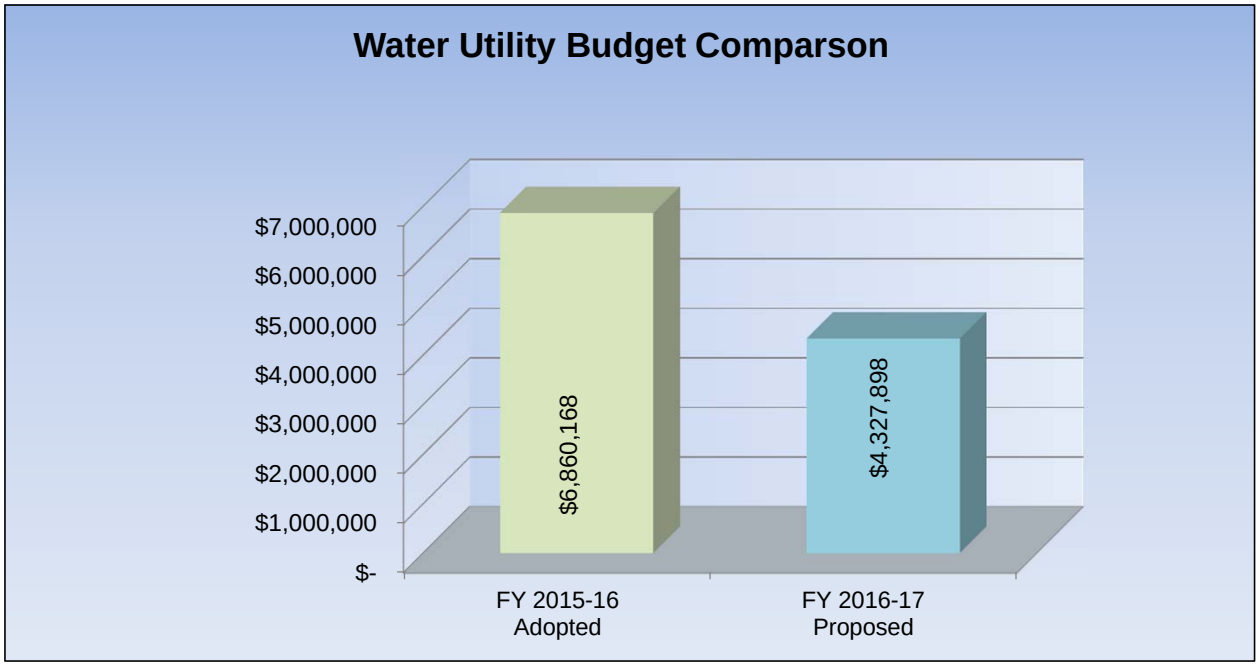
REQUIREMENTS	
Personnel Services	$ 637,994
Materials & Services	3,558,780
Capital Outlay	27,740,254
Transfers Out	3,483,652
Contingencies	514,030
Debt Service	674,535
Unappropriated	-
	$ 36,609,245





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
430-Water	$ 345,656	$ 590,925	$ 28,500	$ 1,490,822	$ 230,495	$ -	$ -	**$ 2,686,398**	7.33%
433-Water Plant Operation	-	656,500	35,000	-	-	-	-	**691,500**	1.89%
435-Water CIP	-	500,000	450,000	-	-	-	-	**950,000**	2.59%
438-Water Treatment Plant CIP.	-	-	24,550,000	-	-	-	-	**24,550,000**	67.06%
450-Stormdrainage	-	82,350	575,000	255,147	2,403	-	-	**914,900**	2.50%
470-Wastewater	292,338	517,005	44,500	1,737,683	281,132	-	-	**2,872,658**	7.85%
473-Wastewater Plant Operation	-	1,192,000	95,000	-	-	-	-	**1,287,000**	3.52%
474-Sewer & Lateral Repair Prog	-	-	340,000	-	-	-	-	**340,000**	0.93%
475-Wastewater CIP	-	20,000	1,622,254	-	-	-	-	**1,642,254**	4.49%
476-Wastewater Bond Debt Serv	-	-	-	-	-	674,535	-	**674,535**	1.84%
Fund Totals	$ 637,994	$ 3,558,780	$ 27,740,254	$ 3,483,652	$ 514,030	$ 674,535	$ -	**$ 36,609,245**	100.00%
Percent of Enterprise Fund	1.75%	9.72%	75.77%	9.52%	1.40%	1.84%	0.00%	**100.00%**	



FY 2016-17Proposed

Personnel Services	$	345,656	Transfers Out	$	1,490,822
Materials & Services	$	1,747,425	Contingencies	$	230,495
Capital Outlay	$	513,500	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

FY 2015-16Adopted

Personnel Services	$	334,550	Transfers Out	$	1,439,528
Materials & Services	$	1,663,570	Contingencies	$	272,903
Capital Outlay	$	3,149,617	Other Financing Uses	+	
Debt Service	$	-	Unappropriated	$	-

Enterprise Fund
Water Utility-430

Purpose

The purpose of the water utility is three-fold – water treatment, water storage/distribution, and capital infrastructure. Depending on the time of year, from 1.7 to 3.8 million gallons per day of raw water are drawn from the canal and treated to comply with all state and federal regulations. The City contracts for the operation of the Water Treatment Plant with Operations Management International (CH2M Hill). This utility also funds the operation, maintenance, and engineering required for 77 miles of water piping and the two storage reservoirs. Construction of the City's new Water Treatment Plant and intake will begin in FY 16/17. Operations/Maintenance and Engineering of the water storage/distribution system is performed by city staff.

FY2016-2017 Objective

The objective of the Water Utility is to continue to provide safe drinking water to the citizens of Lebanon, part of which will be to begin construction of a new Water Treatment Plant.

FY2016-2017 Staffing

There are 3.95 FTE from the Public Works Maintenance Division Personnel assigned entirely to this fund. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
430	**WATER UTILITY**						
R4	**Rev.-Intergovernmental**						
430-000-41050	State Grant/Loan Funds #1	-	4,207	-	-	-	10,000,000
430-000-41051	State Grant/Loan Funds #2	-	-	-	-	-	11,000,000
	Rev.-Intergovernmental Totals:	**-**	**4,207**	**-**	**-**	**-**	**21,000,000**
R5	**Rev.-Chgs for Services**						
430-000-48121	Water Fees	4,209,335	4,480,110	4,400,000	2,728,025	4,700,000	4,840,492
430-000-48122	Water Penalties	56,595	53,186	50,000	15,604	30,000	30,000
	Rev.-Chgs for Services Totals:	**4,265,930**	**4,533,296**	**4,450,000**	**2,743,629**	**4,730,000**	**4,870,492**
R6	**Rev.-Miscellaneous**						
430-000-48042	Credit Checks	2,780	3,300	-	2,400	3,000	3,000
430-000-48100	Interest On Investment	3,672	7,475	1,000	15,426	17,000	5,000
435-000-48100	**Interest On Investment	4,398	11,558	-	-	-	-
435-000-48140	**Miscellaneous Revenue	-	-	-	-	-	-
430-000-48140	Miscellaneous Revenue	104,197	94,710	100,000	43,064	100,000	95,000
	Rev.-Miscellaneous Totals:	**115,047**	**117,043**	**101,000**	**60,890**	**120,000**	**103,000**
R7	**Rev.-Transfers In**						
430-000-49000	Trans In Sal/Ben funding-470	3,955	4,035	4,377	4,377	4,377	4,406
430-000-49098	From NW Urban Renewal	-	39,692	39,692	39,692	39,692	-
433-000-49022	**From Water Fund-430	-	655,000	-	-	-	-
433-000-49037	**From Operations & Environ-537	-	72,690	-	-	-	-
435-000-49022	**From Water Fund-430	1,420,000	2,100,000	-	-	-	-
	Rev.-Transfers In Totals:	**1,423,955**	**2,871,417**	**44,069**	**44,069**	**44,069**	**4,406**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
R8	**Rev.-Other Sources**						
430-000-49901	Beginning Balance	758,097	896,259	2,265,099	2,764,810	2,764,809	2,900,000
435-000-49901	**Beginning Balance	1,012,419	649,299	-	-	-	-
	Rev.-Other Sources Totals:	**1,770,516**	**1,545,558**	**2,265,099**	**2,764,810**	**2,764,809**	**2,900,000**
	REVENUES TOTALS:	**7,575,448**	**9,071,521**	**6,860,168**	**5,613,398**	**7,658,878**	**28,877,898**
430	**WATER UTILITY**						
E1	**Exp.-Personnel Services**						
430-430-50001	Salaries	202,178	191,400	186,905	79,247	186,905	199,863
430-430-50003	Fringe Benefits	35	30	-	-	-	-
430-430-50005	Part Time	-	-	-	-	-	-
430-430-50600	Overtime	3,840	1,979	5,400	1,387	5,400	5,400
430-430-51000	Fringe Benefits	-	91	142,245	85	142,245	140,393
430-430-51005	Taxes - Federal	15,466	14,500	-	6,047	-	-
430-430-51010	Taxes - State	111	62	-	28	-	-
430-430-51015	PERS	32,152	28,847	-	12,844	-	-
430-430-51020	Workers Compensation	9,621	9,263	-	3,770	-	-
430-430-51023	Unemployment	-	14,621	-	-	-	-
430-430-51025	Insurance - Health	50,369	51,587	-	23,068	-	-
430-430-51030	Insurance - HRA/PSA	14,235	14,636	-	18,413	-	-
430-430-51036	Insurance - Life/LTD	396	388	-	165	-	-
430-430-51040	Insurance - Disability	855	788	-	326	-	-
430-430-59000	Group Term Life	-	-	-	-	-	-
	Exp.-Personnel Services Totals:	**329,258**	**328,192**	**334,550**	**145,380**	**334,550**	**345,656**
E2	**Exp.-Materials & Services**						
430-430-60300	Depreciation	-	-	-	-	-	-
430-430-61011	Advertising (Eng)	-	212	1,500	1,465	1,500	2,000
430-430-61012	Advertising (Maint)	1,220	810	2,500	-	2,500	2,500
430-430-61121	Communication (Eng)	2,603	217	1,300	-	500	1,000
430-430-61122	Communication (Maint)	100	551	400	100	400	500
430-430-61124	Computer Expense	-	498	-	-	-	-

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
430-430-61126	Computer Exp (Eng)	11,844	4,596	10,000	18,314	18,314	10,000
430-430-61127	Computer Exp (Maint)	1,150	-	3,500	5	3,500	3,500
430-430-61130	Contract Services-Utility Billing	20,989	899	-	623	623	-
430-430-61133	Contract Serv (Eng)	2,127	3,585	5,000	4,977	6,000	5,500
430-430-61134	Contract Serv (Maint)	41,768	19,968	50,000	7,939	50,000	50,000
430-430-61140	Merchant Card Fees-UtilityBilling	19,730	23,275	24,000	11,819	24,000	25,000
430-430-61240	Dept/Operating Expense	(328)	328	-	-	-	-
430-430-61241	Operating Exp (Eng)	1,676	4,124	3,000	965	2,500	2,500
430-430-61242	Operating Exp (Maint)	87,363	57,626	85,000	63,755	85,000	85,000
430-430-61251	Op Supplies (Eng)	1,063	578	1,500	115	500	1,500
430-430-61252	Op Supplies (Maint)	675	455	2,000	187	2,000	2,000
430-430-61291	Dues & Subscript (Eng)	1,706	769	2,000	615	2,000	3,000
430-430-61292	Dues & Subs (Maint)	528	1,130	1,200	35	1,200	2,400
430-430-61300	Duplication-Utility Billing	21,914	20,829	20,750	8,158	20,000	21,500
430-430-61321	Education & Trng (Eng)	2,252	4,365	8,000	288	6,000	8,000
430-430-61322	Ed & Trng (Maint)	3,157	3,746	8,000	582	8,000	8,000
430-430-61400	Insurance	32,181	40,360	52,920	44,685	50,000	57,625
430-430-61401	Unemploy Ins	20,534	-	-	-	-	-
430-430-61501	Uniforms (Eng)	200	515	700	-	350	700
430-430-61502	Uniforms (Maint)	1,262	2,623	3,500	656	3,500	3,500
430-430-61520	Utility Franchise Fee	210,240	232,173	220,000	142,997	280,000	240,000
430-430-61560	Maint/Bldg (Gen'l)	132	79	-	84	84	-
430-430-61561	Maint/Bldg (Eng)	900	748	1,500	-	-	1,500
430-430-61562	Maint/Bldg (Maint)	2,461	2,289	7,000	1,417	7,000	7,000
430-430-61571	Maint/Eqpt (Eng)	102	481	800	273	500	800
430-430-61572	Maint/Eqpt (Maint)	553	1,606	1,500	818	1,500	1,500
430-430-61581	Maint/Vehicles (Eng)	432	1,302	2,000	247	1,500	1,500
430-430-61582	Maint/Vehicles (Maint)	7,119	7,136	15,000	12,094	15,000	15,000
430-430-61601	Mtgs & Conf (Eng)	1,601	1,272	2,500	16	2,500	2,500
430-430-61602	Mtgs & Conf (Maint)	1,784	1,525	2,000	-	2,000	2,000
430-430-61701	Office Supplies (Eng)	597	485	1,200	344	700	1,100
430-430-61702	Off Supplies (Maint)	507	409	800	89	800	800
430-430-61801	Petroleum (Eng)	1,325	1,608	1,500	550	500	1,000

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
430-430-61802	Petroleum (Maint)	13,444	7,952	15,000	3,467	15,000	15,000
430-430-61820	Postage-Utility Billing	1,481	542	1,000	383	950	1,000
430-430-61850	Refunds-Utility Billing	661	-	2,000	-	-	-
430-430-61902	Utilities (Maint)	5,315	3,865	4,500	1,846	4,500	4,500
	Exp.-Materials & Services Totals:	**524,368**	**455,531**	**565,070**	**329,908**	**620,921**	**590,925**
E3	**Exp.-Capital Outlay**						
430-430-72102	Buildings (Maint)	-	-	-	-	-	-
430-430-72301	Improvements (Eng)	-	-	-	852	852	-
430-430-72500	Office Eqpt.	-	-	-	-	-	-
430-430-72501	Office Eqpt (Eng)	366	251	2,500	-	-	3,500
430-430-72502	Office Eqpt (Maint)	-	-	1,500	-	1,500	-
430-430-72601	Other Eqpt (Eng)	-	-	-	-	-	-
430-430-72602	Other Eqpt (Maint)	-	10,061	25,000	1,223	25,000	25,000
	Exp.-Capital Outlay Totals:	**366**	**10,312**	**29,000**	**2,075**	**27,352**	**28,500**
E4	**Exp.-Transfers Out**						
430-430-90010	To General Fund	81,310	72,414	77,911	38,955	77,911	82,409
430-430-90011	To GF-Sal/Ben	669,713	608,720	818,468	395,993	818,468	833,722
433-433-90011	**To GF-Sal/Ben	-	95,482	-	-	-	-
430-430-90012	To Water Bonds-436	166,162	-	-	-	-	-
430-430-90017	To Debt Service-317	62,784	241,850	243,150	121,575	243,150	242,791
430-430-90023	To Plant Operation-433	790,000	655,000	-	-	-	-
430-430-90025	To GIS-540	50,000	42,105	48,105	24,053	48,105	77,853
430-430-90027	To Info System Service-542	100,530	108,142	109,751	54,876	109,751	91,673
430-430-90028	To Custodial & Bldg Maint-545	10,577	8,997	7,522	3,761	7,522	8,504
430-430-90030	To PERS Bond-320	6,103	22,681	22,621	11,310	22,621	23,870
430-430-90105	To Eqpt Acq & Rep Fund-820	31,200	52,000	112,000	56,000	112,000	130,000
430-430-90120	To Water CIP-435	1,420,000	2,100,000	-	-	-	-
430-430-90122	To Sm Wtr Line Replace	-	-	-	-	-	-
430-430-90124	To Storm Drain Utility	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	**3,388,379**	**4,007,391**	**1,439,528**	**706,523**	**1,439,528**	**1,490,822**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E5	**Exp.-Contingencies**						
430-430-80005	Operating Contingency	-	-	272,903	-	272,903	230,495
433-433-80005	**Operating Contingency	-	-	-	-	-	-
	Exp.-Contingencies Totals:	**-**	**-**	**272,903**	**-**	**272,903**	**230,495**
E7	**Exp.-Unappropriated**				-		
430-430-92010	Unapprop End Fund Bal	-	-	-	-	-	-
	Exp.-Unappropriated Totals:	**-**	**-**	**-**	**-**	**-**	**-**
	EXPENDITURES TOTALS:	**4,242,371**	**4,801,426**	**2,641,051**	**1,183,886**	**2,695,254**	**2,686,398**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
433	**WATER TREATMENT PLANT**						
E1	**Exp.-Personnel Services**						
430-433-50001	Salaries	-	-	-	-	-	-
430-433-50003	Fringe Benefits	-	-	-	-	-	-
430-433-50600	Overtime	-	-	-	-	-	-
430-433-51000	Fringe Benefits	-	-	-	-	-	-
430-433-51005	Taxes - Federal	-	-	-	-	-	-
430-433-51015	PERS	-	-	-	-	-	-
430-433-51020	Workers Compensation	-	-	-	-	-	-
430-433-59000	Group Term Life	-	-	-	-	-	-
	Exp.-Personnel Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E2	**Exp.-Materials & Services**						
430-433-61010	Advertising	-	-	3,000	-	-	2,000
430-433-61119	Communication	-	-	3,500	1,545	3,500	3,500
430-433-61124	Computer Expense	-	-	1,500	-	1,500	2,000
430-433-61130	Contract Services	-	-	569,000	250,670	569,000	626,000
430-433-61240	Dept/Operating Expense	-	-	17,000	1,982	17,000	18,000
430-433-61300	Duplication	-	-	2,000	-	2,000	2,500
430-433-61320	Education & Training	-	-	2,500	1,613	2,500	2,500
433-433-61010	**Advertising	-	-	-	-	-	-
433-433-61119	**Communication	-	3,808	-	-	-	-
433-433-61124	**Computer Expense	-	733	-	-	-	-
433-433-61130	**Contract Services	-	515,335	-	-	-	-
433-433-61240	**Dept/Operating Expense	-	11,210	-	-	-	-
433-433-61300	**Duplication	-	-	-	-	-	-
433-433-61320	**Education & Training	-	1,401	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**532,487**	**598,500**	**255,810**	**595,500**	**656,500**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
430-433-72300	Improvements	-	-	25,000	291	25,000	35,000
433-433-72300	**Improvements	-	19,786	-	-	-	-
433-433-72600	Other Eqpt.	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**-**	**19,786**	**25,000**	**291**	**25,000**	**35,000**
	EXPENDITURES TOTALS:	**-**	**552,273**	**623,500**	**256,101**	**620,500**	**691,500**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
435	**WATER UTILITY C.I.P.**						
E2	**Exp.-Materials & Services**						
430-435-61011	Advertising (Eng)	-	-	-	-	-	-
430-435-60300	Depreciation	-	-	-	-	-	-
430-435-61130	Contract Services	-	-	500,000	75,577	500,000	500,000
435-435-61011	**Advertising (Eng)	-	142	-	-	-	-
435-435-60300	**Depreciation	-	-	-	-	-	-
435-435-61130	**Contract Services	520,726	248,926	-	-	-	-
	Exp.-Materials & Services Totals:	**520,726**	**249,068**	**500,000**	**75,577**	**500,000**	**500,000**
E3	**Exp.-Capital Outlay**						
430-435-72301	Improvements (Eng)	-	-	2,965,617	16,926	1,200,000	250,000
430-435-72302	Improvements (Maint)	-	-	130,000	138,877	-	200,000
**435-435-7230	Improvements (Eng)	1,266,792	504,642	-	-	-	-
**435-435-7230	Improvements (Maint)	-	199,299	-	-	-	-
	Exp.-Capital Outlay Totals:	**1,266,792**	**703,941**	**3,095,617**	**155,803**	**1,200,000**	**450,000**
	EXPENDITURES TOTALS:	**1,787,518**	**953,009**	**3,595,617**	**231,380**	**1,700,000**	**950,000**

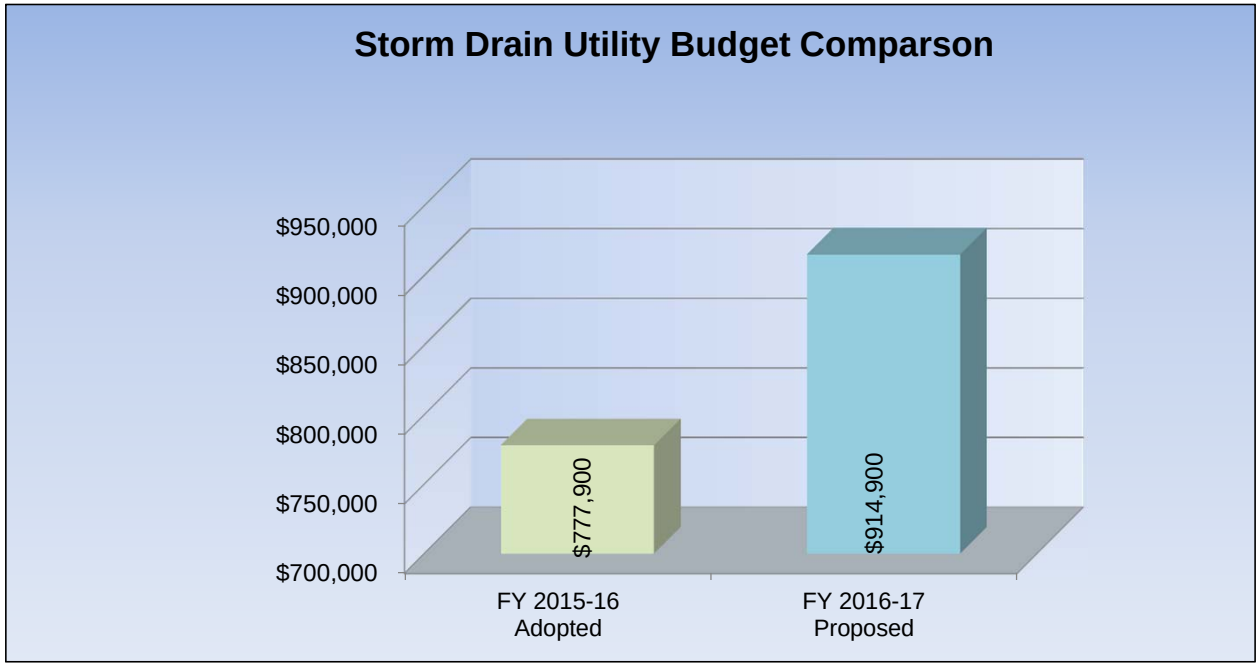
City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
438	**WATER UTILITY WATER TREATMENT PLANT C.I.P.**						
E3	**Exp.-Capital Outlay**						
430-438-72300	Improvements -Cash	-	-	-	-	-	3,550,000
430-438-72301	Improvements -Loan 1	-	-	-	-	-	10,000,000
430-438-72302	Improvements -Loan2	-	-	-	-	-	11,000,000
	Exp.-Capital Outlay Totals:	**-**	**-**	**-**	**-**	**-**	**24,550,000**
	EXPENDITURES TOTALS:	**-**	**-**	**-**	**-**	**-**	**24,550,000**
	FUND REVENUES	**7,575,448**	**9,071,521**	**6,860,168**	**5,613,398**	**7,658,878**	**28,877,898**
	FUND EXPENSES	**6,029,889**	**6,306,708**	**6,860,168**	**1,671,367**	**5,015,754**	**28,877,898**
	WATER UTILITY Totals:	**1,545,559**	**2,764,813**	**-**	**3,942,031**	**2,643,124**	**-**

CITY OF LEBANON

The City That Friendliness Built

Copies of this report can be found at: www.ci.lebanon.or.us



FY 2016-17Proposed

Personnel Services	$	-	Transfers Out	$	255,147
Materials & Services	$	82,350	Contingencies	$	-
Capital Outlay	$	575,000	Other Financing Uses	$	-
Debt Service	$	2,403	Unappropriated	$	-

FY 2015-16Adopted

Personnel Services	$	-	Transfers Out	$	240,239
Materials & Services	$	81,950	Contingencies	$	-
Capital Outlay	$	455,711	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

Enterprise Fund
Storm Drainage Utility-450

Purpose

This fund is responsible for maintenance/replacement of the existing storm water collection system, managing new environmental regulations being imposed by the Department of Environmental Quality, and to begin funding Storm Drainage Capital needs.

Currently, the City maintains approximately 36 miles of storm drain pipes, 1770 catch basins, 635 drainage manholes, 13 miles of ditches, and 1.5 miles of culverts. The Drainage utility provides funding for staff, equipment, and materials which allows for more frequent maintenance and repair of the system, environmental regulation compliance, and Capital construction to be funded over time.

FY2016-2017 Objective

The objective of the Storm Drainage Utility is to continue to maintain the City's Drainage facilities as well meet any new regulatory requirements associated with drainage.

FY2016-2017 Staffing

There are 0.579 FTE from the Public Works Maintenance Division Personnel assigned entirely to this fund. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
450	**STORM DRAIN UTILITY**						
R5	**Rev.-Chgs for Services**						
450-000-48125	Storm Drain Fees	409,233	425,223	439,000	212,458	425,000	435,000
	Rev.-Chgs for Services Totals:	**409,233**	**425,223**	**439,000**	**212,458**	**425,000**	**435,000**
R6	**Rev.-Miscellaneous**						
450-000-48100	Interest On Investment	1,532	2,273	900	1,644	2,000	1,600
450-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**1,532**	**2,273**	**900**	**1,644**	**2,000**	**1,600**
R7	**Rev.-Transfers In**						
450-000-49022	From Water Fund	-	-	-	-	-	-
450-000-49025	From W Water Fund	-	-	-	-	-	-
450-000-49046	From Streets Fund	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
450-000-49901	Beginning Balance	473,929	385,600	338,000	398,191	398,190	478,300
	Rev.-Other Sources Totals:	**473,929**	**385,600**	**338,000**	**398,191**	**398,190**	**478,300**
	REVENUES TOTALS:	**884,694**	**813,096**	**777,900**	**612,293**	**825,190**	**914,900**

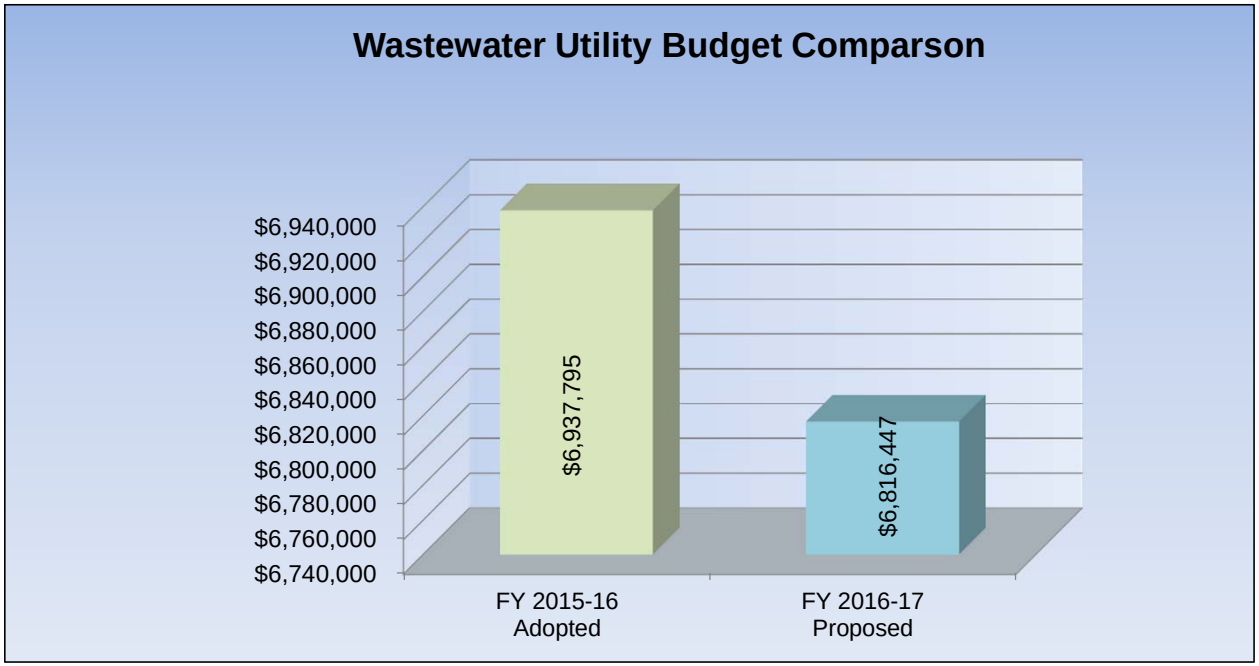
City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
450	**STORM DRAIN UTILITY**						
E2	**Exp.-Materials & Services**						
450-450-60300	Depreiation	-	-	-	-	-	-
450-450-61011	Advertising (Eng)	1,397	765	-	-	-	-
450-450-61127	Computer Exp (Maint)	-	-	1,200	-	1,200	1,200
450-450-61134	Contract Serv (Maint)	16,947	1,008	14,000	4,977	14,000	14,000
450-450-61140	Merchant Card Fees (Utility Billing)	398	470	2,000	921	1,900	2,100
450-450-61241	Operating Exp (Eng)	211	875	18,000	1,002	18,000	18,000
450-450-61242	Operating Exp (Maint)	3,365	5,038	10,000	4,871	10,000	10,000
450-450-61251	Op Supplies (Eng)	-	-	250	-	250	250
450-450-61252	Op Supplies (Maint)	-	-	150	25	150	150
450-450-61292	Dues & Subs (Maint)	-	-	150	-	150	150
450-450-61300	Duplication (Utility Billing)	423	387	500	142	400	500
450-450-61322	Ed & Trng (Maint)	-	220	250	-	250	250
450-450-61502	Uniforms (Maint)	-	-	-	27	60	500
450-450-61520	Utility Franchise Fee	19,609	20,696	21,950	10,971	22,000	21,750
450-450-61562	Maint/Bldg (Maint)	-	-	500	-	500	500
450-450-61572	Maint/Eqpt (Maint)	-	-	1,500	-	1,500	1,500
450-450-61582	Maint/Vehicles (Maint)	4,002	2,781	5,500	191	5,500	5,500
450-450-61602	Mtgs & Conf (Maint)	-	-	250	-	250	250
450-450-61701	Office Supplies (Eng)	184	-	150	-	150	150
450-450-61802	Petroleum (Maint)	4,073	3,032	5,500	1,129	5,500	5,500
450-450-61820	Postage (Utility Billing)	30	11	100	8	50	100
	Exp.-Materials & Services Totals:	**50,639**	**35,283**	**81,950**	**24,264**	**81,810**	**82,350**
E3	**Exp.-Capital Outlay**						
450-450-72301	Improvements (Eng)	253,248	194,599	455,711	7,940	20,000	575,000
450-450-72802	Vehicles (Maint)	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**253,248**	**194,599**	**455,711**	**7,940**	**20,000**	**575,000**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E4	**Exp.-Transfers Out**						
450-450-90010	To General Fund	-	4,149	4,270	4,270	4,270	3,951
450-450-90011	To General Fund-Sal/Ben	81,488	76,814	108,985	54,492	108,985	117,085
450-450-90025	To GIS-540	9,000	7,579	12,579	6,290	12,579	19,916
450-450-90027	To Info System Service-542	15,935	12,998	15,100	7,550	15,100	11,614
450-450-90028	To Custodial & Bldg Maint-545	1,559	825	1,007	1,007	1,007	1,134
450-450-90023	to Plant Operations 433&473	17,000	-	-	-	-	-
450-450-90105	To Eqpt Acq & Rep Fund-820	20,000	25,000	35,000	17,500	35,000	45,000
450-450-90181	To WW Sal/Ben	50,228	57,659	63,298	31,649	63,298	56,447
	Exp.-Transfers Out Totals:	**195,210**	**185,024**	**240,239**	**122,758**	**240,239**	**255,147**
E5	**Exp.-Contingencies**						
450-450-80005	Operating Contingency	-	-	-	-	-	2,403
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**2,403**
	EXPENDITURES TOTALS:	**499,097**	**414,906**	**777,900**	**154,962**	**342,049**	**914,900**
	FUND REVENUES	**884,694**	**813,096**	**777,900**	**612,293**	**825,190**	**914,900**
	FUND EXPENSES	**499,097**	**414,906**	**777,900**	**154,962**	**342,049**	**914,900**
	STORM DRAIN UTILITY Totals:	**385,597**	**398,190**	**-**	**457,331**	**483,141**	**-**

RAS
BUILDING



FY 2016-17Proposed

Personnel Services	$	292,338	Transfers Out	$	1,737,683
Materials & Services	$	1,729,005	Contingencies	$	281,132
Capital Outlay	$	2,101,754	Other Financing Uses	$	-
Debt Service	$	674,535	Unappropriated	$	-

FY 2015-16Adopted

Personnel Services	$	290,303	Transfers Out	$	1,300,176
Materials & Services	$	1,742,770	Contingencies	$	385,330
Capital Outlay	$	2,131,518	Other Financing Uses	$	-
Debt Service	$	1,087,698	Unappropriated	$	-

Enterprise Fund
Wastewater Utility-470

Purpose

The purpose of the Wastewater Utility is three-fold – the collection of wastewater, the treatment of wastewater complying with all regulatory requirements and constructing capital infrastructure projects. Depending on the time of year, from 2.1 to 15.0 million gallons per day of raw sewage are treated to comply with all state and federal regulations. The City contracts for the operation of the Wastewater Treatment Plant with CH2MHill. This utility also funds the operation, maintenance, and engineering required for 60 miles of sewer collection. Operations and maintenance of the sewer collection system is performed by city staff.

FY2016-2017 Objective

The objective of the Wastewater Utility is to continue to collect and treat sewage while meeting all regulatory requirements, which includes routine maintenance and replacement of the City's sanitary sewer infrastructure.

FY2016-2017 Staffing

There are 2.42 FTE from the Public Works Maintenance Division Personnel assigned entirely to this fund. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
470	**WASTEWATER UTILITY**						
R1	**Rev.-Taxes & Assess**						
470-000-48101	Interest On Taxes	199	297	-	-	-	-
	Rev.-Taxes & Assess Totals:	**199**	**297**	**-**	**-**	**-**	**-**
R5	**Rev.-Chgs for Services**						
470-000-48122	Sewer Penalties	56,595	53,186	45,000	15,604	30,000	30,000
470-000-48220	Sewer Fees-Current	4,630,315	4,846,127	4,900,000	2,415,458	4,830,000	4,950,000
470-000-48230	Sewer Use Fees	65,949	81,122	75,000	77,371	80,000	75,000
	Rev.-Chgs for Services Totals:	**4,752,859**	**4,980,435**	**5,020,000**	**2,508,433**	**4,940,000**	**5,055,000**
R6	**Rev.-Miscellaneous**						
470-000-48100	Interest On Investment	(1,159)	(731)	5,000	8,048	10,000	5,000
470-000-48140	Miscellaneous Revenue	314	10	-	2,088	2,088	-
473-000-48140	**Miscellaneous Revenue	-	5,904	-	-	-	-
474-000-48100	**Interest On Investment	674	403	-	-	-	-
475-000-48100	**Interest On Investment	4,523	11,919	-	-	-	-
475-000-48143	**Miscellaneous Revenue	50	-	-	-	-	-
476-000-48100	**Miscellaneous Revenue	1,605	1,583	-	-	-	-
	Rev.-Miscellaneous Totals:	**6,007**	**19,088**	**5,000**	**10,136**	**12,088**	**5,000**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
R7	**Rev.-Transfers In**						
470-000-49000	Trans In Sal/Ben funding-450	50,228	57,659	63,298	31,649	63,298	56,447
470-000-49098	From NW Urban Renewal	-	37,697	37,697	37,697	37,697	-
473-000-49025	**From W Water Fund-470	-	1,100,000	-	-	-	-
473-000-49037	**From Operations & Environment	-	200,000	-	-	-	-
474-000-49025	**From W Water Fund-470	280,000	340,000	-	-	-	-
475-000-49025	**From W Water Fund-470	1,250,000	500,000	-	-	-	-
476-000-49024	**From W Water Fund-470	1,087,636	1,016,824	-	-	-	-
	Rev.-Transfers In Totals:	**2,667,864**	**3,252,180**	**100,995**	**69,346**	**100,995**	**56,447**
R8	**Rev.-Other Sources**						
470-000-49901	Beginning Balance	758,877	175,593	1,811,800	2,241,487	2,241,487	1,700,000
474-000-49901	**Beginning Balance	124,094	88,675	-	-	-	-
475-000-49901	**Beginning Balance	327,316	1,082,038	-	-	-	-
476-000-49901	**Beginning Balance	142,361	143,569	-	-	-	-
	Rev.-Other Sources Totals:	**1,352,648**	**1,489,875**	**1,811,800**	**2,241,487**	**2,241,487**	**1,700,000**
	REVENUES TOTALS:	**8,779,577**	**9,741,875**	**6,937,795**	**4,829,402**	**7,294,570**	**6,816,447**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
470	**WASTEWATER UTILITY**						
E1	**Exp.-Personnel Services**						
470-470-50001	Salaries	150,332	155,716	165,356	66,349	165,356	169,739
470-470-50003	Fringe Benefits	26	23	-	-	-	-
470-470-50005	Part Time	-	-	-	-	-	-
470-470-50600	Overtime	256	891	4,000	182	4,000	4,000
470-470-51000	Fringe Benefits	-	68	120,947	64	120,947	118,599
470-470-51005	Taxes - Federal	11,257	11,655	-	4,962	-	-
470-470-51010	Taxes - State	86	47	-	17	-	-
470-470-51015	PERS	19,331	21,385	-	9,037	-	-
470-470-51020	Workers Compensation	6,163	6,491	-	2,652	-	-
470-470-51023	Unemployment	-	14,621	-	-	-	-
470-470-51025	Insurance - Health	41,367	44,564	-	18,665	-	-
470-470-51030	Insurance - HRA/PSA	10,922	10,257	-	16,913	-	-
470-470-51036	Insurance - Life/LTD	297	297	-	124	-	-
470-470-51040	Insurance - Disability	646	642	-	272	-	-
	Exp.-Personnel Services Totals:	**240,683**	**266,657**	**290,303**	**119,237**	**290,303**	**292,338**
E2	**Exp.-Materials & Services**						
470-470-60300	Depreciation	-	-	-	-	-	-
470-470-61011	Advertising (Eng)	973	1,463	1,000	658	1,000	1,000
470-470-61012	Advertising (Maint)	-	-	1,000	-	1,000	1,000
470-470-61121	Communication (Eng)	-	-	500	-	250	500
470-470-61122	Communication (Maint)	200	942	500	100	500	500
470-470-61124	Computer Expense	-	497	-	-	-	-
470-470-61126	Computer Exp (Eng)	7,002	-	10,000	15,824	16,000	10,000
470-470-61127	Computer Exp (Maint)	66	68	5,000	5	5,000	5,000
470-470-61130	Contract Services-Utility Billing	20,684	2,203	-	4,966	6,466	-
470-470-61133	Contract Serv (Eng)	4,910	6,674	26,000	7,593	7,000	26,000
470-470-61134	Contract Serv (Maint)	16,023	25,787	35,000	7,956	35,000	35,000
470-470-61140	Merchant Card Fees-Utility Billing	19,699	23,275	24,000	11,819	24,000	26,000
470-470-61240	Dept/Operating Expense	(202)	202	-	-	-	-

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
470-470-61241	Operating Exp (Eng)	1,358	3,485	2,500	336	1,500	1,500
470-470-61242	Operating Exp (Maint)	20,006	13,006	20,000	9,206	20,000	20,000
470-470-61251	Op Supplies (Eng)	751	161	1,500	341	1,000	1,000
470-470-61252	Op Supplies (Maint)	332	610	500	88	500	500
470-470-61291	Dues & Subscript (Eng)	1,195	734	1,200	507	1,200	1,200
470-470-61292	Dues & Subs (Maint)	400	460	500	-	500	500
470-470-61300	Duplication-Utility Billing	21,914	19,339	20,750	8,158	19,000	21,500
470-470-61321	Education & Trng (Eng)	-	2,054	2,000	-	2,000	2,000
470-470-61322	Ed & Trng (Maint)	1,274	1,560	3,000	420	3,000	3,000
470-470-61400	Insurance	39,052	40,181	52,920	44,685	50,000	58,405
470-470-61401	Unemploy Ins	21,076	-	-	-	-	-
470-470-61420	Ins Repair & Deduct	-	-	-	-	-	-
470-470-61501	Uniforms (Eng)	278	126	500	-	500	500
470-470-61502	Uniforms (Maint)	1,217	2,162	2,000	371	2,000	2,000
470-470-61520	Utility Franchise Fee	226,263	237,144	245,000	120,374	245,000	247,500
470-470-61560	Maint/Bldg (Gen'l)	66	40	-	42	42	-
470-470-61561	Maint/Bldg (Eng)	480	-	1,100	-	-	-
470-470-61562	Maint/Bldg (Maint)	2,428	1,745	2,000	1,756	2,000	2,000
470-470-61571	Maint/Eqpt (Eng)	63	165	300	289	300	500
470-470-61572	Maint/Eqpt (Maint)	490	2,186	1,500	848	1,500	1,500
470-470-61581	Maint/Vehicles (Eng)	615	-	1,500	47	800	1,000
470-470-61582	Maint/Vehicles (Maint)	11,971	14,043	17,000	12,314	17,000	20,000
470-470-61601	Mtgs & Conf (Eng)	880	352	2,000	-	2,000	2,000
470-470-61602	Mtgs & Conf (Maint)	-	528	1,000	-	1,000	1,500
470-470-61701	Office Supplies (Eng)	383	514	700	175	500	700
470-470-61702	Off Supplies (Maint)	72	344	700	39	700	700
470-470-61801	Petroleum (Eng)	1,325	1,611	1,800	549	1,100	1,500
470-470-61802	Petroleum (Maint)	12,284	8,344	15,000	4,257	15,000	15,000
470-470-61820	Postage-Utility Billing	1,481	542	1,000	383	900	1,000
470-470-61900	Utilities (Gen'l)	1,441	851	2,500	333	2,000	2,000
470-470-61902	Utilities (Maint)	2,444	2,389	2,800	1,223	2,800	3,000
	Exp.-Materials & Services Totals:	**440,894**	**415,787**	**506,270**	**255,662**	**490,058**	**517,005**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
470-470-72301	Improvements	1,889	-	-	276	276	-
470-470-72302	Improvements (Maint)	5,577	-	40,000	-	40,000	40,000
470-470-72501	Office Eqpt (Eng)	367	-	2,500	-	2,500	3,000
470-470-72601	Other Eqpt (Eng)	-	-	1,500	-	1,500	1,500
470-470-72802	Vehicles (Maint)	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**7,833**	**-**	**44,000**	**276**	**44,276**	**44,500**
E4	**Exp.-Transfers Out**						
470-470-90010	To General Fund	81,310	71,532	77,768	38,884	77,768	82,932
470-470-90011	To GF-Sal/Ben	632,383	560,750	691,116	332,317	691,116	700,625
473-473-90011	**To GF-Sal/Ben	-	37,091	-	-	-	-
470-470-90014	To W.W. Bonds-476	1,087,636	1,016,824	-	-	-	-
470-470-90017	To Debt Service-314&317	275,109	274,350	279,850	139,925	279,850	683,600
470-470-90023	To Plant Operation-473	877,088	1,100,000	-	-	-	-
470-470-90025	To GIS-540	55,000	46,316	47,316	23,658	47,316	76,042
470-470-90027	To Info System Service-542	83,893	82,131	82,233	41,117	82,233	70,634
470-470-90028	To Custodial & Bldg Maint-545	9,114	7,600	5,981	5,981	5,981	6,803
470-470-90030	To PERS Bond-320	4,527	20,121	21,535	10,767	21,535	22,641
470-470-90105	To Eqpt Acq & Rep Fund-820	56,300	62,000	90,000	45,000	90,000	90,000
470-470-90125	To W Water CIP-475	1,250,000	500,000	-	-	-	-
470-470-90126	To Sewer & Lateral Repair -474	280,000	340,000	-	-	-	-
470-470-90180	To Water Sal/Ben	3,955	4,035	4,377	4,377	4,377	4,406
	Exp.-Transfers Out Totals:	**4,696,315**	**4,122,750**	**1,300,176**	**642,026**	**1,300,176**	**1,737,683**
E5	**Exp.-Contingencies**						
470-470-80005	Operating Contingency	-	-	315,330	-	315,330	250,752
470-470-80026	Res For Debt Service	-	-	70,000	-	70,000	30,380
	Exp.-Contingencies Totals:	**-**	**-**	**385,330**	**-**	**385,330**	**281,132**
	EXPENDITURES TOTALS:	**5,385,725**	**4,805,194**	**2,526,079**	**1,017,201**	**2,510,143**	**2,872,658**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
473	**WASTEWATER PLANT**						
E2	**Exp.-Materials & Services**						
470-473-61010	Advertising	-	-	-	-	-	500
470-473-61119	Communication	-	-	-	-	-	1,000
470-473-61124	Computer Expense	-	-	1,500	-	1,500	1,500
470-473-61130	Contract Services	-	-	1,060,000	592,047	1,060,000	1,116,000
470-473-61240	Dept/Operating Expense	-	-	65,000	7,204	65,000	65,000
470-473-61250	Dept/Op Supplies	-	-	250	-	250	250
470-473-61320	Education & Training	-	-	1,000	-	1,000	1,000
470-473-61600	Meetings & Conferences	-	-	500	-	500	500
470-473-61700	Office Supplies	-	-	250	-	250	250
470-473-61800	Petroleum	-	-	8,000	2,129	8,000	6,000
473-473-61130	**Contract Services	-	994,449	-	-	-	-
473-473-61240	**Dept/Operating Expense	-	56,463	-	-	-	-
473-473-61800	**Petroleum	-	5,942	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**1,056,854**	**1,136,500**	**601,380**	**1,136,500**	**1,192,000**
E3	**Exp.-Capital Outlay**						
470-473-72300	Improvements	-	-	90,000	60,402	90,000	95,000
473-473-72300	**Improvements	-	38,654	-	-	-	-
	Exp.-Capital Outlay Totals:	**-**	**38,654**	**90,000**	**60,402**	**90,000**	**95,000**
	EXPENDITURES TOTALS:	**-**	**1,095,508**	**1,226,500**	**661,782**	**1,226,500**	**1,287,000**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
474	**SEWER & LATERAL REPAIR PROG**						
E3	**Exp.-Capital Outlay**						
470-474-72300	Improvements	-	-	90,000	20,809	90,000	90,000
470-474-72301	Improvements (Eng)	-	-	250,000	162,358	250,000	250,000
474-474-72300	Improvements	74,268	117,602	-	-	-	-
474-474-72301	Improvements (Eng)	241,825	268,979	-	-	-	-
	Exp.-Capital Outlay Totals:	**316,093**	**386,581**	**340,000**	**183,167**	**340,000**	**340,000**
	EXPENDITURES TOTALS:	**316,093**	**386,581**	**340,000**	**183,167**	**340,000**	**340,000**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
475	**WASTEWATER UTILITY C.I.P.**						
E2	**Exp.-Materials & Services**						
470-475-60300	Depreiation	-	-	-	-	-	-
470-475-61133	Contract Services (Eng)	-	-	100,000	6,918	10,000	20,000
475-475-61130	**Contract Services	1,900	1,136	-	-	-	-
475-475-61133	**Contract Services (Eng)	125,857	10,189	-	-	-	-
	Exp.-Materials & Services Totals:	**127,757**	**11,325**	**100,000**	**6,918**	**10,000**	**20,000**
E3	**Exp.-Capital Outlay**						
470-475-72301	Improvements	-	-	1,657,518	703,360	750,000	1,622,254
475-475-72301	**Improvements (Eng)	372,093	113,460	-	-	-	-
	Exp.-Capital Outlay Totals:	**372,093**	**113,460**	**1,657,518**	**703,360**	**750,000**	**1,622,254**
	EXPENDITURES TOTALS:	**499,850**	**124,785**	**1,757,518**	**710,278**	**760,000**	**1,642,254**

City of Lebanon, OR
Budget Report FY 2016-17

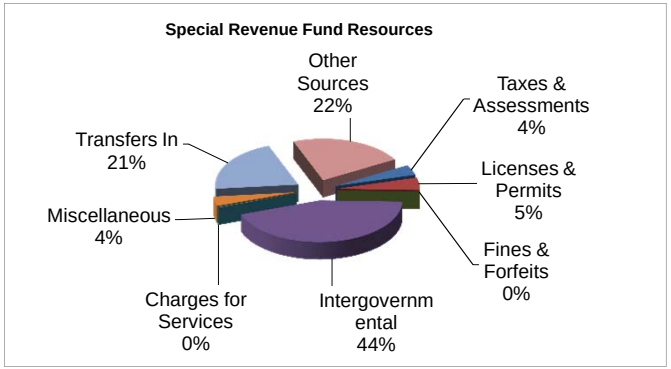
Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
476	**WASTEWATER BOND DEBT SERV**						
E6	**Exp.-Debt Service**						
470-476-95100	Bond Principal	-	-	357,405	176,953	357,405	42,042
470-476-95107	Prin-WW10	-	-	400,000	-	400,000	415,000
470-476-95200	Bond Interest	-	-	122,843	13,390	122,843	22,043
470-476-95207	Int -WW10	-	-	207,450	103,725	207,450	195,450
476-476-95100	Bond Principal	330,489	343,682	-	-	-	-
476-476-95107	Prin-WW10	380,000	390,000	-	-	-	-
476-476-95200	Bond Interest	148,269	136,767	-	-	-	-
476-476-95207	Int -WW10	229,275	217,875	-	-	-	-
	Exp.-Debt Service Totals:	**1,088,033**	**1,088,324**	**1,087,698**	**294,068**	**1,087,698**	**674,535**
	EXPENDITURES TOTALS:	**1,088,033**	**1,088,324**	**1,087,698**	**294,068**	**1,087,698**	**674,535**
	FUND REVENUES	**8,779,577**	**9,741,875**	**6,937,795**	**4,829,402**	**7,294,570**	**6,816,447**
	FUND EXPENSES	**7,289,701**	**7,500,392**	**6,937,795**	**2,866,496**	**5,924,341**	**6,816,447**
	WASTEWATER UTILITY Totals:	**1,489,876**	**2,241,483**	**-**	**1,962,906**	**1,370,229**	**-**

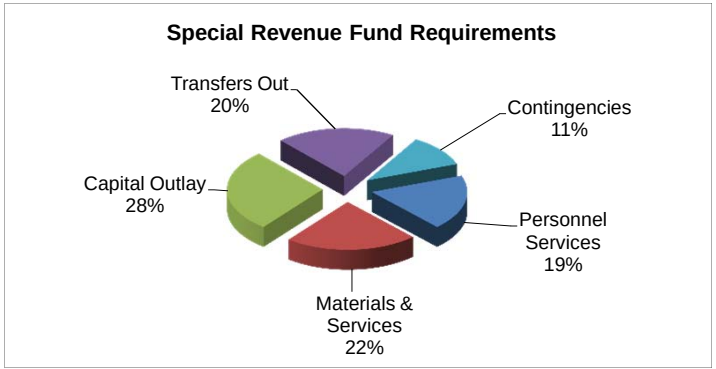
SPECIAL REVENUE FUND

Proposed for the Fiscal Year 2016-17

RESOURCES	
Taxes & Assessments	$ 205,320
Licenses & Permits	249,200
Fines & Forfeits	-
Intergovernmental	2,271,375
Charges for Services	10,500
Miscellaneous	188,400
Transfers In	1,071,353
Other Sources	1,160,253
Total Resources	$ 5,156,401

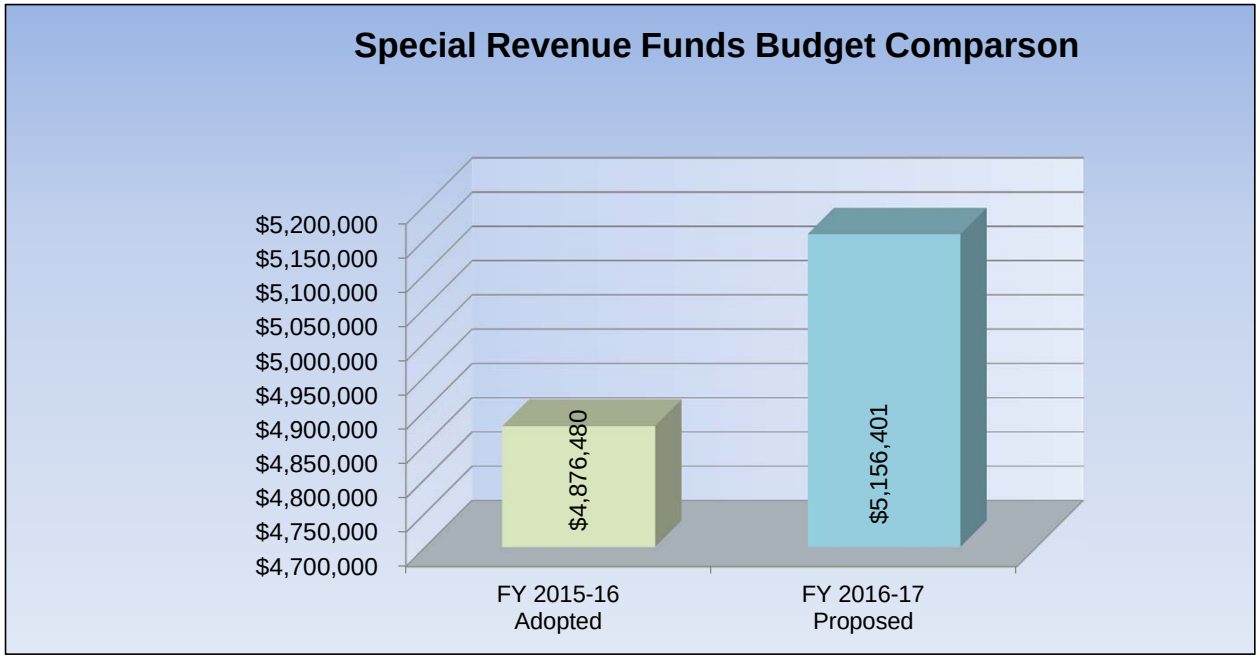
REQUIREMENTS	
Personnel Services	$ 958,748
Materials & Services	1,162,412
Capital Outlay	1,435,051
Transfers Out	1,037,977
Contingencies	562,213
Debt Service	-
Unappropriated	-
	$ 5,156,401





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
510-Motel Tax	-	121,000	272,651	102,000	-	-	-	**495,651**	9.61%
515-Youth Court	-	5,000	-	-	-	-	-	**5,000**	0.10%
516-Police Reserves	-	4,000	-	-	10,000	-	-	**14,000**	0.27%
527-Blding Inspection	-	130,200	-	207,755	284,045	-	-	**622,000**	12.06%
533-Park Enterprise	-	67,500	18,000	22,377	22,874	-	-	**130,751**	2.54%
535-Parks Grant	-	-	595,000	-	42,048	-	-	**637,048**	12.35%
540-Geographic Infor Svcs	-	39,042	-	95,028	114,483	-	-	**248,553**	4.82%
542-Information Systems Service	357,755	289,400	29,000	90,101	6,950	-	-	**773,206**	15.00%
545-Custodial & Maint Services	82,671	45,000	-	11,759	7,337	-	-	**146,767**	2.85%
550-Foot & Bike	-	-	50,000	-	1,900	-	-	**51,900**	1.01%
555-Eng Improve Permits	-	17,000	-	72,350	30,650	-	-	**120,000**	2.33%
558-Streets	319,743	395,360	-	335,671	13,033	-	-	**1,063,807**	20.63%
562-Equitable Sharing (US Mars	-	2,620	-	-	-	-	-	**2,620**	0.05%
564-School Resource Officer	-	1,000	-	80,539	4,336	-	-	**85,875**	1.67%
569-Dial A Bus	197,469	39,000	-	20,397	23,434	-	-	**280,300**	5.44%
571-STP Streets	-	-	470,000	-	923	-	-	**470,923**	9.13%
593-Boat Ramp Maintenance	1,110	6,290	400	-	200	-	-	**8,000**	0.16%
Fund Totals	$ 958,748	$ 1,162,412	$ 1,435,051	$ 1,037,977	$ 562,213	$ -	$ -	**$ 5,156,401**	100.02%
Percent of Special Revenue Fun	18.60%	22.54%	27.83%	20.13%	10.90%	0.00%	0.00%	**100.00%**	



FY 2016-17Proposed

Personnel Services	$	958,748	Transfers Out	$	1,037,977
Materials & Services	$	1,162,412	Contingencies	$	562,213
Capital Outlay	$	1,435,051	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

FY 2015-16Adopted

Personnel Services	$	925,450	Transfers Out	$	928,275
Materials & Services	$	1,549,655	Contingencies	$	384,126
Capital Outlay	$	1,088,974	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

Special Revenue Fund
Motel Tax-510

Purpose

The Motel tax fund provides the budget authority for division of the City's motel tax and the administration of the City's Visitor Industry Program (VPI). On June 23, 1993, at the request of the Lebanon Area Chamber of Commerce, and with the agreement of the motel owners, the Lebanon City Council adopted a motel tax. The tax is used to promote tourism in Lebanon with approval of the City Council. In 2000, the rate increased from $1.00 to $2.00 per night, in 2002, the rate changed to 6% of room rental revenues, and in 2007 the rate increased to 9% as approved by the City Council. A Tourism Committee has been established under the umbrella of the Lebanon Area Chamber of Commerce, which receives funding to promote those tourism related activities.

FY2016-2017 Objective

The division of the motel tax funds is as follows: The funds are allocated as follows:

$61,000 City Tourism related activities
$147,999 Visitor Industry Program (VIP) Expenses
$80,000 Chamber of Commerce for tourism related activities

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
510	**MOTEL TAX**						
R1	**Rev.-Taxes & Assess**						
510-000-47090	Motel Room Tax	53,412	69,872	200,690	56,532	201,000	205,000
	Rev.-Taxes & Assess Totals:	**53,412**	**69,872**	**200,690**	**56,532**	**201,000**	**205,000**
R6	**Rev.-Miscellaneous**						
510-000-48100	Interest On Investment	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R7	**Rev.-Transfers In**						
510-000-49122	From Parks-SDC 862	-	-	300,000	-	300,000	-
	Rev.-Transfers In Totals:	**-**	**-**	**300,000**	**-**	**300,000**	**-**
R8	**Rev.-Other Sources**						
510-000-49901	Beginning Balance	(8,475)	5,537	15,453	15,453	15,452	290,651
	Rev.-Other Sources Totals:	**(8,475)**	**5,537**	**15,453**	**15,453**	**15,452**	**290,651**
	REVENUES TOTALS:	**44,937**	**75,409**	**516,143**	**71,985**	**516,452**	**495,651**
510	**MOTEL TAX**						
E2	**Exp.-Materials & Services**						
510-510-61130	Contract Services	31,520	48,367	91,898	31,898	91,898	80,000
510-510-61140	Merchant Card Fees	-	-	1,000	-	-	1,000
510-510-61240	Dept/Operating Expense	3,940	5,504	395,342	28,416	106,000	20,000
	Exp.-Materials & Services Totals:	**35,460**	**53,871**	**488,240**	**60,314**	**197,898**	**101,000**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E4	**Exp.-Transfers Out**						
510-510-90005	To Gen Fund-Admin Cost	3,940	6,085	27,903	13,500	27,903	40,000
510-510-90147	To SDC Parks-862	-	-	-	-	-	62,000
	Exp.-Transfers Out Totals:	**3,940**	**6,085**	**27,903**	**13,500**	**27,903**	**102,000**
	EXPENDITURES TOTALS:	**39,400**	**59,956**	**516,143**	**73,814**	**225,801**	**203,000**
511	**VISITOR INDUSTRY PROGRAM (VIP)**						
E2	**Exp.-Materials & Services**			-	-		
510-511-61010	Advertising	-	-	-	-	-	-
510-5811-61130	Contract Serv	-	-	-	-	-	20,000
510-511-61240	Dept/Op Supplies	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**20,000**
E3	**Exp.-Capital Outlay**						
510-511-72305	Improvements-Entrants sign	-	-	-	-	-	25,000
510-511-72306	Improvements-Strawberry Plaza	-	-	-	-	-	206,652
510-511-72307	Improvements	-	-	-	-	-	-
510-511-72308	Improvements-not assigned to project	-	-	-	-	-	40,999
	Exp.-Capital Outlay Totals:	**-**	**-**	**-**	**-**	**-**	**272,651**
	EXPENDITURES TOTALS:	**-**	**-**	**-**	**-**	**-**	**292,651**
	EXPENDITURES TOTALS:	**39,400**	**59,956**	**516,143**	**73,814**	**225,801**	**495,651**
	FUND REVENUES	**44,937**	**75,409**	**516,143**	**71,985**	**516,452**	**495,651**
	FUND EXPENSES	**39,400**	**59,956**	**516,143**	**73,814**	**225,801**	**495,651**
	MOTEL TAX Totals:	**5,537**	**15,453**	**-**	**(1,829)**	**290,651**	**-**

Special Revenue Fund
Police Department-Youth Court-515

Purpose

The Lebanon Youth Peer Court is an alternative court within the criminal justice system for juveniles who commit misdemeanors or violations. This is a fund established as a clearinghouse used to track fees paid by youth offenders that have been referred to Lebanon's Peer Court.

FY2016-2017 Objective

The objective of the Police Department Youth Court fund is to purchase refreshments provided to the Peer Court volunteers on days when court is in session.

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
515	**YOUTH COURT**						
R6	**Rev.-Miscellaneous**						
515-000-48100	Interest On Investment	-	-	-	-	-	-
515-000-48053	Donations	-	-	5,000	-	-	5,000
	Rev.-Miscellaneous Totals:	**-**	**-**	**5,000**	**-**	**-**	**5,000**
R7	**Rev.-Transfers In**						
515-000-49010	From General Fund	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
515-000-49901	Beginning Balance	-	-	-	-	-	-
	Rev.-Other Sources Totals:	**-**	**-**	**-**	**-**	**-**	**-**
	REVENUES TOTALS:	**-**	**-**	**5,000**	**-**	**-**	**5,000**
515	**YOUTH COURT**						
E2	**Exp.-Materials & Services**						
515-515-61240	Dept/Operating Expense	-	-	5,000	-	-	5,000
	Exp.-Materials & Services Totals:	**-**	**-**	**5,000**	**-**	**-**	**5,000**
	EXPENDITURES TOTALS:	**-**	**-**	**5,000**	**-**	**-**	**5,000**
	FUND REVENUES	**-**	**-**	**5,000**	**-**	**-**	**5,000**
	FUND EXPENSES	**-**	**-**	**5,000**	**-**	**-**	**5,000**
	YOUTH COURT Totals:	**-**	**-**	**-**	**-**	**-**	**-**

Special Revenue Fund
Police Department-Reserves-516

Purpose

The Police Reserves fund accounts for receipts and expenditures of contributions made to the Police Department Reserves Program.

FY2016-2017 Objective

The objective of the Police Department Police Reserves fund is to buy necessary equipment not covered in the budget.

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
516	**POLICE RESERVES-DONATIONS**						
R6	**Rev.-Miscellaneous**						
516-000-48053	Donations	4,475	3,035	10,000	-	-	10,000
516-000-48100	Interest On Investment	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**4,475**	**3,035**	**10,000**	**-**	**-**	**10,000**
R8	**Rev.-Other Sources**				-		
516-000-49901	Beginning Balance	-	4,120	6,000	7,155	6,000	4,000
	Rev.-Other Sources Totals:	**-**	**4,120**	**6,000**	**7,155**	**6,000**	**4,000**
	REVENUES TOTALS:	**4,475**	**7,155**	**16,000**	**7,155**	**6,000**	**14,000**
516	**POLICE RESERVES-DONATIONS**						
E2	**Exp.-Materials & Services**						
516-516-61240	Dept/Operating Expense	355	-	6,000	-	2,000	4,000
	Exp.-Materials & Services Totals:	**355**	**-**	**6,000**	**-**	**2,000**	**4,000**
E5	**Exp.-Contingencies**				-		
516-516-80005	Operating Contingency	-	-	10,000	-	10,000	10,000
		-	-		-		
	Exp.-Contingencies Totals:			10,000	**-**	**10,000**	**10,000**
	EXPENDITURES TOTALS:	**355**	**-**	**16,000**	**-**	**12,000**	**14,000**
	FUND REVENUES	**4,475**	**7,155**	**16,000**	**7,155**	**6,000**	**14,000**
	FUND EXPENSES	**355**	**-**	**16,000**	**-**	**12,000**	**14,000**
	POLICE RESERVES Totals:	**4,120**	**7,155**	**-**	**7,155**	**(6,000)**	**-**

Special Revenue Fund
Community Development Department-Building 527

Purpose

Along with Planning, the Community Development Department includes traditional Building service functions. With the exception of electrical permits processed by Linn County, the City is responsible for all plan reviews and inspections for residential, commercial and industrial. This service is funded entirely through dedicated building fees. Building staff closely cooperates with Planning and Development Engineering on all construction projects and actively works with other organizations such as the Lebanon Fire District, Linn County Environmental Health and the Linn County Building Department. This cooperation helps ensure development can occur in a timely manner.

FY2016-2017 Objective

The objective of the Community Development Department, Building Services is to provide budgetary authority for a broad range of building activities. Building Services continues to use contract services for all plan reviews and inspections as a means to reduce operational costs and expect to continue this relationship for the coming year.

FY2016-2017 Staffing

The Community Development Department is supported by a cumulative total of 2.8 FTE with one contract employee. The amounts budgeted in Personal Services and Contract Services reflects this staffing level.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
527	**COMMUNITY DEVELOPMENT-BUILDING**						
R2	**Rev.-Licenses & Permits**						
527-000-46010	Bldg Permits & Fees	246,801	326,767	200,000	190,588	220,000	210,000
527-000-46040	Electrical Permits	-	-	-	-	-	-
	Rev.-Licenses & Permits Totals:	**246,801**	**326,767**	**200,000**	**190,588**	**220,000**	**210,000**
R6	**Rev.-Miscellaneous**						
527-000-48100	Interest On Investment	975	2,417	1,000	1,785	2,500	2,000
527-000-48140	Miscellaneous Revenue	-	4	-	8	-	-
	Rev.-Miscellaneous Totals:	**975**	**2,421**	**1,000**	**1,793**	**2,500**	**2,000**
R7	**Rev.-Transfers In**						
527-000-49175	From North Gateway URD	-	-	134,099	134,099	134,099	-
	Rev.-Transfers In Totals:	**-**	**-**	**134,099**	**134,099**	**134,099**	**-**
R8	**Rev.-Other Sources**						
527-000-49901	Beginning Balance	184,937	295,319	161,312	378,026	378,026	410,000
	Rev.-Other Sources Totals:	**184,937**	**295,319**	**161,312**	**378,026**	**378,026**	**410,000**
	REVENUES TOTALS:	**432,713**	**624,507**	**496,411**	**704,506**	**734,625**	**622,000**
527	**COMMUNITY DEVELOPMENT-BUILDING**						
E1	**Exp.-Personnel Services**						
527-527-51023	Unemployment	-	1,898	-	-	-	-
	Exp.-Personnel Services Totals:	**-**	**1,898**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E2	**Exp.-Materials & Services**						
527-527-61010	Advertising	-	-	-	-	-	-
527-527-61124	Computer Expense	7,408	-	-	-	-	-
527-527-61130	Contract Services	72,560	86,668	90,000	41,873	90,000	100,000
527-527-61140	Merchant Card Fees	4,654	6,088	5,000	2,323	4,500	4,800
527-527-61240	Dept/Operating Expense	25,590	23,666	25,000	9,845	22,000	22,500
527-527-61250	Dept/Op Supplies	823	479	500	129	350	400
527-527-61290	Dues & Subscriptions	170	-	-	-	-	-
527-527-61320	Education & Training	-	-	2,000	-	1,000	1,500
527-527-61401	Unemploy Ins	3,764	-	-	-	-	-
527-527-61600	Meetings & Conferences	45	-	1,000	-	-	-
527-527-61700	Office Supplies	181	259	250	369	500	1,000
527-527-61820	Postage	-	-	100	-	-	-
	Exp.-Materials & Services Totals:	**115,195**	**117,160**	**123,850**	**54,539**	**118,350**	**130,200**
E3	**Exp.-Capital Outlay**						
527-527-72500	Office Eqpt.	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E4	**Exp.-Transfers Out**						
527-527-90010	To General Fund	18,597	16,057	22,757	11,379	22,757	21,058
527-527-90011	To GF-Sal/Ben	112,396	93,773	152,005	135,693	152,005	156,990
527-527-90025	To GIS	-	-	5,000	5,000	5,000	7,242
527-527-90027	To Info System Service	23,989	16,886	23,257	11,628	23,257	21,011
527-527-90028	To Custodial & Bldg Maint	1,315	707	1,043	1,043	1,043	1,454
527-527-90105	To Eqpt Acq & Rep Fund	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	**156,297**	**127,423**	**204,062**	**164,743**	**204,062**	**207,755**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E5	**Exp.-Contingencies**						
527-527-80005	Operating Contingency	-	-	168,499	-	168,499	284,045
		-	-		-		
	Exp.-Contingencies Totals:			168,499	-	**168,499**	**284,045**
	EXPENDITURES TOTALS:	**271,492**	**246,481**	**496,411**	**219,282**	**490,911**	**622,000**
	FUND REVENUES	**432,713**	**624,507**	**496,411**	**704,506**	**734,625**	**622,000**
	FUND EXPENSES	**271,492**	**246,481**	**496,411**	**219,282**	**490,911**	**622,000**
	BUILDING INSPECTION Totals:	**161,221**	**378,026**	**-**	**485,224**	**243,714**	**-**

CITY OF LEBANON

The City That Friendliness Built

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Special Revenue Fund
Park Enterprise-533

Purpose

The Park Enterprise fund uses revenue generated from the reservation of park shelters and camping fees for the maintenance and improvements of those facilities.

FY2016-2017 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2016-2017 Staffing

Both River Park and Gills Landing are now staffed with Park Hosts in each park. These arrangements help to reduced vandalism while enhancing the livability and usability of the parks.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
533	**PARK ENTERPRISE**						
R1	**Rev.-Taxes & Assess**						
533-000-47080	State Tourism Tax	294	280	150	153	200	220
	Rev.-Taxes & Assess Totals:	**294**	**280**	**150**	**153**	**200**	**220**
R6	**Rev.-Miscellaneous**						
533-000-45080	Camping Fees - Monthly	38,690	35,560	38,000	29,185	42,000	45,000
533-000-45090	Camping Fees	27,969	26,640	20,000	14,501	26,000	25,000
533-000-46000	Shelter Rental Fees	2,899	2,117	2,000	1,013	2,000	2,000
533-000-48053	Donations	-	9,000	11,000	6,000	18,000	5,000
533-000-48057	Dump Station Donations	6,205	6,966	5,500	5,573	6,000	7,000
533-000-48100	Interest On Investment	87	441	100	404	640	650
533-000-48140	Miscellaneous Revenue	100	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**75,950**	**80,724**	**76,600**	**56,676**	**94,640**	**84,650**
R8	**Rev.-Other Sources**						
533-000-49901	Beginning Balance	6,227	37,718	42,000	69,791	69,791	45,881
	Rev.-Other Sources Totals:	**6,227**	**37,718**	**42,000**	**69,791**	**69,791**	**45,881**
	REVENUES TOTALS:	**82,471**	**118,722**	**118,750**	**126,620**	**164,631**	**130,751**
533	**PARK ENTERPRISE**						
E1	**Exp.-Personnel Services**						
533-533-50001	Salaries	-	-	-	-	-	-
533-533-50003	Fringe Benefits	-	-	-	-	-	-
	Exp.-Personnel Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E2	**Exp.-Materials & Services**						
533-533-61012	Advertising (Maint)	-	-	-	-	-	-
533-533-61134	Contract Serv (Maint)	16,427	20,648	23,000	5,634	23,000	25,000
533-533-61242	Operating Exp (Maint)	2,720	3,943	7,500	2,077	7,500	7,500
533-533-61562	Maint/Bldg (Maint)	1,713	3,581	9,000	5,361	9,000	9,000
533-533-61572	Maint/Eqpt (Maint)	-	-	-	-	-	-
533-533-61902	Utilities (Maint)	21,494	20,760	25,000	13,365	25,000	26,000
	Exp.-Materials & Services Totals:	**42,354**	**48,932**	**64,500**	**26,437**	**64,500**	**67,500**
E3	**Exp.-Capital Outlay**						
533-533-72300	Improvements	-	-	11,000	-	11,000	18,000
	Exp.-Capital Outlay Totals:	**-**	**-**	**11,000**	**-**	**11,000**	**18,000**
E4	**Exp.-Transfers Out**						
533-533-90011	To GF-Sal/Ben	-	-	-	-	-	22,377
533-533-90027	To Info System Service	2,399	-	-	-	-	-
533-533-90105	To Eqpt Acq & Rep Fund	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	**2,399**	**-**	**-**	**-**	**-**	**22,377**
E5	**Exp.-Contingencies**						
533-533-80005	Operating Contingency	-	-	43,250	-	43,250	22,874
108	**Exp.-Contingencies Totals:**	**-**	**-**	**43,250**	**-**	**43,250**	**22,874**
	EXPENDITURES TOTALS:	**44,753**	**48,932**	**118,750**	**26,437**	**118,750**	**130,751**
	FUND REVENUES	**82,471**	**118,722**	**118,750**	**126,620**	**164,631**	**130,751**
	FUND EXPENSES	**44,753**	**48,932**	**118,750**	**26,437**	**118,750**	**130,751**
	PARK ENTERPRISE Totals:	**37,718**	**69,790**	**-**	**100,183**	**45,881**	**-**

CITY OF LEBANON

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Special Revenue Fund
Park Grant Fund-535

Purpose

This fund will administer grants that are expected to be received or completed in the 16/17 budget year. There are two pending grants for which funds may be received in the FY 16-17: Land and Water Conservation Grant and the Local Government Grant Program.

FY2016-2017 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2016-2017 Staffing

Staffing costs are not provided in this division.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
535	**PARKS GRANT FUND**						
R4	**Rev.-Intergovernmental**						
535-000-41020	Federal Grant Funds	-	-	-	-	-	-
535-000-41047	County Grant Funds	-	-	-	-	-	-
535-000-41050	State Grant Funds	23,193	58,000	400,000	-	300,000	595,000
	Rev.-Intergovernmental Totals:	**23,193**	**58,000**	**400,000**	**-**	**300,000**	**595,000**
R6	**Rev.-Miscellaneous**						
535-000-48053	Donations	-	13,000	-	-	-	-
535-000-48100	Interest On Investment	131	366	-	(30)	-	-
535-000-48140	Miscellaneous Revenue	13,000	-	8,500	12,000	20,000	15,000
	Rev.-Miscellaneous Totals:	**13,131**	**13,366**	**8,500**	**11,970**	**20,000**	**15,000**
R7	**Rev.-Transfers In**						
535-000-49039	From Park Enterprise	-	-	-	-	-	-
535-000-49122	From SDC-Park	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
535-000-49901	Beginning Balance	22,592	15,182	-	15,548	15,548	27,048
	Rev.-Other Sources Totals:	**22,592**	**15,182**	**-**	**15,548**	**15,548**	**27,048**
	REVENUES TOTALS:	**58,916**	**86,548**	**408,500**	**27,518**	**335,548**	**637,048**
535	**PARKS GRANT FUND**						
E2	**Exp.-Materials & Services**						
535-535-61130	Contract Services	-	-	8,500	1,574	8,500	-
535-535-61240	Dept/Operating Expense	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**8,500**	**1,574**	**8,500**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
535-535-72300	Improvements	43,733	71,000	400,000	37,440	300,000	595,000
	Exp.-Capital Outlay Totals:	**43,733**	**71,000**	**400,000**	**37,440**	**300,000**	**595,000**
E5	**Exp.-Contingencies**						
535-535-80005	Operating Contingency	-	-	-	-	-	42,048
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**42,048**
	EXPENDITURES TOTALS:	**43,733**	**71,000**	**408,500**	**39,014**	**308,500**	**637,048**
	FUND REVENUES	**58,916**	**86,548**	**408,500**	**27,518**	**335,548**	**637,048**
	FUND EXPENSES	**43,733**	**71,000**	**408,500**	**39,014**	**308,500**	**637,048**
	PARKS GRANT FUND Totals:	**15,183**	**15,548**	**-**	**(11,496)**	**27,048**	**-**

CITY OF LEBANON

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Special Revenue Fund
GIS-540

Purpose

The GIS Division provides the budget authority to support the mapping and addressing of the City of Lebanon municipality including Sanitary Sewer System, Water System, Storm Drainage System, Tax Assessor Maps & Data, Zoning, and Aerial Photo Overlays

FY2016-2017 Objective

The objective of the GIS Division is to provide budgetary authority to administer the department and the services it supports.

FY2016-2017 Staffing

The GIS Division is supported by a cumulative total of .83 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
540	**GIS**						
R6	**Rev.-Miscellaneous**						
540-000-48100	Interest On Investment	524	895	-	461	600	500
540-000-48140	Miscellaneous Revenue	300	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**824**	**895**	**-**	**461**	**600**	**500**
R7	**Rev.-Transfers In**						
540-000-49022	From Water Fund-430	50,000	42,105	48,105	24,053	48,105	77,853
540-000-49023	From Stormdrain-450	9,000	7,579	12,579	6,290	12,579	19,916
540-000-49025	From W Water Fund-470	55,000	46,316	47,316	23,658	47,316	76,042
540-000-49046	From Streets Fund-558	1,600	-	-	-	-	-
540-000-49050	From Bldg Inspect-527	-	-	5,000	5,000	5,000	7,242
	Rev.-Transfers In Totals:	**115,600**	**96,000**	**113,000**	**59,001**	**113,000**	**181,053**
R8	**Rev.-Other Sources**						
540-000-49901	Beginning Balance	93,323	112,052	88,000	91,909	91,909	67,000
	Rev.-Other Sources Totals:	**93,323**	**112,052**	**88,000**	**91,909**	**91,909**	**67,000**
	REVENUES TOTALS:	**209,747**	**208,947**	**201,000**	**151,371**	**205,509**	**248,553**
540	**GIS**						
E2	**Exp.-Materials & Services**						
540-540-61124	Computer Expense	10,681	22,255	9,492	2,343	9,492	9,492
540-540-61130	Contract Services	-	2,981	20,000	-	20,000	20,000
540-540-61240	Dept/Operating Expense	-	3,098	2,000	121	2,000	2,000
540-540-61320	Education & Training	-	2,450	3,600	-	3,600	3,600
540-540-61600	Meetings & Conferences	1,520	598	3,250	1,583	3,250	3,250
540-540-61700	Office Supplies	56	489	700	320	700	700
	Exp.-Materials & Services Totals:	**12,257**	**31,871**	**39,042**	**4,367**	**39,042**	**39,042**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
540-540-72500	Office Eqpt.	-	-	2,500	-	2,500	-
540-540-72600	Other Eqpt.	-	6,123	5,000	-	5,000	-
	Exp.-Capital Outlay Totals:	**-**	**6,123**	**7,500**	**-**	**7,500**	**-**
E4	**Exp.-Transfers Out**						
540-540-90011	To GF-Sal/Ben	961	-	-	-	-	-
540-540-90027	To Info System Service	687	-	-	-	-	-
540-540-90028	To Custodial & Bldg Maint	441	591	655	655	655	737
540-540-90182	To IS Sal/Ben	83,348	78,451	88,803	44,402	88,803	94,291
	Exp.-Transfers Out Totals:	**85,437**	**79,042**	**89,458**	**45,057**	**89,458**	**95,028**
E5	**Exp.-Contingencies**						
540-540-80030	Res-Mapping Flyover		-	60,000	-	60,000	100,000
540-540-80005	Operating Contingency	-	-	5,000	-	5,000	14,483
	Exp.-Contingencies Totals:	**-**	**-**	**65,000**	**-**	**65,000**	**114,483**
	EXPENDITURES TOTALS:	**97,694**	**117,036**	**201,000**	**49,424**	**201,000**	**248,553**
	FUND REVENUES	**209,747**	**208,947**	**201,000**	**151,371**	**205,509**	**248,553**
	FUND EXPENSES	**97,694**	**117,036**	**201,000**	**49,424**	**201,000**	**248,553**
	GIS Totals:	**112,053**	**91,911**	**-**	**101,947**	**4,509**	**-**

CITY OF LEBANON

The City That Friendliness Built

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Special Revenue Fund
IT Department-542

Purpose

The IT Department provides the budget authority to administer and support the City network and computer resources.

FY2016-2017 Objective

The objective of the IT Department is to provide budgetary authority to administer the department and the services it supports.

FY2016-2017 Staffing

The IT Department is supported by a cumulative total of 2.17 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
542	**INFO TECHNOLOGY SERVICE**						
R5	**Rev.-Chgs for Services**				-		
542-000-48132	Info System Services	15,750	7,875	10,500	6,771	10,500	10,500
	Rev.-Chgs for Services Totals:	**15,750**	**7,875**	**10,500**	**6,771**	**10,500**	**10,500**
R6	**Rev.-Miscellaneous**						
542-000-45020	From Rented Property	20,850	22,367	18,000	9,000	16,000	4,000
542-000-48100	Interest On Investment	557	1,206	500	674	700	500
542-000-48140	Miscellaneous Revenue	-	523	500	-	-	-
	Rev.-Miscellaneous Totals:	**21,407**	**24,096**	**19,000**	**9,674**	**16,700**	**4,500**
R7	**Rev.-Transfers In**						
542-000-49000	Trans In Sal/Ben funding- 540	83,348	78,451	88,803	44,402	88,803	94,291
542-000-49010	From General Fund- 100	313,064	257,454	257,755	138,255	257,755	388,446
542-000-49022	From Water Fund- 430	100,530	108,142	109,751	54,876	109,751	91,673
542-000-49025	From W Water Fund- 470	83,893	82,131	82,233	41,117	82,233	70,634
542-000-49029	From Dial-A-Bus- 569	6,644	5,349	5,382	2,691	5,382	3,773
542-000-49032	From GIS- 540	687	-	-	-	-	-
542-000-49033	From Eng Dev Review -555	2,981	5,165	8,343	8,343	8,343	6,832
542-000-49037	From Operations & Environ -537	12,553	-	-	-	-	-
542-000-49039	From Park Enterprise- 533	2,399	-	-	-	-	-
542-000-49046	From Streets Fund- 558+559+815	29,593	35,299	36,434	18,217	36,434	22,823
542-000-49047	From Storm Drain- 450	15,935	12,998	15,100	7,550	15,100	11,614
542-000-49048	From Custodial & Bldg Maint- 545	11,133	9,433	9,416	4,708	9,416	3,888
542-000-49050	From Bldg Inspect- 527	23,989	16,886	23,257	11,628	23,257	21,011
542-000-49098	From NW Urban Renewal- 925	32,908	16,515	18,250	18,250	18,250	16,257
542-000-49120	From SDC-Sewer- 862-872	1,550	-	-	-	-	-
542-000-49125	From SDC-Drainage- 852	775	-	-	-	-	-
542-000-49130	From SDC-Street- 882	775	-	-	-	-	-
542-000-49135	From SDC-Water- 892	775	-	-	-	-	-
542-000-49170	From Cheadle Lake URD- 935	9,655	5,162	6,413	6,413	6,413	5,634
542-000-49175	From Gateway URD- 940	12,270	5,831	8,037	8,037	8,037	6,330
	Rev.-Transfers In Totals:	**745,457**	**638,816**	**669,174**	**364,487**	**669,174**	**743,206**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
R8	**Rev.-Other Sources**						
542-000-49901	Beginning Balance	41,699	117,107	82,400	87,353	87,353	15,000
	Rev.-Other Sources Totals:	**41,699**	**117,107**	**82,400**	**87,353**	**87,353**	**15,000**
	REVENUES TOTALS:	**824,313**	**787,894**	**781,074**	**468,285**	**783,727**	**773,206**
542	**INFO TECHNOLOGY SERVICE**						
E1	**Exp.-Personnel Services**						
542-542-50001	Salaries	200,423	205,452	220,604	90,301	220,604	230,768
542-542-50003	Fringe Benefits	37	32	-	-	-	-
542-542-50600	Overtime	-	-	3,560	-	3,560	2,500
542-542-51000	Fringe Benefits	-	97	126,201	64	126,201	124,487
542-542-51005	Taxes - Federal	15,085	15,397	-	6,651	-	-
542-542-51010	Taxes - State	86	46	-	19	-	-
542-542-51015	PERS	26,929	30,546	-	13,664	-	-
542-542-51020	Workers Compensation	1,939	2,035	-	927	-	-
542-542-51023	Unemployment	-	2,922	-	-	-	-
542-542-51025	Insurance - Health	39,780	42,926	-	18,604	-	-
542-542-51030	Insurance - HRA/PSA	4,544	8,380	-	11,807	-	-
542-542-51035	Insurance - Life	576	576	-	240	-	-
542-542-51036	Insurance - Life/LTD	319	392	-	164	-	-
542-542-51040	Insurance - Disability	747	817	-	359	-	-
542-542-59000	Group Term Life	75	-	-	-	-	-
	Exp.-Personnel Services Totals:	**290,540**	**309,618**	**350,365**	**142,800**	**350,365**	**357,755**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E2	**Exp.-Materials & Services**						
542-542-61010	Advertising	-	-	-	-	-	-
542-542-61120	Communication (Gen'l)	93,991	90,823	106,500	38,729	100,000	98,000
542-542-61124	Computer Expense	1,043	1,980	-	-	-	-
542-542-61130	Contract Services	154,272	104,426	162,500	94,862	162,500	162,500
542-542-61240	Dept/Operating Expense	1,492	2,391	2,525	863	2,525	2,000
542-542-61290	Dues & Subscriptions	100	150	300	-	300	-
542-542-61320	Education & Training	95	4,499	6,000	20	6,000	3,500
542-542-61401	Unemploy Ins	4,104	-	-	-	-	-
542-542-61560	Maint/Bldg (Gen'l)	120	190	400	-	400	-
542-542-61580	Maint/Vehicles	227	-	250	-	250	250
542-542-61600	Meetings & Conferences	-	285	4,000	41	4,000	-
542-542-61700	Office Supplies	7	150	50	10	50	-
542-542-61800	Petroleum	407	432	650	347	550	650
542-542-61900	Utilities (Gen'l)	18,436	18,989	22,500	9,986	22,500	22,500
	Exp.-Materials & Services Totals:	**274,294**	**224,315**	**305,675**	**144,858**	**299,075**	**289,400**
E3	**Exp.-Capital Outlay**						
542-542-72600	Other Eqpt.	49,786	74,092	29,000	2,097	29,000	29,000
542-542-72800	Vehicles	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**49,786**	**74,092**	**29,000**	**2,097**	**29,000**	**29,000**
E4	**Exp.-Transfers Out**						
542-542-90010	To General Fund	-	-	-	-	-	-
542-542-90011	To GF-Sal/Ben	17,882	18,329	24,800	12,400	24,800	25,058
542-542-90028	To Custodial & Bldg Maint	3,286	1,820	2,011	2,011	2,011	2,266
542-542-90030	To PERS Bond-320	6,419	7,366	7,563	3,782	7,563	7,777
542-542-90105	To Eqpt Acq & Rep Fund	65,000	65,000	55,000	27,500	55,000	55,000
	Exp.-Transfers Out Totals:	**92,587**	**92,515**	**89,374**	**45,693**	**89,374**	**90,101**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E5	**Exp.-Contingencies**						
542-542-80005	Operating Contingency	-	-	6,660	-	6,660	6,950
	Exp.-Contingencies Totals:	**-**	**-**	**6,660**	**-**	**6,660**	**6,950**
	EXPENDITURES TOTALS:	**707,207**	**700,540**	**781,074**	**335,448**	**774,474**	**773,206**
	FUND REVENUES	**824,313**	**787,894**	**781,074**	**468,285**	**783,727**	**773,206**
	FUND EXPENSES	**707,207**	**700,540**	**781,074**	**335,448**	**774,474**	**773,206**
	INFO TECHNOLOGY SERVICE Totals:	**117,106**	**87,354**	**-**	**132,837**	**9,253**	**-**

Special Revenue Fund
Custodial and Maintenance Services-545

Purpose

The Custodial and Maintenance Services section in the Maintenance Department is responsible for the cleaning and light maintenance of all city facilities, as well as coordinating the sanitary and building supplies inventory.

FY2016-2017 Objective

The objective of the Custodial and Maintenance Services section is to provide budgetary authority to administer the fund and the services it supports.

FY2016-2017 Staffing

There are 1.0 FTE from the Maintenance Division Personnel assigned entirely to this fund. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description		2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
545	**CUSTODIAL & MAINT SERVICES**							
R6	**Rev.-Miscellaneous**							
545-000-48100	Interest On Investment		244	446	150	249	250	150
545-000-48140	Miscellaneous Revenue		-	-	-	-	-	-
	Rev.-Miscellaneous Totals:		**244**	**446**	**150**	**249**	**250**	**150**
R7	**Rev.-Transfers In**				-			
545-000-49010	From General Fund-	100	135,206	84,966	91,404	45,702	91,404	105,211
545-000-49022	From Water Fund-	430	10,577	8,997	7,522	3,761	7,522	8,504
545-000-49025	From W Water Fund-	470	9,114	7,600	5,981	5,981	5,981	6,803
545-000-49029	From Dial-A-Bus-	569	4,055	2,541	2,717	1,359	2,717	3,125
545-000-49032	From GIS-	540	441	591	655	655	655	737
545-000-49033	From Eng Dev Review-	555	156	239	383	383	383	397
545-000-49037	From Operations & Environ-	537	1,048	-	-	-	-	-
545-000-49038	From Info Sys-	542	3,286	1,820	2,011	2,011	2,011	2,266
545-000-49046	From Streets Fund-	558+559+815	3,015	2,300	2,508	2,508	2,508	2,867
545-000-49047	From Storm Drain-	450	1,559	825	1,007	1,007	1,007	1,134
545-000-49050	From Bldg Inspect-	527	1,315	707	1,043	1,043	1,043	1,454
545-000-49098	From NW Urban Renewal-	925	2,945	1,117	1,143	1,143	1,143	1,345
545-000-49170	From Cheadle Lake URD-	935	1,053	454	533	533	533	642
545-000-49175	From Gateway URD-	940	2,170	432	512	512	512	602
	Rev.-Transfers In Totals:		**175,940**	**112,589**	**117,419**	**66,598**	**117,419**	**135,087**
R8	**Rev.-Other Sources**							
545-000-49901	Beginning Balance		32,913	44,980	27,340	38,770	38,770	11,530
	Rev.-Other Sources Totals:		**32,913**	**44,980**	**27,340**	**38,770**	**38,770**	**11,530**
	REVENUES TOTALS:		**209,097**	**158,015**	**144,909**	**105,617**	**156,439**	**146,767**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
545	**CUSTODIAL & MAINT SERVICES**						
E1	**Exp.-Personnel Services**						
545-545-50001	Salaries	85,934	44,498	45,291	19,925	45,291	46,189
545-545-50003	Fringe Benefits	14	12	-	-	-	-
545-545-50600	Overtime	-	-	2,200	-	2,200	2,000
545-545-51000	Fringe Benefits	-	37	31,426	21	31,426	34,482
545-545-51005	Taxes - Federal	6,494	3,364	-	1,507	-	-
545-545-51010	Taxes - State	51	17	-	7	-	-
545-545-51015	PERS	10,203	7,564	-	3,437	-	-
545-545-51020	Workers Compensation	2,897	1,892	-	859	-	-
545-545-51025	Insurance - Health	18,762	9,981	-	4,906	-	-
545-545-51030	Insurance - HRA/PSA	6,211	4,379	-	7,707	-	-
545-545-51036	Insurance - Life/LTD	165	99	-	41	-	-
545-545-51040	Insurance - Disability	268	190	-	81	-	-
	Exp.-Personnel Services Totals:	**130,999**	**72,033**	**78,917**	**38,491**	**78,917**	**82,671**
E2							
545-545-61130	Contract Services	706	6,641	10,000	1,663	10,000	15,000
545-545-61240	Dept/Operating Expense	1,075	163	3,200	60	3,200	3,500
545-545-61250	Dept/Op Supplies	16,128	19,454	20,000	457	20,000	20,000
545-545-61320	Education & Training	-	30	300	-	300	500
545-545-61560	Maint/Bldg	-	312	1,000	-	1,000	1,500
545-545-61580	Maint/Vehicles	45	-	1,500	-	1,500	1,500
545-545-61800	Petroleum	1,068	2,913	3,000	169	3,000	3,000
	Exp.-Materials & Services Totals:	**19,022**	**29,513**	**39,000**	**2,349**	**39,000**	**45,000**
E3	**Exp.-Capital Outlay**						
545-545-72600	Other Eqpt.	500	1,513	10,000	-	10,000	-
	Exp.-Capital Outlay Totals:	**500**	**1,513**	**10,000**	**-**	**10,000**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E4	**Exp.-Transfers Out**						
545-545-90011	To GF-Sal/Ben	-	4,998	5,867	5,867	5,867	6,068
545-545-90027	To Info System Service	11,133	9,433	9,416	4,708	9,416	3,888
545-545-90030	To PERS Bond-320	2,462	1,756	1,709	1,709	1,709	1,803
	Exp.-Transfers Out Totals:	**13,595**	**16,187**	**16,992**	**12,284**	**16,992**	**11,759**
E5	**Exp.-Contingencies**						
545-545-80005	Operating Contingency	-	-	-	-	-	7,337
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**7,337**
	EXPENDITURES TOTALS:	**164,116**	**119,246**	**144,909**	**53,124**	**144,909**	**146,767**
	FUND REVENUES	**209,097**	**158,015**	**144,909**	**105,617**	**156,439**	**146,767**
	FUND EXPENSES	**164,116**	**119,246**	**144,909**	**53,124**	**144,909**	**146,767**
	CUSTODIAL & MAINT SERVICES Tota	**44,981**	**38,769**	**-**	**52,493**	**11,530**	**-**

CITY OF LEBANON

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Special Revenue Fund
State Foot and Bike Path-550

Purpose

The purpose of the fund is to administer state gas tax revenues designated to fund qualified foot and bike path projects, including sidewalk access ramp installation and replacement.

FY2016-2017 Objective

The objective of the fund will be to continue replacing and installing pedestrian and bicycle facilities as funding allows throughout the City.

FY2016-2017 Staffing

There are no staff costs allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
550	**STATE FOOT & BIKE PATH**						
R1	**Rev.-Taxes & Assess**						
550-000-42060	Unbonded Principal-LID	330	698	100	253	250	100
	Rev.-Taxes & Assess Totals:	**330**	**698**	**100**	**253**	**250**	**100**
R4	**Rev.-Intergovernmental**						
550-000-49045	State Highway Revenue	8,958	9,078	8,000	3,886	8,500	8,800
	Rev.-Intergovernmental Totals:	**8,958**	**9,078**	**8,000**	**3,886**	**8,500**	**8,800**
R6	**Rev.-Miscellaneous**						
550-000-42070	Unbonded Int-LID	67	69	-	16	16	-
550-000-48100	Interest On Investment	-	-	-	-	-	-
550-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**67**	**69**	**-**	**16**	**16**	**-**
R7	**Rev.-Transfers In**						
550-000-49035	Transfer In-565	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
550-000-49901	Beginning Balance	21,905	31,184	39,579	41,029	41,029	43,000
	Rev.-Other Sources Totals:	**21,905**	**31,184**	**39,579**	**41,029**	**41,029**	**43,000**
	REVENUES TOTALS:	**31,260**	**41,029**	**47,679**	**45,184**	**49,795**	**51,900**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
550	**STATE FOOT & BIKE PATH**						
E2	**Exp.-Materials & Services**						
550-550-61010	Advertising	-	-	-	-	-	-
550-550-61130	Contract Services	-	-	-	-	-	-
550-550-61240	Dept/Operating Expense	-	-	-	-	-	-
550-550-61852	Sidewalk Grants	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E3	**Exp.-Capital Outlay**						
550-550-72301	Improvements (Eng)	75	-	47,679	-	6,000	50,000
550-550-72601	Other Eqpt (Eng)	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**75**	**-**	**47,679**	**-**	**6,000**	**50,000**
E5	**Exp.-Contingencies**						
550-550-80005	Operating Contingency	-	-	-	-	-	1,900
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**1,900**
	EXPENDITURES TOTALS:	**75**	**-**	**47,679**	**-**	**6,000**	**51,900**
	FUND REVENUES	**31,260**	**41,029**	**47,679**	**45,184**	**49,795**	**51,900**
	FUND EXPENSES	**75**	**-**	**47,679**	**-**	**6,000**	**51,900**
	STATE FOOT & BIKE PATH Totals:	**31,185**	**41,029**	**-**	**45,184**	**43,795**	**-**

CITY OF LEBANON

The City That Friendliness Built

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Special Revenue Fund
Engineering Development Review-555

Purpose

The Development Review section of the Engineering Division helps to ensure responsible land development and construction of quality infrastructure within the City. Development proposals and engineered plans are reviewed for industrial, commercial, residential, and recreational land development projects.

Development proposals, public improvement drawings, site plans, survey plats, traffic studies, storm drainage calculations, and soils reports are reviewed for compliance with City master plans, codes, and policies and standards. Construction of public infrastructure is monitored to ensure compliance with the development proposal, conditions of approval, approved plans, and City construction specifications.

FY2016-2017 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2016-2017 Staffing

Engineering Development Services is supported by a cumulative total of 1.0 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
555	**ENG DEVELOPMENT REVIEW**						
R2	**Rev.-Licenses & Permits**						
555-000-46015	Development Review Fee	2,801	6,304	8,000	9,786	12,000	12,000
555-000-48061	Public Imp Apps Fees	22,466	86,757	40,000	11,129	20,000	20,000
555-000-48065	Right Of Way Permits	6,785	6,014	6,000	4,074	6,000	6,000
	Rev.-Licenses & Permits Totals:	**32,052**	**99,075**	**54,000**	**24,989**	**38,000**	**38,000**
R6	**Rev.-Miscellaneous**						
555-000-48100	Interest On Investment	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
555-000-49901	Beginning Balance	48,803	63,713	100,000	118,011	118,010	82,000
	Rev.-Other Sources Totals:	**48,803**	**63,713**	**100,000**	**118,011**	**118,010**	**82,000**
	REVENUES TOTALS:	**80,855**	**162,788**	**154,000**	**143,000**	**156,010**	**120,000**
555	**ENG DEVELOPMENT REVIEW**						
E2	**Exp.-Materials & Services**						
555-555-61130	Contract Services	-	-	-	-	-	12,000
555-555-61240	Dept/Operating Expense	-	-	2,500	90	2,500	5,000
555-555-51023	Unemploy Ins	-	387	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**387**	**2,500**	**90**	**2,500**	**17,000**
E4	**Exp.-Transfers Out**						
555-555-90011	To GF-Sal/Ben	13,783	38,986	62,172	62,172	62,172	65,121
555-555-90027	To Info System Service	2,981	5,165	8,343	8,343	8,343	6,832
555-555-90028	To Custodial & Bldg Maint	156	239	383	383	383	397
555-555-90105	To Eqpt Acq & Rep Fund	220	-	-	-	-	-
	Exp.-Transfers Out Totals:	**17,140**	**44,390**	**70,898**	**70,898**	**70,898**	**72,350**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E5	**Exp.-Contingencies**						
555-555-80005	Operating Contingency	-	-	80,602	-	80,602	30,650
	Exp.-Contingencies Totals:	**-**	**-**	**80,602**	**-**	**80,602**	**30,650**
	EXPENDITURES TOTALS:	**17,140**	**44,777**	**154,000**	**70,988**	**154,000**	**120,000**
	FUND REVENUES	**80,855**	**162,788**	**154,000**	**143,000**	**156,010**	**120,000**
	FUND EXPENSES	**17,140**	**44,777**	**154,000**	**70,988**	**154,000**	**120,000**
	ENG DEVELOPMENT REVIEW Totals:	**63,715**	**118,011**	**-**	**72,012**	**2,010**	**-**

CITY OF LEBANON

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Special Revenue Fund
Streets-558

Purpose

The Streets section in the Maintenance Department primary functions include graveling and grading of streets and alleys, street and curb repair and patching, sidewalk repairs, and in some cases replacement. The Street section is also responsible for repair and maintenance of all traffic signing and traffic striping, which includes painting of crosswalks, stop bars, center line stripe, numerous miles of yellow curb, lane dividers, fog lines and bike lanes, and many other legends and delineators. The Street staff mows along many City rights-of-way, pick up trash throughout the City (including dead animals), clean streets by sweeping and flushing, trim and remove trees in the right-of-way, and build and maintain facilities and buildings throughout the City.

FY2016-2017 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2016-2017 Staffing

The Streets section in the Maintenance Department is supported by a cumulative total of 3.0 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
558	**STREET MAINTENANCE**						
R2	**Rev.-Licenses & Permits**						
558-000-44025	Valley Landfills	1,202	1,171	1,200	800	1,200	1,200
	Rev.-Licenses & Permits Totals:	**1,202**	**1,171**	**1,200**	**800**	**1,200**	**1,200**
R4	**Rev.-Intergovernmental**						
558-000-41075	St Dept Of Trans	886,825	898,739	900,000	384,715	900,000	940,000
	Rev.-Intergovernmental Totals:	**886,825**	**898,739**	**900,000**	**384,715**	**900,000**	**940,000**
R6	**Rev.-Miscellaneous**						
558-000-45020	Rev From Rented Prop	9,600	10,150	9,600	3,200	9,600	9,600
558-000-48100	Interest On Investment	1,067	1,184	900	754	1,000	1,000
558-000-48140	Miscellaneous Revenue	14,722	8,053	10,000	3,013	10,000	5,000
	Rev.-Miscellaneous Totals:	**25,389**	**19,387**	**20,500**	**6,967**	**20,600**	**15,600**
R7	**Rev.-Transfers In**						
558-000-49000	Trans In Sal/Ben funding-100/815	20,527	10,988	11,242	11,242	11,242	12,007
558-000-49010	From General Fund	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**20,527**	**10,988**	**11,242**	**11,242**	**11,242**	**12,007**
R8	**Rev.-Other Sources**						
558-000-49901	Beginning Balance	304,450	137,251	74,301	170,675	170,675	95,000
	Rev.-Other Sources Totals:	**304,450**	**137,251**	**74,301**	**170,675**	**170,675**	**95,000**
	REVENUES TOTALS:	**1,238,393**	**1,067,536**	**1,007,243**	**574,399**	**1,103,717**	**1,063,807**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
558	**STREET MAINTENANCE**						
E1	**Exp.-Personnel Services**						
558-558-50001	Salaries	166,407	170,749	176,048	76,405	176,048	182,192
558-558-50003	Fringe Benefits	29	25	-	-	-	-
558-558-50600	Overtime	317	633	4,400	214	4,400	4,400
558-558-51000	Fringe Benefits - Budget	-	75	125,426	64	125,426	133,151
558-558-51005	Taxes - Federal	12,591	12,940	-	5,788	-	-
558-558-51010	Taxes - State	87	48	-	20	-	-
558-558-51015	PERS	24,944	26,981	-	12,221	-	-
558-558-51020	Workers Compensation	14,978	15,603	-	6,826	-	-
558-558-51023	Unemployment	-	2,679	-	-	-	-
558-558-51025	Insurance - Health	39,653	42,428	-	19,913	-	-
558-558-51030	Insurance - HRA/PSA	10,922	10,257	-	16,913	-	-
558-558-51036	Insurance - Life/LTD	297	297	-	124	-	-
558-558-51040	Insurance - Disability	683	685	-	290	-	-
	Exp.-Personnel Services Totals:	**270,908**	**283,400**	**305,874**	**138,778**	**305,874**	**319,743**
E2	**Exp.-Materials & Services**						
558-558-61010	Advertising	214	-	500	-	500	500
558-558-61012	Advertising (Maint)	255	-	-	-	-	-
558-558-61122	Communication (Maint)	166	657	1,500	-	1,500	1,500
558-558-61124	Computer Expense	-	-	500	5	500	500
558-558-61134	Contract Serv (Maint)	44,476	21,261	50,000	23,943	50,000	50,000
558-558-61241	Dept/Operating Expense	225	-	-	-	-	-
558-558-61242	Operating Exp (Maint)	52,879	32,644	42,514	18,141	42,514	45,000
558-558-61252	Op Supplies (Maint)	265	874	1,500	52	1,500	1,500
558-558-61322	Ed & Trng (Maint)	925	3,291	2,500	134	2,500	2,500
558-558-61370	Street Lights	133,424	129,087	130,440	71,840	130,440	135,000
558-558-61390	Traffic Signal	38,389	34,772	40,000	18,178	40,000	40,000
558-558-61400	Insurance	35,655	38,272	46,862	42,778	45,500	55,060
558-558-61401	Unemploy Ins	3,718	-	-	-	-	-
558-558-61502	Uniforms (Maint)	1,734	2,603	2,500	672	2,500	2,500
558-558-61560	Maint/Bldg (Gen'l)	66	40	-	42	42	-
558-558-61562	Maint/Bldg (Maint)	2,428	1,545	4,000	1,391	4,000	4,000

City of Lebanon, OR
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Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
558-558-61572	Maint/Eqpt (Maint)	1,269	2,860	2,000	893	2,000	3,000
558-558-61582	Maint/Vehicles (Maint)	18,431	17,491	15,000	13,363	15,000	18,500
558-558-61602	Mtgs & Conf (Maint)	634	24	1,100	-	1,100	1,500
558-558-61702	Off Supplies (Maint)	77	-	800	39	800	800
558-558-61802	Petroleum (Maint)	28,018	24,023	20,000	7,500	20,000	20,000
558-558-61830	Property Taxes	1,279	-	-	293	293	-
558-558-61895	Tree Care (Maint)	328	6,105	6,000	-	6,000	6,000
558-558-61902	Utilities (Maint)	6,227	7,646	5,500	5,491	5,500	7,500
	Exp.-Materials & Services Totals:	**371,082**	**323,195**	**373,216**	**204,755**	**372,189**	**395,360**
E3	**Exp.-Capital Outlay**						
558-558-72301	Improvements (Eng)	203,839	(10,901)	-	-	-	-
558-558-72302	Improvements (Maint)	28,751	10,767	-	-	-	-
	Exp.-Capital Outlay Totals:	**232,590**	**(134)**	**-**	**-**	**-**	**-**
E4	**Exp.-Transfers Out**						
558-558-90010	To General Fund	4,238	6,817	6,816	6,816	6,816	7,459
558-558-90011	To GF-Sal/Ben	128,106	177,891	213,917	106,959	213,917	226,426
558-558-90023	To Plant Operations 433&473	2,800	-	-	-	-	-
558-558-90025	To GIS-540	1,600	-	-	-	-	-
558-558-90027	To Info System Service-542	29,593	35,299	36,434	18,217	36,434	22,823
558-558-90028	To Custodial & Bldg Maint-545	3,015	2,300	2,508	2,508	2,508	2,867
558-558-90030	To PERS Bond-320	4,976	10,092	10,478	5,239	10,478	11,096
558-558-90105	To Eqpt Acq & Rep Fund-820	52,230	58,000	58,000	29,000	58,000	65,000
	Exp.-Transfers Out Totals:	**226,558**	**290,399**	**328,153**	**168,739**	**328,153**	**335,671**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E5	**Exp.-Contingencies**						
558-558-80005	Operating Contingency	-	-	-	-	-	13,033
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**13,033**
	EXPENDITURES TOTALS:	**1,101,138**	**896,860**	**1,007,243**	**512,272**	**1,006,216**	**1,063,807**
	FUND REVENUES	**1,238,393**	**1,067,536**	**1,007,243**	**574,399**	**1,103,717**	**1,063,807**
	FUND EXPENSES	**1,101,138**	**896,860**	**1,007,243**	**512,272**	**1,006,216**	**1,063,807**
	STREET MAINTENANCE Totals:	**137,255**	**170,676**	**-**	**62,127**	**97,501**	**-**

Special Revenue Fund
Police Department-Equitable Sharing Fund-562

Purpose

This is a fund established as a clearinghouse used to track funds received through the US Marshalls' office resulting from confiscations during drug enforcement operations.

FY2016-2017 Objective

The objective of the Police Department Equitable Sharing Fund is primarily to purchase equipment and supplies to support drug enforcement operations.

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
562	**EQUITABLE SHARING (US Marshals)**						
R6	**Rev.-Miscellaneous**						
562-000-48100	Interest On Investment	-	-	-	1	-	-
562-000-48140	Miscellaneous Revenue	-	-	-	2,620	2,620	-
	Rev.-Miscellaneous Totals:	**-**	**-**	**-**	**2,621**	**2,620**	**-**
R7	**Rev.-Transfers In**						
562-000-49010	From General Fund	-	-	5,432	-	5,432	-
	Rev.-Transfers In Totals:	**-**	**-**	**5,432**	**-**	**5,432**	**-**
R8	**Rev.-Other Sources**						
562-000-49901	Beginning Balance	-	-	-	-	-	2,620
	Rev.-Other Sources Totals:	**-**	**-**	**-**	**-**	**-**	**2,620**
	REVENUES TOTALS:	**-**	**-**	**5,432**	**2,621**	**8,052**	**2,620**
562	**EQUITABLE SHARING (US Marshals)**						
E2	**Exp.-Materials & Services**						
562-562-61240	Dept/Operating Expense	-	-	5,432	1,505	5,432	2,620
	Exp.-Materials & Services Totals:	**-**	**-**	**5,432**	**1,505**	**5,432**	**2,620**
	EXPENDITURES TOTALS:	**-**	**-**	**5,432**	**1,505**	**5,432**	**2,620**
	FUND REVENUES	**-**	**-**	**5,432**	**2,621**	**8,052**	**2,620**
	FUND EXPENSES	**-**	**-**	**5,432**	**1,505**	**5,432**	**2,620**
	EQUITABLE SHARING Totals:	**-**	**-**	**-**	**1,116**	**2,620**	**-**

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Special Revenue Fund
Police Department-School Resource Officer-564

Purpose

While school is in session, the SRO position is staffed by an experienced, full-time police officer Monday through Friday. When school is not in session, the officer works normal patrol functions. This equals out to three quarters' time within the school, with the remainder spent on normal patrol functions. This position is responsible for the entire school district, not just limited to one or two schools.

FY2016-2017 Objective

The objective of the Police Department School Resource Officer is to provide budgetary authority to administer the law enforcement and police service needs for the local schools and allow the SRO to assist with counseling, education and prevention. He also investigates criminal activity occurring on the high school and middle school campuses, as well as incidents directly related to the school or its student body.

FY2016-2017 Staffing

This position is supported by a total of 1.0 FTE. The amounts budgeted in Personal Services reflect this total. The Lebanon School District approved and signed an intergovernmental agreement and has agreed to pay for three-quarters (75%) of the wages and benefits for the full-time officer; the City of Lebanon will pay the remainder of wages (25%).

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
564	**SCHOOL RESOURCE OFFICER**						
R4	**Rev.-Intergovernmental**						
564-000-41060	From Leb Sch Dist	29,280	52,771	80,146	39,463	78,926	80,875
	Rev.-Intergovernmental Totals:	**29,280**	**52,771**	**80,146**	**39,463**	**78,926**	**80,875**
R6	**Rev.-Miscellaneous**						
564-000-48100	Interest On Investment	17	85	-	(19)	-	-
	Rev.-Miscellaneous Totals:	**17**	**85**	**-**	**(19)**	**-**	**-**
R7	**Rev.-Transfers In**						
564-000-49010	From General Fund	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
564-000-49901	Beginning Balance	3,652	5,282	6,500	6,511	6,511	5,000
	Rev.-Other Sources Totals:	**3,652**	**5,282**	**6,500**	**6,511**	**6,511**	**5,000**
	REVENUES TOTALS:	**32,949**	**58,138**	**86,646**	**45,955**	**85,437**	**85,875**
564	**SCHOOL RESOURCE OFFICER**						
E1	**Exp.-Personnel Services**						
564-564-50001	Salaries	24,221	49,707	-	-	-	-
564-564-50003	Fringe Benefits	5	4	-	-	-	-
564-564-51000	Fringe Benefits - Budget	-	13	-	-	-	-
564-564-51005	Taxes - Federal	1,853	863	-	-	-	-
564-564-51010	Taxes - State	15	4	-	-	-	-
564-564-51015	PERS	-	-	-	-	-	-
564-564-51020	Workers Compensation	1,075	505	-	-	-	-
564-564-51035	Insurance - Life	8	4	-	-	-	-
	Exp.-Personnel Services Totals:	**27,177**	**51,100**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E2	**Exp.-Materials & Services**						
564-564-61240	Dept/Operating Expense	-	-	1,000	-	-	1,000
564-564-61320	Education & Training	467	422	-	-	-	-
564-564-61500	Uniform-Buy & Clean	24	106	-	-	-	-
	Exp.-Materials & Services Totals:	**491**	**528**	**1,000**	**-**	**-**	**1,000**
E4	**Exp.-Transfers Out**						
564-564-90011	To GF-Sal/Ben	-	-	80,145	40,073	80,145	80,539
	Exp.-Transfers Out Totals:	**-**	**-**	**80,145**	**40,073**	**80,145**	**80,539**
E5	**Exp.-Contingencies**						
564-564-80005	Operating Contingency	-	-	5,501	-	5,501	4,336
	Exp.-Contingencies Totals:	**-**	**-**	**5,501**	**-**	**5,501**	**4,336**
	EXPENDITURES TOTALS:	**27,668**	**51,628**	**86,646**	**40,073**	**85,646**	**85,875**
	FUND REVENUES	**32,949**	**58,138**	**86,646**	**45,955**	**85,437**	**85,875**
	FUND EXPENSES	**27,668**	**51,628**	**86,646**	**40,073**	**85,646**	**85,875**
	SCHOOL RESOURCE OFFICER Totals:	**5,281**	**6,510**	**-**	**5,882**	**(209)**	**-**

Special Revenue Fund
Dial-a-Bus-569

Purpose

The Lebanon Dial-a-Bus Program is a curb-to-curb transportation service within the Lebanon City area and is open to seniors, people with disabilities and the general public. Riders currently use the bus from 7:00 a.m. to 4:30 p.m., five days a week, for medical appointments, shopping, education, employment, volunteer opportunities, social services, conducting personal business, socializing and recreational activities.

The Transportation program receives support from various federal, state and local grants and contracts that vary year to year. This program also generates approximately $16,000 from the fare box.

FY2016-2017 Objective

The objective of the Dial-a-Bus Program is to provide budgetary authority to administer the fund and the transportation services it provides to the City of Lebanon. We are currently going through a process with Oregon Department of Transportation and their consultants to create a Transit Development Plan, which will become a part of the Transportation System Plan.

FY2016-2017 Staffing

The Senior Center is supported by a cumulative total of 3.343 FTE. The amounts budgeted in Personal Services reflect this total.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
569	**DIAL-A-BUS**						
R4	**Rev.-Intergovernmental**						
569-000-41020	Federal Grant Funds	109,436	107,329	104,398	41,986	104,398	105,000
569-000-41025	Fed Grant Funds Title XIX	31,340	20,575	30,000	19,353	39,200	26,000
569-000-41030	Title XIX Match Reimb	1,330	4,887	-	5,949	1,800	1,800
569-000-41049	ODOT Discr Grant Fds	8,286	6,864	6,500	498	7,000	6,500
569-000-41050	State Grant Funds	40,798	42,568	78,740	14,927	80,604	75,000
	Rev.-Intergovernmental Totals:	**191,190**	**182,223**	**219,638**	**82,713**	**233,002**	**214,300**
R6	**Rev.-Miscellaneous**						
569-000-45040	B.E.T.C.	17,198	-	25,000	16,681	16,681	24,000
569-000-46032	DAB Donations	15,597	16,753	15,000	9,476	18,000	16,000
569-000-48100	Interest On Investment	148	26	50	(102)	-	-
569-000-48130	IGA Contract Revenue	-	-	-	-	6,500	10,000
569-000-48140	Miscellaneous Revenue	690	1,472	1,200	561	1,200	1,000
	Rev.-Miscellaneous Totals:	**33,633**	**18,251**	**41,250**	**26,616**	**42,381**	**51,000**
R8	**Rev.-Other Sources**						
569-000-49901	Beginning Balance	55,144	39,119	10,000	573	572	15,000
	Rev.-Other Sources Totals:	**55,144**	**39,119**	**10,000**	**573**	**572**	**15,000**
	REVENUES TOTALS:	**279,967**	**239,593**	**270,888**	**109,902**	**275,955**	**280,300**
569	**DIAL-A-BUS**						
E1	**Exp.-Personnel Services**						
569-569-50001	Salaries	75,659	76,104	74,384	29,595	74,384	75,799
569-569-50003	Fringe Benefits	20	20	-	-	-	-
569-569-50005	Part Time	37,592	38,343	48,246	15,333	48,246	50,017
569-569-50600	Overtime	499	745	1,500	112	1,500	1,500
569-569-50700	Cash In Comp	-	-	-	-	-	-
569-569-51000	Fringe Benefits - Budget	-	61	65,054	40	65,054	70,153

City of Lebanon, OR
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Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
569-569-51005	Taxes - Federal	8,588	8,683	-	3,306	-	-
569-569-51010	Taxes - State	97	54	-	21	-	-
569-569-51015	PERS	12,409	13,531	-	5,308	-	-
569-569-51020	Workers Compensation	2,466	2,518	-	1,020	-	-
569-569-51023	Unemployment	-	976	-	-	-	-
569-569-51025	Insurance - Health	19,218	22,276	-	8,944	-	-
569-569-51030	Insurance - HRA/PSA	6,211	5,879	-	9,207	-	-
569-569-51036	Insurance - Life/LTD	198	198	-	83	-	-
569-569-51040	Insurance - Disability	288	327	-	130	-	-
	Exp.-Personnel Services Totals:	**163,245**	**169,715**	**189,184**	**73,099**	**189,184**	**197,469**
E2	**Exp.-Materials & Services**						
569-569-61010	Advertising	-	-	-	-	-	-
569-569-61240	Dept/Operating Expense	4,075	3,731	4,000	3,046	5,000	4,500
569-569-61250	Dept/Op Supplies	33	132	200	567	600	400
569-569-61320	Education & Training	150	289	600	284	400	600
569-569-61401	Unemploy Ins	1,371	-	-	-	-	-
569-569-61560	Maint/Bldg (Gen'l)	5,830	5,028	6,000	4,696	6,000	6,000
569-569-61580	Maint/Vehicles	10,304	11,181	7,000	2,215	7,000	7,000
569-569-61800	Petroleum	18,643	15,119	22,000	5,727	14,000	20,000
569-569-61889	Title XIX Match Exp.	-	-	500	-	500	500
	Exp.-Materials & Services Totals:	**40,406**	**35,480**	**40,300**	**16,535**	**33,500**	**39,000**
E3	**Exp.-Capital Outlay**						
569-569-72600	Other Eqpt.	-	-	15,500	-	15,500	-
569-569-72800	Vehicles	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**-**	**-**	**15,500**	**-**	**15,500**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E4	**Exp.-Transfers Out**						
569-569-90010	To General Fund	1,091	1,091	1,112	1,112	1,112	1,132
569-569-90011	To GF-Sal/Ben	23,123	20,637	8,220	4,110	8,220	8,189
569-569-90027	To Info System Service-542	6,644	5,349	5,382	2,691	5,382	3,773
569-569-90028	To Custodial & Bldg Maint-545	4,055	2,541	2,717	1,359	2,717	3,125
569-569-90030	To PERS Bond-320	2,283	4,208	3,859	1,929	3,859	4,178
	Exp.-Transfers Out Totals:	**37,196**	**33,826**	**21,290**	**11,201**	**21,290**	**20,397**
E5	**Exp.-Contingencies**						
569-569-80005	Operating Contingency	-	-	4,614	-	-	23,434
	Exp.-Contingencies Totals:	**-**	**-**	**4,614**	**-**	**-**	**23,434**
	EXPENDITURES TOTALS:	**240,847**	**239,021**	**270,888**	**100,835**	**259,474**	**280,300**
	FUND REVENUES	**279,967**	**239,593**	**270,888**	**109,902**	**275,955**	**280,300**
	FUND EXPENSES	**240,847**	**239,021**	**270,888**	**100,835**	**259,474**	**280,300**
	DIAL-A-BUS Totals:	**39,120**	**572**	**-**	**9,067**	**16,481**	**-**

CITY OF LEBANON

The City That Friendliness Built

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Special Revenue Fund
Surface Transportation Program (STP)-571

Purpose

Each year the City is allocated Federal Gas Tax dollars which are distributed by the Oregon Department of Transportation. The purpose of the STP Fund is to perform capital maintenance activities on streets within the City. Each year the City allocates funds to specific reconstruction or overlay projects. The average dollar amount received each year is $160,000. For most projects several years' worth of funds are saved in order to achieve project objectives.

FY2016-2017 Objective

This year's funds will be held in reserve and used on the proposed Russell Drive Street Project scheduled for 2017.

FY2016-2017 Staffing

Due to very limited funds, no Staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
571	**STP STREET PROJECT**						
R4	**Rev.-Intergovernmental**						
571-000-41020	Federal Grant Funds	-	-	-	-	-	-
571-000-41050	State Grant Funds	-	219,005	520,000	-	260,863	425,000
	Rev.-Intergovernmental Totals:	**-**	**219,005**	**520,000**	**-**	**260,863**	**425,000**
R6	**Rev.-Miscellaneous**						
571-000-48100	Interest On Investment	227	80	-	(292)	-	-
					-		
	Rev.-Miscellaneous Totals:	**227**	**80**	**-**	**(292)**	**-**	**-**
R7	**Rev.-Transfers In**						
571-000-49046	From Streets Fund	-	-	-	-	-	-
571-000-49130	From SDC-Street	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
571-000-49901	Beginning Balance	45,808	46,035	45,254	34,061	34,060	45,923
	Rev.-Other Sources Totals:	**45,808**	**46,035**	**45,254**	**34,061**	**34,060**	**45,923**
	REVENUES TOTALS:	**46,035**	**265,120**	**565,254**	**33,769**	**294,923**	**470,923**
571	**STP STREET PROJECT**						
E2	**Exp.-Materials & Services**						
571-571-61130	Contract Services	-	-	-	-	-	-
571-571-61240	Dept/Operating Expense	-	-	-	-	-	-
571-571-61700	Office Supplies	-	-	-	-	-	-
571-571-61800	Petroleum	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
571-571-72301	Improvements (Eng)	-	231,059	565,254	233,687	249,000	470,000
	Exp.-Capital Outlay Totals:	**-**	**231,059**	**565,254**	**233,687**	**249,000**	**470,000**
E4	**Exp.-Transfers Out**						
571-571-90105	To Eqpt Acq & Rep Fund	-	-	-	-	-	-
571-571-90120	To Water CIP	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E5	**Exp.-Contingencies**						
571-571-80005	Operating Contingency	-	-	-	-	-	923
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**923**
	EXPENDITURES TOTALS:	**-**	**231,059**	**565,254**	**233,687**	**249,000**	**470,923**
	FUND REVENUES	**46,035**	**265,120**	**565,254**	**33,769**	**294,923**	**470,923**
	FUND EXPENSES	**-**	**231,059**	**565,254**	**233,687**	**249,000**	**470,923**
	STP STREET PROJECT Totals:	**46,035**	**34,061**	**-**	**(199,918)**	**45,923**	**-**

CITY OF LEBANON

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Special Revenue Fund
Boat Ramp Maintenance Assistance Funding-593

Purpose

The annual Oregon State Marine Board Grant is used for ongoing maintenance of, and minor improvements to, the boating facilities at Gill's Landing and Cheadle Lake. The grant amount is variable and is renewable annually as long as certain Marine Board criteria are satisfied when using these funds.

FY2016-2017 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
593	**BOAT RAMP MAINTENANCE**						
R4	**Rev.-Intergovernmental**						
593-000-41050	State Grant Funds	7,400	7,400	7,400	7,400	7,400	7,400
	Rev.-Intergovernmental Totals:	**7,400**	**7,400**	**7,400**	**7,400**	**7,400**	**7,400**
R6	**Rev.-Miscellaneous**						
593-000-48100	Interest On Investment	34	57	-	19	20	-
	Rev.-Miscellaneous Totals:	**34**	**57**	**-**	**19**	**20**	**-**
R8	**Rev.-Other Sources**						
593-000-49901	Beginning Balance	6,019	4,400	3,320	3,906	3,906	600
	Rev.-Other Sources Totals:	**6,019**	**4,400**	**3,320**	**3,906**	**3,906**	**600**
	REVENUES TOTALS:	**13,453**	**11,857**	**10,720**	**11,325**	**11,326**	**8,000**
593	**GILLS LANDING BOAT RAMP**						
E1	**Exp.-Personnel Services**						
593-593-50001	Salaries	777	777	-	-	-	-
593-593-50003	Fringe Benefits	333	333	777	-	777	777
593-593-50600	Overtime	-	-	333	-	333	333
	Exp.-Personnel Services Totals:	**1,110**	**1,110**	**1,110**	**-**	**1,110**	**1,110**
E2	**Exp.-Materials & Services**						
593-593-61130	Contract Services	-	-	-	-	-	-
593-593-61240	Dept/Operating Expense-Gills	1,512	2,542	3,700	564	3,700	3,145
593-593-61242	Dept/Operating Expense-Cheadle Ramp	6,432	4,299	3,700	4,337	3,700	3,145
593-593-61401	Unemploy Ins	-	-	-	-	-	-
593-593-61902	Utilities (Maint)	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**7,944**	**6,841**	**7,400**	**4,901**	**7,400**	**6,290**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
593-593-72300	Improvements	-	-	2,210	-	2,210	400
	Exp.-Capital Outlay Totals:	**-**	**-**	**2,210**	**-**	**2,210**	**400**
E4	**Exp.-Transfers Out**						
593-593-90045	To Streets Fund	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E5	**Exp.-Contingencies**						
593-593-80005	Operating Contingency	-	-	-	-	-	200
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**200**
	EXPENDITURES TOTALS:	**9,054**	**7,951**	**10,720**	**4,901**	**10,720**	**8,000**
	FUND REVENUES	**13,453**	**11,857**	**10,720**	**11,325**	**11,326**	**8,000**
	FUND EXPENSES	**9,054**	**7,951**	**10,720**	**4,901**	**10,720**	**8,000**
	GILLS LANDING BOAT RAMP Totals:	**4,399**	**3,906**	**-**	**6,424**	**606**	**-**

CITY OF LEBANON

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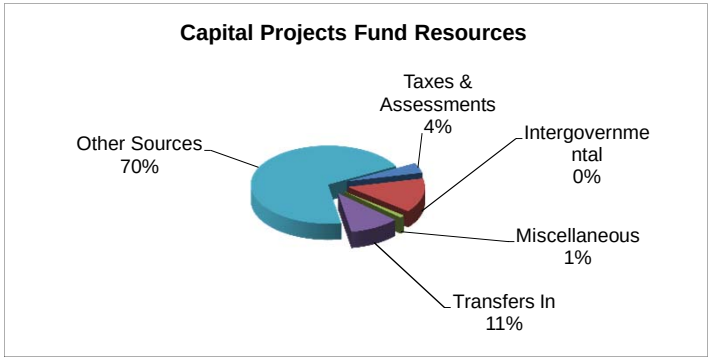
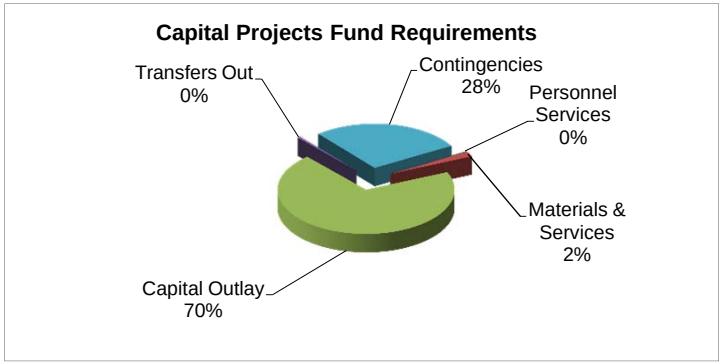
CAPITAL PROJECTS FUND

Proposed for the Fiscal Year 2016-17

RESOURCES	
Taxes & Assessments	$ 367,095
Intergovernmental	1,241,000
Miscellaneous	97,680
Transfers In	908,735
Other Sources	6,089,849
Internal Charges	-
Total Resources	$ 8,704,359

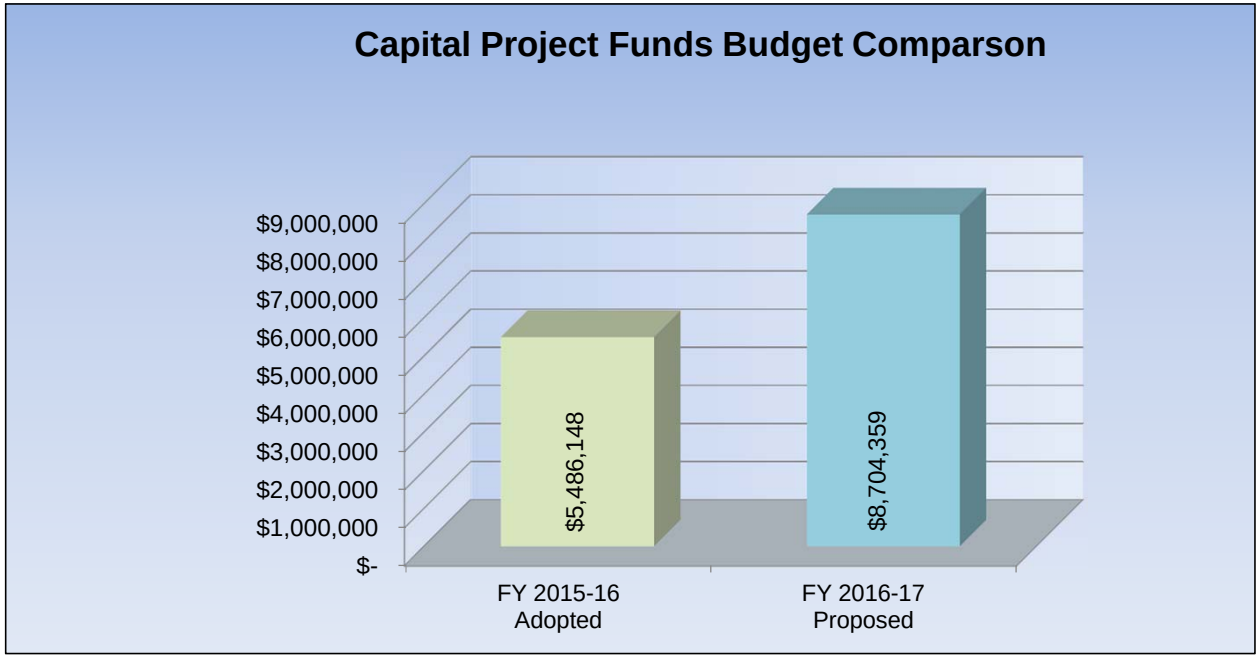
REQUIREMENTS	
Personnel Services	$ -
Materials & Services	159,675
Capital Outlay	6,084,679
Transfers Out	51,002
Contingencies	2,409,003
Unappropriated	-
	$ 8,704,359





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
815-State Highway Signal Maint	-	-	-	12,007	28,993	-	-	**41,000**	0.47%
820-Equipment Acq. & Replacen	-	-	285,000	-	1,385,205	-	-	**1,670,205**	19.19%
825-Pioneer Cemetary	-	-	9,350	-	55	-	-	**9,405**	0.11%
829-Police Trust	-	15,000	-	-	16,035	-	-	**31,035**	0.36%
830-Library Trust	-	81,000	-	-	130,600	-	-	**211,600**	2.43%
833-Library Trust (Harriman)	-	29,175	-	-	-	-	-	**29,175**	0.34%
835-Senior Services Trust	-	14,500	10,000	-	133,350	-	-	**157,850**	1.81%
838-Library Trust (Snedaker)	-	10,000	-	-	16,050	-	-	**26,050**	0.30%
840-Streets Cap Proj	-	10,000	1,210,443	-	310,000	-	-	**1,530,443**	17.58%
845-Infra Deferral	-	-	56,250	-	-	-	-	**56,250**	0.65%
852-Drainage SDC	-	-	100,000	7,799	14,870	-	-	**122,669**	1.41%
853-Drainage SDC Reimb	-	-	6,500	-	596	-	-	**7,096**	0.08%
862-Parks SDC	-	-	590,000	7,799	25,701	-	-	**623,500**	7.16%
863-Parks SDC Reimb	-	-	-	-	200	-	-	**200**	0.00%
872-Sewer SDC	-	-	1,000,000	7,799	59,201	-	-	**1,067,000**	12.26%
873-Sewer SDC Reimb	-	-	250,000	-	7,750	-	-	**257,750**	2.96%
882-Streets SDC	-	-	1,700,000	7,799	188,701	-	-	**1,896,500**	21.79%
883-Streets SDC Reimb	-	-	35,000	-	44,400	-	-	**79,400**	0.91%
892-Water SDC	-	-	809,136	7,799	45,901	-	-	**862,836**	9.91%
893-Water SDC Reimb	-	-	23,000	-	1,395	-	-	**24,395**	0.28%
Fund Totals	$ -	$ 159,675	$ 6,084,679	$ 51,002	$ 2,409,003	$ -	$ -	**$ 8,704,359**	100.00%
Percent of Capital Projects Fund	0.00%	1.83%	69.90%	0.59%	27.68%	0.00%	0.00%	**100.00%**	



FY 2016-17Proposed

Personnel Services	$	-	Transfers Out	$	51,002
Materials & Services	$	159,675	Contingencies	$	2,409,003
Capital Outlay	$	6,084,679	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

FY 2015-16Adopted

Personnel Services	$	-	Transfers Out	$	333,398
Materials & Services	$	196,720	Contingencies	$	1,777,868
Capital Outlay	$	3,178,162	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

CITY OF LEBANON

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Capital Projects Fund
State Highway Signal Maintenance-815

Purpose

This fund holds reserves for 10 Years of traffic signal maintenance. With the construction of the Super Wal-Mart store a traffic signal was required. The City entered into a 10-year Inter-Governmental Agreement with ODOT for maintenance projects that arise beyond the City's manpower or experience. Operating expense is used for in-house repairs and maintenance.

FY2016-2017 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
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Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
815	**STATE HWY SIGNAL MAINT**						
R6	**Rev.-Miscellaneous**						
815-000-48100	Interest On Investment	345	447	200	209	300	250
815-000-48160	Weldwood Drive Signal	1,500	-	750	-	-	750
	Rev.-Miscellaneous Totals:	**1,845**	**447**	**950**	**209**	**300**	**1,000**
R8	**Rev.-Other Sources**						
815-000-49901	Beginning Balance	74,981	66,447	52,500	55,907	55,906	40,000
	Rev.-Other Sources Totals:	**74,981**	**66,447**	**52,500**	**55,907**	**55,906**	**40,000**
	REVENUES TOTALS:	**76,826**	**66,894**	**53,450**	**56,116**	**56,206**	**41,000**
815	**STATE HWY SIGNAL MAINT**						
E2	**Exp.-Materials & Services**						
815-815-61134	Contract Serv (Maint)	-	-	2,500	-	2,500	-
815-815-61242	Operating Exp (Maint)	-	-	1,000	-	1,000	-
	Exp.-Materials & Services Totals:	**-**	**-**	**3,500**	**-**	**3,500**	**-**
E4	**Exp.-Transfers Out**						
815-815-90183	To Street Sal/Ben	10,378	10,988	11,242	11,242	11,242	12,007
	Exp.-Transfers Out Totals:	**10,378**	**10,988**	**11,242**	**11,242**	**11,242**	**12,007**
E5	**Exp.-Contingencies**						
815-815-80005	Operating Contingency	-	-	38,708	-	38,708	28,993
	Exp.-Contingencies Totals:	**-**	**-**	**38,708**	**-**	**38,708**	**28,993**
	EXPENDITURES TOTALS:	**10,378**	**10,988**	**53,450**	**11,242**	**53,450**	**41,000**
	FUND REVENUES	**76,826**	**66,894**	**53,450**	**56,116**	**56,206**	**41,000**
	FUND EXPENSES	**10,378**	**10,988**	**53,450**	**11,242**	**53,450**	**41,000**
	STATE HWY SIGNAL MAINT Totals:	**66,448**	**55,906**	**-**	**44,874**	**2,756**	**-**

Capital Projects Fund
Equipment Acquisition and Replacement 820

Purpose

The Equipment acquisition and replacement fund allows for reserves to accumulate over the useful life of a piece of equipment, this distributes the cost of replacements evenly over many years.

Reserved funds have been placed in this fund for the following purposes:

- Scheduled and emergency equipment replacement for Maintenance
- Scheduled and emergency facilities replacement for the Maintenance-Parks Division
- Scheduled and emergency replacement for the IT department
- Scheduled and emergency equipment replacement for the Library
- Scheduled and emergency equipment replacement for Police
- Scheduled and emergency replacement for the Senior Center
- Scheduled and emergency equipment replacement for the Water Treatment Plant
- Scheduled and emergency equipment replacement for the Wastewater Treatment Plant
- Scheduled vehicles and other rolling stock for all departments

FY2016-2017 Objective

The objective of the Equipment acquisition and replacement fund is to provide budgetary authority for scheduled and emergency equipment replacements.

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
820	**EQUIPMENT ACQ. & REPLACEMENT**						
R6	**Rev.-Miscellaneous**						
820-000-41055	Interfd Loan Int	-	-	-	-	-	-
820-000-45010	Rev From Sale Of Prop	-	-	-	-	11,000	-
820-000-48100	Interest On Investment	3,998	7,559	3,500	4,718	8,095	7,000
820-000-48140	Miscellaneous Revenue	9,733	7,500	-	5,000	5,000	-
	Rev.-Miscellaneous Totals:	**13,731**	**15,059**	**3,500**	**9,718**	**24,095**	**7,000**
R7	**Rev.-Transfers In**						
820-000-49010	From General Fund	130,500	47,400	165,000	85,000	165,000	193,630
820-000-49022	From Water Fund-430	31,200	52,000	112,000	56,000	112,000	130,000
820-000-49025	From W Water Fund-470	56,300	62,000	90,000	45,000	90,000	90,000
820-000-49029	From Dial-A-Bus	-	-	-	-	-	-
820-000-49033	From Eng Dev Review-555	220	-	-	-	-	-
820-000-49038	From Info Tech-542	65,000	65,000	55,000	27,500	55,000	55,000
820-000-49046	From Streets Fund-558	52,230	58,000	58,000	29,000	58,000	65,000
820-000-49047	From Storm Drain-450	20,000	25,000	35,000	17,500	35,000	45,000
820-000-49050	From Bldg Inspect	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**355,450**	**309,400**	**515,000**	**260,000**	**515,000**	**578,630**
R8	**Rev.-Other Sources**						
820-000-49901	Beginning Balance	745,516	896,228	869,529	939,367	939,366	1,084,575
	Rev.-Other Sources Totals:	**745,516**	**896,228**	**869,529**	**939,367**	**939,366**	**1,084,575**
	REVENUES TOTALS:	**1,114,697**	**1,220,687**	**1,388,029**	**1,209,085**	**1,478,461**	**1,670,205**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
820	**EQUIPMENT ACQ. & REPLACEMENT**						
E3	**Exp.-Capital Outlay**						
820-820-72050	Land	-	-	-	-	-	-
820-820-72302	Improvements (Maint)	7,454	64,558	41,600	31,089	41,600	-
820-820-72304	Improvements (Parks)	-	-	-	-	100,000	-
820-820-72606	Other Eqpt (IT)	2,828	19,607	117,000	19,331	117,000	95,000
820-820-72607	Other Eqpt (Lib)	28,600	8,000	-	-	-	-
820-820-72608	Other Eqpt (Police)	9,108	28,069	40,000	15,113	40,000	40,000
820-820-72609	Other Eqpt (SC)	-	36,169	-	355	355	-
820-820-72802	Vehicles (Maint)	170,479	124,917	72,000	44,780	65,000	150,000
820-820-72803	Improvements (cityhall)	-	-	23,059	429	8,000	-
820-820-72804	Improvements (cityhall)	-	-	20,795	21,931	21,931	-
	Exp.-Capital Outlay Totals:	**218,469**	**281,320**	**314,454**	**133,028**	**393,886**	**285,000**
E4	**Exp.-Transfers Out**						
820-820-90052	To Storm Drainage	-	-	-	-	-	-
820-820-90150	To SDC-Streets	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E5	**Exp.-Contingencies**						
820-820-80010	Res - Maint-Imp	-	-	8,472	-	8,472	123,949
820-820-80011	Res - Eq Rep (St/Fed Surplus)	-	-	6,978	-	6,978	7,073
820-820-80012	Res - Eq Rep (Water Plant)	-	-	95,125	-	95,125	45,733
820-820-80013	Res - Eq Rep (Wst Wtr Plant)	-	-	72,280	-	72,280	51,971
820-820-80014	Res - Eq Rep (Str)	-	-	-	-	-	-
820-820-80015	Res - Eq Rep (Finance)	-	-	-	-	-	8,966
820-820-80016	Res - Eq Rep (Police)	-	-	34,199	-	34,199	24,645
820-820-80017	Res - (Senior Center)	-	-	100,124	-	100,124	94,789
820-820-80018	Res - Eq Rep (PW/Eng Maint-Eq)	-	-	535,129	-	535,129	812,567
820-820-80019	Res - Shop	-	-	18,450	-	18,450	18,699
820-820-80020	Res - Parks Structure Replacement	-	-	100,768	-	768	96,151
820-820-80021	Res - Eq Rep (Library)	-	-	14,583	-	14,583	23,440
820-820-80025	Res - Eq Rep (Bldg)	-	-	1	-	1	15,348
820-820-80027	Res - Eq Rep (Env Ops)	-	-	-	-	-	-
820-820-80028	Res - Eq Rep (IT)	-	-	87,466	-	87,466	61,874
	Exp.-Contingencies Totals:	**-**	**-**	**1,073,575**	**-**	**973,575**	**1,385,205**
	EXPENDITURES TOTALS:	**218,469**	**281,320**	**1,388,029**	**133,028**	**1,367,461**	**1,670,205**
	FUND REVENUES	**1,114,697**	**1,220,687**	**1,388,029**	**1,209,085**	**1,478,461**	**1,670,205**
	FUND EXPENSES	**218,469**	**281,320**	**1,388,029**	**133,028**	**1,367,461**	**1,670,205**
	EQUIPMENT ACQ. & REPLACEMENT	**896,228**	**939,367**	**-**	**1,076,057**	**111,000**	**-**

CITY OF LEBANON

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Capital Projects Fund
Pioneer Cemetery Restoration Trust-825

Purpose

The Pioneer Cemetery Restoration Trust provides the budget authority for administration of the Pioneer Cemetery.

The Pioneer Cemetery Restoration Trust is set up to receive revenue from donations in two different forms. The first form is a donation to the perpetual maintenance fund. The donations to this fund will be held indefinitely and only interest earned on the original donation may be spent on maintenance or capital improvement items in Pioneer Cemetery. The donation amounts are reflected in the unappropriated ending fund balance. The second form of donation is a form of trust which may be used immediately in its entirety. Gifts to this trust may be donated to a specific purchase or activity.

FY2016-2017 Objective

The objective of the Pioneer Cemetery Restoration Trust fund is to provide an accounting for donations for maintenance or capital improvement items in Pioneer Cemetery

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
825	**PIONEER CEMETERY RESTOR TRUST**						
R6	**Rev.-Miscellaneous**						
825-000-48053	Donations	-	-	-	-	-	-
825-000-48100	Interest On Investment	45	74	40	44	60	55
825-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**45**	**74**	**40**	**44**	**60**	**55**
R7	**Rev.-Transfers In**						
825-000-49031	From Historic Resource-824	-	-	80	80	80	-
	Rev.-Transfers In Totals:	**-**	**-**	**80**	**80**	**80**	**-**
R8	**Rev.-Other Sources**						
825-000-49901	Beginning Balance	9,100	9,145	9,180	9,219	9,219	9,350
	Rev.-Other Sources Totals:	**9,100**	**9,145**	**9,180**	**9,219**	**9,219**	**9,350**
	REVENUES TOTALS:	**9,145**	**9,219**	**9,300**	**9,343**	**9,359**	**9,405**
825	**PIONEER CEMETERY RESTOR TRUST**						
E2	**Exp.-Materials & Services**						
825-825-61009	Advertising (PW)	-	-	-	-	-	-
825-825-61240	Dept/Operating Expense	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E3	**Exp.-Capital Outlay**						
825-825-72300	Improvements	-	-	9,300	-	-	9,350
	Exp.-Capital Outlay Totals:	**-**	**-**	**9,300**	**-**	**-**	**9,350**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E5	**Exp.-Contingencies**						
825-825-80005	Operating Contingency	-	-	-	-	-	55
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**55**
E7	**Exp.-Unappropriated**						
825-825-92010	Unapprop End Fund Bal	-	-	-	-	-	-
	Exp.-Unappropriated Totals:	**-**	**-**	**-**	**-**	**-**	**-**
	EXPENDITURES TOTALS:	**-**	**-**	**9,300**	**-**	**-**	**9,405**
	FUND REVENUES	**9,145**	**9,219**	**9,300**	**9,343**	**9,359**	**9,405**
	FUND EXPENSES	**-**	**-**	**9,300**	**-**	**-**	**9,405**
	PIONEER CEMETERY RESTOR TRUST	**9,145**	**9,219**	**-**	**9,343**	**9,359**	**-**

CITY OF LEBANON

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Capital Projects Fund
Police Trust-829

Purpose

The Police Trust fund accounts for receipts and expenditures of donations to the Police Department earmarked for special purchases and/or strategies.

FY2016-2017 Objective

The objective of the Police Division Capital Projects fund is to provide an account for donations for any purpose in the Police Department that is not covered in the budget (examples: Turn Lebanon Blue, National Night Out and Shop-With-A-Cop programs, Warming Shelter expenses, Miscellaneous Community Policing expenses).

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
829	**POLICE TRUST**						
R4	**Rev.-Intergovernmental**						
829-000-41020	Federal Grant Funds	-	-	-	-	-	-
829-000-41047	County Grant Funds	-	-	-	-	-	-
	Rev.-Intergovernmental Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R6	**Rev.-Miscellaneous**						
829-000-48052	Donations-Scholarship	770	1,739	500	-	-	-
829-000-48053	Donations	5,460	6,230	10,000	160	7,000	7,000
829-000-48054	Donations-Warming Shelter	-	600	2,000	-	-	-
829-000-48055	Donations-Shop With A Cop	-	-	-	4,375	4,375	4,375
829-000-48056	Donations-National Night Out	-	-	-	1,500	1,500	1,500
829-000-48057	Donations-Turn Lebanon Blue	-	-	-	650	650	650
829-000-48058	Donations-Misc Community Police	-	-	-	2,450	2,450	2,450
829-000-48100	Interest On Investment	54	57	60	47	66	60
829-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**6,284**	**8,626**	**12,560**	**9,182**	**16,041**	**16,035**
R8	**Rev.-Other Sources**						
829-000-49901	Beginning Balance	13,156	7,775	3,800	6,897	6,897	15,000
	Rev.-Other Sources Totals:	**13,156**	**7,775**	**3,800**	**6,897**	**6,897**	**15,000**
	REVENUES TOTALS:	**19,440**	**16,401**	**16,360**	**16,079**	**22,938**	**31,035**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
829	**POLICE TRUST**						
E2	**Exp.-Materials & Services**						
829-829-61010	Advertising	-	-	-	-	-	-
829-829-61240	Dept/Operating Expense	5,087	3,932	5,000	-	-	5,571
829-829-61250	Dept/Op Supplies	6,579	4,515	5,000	-	-	-
829-829-61320	Education & Training	-	-	-	-	-	-
829-829-61860	Scholarships	-	-	1,000	245	1,000	1,509
829-829-61870	Shop with A Cop	-	-	-	3,200	3,200	5,550
829-829-61871	National Night Out	-	-	-	1,151	1,151	1,849
829-829-61872	Warming Shelter Exp	-	57	500	79	79	521
829-829-61874	Misc Community Policing	-	-	-	1,545	1,545	-
	Exp.-Materials & Services Totals:	**11,666**	**8,504**	**11,500**	**6,220**	**6,975**	**15,000**
E3	**Exp.-Capital Outlay**						
829-829-72600	Other Eqpt.	-	1,000	-	-	-	-
	Exp.-Capital Outlay Totals:	**-**	**1,000**	**-**	**-**	**-**	**-**
E5	**Exp.-Contingencies**						
829-829-80005	Operating Contingency	-	-	4,860	-	4,860	16,035
	Exp.-Contingencies Totals:	**-**	**-**	**4,860**	**-**	**4,860**	**16,035**
	EXPENDITURES TOTALS:	**11,666**	**9,504**	**16,360**	**6,220**	**11,835**	**31,035**
	FUND REVENUES	**19,440**	**16,401**	**16,360**	**16,079**	**22,938**	**31,035**
	FUND EXPENSES	**11,666**	**9,504**	**16,360**	**6,220**	**11,835**	**31,035**
	POLICE TRUST Totals:	**7,774**	**6,897**	**-**	**9,859**	**11,103**	**-**

CITY OF LEBANON

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Capital Projects Fund
Library Trust Fund-830

Purpose

The Library Trust Fund receives income from donations and provides funding for special collection purchases, programs and projects associated with the mission of the Lebanon Public Library. Some donations are designated for specific purchases or programs, while other undesignated gifts are available to be used at the discretion of the library director.

FY2016-2017 Objective

The objective of the Library Trust Fund is to provide budgetary authority to support purchases for special purchases, projects and programs of the Library.

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
830	**LIBRARY TRUST FUND**						
R4	**Rev.-Intergovernmental**						
830-000-41045	Grant Funds	-	-	-	-	-	30,000
830-000-48112	Gift of Literacy Grant	-	7,631	5,000	1,063	10,000	8,000
830-000-48114	Trust Management Grant	-	-	10,000	-	10,000	-
830-000-48118	Childrens Svcs Grant	2,329	2,476	2,500	2,368	2,500	3,000
	Rev.-Intergovernmental Totals:	**2,329**	**10,107**	**17,500**	**3,431**	**22,500**	**41,000**
R6	**Rev.-Miscellaneous**						
830-000-48100	Interest On Investment	803	1,261	300	697	1,000	600
830-000-48120	Trust Fund Donations	59,062	29,163	25,000	9,038	30,000	50,000
830-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**59,865**	**30,424**	**25,300**	**9,735**	**31,000**	**50,600**
R8	**Rev.-Other Sources**						
830-000-49901	Beginning Balance	155,256	176,811	120,000	162,502	162,502	120,000
	Rev.-Other Sources Totals:	**155,256**	**176,811**	**120,000**	**162,502**	**162,502**	**120,000**
	REVENUES TOTALS:	**217,450**	**217,342**	**162,800**	**175,668**	**216,002**	**211,600**
830	**LIBRARY TRUST FUND**						
E2	**Exp.-Materials & Services**						
830-830-61130	Contract Services	-	-	20,000	-	-	-
830-830-61250	Dept/Op Supplies	40,638	45,743	75,000	31,008	60,000	50,000
830-830-61310	Gift of Literacy	-	4,656	5,000	1,142	6,000	8,000
830-830-61330	Reading for Success	-	2,930	2,500	392	3,000	3,000
830-830-61350	Trust Management	-	1,510	10,000	-	10,000	10,000
830-830-61370	Other Grants	-	-	-	-	10,000	10,000
	Exp.-Materials & Services Totals:	**40,638**	**54,839**	**112,500**	**32,542**	**89,000**	**81,000**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
830-830-72300	Improvements	-	-	-	-	-	-
830-830-72500	Office Eqpt.	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	-	-	-	-	-	-
E4	**Exp.-Transfers Out**						
830-830-90010	To General Fund	-	-	-	-	-	-
830-830-90110	To Libr/Sr Cntr Trust	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	-	-	-	-	-	-
E5	**Exp.-Contingencies**						
830-830-80005	Operating Contingency	-	-	50,300	-	-	130,600
	Exp.-Contingencies Totals:	-	-	**50,300**	-	-	**130,600**
E7	**Exp.-Unappropriated**						
830-830-92010	Unapprop End Fund Bal	-	-	-	-	-	-
	Exp.-Unappropriated Totals:	-	-	-	-	-	-
	EXPENDITURES TOTALS:	**40,638**	**54,839**	**162,800**	**32,542**	**89,000**	**211,600**
	FUND REVENUES	**217,450**	**217,342**	**162,800**	**175,668**	**216,002**	**211,600**
	FUND EXPENSES	**40,638**	**54,839**	**162,800**	**32,542**	**89,000**	**211,600**
	LIBRARY TRUST FUND Totals:	**176,812**	**162,503**	**-**	**143,126**	**127,002**	**-**

Capital Projects Fund
Library-Harriman Trust Fund-833

Purpose

Originally established as the Library Building Trust Fund in FY 2005-06, most of the funds in this trust were donated in FY 2008-09 by the Harriman Family Foundation as a memorial to Anita Harriman. These funds are designated to be used for materials for the Children's Room.

FY2016-2017 Objective

The objective of the Harriman Trust Fund is to provide budgetary authority to support the special purchases for the Children's Room of the Lebanon Public Library.

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
833	**LIBRARY TRUST (Harriman Trust)**						
R6	**Rev.-Miscellaneous**						
833-000-48100	Interest On Investment	169	273	120	160	236	175
833-000-48120	Trust Fund Donations	-	65	-	489	489	-
833-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**169**	**338**	**120**	**649**	**725**	**175**
R7	**Rev.-Transfers In**						
833-000-49107	From Libr/Sr Cntr Bldg Trust	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
833-000-49901	Beginning Balance	34,511	34,138	29,000	34,007	34,007	29,000
	Rev.-Other Sources Totals:	**34,511**	**34,138**	**29,000**	**34,007**	**34,007**	**29,000**
	REVENUES TOTALS:	**34,680**	**34,476**	**29,120**	**34,656**	**34,732**	**29,175**
833	**LIBRARY TRUST (Harriman Trust)**						
E2	**Exp.-Materials & Services**						
833-833-61130	Contract Services	-	-	-	-	-	-
833-833-61250	Dept/Op Supplies	542	469	29,120	148	5,000	29,175
	Exp.-Materials & Services Totals:	**542**	**469**	**29,120**	**148**	**5,000**	**29,175**
	EXPENDITURES TOTALS:	**542**	**469**	**29,120**	**148**	**5,000**	**29,175**
	FUND REVENUES	**34,680**	**34,476**	**29,120**	**34,656**	**34,732**	**29,175**
	FUND EXPENSES	**542**	**469**	**29,120**	**148**	**5,000**	**29,175**
	LIBRARY TRUST (Harriman) Totals:	**34,138**	**34,007**	**-**	**34,508**	**29,732**	**-**

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Capital Projects Fund
Senior Center Trust Fund-835

Purpose

The Senior Center Trust Fund receives income from donations and provides funding for special programs and projects associated with the mission of the Senior Center. Some donations are designated for specific purchases or programs, while other undesignated gifts are available to be used at the discretion of the Senior Services Director.

FY2016-2017 Objective

The objective of the Senior Center Trust Fund is to provide budgetary authority to support purchases for activities, classes and equipment for the Senior Center.

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
835	**SENIOR SERVICES TRUST**						
R6	**Rev.-Miscellaneous**						
835-000-45020	Rev From Rented Prop	2,339	859	2,000	-	-	-
835-000-48100	Interest On Investment	839	1,336	600	764	1,200	800
835-000-48120	Trust Fund Donations	4,270	3,422	2,500	1,706	2,800	3,000
835-000-48140	Miscellaneous Revenue	2,423	1,983	3,000	1,133	2,500	2,500
835-000-48155	Senior Center Trip Rev	-	387	-	-	-	-
835-000-48172	Rental Cleaning Fee	35	140	700	-	350	350
835-000-48175	Rental Deposits	1,650	1,740	1,500	450	700	1,200
	Rev.-Miscellaneous Totals:	**11,556**	**9,867**	**10,300**	**4,053**	**7,550**	**7,850**
R8	**Rev.-Other Sources**						
835-000-49901	Beginning Balance	171,898	167,821	155,000	164,386	164,385	150,000
	Rev.-Other Sources Totals:	**171,898**	**167,821**	**155,000**	**164,386**	**164,385**	**150,000**
	REVENUES TOTALS:	**183,454**	**177,688**	**165,300**	**168,439**	**171,935**	**157,850**
835	**SENIOR SERVICES TRUST**						
E2	**Exp.-Materials & Services**						
835-835-61130	Contract Services	-	-	-	-	-	-
835-835-61200	Deposits Refunded	1,328	1,560	1,500	350	700	1,200
835-835-61240	Dept/Operating Expense	2,522	3,023	3,000	419	2,500	3,000
835-835-61250	Dept/Op Supplies	1,640	1,195	2,000	1,254	2,000	2,000
835-835-61455	Senior Center Trip Exp	-	-	-	-	-	-
835-835-61560	Maint/Bldg (Gen'l)	1,165	128	1,500	-	1,500	1,500
835-835-61840	Refreshment Purchases	6,150	6,513	6,500	2,248	5,000	6,500
835-835-61860	Scholarships	39	157	500	75	300	300
	Exp.-Materials & Services Totals:	**12,844**	**12,576**	**15,000**	**4,346**	**12,000**	**14,500**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
							-
E3	**Exp.-Capital Outlay**						-
835-835-72100	Buildings	-	-	-	-	-	-
835-835-72300	Improvements	2,103	-	5,000	-	3,000	5,000
835-835-72500	Office Eqpt.	-	-	2,500	-	-	2,500
835-835-72600	Other Eqpt.	685	725	2,500	1,008	2,500	2,500
	Exp.-Capital Outlay Totals:	**2,788**	**725**	**10,000**	**1,008**	**5,500**	**10,000**
E4	**Exp.-Transfers Out**						
835-835-90110	To Libr/Sr Cntr Trust	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E5	**Exp.-Contingencies**						
835-835-80005	Operating Contingency	-	-	140,300	-	-	133,350
	Exp.-Contingencies Totals:	**-**	**-**	**140,300**	**-**	**-**	**133,350**
	EXPENDITURES TOTALS:	**15,632**	**13,301**	**165,300**	**5,354**	**17,500**	**157,850**
	FUND REVENUES	**183,454**	**177,688**	**165,300**	**168,439**	**171,935**	**157,850**
	FUND EXPENSES	**15,632**	**13,301**	**165,300**	**5,354**	**17,500**	**157,850**
	SENIOR SERVICES TRUST Totals:	**167,822**	**164,387**	**-**	**163,085**	**154,435**	**-**

Capital Projects Fund
Library-Snedaker Trust Fund-838

Purpose

In January 2000, the Lebanon Public Library received $57,000 from the estate of Florence C. Snedaker. The estate stipulates that these funds must be used to purchase children's and reference materials.

FY2016-2017 Objective

The objective of the Snedaker Trust Fund is to provide budgetary authority to support purchases of children's and reference materials for the Lebanon Public Library.

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
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Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
838	**LIBRARY TRUST (Snedaker Trust)**						
R6	**Rev.-Miscellaneous**						
838-000-48100	Interest On Investment	137	208	100	121	160	150
838-000-48120	Trust Fund Donations	-	-	-	-	-	-
838-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**137**	**208**	**100**	**121**	**160**	**150**
R8	**Rev.-Other Sources**						
838-000-49901	Beginning Balance	28,268	27,005	25,000	25,756	25,755	25,900
	Rev.-Other Sources Totals:	**28,268**	**27,005**	**25,000**	**25,756**	**25,755**	**25,900**
	REVENUES TOTALS:	**28,405**	**27,213**	**25,100**	**25,877**	**25,915**	**26,050**
838	**LIBRARY TRUST (Snedaker Trust)**						
E2	**Exp.-Materials & Services**						
838-838-61250	Dept/Op Supplies	1,400	1,457	25,100	-	-	10,000
	Exp.-Materials & Services Totals:	**1,400**	**1,457**	**25,100**	**-**	**-**	**10,000**
E5	**Exp.-Contingencies**						
838-838-80005	Operating Contingency	-	-	-	-	-	16,050
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**16,050**
	EXPENDITURES TOTALS:	**1,400**	**1,457**	**25,100**	**-**	**-**	**26,050**
	FUND REVENUES	**28,405**	**27,213**	**25,100**	**25,877**	**25,915**	**26,050**
	FUND EXPENSES	**1,400**	**1,457**	**25,100**	**-**	**-**	**26,050**
	LIBRARY TRUST (Snedaker) Totals:	**27,005**	**25,756**	**-**	**25,877**	**25,915**	**-**

CITY OF LEBANON

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Capital Projects Fund
Streets Capital Projects-840

Purpose

The Street Capital Improvement Projects Fund was established to receive funds designated for street improvements. In 1998, the Capital Improvement Projects Committee and City Council recommended an increase utility franchise fees with the increased revenue being allocated toward a Street Preservation Program within the Street Capital Improvement Projects Fund. Subsequent Council budget actions eliminated the use of franchise fees for street preservation projects. The Street Preservation Program provides maintenance type projects including overlays, slurry seals, and crack sealing to city streets on a priority basis. The intent of the program is to preserve the existing city street system and prevent costly street reconstruction. This fund is also holding in reserves the funds received from the transfer of Airway Road to City of Lebanon jurisdiction. The funds will help offset costs to reconstruct Airway Road at a later date.

FY2016-2017 Objective

When funds become available the yearly street preservation program will continue, which includes overlays, crack seals, and slurry seals.

FY2016-2017 Staffing

Due to very limited funds, no Staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
840	**STREETS CAPITAL PROJECTS**						
R4	**Rev.-Intergovernmental**						
840-000-41047	County Grant Funds	-	315,872	-	-	-	1,200,000
	Rev.-Intergovernmental Totals:	**-**	**315,872**	**-**	**-**	**-**	**1,200,000**
R6	**Rev.-Miscellaneous**						
840-000-48100	Interest On Investment	1,825	2,817	-	1,759	2,400	1,000
840-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**1,825**	**2,817**	**-**	**1,759**	**2,400**	**1,000**
R7	**Rev.-Transfers In**						
840-000-49010	From General Fund	-	-	-	-	-	-
840-000-49023	From Water CIP	-	-	-	-	-	-
840-000-49087	From Public Imp-750	31,462	-	-	-	-	-
	Rev.-Transfers In Totals:	**31,462**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
840-000-49901	Beginning Balance	398,442	378,625	359,526	376,300	376,299	329,443
	Rev.-Other Sources Totals:	**398,442**	**378,625**	**359,526**	**376,300**	**376,299**	**329,443**
	REVENUES TOTALS:	**431,729**	**697,314**	**359,526**	**378,059**	**378,699**	**1,530,443**
840	**STREETS CAPITAL PROJECTS**						
E2	**Exp.-Materials & Services**						
840-840-61010	Advertising	-	-	-	-	-	-
840-840-61130	Contract Serv	-	26,750	-	-	-	10,000
840-840-61240	Operating Exp (Eng)	-	-	-	-	-	-
840-840-61401	Unemploy Ins	-	-	-	-	-	-
840-840-61881	Rent (Eng)	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**26,750**	**-**	**-**	**-**	**10,000**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
840-840-72300	Improvements	-	294,265	-	-	49,256	1,210,443
840-840-72301	Improvements (Eng)	53,104	-	49,526	2,423	-	-
	Exp.-Capital Outlay Totals:	**53,104**	**294,265**	**49,526**	**2,423**	**49,256**	**1,210,443**
E4	**Exp.-Transfers Out**						
840-840-90035	To St Ft & Bike Pth Fd	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E5	**Exp.-Contingencies**						
840-840-80005	Operating Contingency	-	-	-	-	-	-
840-840-80024	Res - Airway	-	-	310,000	-	310,000	310,000
	Exp.-Contingencies Totals:	**-**	**-**	**310,000**	**-**	**310,000**	**310,000**
	EXPENDITURES TOTALS:	**53,104**	**321,015**	**359,526**	**2,423**	**359,256**	**1,530,443**
	FUND REVENUES	**431,729**	**697,314**	**359,526**	**378,059**	**378,699**	**1,530,443**
	FUND EXPENSES	**53,104**	**321,015**	**359,526**	**2,423**	**359,256**	**1,530,443**
	STREETS CAPITAL PROJECTS Totals:	**378,625**	**376,299**	**-**	**375,636**	**19,443**	**-**

Capital Projects Fund
Infrastructure Deferral-845

Purpose

Development may be responsible for extending new public infrastructure – street, water, sewer, drainage or parks. Most often, this responsibility is met by the infrastructure being extended as part of the development. However, on occasion it is not practical to require actual construction during development; yet the financial responsibility remains. This responsibility can be met by a contribution equal to that responsibility. This fund is used to budget and account for the cash contributions.

FY2016-2017 Objective

As projects are formed the infrastructure deferral fund will be used to help finance the work.

FY2016-2017 Staffing

No Staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
845	**INFRASTRUCTURE DEFERRAL**						
R6	**Rev.-Miscellaneous**						
845-000-42100	Infra. Ext. Deposits	-	-	-	-	-	-
845-000-48100	Interest On Investment	275	449	-	263	355	250
845-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**275**	**449**	**-**	**263**	**355**	**250**
R8	**Rev.-Other Sources**						
845-000-49901	Beginning Balance	55,418	55,693	55,899	56,143	56,142	56,000
	Rev.-Other Sources Totals:	**55,418**	**55,693**	**55,899**	**56,143**	**56,142**	**56,000**
	REVENUES TOTALS:	**55,693**	**56,142**	**55,899**	**56,406**	**56,497**	**56,250**
845	**INFRA. DEFERRAL**						
E2	**Exp.-Materials & Services**						
845-845-61010	Advertising	-	-	-	-	-	-
845-845-61130	Contract Services	-	-	-	-	-	-
845-845-61240	Dept/Operating Expense	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E3	**Exp.-Capital Outlay**						
845-845-72301	Improvements (Eng)	-	-	55,899	-	-	56,250
	Exp.-Capital Outlay Totals:	**-**	**-**	**55,899**	**-**	**-**	**56,250**
	EXPENDITURES TOTALS:	**-**	**-**	**55,899**	**-**	**-**	**56,250**
	FUND REVENUES	**55,693**	**56,142**	**55,899**	**56,406**	**56,497**	**56,250**
	FUND EXPENSES	**-**	**-**	**55,899**	**-**	**-**	**56,250**
	INFRA. DEFERRAL Totals:	**55,693**	**56,142**	**-**	**56,406**	**56,497**	**-**

CITY OF LEBANON

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Capital Projects Fund
SDC–Storm Drainage Improvements-852

Purpose

The purpose of this fund is to account for the revenues and expenses for Storm Drainage Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Storm Drainage SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Storm Drainage SDC Plan.

FY2016-2017 Objective

The objective is to fund SDC Eligible Improvements as indicated in the Storm Drainage SDC Plan and Storm Water Master Plan such as elimination of underground injection control systems and new or extensions to storm drain lines.

FY2016-2017 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
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Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
852	**SDC-DRAINAGE IMPR**						
R1	**Rev.-Taxes & Assess**						
852-000-42040	SDC Princ - Assess	880	3,690	100	62	100	100
852-000-42045	SDC Principal	8,780	4,255	2,000	2,996	3,500	3,500
	Rev.-Taxes & Assess Totals:	**9,660**	**7,945**	**2,100**	**3,058**	**3,600**	**3,600**
R6	**Rev.-Miscellaneous**						
852-000-42050	SDC Interest	(851)	(3,675)	-	33	-	-
852-000-48100	Interest On Investment	338	257	-	204	225	100
852-000-48140	Miscellaneous Revenue	-	-	-	-		-
	Rev.-Miscellaneous Totals:	**(513)**	**(3,418)**	**-**	**237**	**225**	**100**
R7	**Rev.-Transfers In**						
852-000-49098	From NW Urban Renewal	-	2,167	14,178	14,178	14,178	-
852-000-49170	From Cheadle Lake URD	-	7,524	-	-	-	-
852-000-49175	From North Gateway URD	-	-	-	-	-	8,969
	Rev.-Transfers In Totals:	**-**	**9,691**	**14,178**	**14,178**	**14,178**	**8,969**
R8	**Rev.-Other Sources**						
852-000-49901	Beginning Balance	146,600	95,306	32,000	103,341	103,341	110,000
	Rev.-Other Sources Totals:	**146,600**	**95,306**	**32,000**	**103,341**	**103,341**	**110,000**
	REVENUES TOTALS:	**155,747**	**109,524**	**48,278**	**120,814**	**121,344**	**122,669**
852	**SDC-DRAINAGE IMPR**						
E2	**Exp.-Materials & Services**						
852-852-61130	Contract Services	-	-	-	-	-	-
852-852-61240	Dept/Operating Expense	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
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Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
852-852-72050	Land	-	-	-	-	-	-
852-852-72300	Improvements	123,000	-	25,000	-	-	100,000
	Exp.-Capital Outlay Totals:	**123,000**	**-**	**25,000**	**-**	**-**	**100,000**
E4	**Exp.-Transfers Out**						
852-852-90010	To General Fund	-	-	-	-	-	-
852-852-90011	To General Fund-Sal/Ben	6,001	6,182	6,664	6,664	6,664	7,799
852-852-90027	To Info System Service-542	775	-	-	-	-	-
852-852-90052	To Storm Drainage	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	**6,776**	**6,182**	**6,664**	**6,664**	**6,664**	**7,799**
E5	**Exp.-Contingencies**						
852-852-80005	Operating Contingency	-	-	16,614	-	16,614	14,870
	Exp.-Contingencies Totals:	**-**	**-**	**16,614**	**-**	**16,614**	**14,870**
	EXPENDITURES TOTALS:	**129,776**	**6,182**	**48,278**	**6,664**	**23,278**	**122,669**
	FUND REVENUES	**155,747**	**109,524**	**48,278**	**120,814**	**121,344**	**122,669**
	FUND EXPENSES	**129,776**	**6,182**	**48,278**	**6,664**	**23,278**	**122,669**
	SDC-DRAINAGE IMPR Totals:	**25,971**	**103,342**	**-**	**114,150**	**98,066**	**-**

CITY OF LEBANON

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Capital Projects Fund
SDC–Storm Drainage Reimbursements-853

Purpose

This budget department accounts for the Storm Drainage System Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Storm Drainage SDC methodology report and resolution was adopted which set revised rates. Part of the new Storm Drainage SDC fee reimburses the City for specific completed qualifying extra-capacity drainage projects that were funded without SDC.

FY2016-2017 Objective

Very nominal funding limits the ability to assist in financing any significant projects.

FY2016-2017 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
853	**SDC-DRAINAGE REIMB**						
R1	**Rev.-Taxes & Assess**						
853-000-42040	SDC Princ - Assess	5	3	-	190	190	-
853-000-42045	SDC Principal	1,526	740	500	521	600	500
	Rev.-Taxes & Assess Totals:	**1,531**	**743**	**500**	**711**	**790**	**500**
R6	**Rev.-Miscellaneous**						
853-000-42050	SDC Interest	-	1	-	6	-	-
853-000-48100	Interest On Investment	23	47	-	31	30	15
853-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**23**	**48**	**-**	**37**	**30**	**15**
R8	**Rev.-Other Sources**						
853-000-49901	Beginning Balance	3,866	5,421	5,850	6,211	6,211	6,581
	Rev.-Other Sources Totals:	**3,866**	**5,421**	**5,850**	**6,211**	**6,211**	**6,581**
	REVENUES TOTALS:	**5,420**	**6,212**	**6,350**	**6,959**	**7,031**	**7,096**
853	**SDC-DRAINAGE REIMB**						
E2	**Exp.-Materials & Services**						
853-853-61240	Dept/Operating Expense	-	-	-	-	-	-
853-853-61250	Dept/Op Supplies	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E3	**Exp.-Capital Outlay**						
853-853-72300	Improvements	-	-	5,900	-	-	6,500
	Exp.-Capital Outlay Totals:	**-**	**-**	**5,900**	**-**	**-**	**6,500**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E5	**Exp.-Contingencies**						
853-853-80005	Operating Contingency	-	-	450	-	450	596
	Exp.-Contingencies Totals:	**-**	**-**	**450**	**-**	**450**	**596**
	EXPENDITURES TOTALS:	**-**	**-**	**6,350**	**-**	**450**	**7,096**
	FUND REVENUES	**5,420**	**6,212**	**6,350**	**6,959**	**7,031**	**7,096**
	FUND EXPENSES	**-**	**-**	**6,350**	**-**	**450**	**7,096**
	SDC-DRAINAGE REIMB Totals:	**5,420**	**6,212**	**-**	**6,959**	**6,581**	**-**

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Capital Projects Fund
SDC–Parks Improvements-862

Purpose

The purpose of this fund is to account for the revenues and expenses for Parks Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Parks SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Parks SDC Plan.

FY2016-2017 Objective

The objective is to fund SDC Eligible Improvements as indicated in the Parks Master Plan and Parks SDC Plan.

FY2016-2017 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
862	**SDC-PARKS IMPR**						
R1	**Rev.-Taxes & Assess**						
862-000-42040	SDC Princ - Assess	1,195	1,694	-	2,514	3,500	3,500
862-000-42045	SDC Principal	87,154	82,528	50,000	51,664	55,000	55,000
	Rev.-Taxes & Assess Totals:	**88,349**	**84,222**	**50,000**	**54,178**	**58,500**	**58,500**
R6	**Rev.-Miscellaneous**						
862-000-42050	SDC Interest	25	70	-	355	500	-
862-000-48100	Interest On Investment	2,302	4,728	1,500	3,253	4,000	3,000
862-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**2,327**	**4,798**	**1,500**	**3,608**	**4,500**	**3,000**
R7	**Rev.-Transfers In**						
862-000-49030	From Motel Tax -510	-	-	-	-	-	62,000
862-000-49098	From NW Urban Renewal	-	-	5,232	5,232	5,232	-
862-000-49170	From Cheadle Lake URD	-	101,040	-	-	-	-
862-000-49175	From North Gateway URD	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**-**	**101,040**	**5,232**	**5,232**	**5,232**	**62,000**
R8	**Rev.-Other Sources**						
862-000-49901	Beginning Balance	424,772	713,033	670,000	896,911	896,911	500,000
	Rev.-Other Sources Totals:	**424,772**	**713,033**	**670,000**	**896,911**	**896,911**	**500,000**
	REVENUES TOTALS:	**515,448**	**903,093**	**726,732**	**959,929**	**965,143**	**623,500**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
862	**SDC-PARKS IMPR**						
E2	**Exp.-Materials & Services**						
862-862-61131	Contract Services (PW)	-	-	-	-	-	-
862-862-61134	Contract Services (Maint)	-	-	-	-	-	-
862-862-61240	Dept/Operating Expense	-	-	-	-	-	-
862-862-61250	Dept/Op Supplies	-	-	-	-	-	-
862-862-61401	Unemploy Ins	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E3	**Exp.-Capital Outlay**						
862-862-72300	Improvements	22,200	-	376,671	19,175	150,000	590,000
	Exp.-Capital Outlay Totals:	**22,200**	**-**	**376,671**	**19,175**	**150,000**	**590,000**
E4	**Exp.-Transfers Out**						
862-862-90011	To General Fund-Sal/Ben	6,001	6,182	6,664	6,664	6,664	7,799
862-862-90022	To Parks Grant Fund	-	-	-	-	-	-
862-862-90027	To Info System Service-542	775	-	-	-	-	-
862-862-90057	To Motel Tax 510 (for strawberry plaza)	-	-	300,000	-	300,000	-
	Exp.-Transfers Out Totals:	**6,776**	**6,182**	**306,664**	**6,664**	**306,664**	**7,799**
E5	**Exp.-Contingencies**						
862-862-80005	Operating Contingency	-	-	43,397	-	43,397	25,701
	Exp.-Contingencies Totals:	**-**	**-**	**43,397**	**-**	**43,397**	**25,701**
	EXPENDITURES TOTALS:	**28,976**	**6,182**	**726,732**	**25,839**	**500,061**	**623,500**
	FUND REVENUES	**515,448**	**903,093**	**726,732**	**959,929**	**965,143**	**623,500**
	FUND EXPENSES	**28,976**	**6,182**	**726,732**	**25,839**	**500,061**	**623,500**
	SDC-PARKS IMPR Totals:	**486,472**	**896,911**	**-**	**934,090**	**465,082**	**-**

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Capital Projects Fund
SDC–Parks Reimbursements-863

Purpose

The purpose of this fund is to account for the revenues and expenses for Parks Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Parks SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Parks SDC Plan.

FY2016-2017 Objective

The objective is to fund approved park projects as indicated in the Parks Master Plan and Parks SDC Plan.

FY2016-2017 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
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Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
863	**SDC-PARKS REIMB**						
R1	**Rev.-Taxes & Assess**						
863-000-42040	SDC Princ - Assess	13	175	200	207	200	200
863-000-42045	SDC Principal	-	-	-	-	-	-
	Rev.-Taxes & Assess Totals:	**13**	**175**	**200**	**207**	**200**	**200**
R6	**Rev.-Miscellaneous**						
863-000-42050	SDC Interest	-	1	-	15	14	-
863-000-48100	Interest On Investment	41	24	-	12	20	-
863-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**41**	**25**	**-**	**27**	**34**	**-**
R8	**Rev.-Other Sources**						
863-000-49901	Beginning Balance	17,830	2,809	3,000	3,009	3,009	-
	Rev.-Other Sources Totals:	**17,830**	**2,809**	**3,000**	**3,009**	**3,009**	**-**
	REVENUES TOTALS:	**17,884**	**3,009**	**3,200**	**3,243**	**3,243**	**200**
863	**SDC-PARKS REIMB**						
E2	**Exp.-Materials & Services**						
863-863-61240	Dept/Operating Expense	-	-	-	-	-	-
863-863-61250	Dept/Op Supplies	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
863-863-72300	Improvements	15,075	-	3,000	4,000	3,243	-
	Exp.-Capital Outlay Totals:	**15,075**	**-**	**3,000**	**4,000**	**3,243**	**-**
E5	**Exp.-Contingencies**						
863-863-80005	Operating Contingency	-	-	200	-	-	200
	Exp.-Contingencies Totals:	**-**	**-**	**200**	**-**	**-**	**200**
	EXPENDITURES TOTALS:	**15,075**	**-**	**3,200**	**4,000**	**3,243**	**200**
	FUND REVENUES	**17,884**	**3,009**	**3,200**	**3,243**	**3,243**	**200**
	FUND EXPENSES	**15,075**	**-**	**3,200**	**4,000**	**3,243**	**200**
	SDC-PARKS REIMB Totals:	**2,809**	**3,009**	**-**	**(757)**	**-**	**-**

CITY OF LEBANON

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Capital Projects Fund
SDC–Wastewater Improvements-872

Purpose

The purpose of this fund is to account for the revenues and expenses for Parks Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Parks SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Parks SDC Plan.

FY2016-2017 Objective

All available funds are being set aside for future phases of the Westside Interceptor Project. The next phase is scheduled for 2018.

FY2016-2017 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
872	**SDC-WASTEWATER IMPR**						
R1	**Rev.-Taxes & Assess**						
872-000-42040	SDC Princ - Assess	7,054	12,558	12,000	17,361	25,000	10,000
872-000-42045	SDC Principal	64,053	68,736	28,000	32,032	35,000	25,000
	Rev.-Taxes & Assess Totals:	**71,107**	**81,294**	**40,000**	**49,393**	**60,000**	**35,000**
R6	**Rev.-Miscellaneous**						
872-000-42050	SDC Interest	175	507	250	864	1,000	500
872-000-48100	Interest On Investment	2,016	4,357	1,000	3,094	3,500	1,500
872-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**2,191**	**4,864**	**1,250**	**3,958**	**4,500**	**2,000**
R7	**Rev.-Transfers In**						
872-000-49098	From NW Urban Renewal	-	17,443	-	-	-	-
872-000-49170	From Cheadle Lake URD	-	85,865	-	-	-	-
872-000-49175	From North Gateway URD	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**-**	**103,308**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
872-000-49901	Beginning Balance	375,784	807,635	580,000	990,920	990,919	1,030,000
	Rev.-Other Sources Totals:	**375,784**	**807,635**	**580,000**	**990,920**	**990,919**	**1,030,000**
	REVENUES TOTALS:	**449,082**	**997,101**	**621,250**	**1,044,271**	**1,055,419**	**1,067,000**
872	**SDC-WASTEWATER IMPR**						
E2	**Exp.-Materials & Services**						
872-872-61131	Contract Services	-	-	-	-	-	-
872-872-61240	Dept/Operating Expense	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
872-872-72300	Improvements	-	-	600,000	-	-	1,000,000
	Exp.-Capital Outlay Totals:	**-**	**-**	**600,000**	**-**	**-**	**1,000,000**
E4	**Exp.-Transfers Out**						
872-872-90010	To General Fund	-	-	-	-	-	-
872-872-90011	To General Fund-Sal/Ben	6,001	6,182	6,664	6,664	6,664	7,799
872-872-90027	To Info System Service	775	-	-	-	-	-
872-872-90105	To Eqpt Acq & Rep Fund	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	**6,776**	**6,182**	**6,664**	**6,664**	**6,664**	**7,799**
E5	**Exp.-Contingencies**						
872-872-80005	Operating Contingency	-	-	14,586	-	14,586	59,201
	Exp.-Contingencies Totals:	**-**	**-**	**14,586**	**-**	**14,586**	**59,201**
	EXPENDITURES TOTALS:	**6,776**	**6,182**	**621,250**	**6,664**	**21,250**	**1,067,000**
	FUND REVENUES	**449,082**	**997,101**	**621,250**	**1,044,271**	**1,055,419**	**1,067,000**
	FUND EXPENSES	**6,776**	**6,182**	**621,250**	**6,664**	**21,250**	**1,067,000**
	SDC-WASTEWATER IMPR Totals:	**442,306**	**990,919**	**-**	**1,037,607**	**1,034,169**	**-**

CITY OF LEBANON

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Capital Projects Fund
SDC–Wastewater Reimbursements-873

Purpose

This budget department accounts for the Wastewater Systems Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Wastewater SDC methodology report and resolution was adopted which set revised rates. Part of the new Wastewater SDC fee reimburses the City for specific completed qualifying extra-capacity wastewater projects that were funded without SDC.

FY2016-2017 Objective

All available funds are being set aside for future phases of the Westside Interceptor Project. The next phase is scheduled for 2018.

FY2016-2017 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
873	**SDC-WASTEWATER REIMB**						
R1	**Rev.-Taxes & Assess**						
873-000-42040	SDC Princ - Assess	1,241	2,209	2,000	3,054	5,000	2,000
873-000-42045	SDC Principal	11,268	12,092	5,000	5,635	7,000	5,000
	Rev.-Taxes & Assess Totals:	**12,509**	**14,301**	**7,000**	**8,689**	**12,000**	**7,000**
R6	**Rev.-Miscellaneous**						
873-000-42050	SDC Interest	31	88	-	152	150	-
873-000-48100	Interest On Investment	1,091	1,894	500	1,167	1,500	750
873-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**1,122**	**1,982**	**500**	**1,319**	**1,650**	**750**
R8	**Rev.-Other Sources**						
873-000-49901	Beginning Balance	213,867	227,498	238,000	243,782	243,781	250,000
	Rev.-Other Sources Totals:	**213,867**	**227,498**	**238,000**	**243,782**	**243,781**	**250,000**
	REVENUES TOTALS:	**227,498**	**243,781**	**245,500**	**253,790**	**257,431**	**257,750**
873	**SDC-WASTEWATER REIMB**						
E2	**Exp.-Materials & Services**						
873-873-61240	Dept/Operating Expense	-	-	-	-	-	-
873-873-61250	Dept/Op Supplies	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E3	**Exp.-Capital Outlay**						
873-873-72300	Improvements	-	-	245,000	-	-	250,000
	Exp.-Capital Outlay Totals:	**-**	**-**	**245,000**	**-**	**-**	**250,000**

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Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E5	**Exp.-Contingencies**			-			
873-873-80005	Operating Contingency	-	-	500	-	500	7,750
	Exp.-Contingencies Totals:	**-**	**-**	**500**	**-**	**500**	**7,750**
	EXPENDITURES TOTALS:	**-**	**-**	**245,500**	**-**	**500**	**257,750**
	FUND REVENUES	**227,498**	**243,781**	**245,500**	**253,790**	**257,431**	**257,750**
	FUND EXPENSES	**-**	**-**	**245,500**	**-**	**500**	**257,750**
	SDC-WASTEWATER REIMB Totals:	**227,498**	**243,781**	**-**	**253,790**	**256,931**	**-**

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Capital Projects Fund
SDC–Streets Improvements-882

Purpose

The purpose of this fund is to account for the revenues and expenses for Street Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Street SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Street SDC Plan.

FY2016-2017 Objective

Available funds will be used on SDC eligible projects as they arise.

FY2016-2017 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
882	**SDC-STREET IMPR**						
R1	**Rev.-Taxes & Assess**						
882-000-42040	SDC Princ - Assess	37,146	69,302	15,000	92,232	130,000	130,000
882-000-42045	SDC Principal	178,722	37,820	20,000	56,798	60,000	60,000
	Rev.-Taxes & Assess Totals:	**215,868**	**107,122**	**35,000**	**149,030**	**190,000**	**190,000**
R6	**Rev.-Miscellaneous**						
882-000-42050	SDC Interest	985	2,850	1,000	2,055	2,600	1,500
882-000-48100	Interest On Investment	5,715	9,698	5,000	5,895	6,500	5,000
882-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**6,700**	**12,548**	**6,000**	**7,950**	**9,100**	**6,500**
R7	**Rev.-Transfers In**						
882-000-49098	From NW Urban Renewal	-	-	10,154	10,154	10,154	-
882-000-49170	From Cheadle Lake URD	-	44,019	-	-	-	-
882-000-49175	From North Gateway URD	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**-**	**44,019**	**10,154**	**10,154**	**10,154**	**-**
R8	**Rev.-Other Sources**						
882-000-49901	Beginning Balance	1,053,843	1,641,280	1,200,000	1,628,789	1,628,788	1,700,000
	Rev.-Other Sources Totals:	**1,053,843**	**1,641,280**	**1,200,000**	**1,628,789**	**1,628,788**	**1,700,000**
	REVENUES TOTALS:	**1,276,411**	**1,804,969**	**1,251,154**	**1,795,923**	**1,838,042**	**1,896,500**
882	**SDC-STREET IMPR**						
E2	**Exp.-Materials & Services**						
882-882-61011	Advertising (Eng)	-	-	-	-	-	-
882-882-61133	Contract Serv (Eng)	-	-	-	-	-	-
882-882-61240	Dept/Operating Expense	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
882-882-72300	Improvements	-	170,000	1,200,000	106,510	106,510	1,700,000
	Exp.-Capital Outlay Totals:	**-**	**170,000**	**1,200,000**	**106,510**	**106,510**	**1,700,000**
E4	**Exp.-Transfers Out**						
882-882-90011	To General Fund-Sal/Ben	6,001	6,181	6,663	6,663	6,663	7,799
882-882-90027	To Info System Service	775	-	-	-	-	-
	Exp.-Transfers Out Totals:	**6,776**	**6,181**	**6,663**	**6,663**	**6,663**	**7,799**
E5	**Exp.-Contingencies**						
882-882-80005	Operating Contingency	-	-	44,491	-	44,491	188,701
882-882-80032	Res - Safeway	-	-	-	-	-	-
	Exp.-Contingencies Totals:	**-**	**-**	**44,491**	**-**	**44,491**	**188,701**
	EXPENDITURES TOTALS:	**6,776**	**176,181**	**1,251,154**	**113,173**	**157,664**	**1,896,500**
	FUND REVENUES	**1,276,411**	**1,804,969**	**1,251,154**	**1,795,923**	**1,838,042**	**1,896,500**
	FUND EXPENSES	**6,776**	**176,181**	**1,251,154**	**113,173**	**157,664**	**1,896,500**
	SDC-STREET IMPR Totals:	**1,269,635**	**1,628,788**	**-**	**1,682,750**	**1,680,378**	**-**

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Capital Projects Fund
SDC–Streets Reimbursements-883

Purpose

This budget department accounts for the Street Systems Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Street SDC methodology report and resolution was adopted which set revised rates. Part of the new Street SDC fee reimburses the City for specific completed qualifying extra-capacity street projects that were funded without SDC.

FY2016-2017 Objective

Funds will be used for eligible street and bridge projects.

FY2016-2017 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
883	**SDC-STREET REIMB**						
R1	**Rev.-Taxes & Assess**						
883-000-42040	SDC Princ - Assess	5,288	9,904	4,000	13,140	20,000	20,000
883-000-42045	SDC Principal	25,676	9,278	5,000	8,155	9,000	9,000
	Rev.-Taxes & Assess Totals:	**30,964**	**19,182**	**9,000**	**21,295**	**29,000**	**29,000**
R6	**Rev.-Miscellaneous**						
883-000-42050	SDC Interest	141	408	200	300	375	200
883-000-48100	Interest On Investment	160	395	200	217	250	200
883-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**301**	**803**	**400**	**517**	**625**	**400**
R8	**Rev.-Other Sources**						
883-000-49901	Beginning Balance	44,070	43,334	35,000	43,736	43,735	50,000
	Rev.-Other Sources Totals:	**44,070**	**43,334**	**35,000**	**43,736**	**43,735**	**50,000**
	REVENUES TOTALS:	**75,335**	**63,319**	**44,400**	**65,548**	**73,360**	**79,400**
883	**SDC-STREET REIMB**						
E2	**Exp.-Materials & Services**						
883-883-61240	Dept/Operating Expense	-	-	-	-	-	-
883-883-61250	Dept/Op Supplies	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
883-883-72300	Improvements	32,000	19,583	30,000	21,249	22,000	35,000
	Exp.-Capital Outlay Totals:	**32,000**	**19,583**	**30,000**	**21,249**	**22,000**	**35,000**
E5	**Exp.-Contingencies**						
883-883-80005	Operating Contingency	-	-	14,400	-	14,400	44,400
	Exp.-Contingencies Totals:	**-**	**-**	**14,400**	**-**	**14,400**	**44,400**
	EXPENDITURES TOTALS:	**32,000**	**19,583**	**44,400**	**21,249**	**36,400**	**79,400**
	FUND REVENUES	**75,335**	**63,319**	**44,400**	**65,548**	**73,360**	**79,400**
	FUND EXPENSES	**32,000**	**19,583**	**44,400**	**21,249**	**36,400**	**79,400**
	SDC-STREET REIMBURSEMENT Total	**43,335**	**43,736**	**-**	**44,299**	**36,960**	**-**

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Capital Projects Fund
SDC–Water Improvements-892

Purpose

The purpose of this fund is to account for the revenues and expenses for Water Systems Development Charges (SDC). In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Water SDC methodology report and resolution was adopted which set revised rates. The City may use these funds for projects identified in the Water SDC Plan.

FY2016-2017 Objective

Available funds will be used for the New Water Treatment plant and Intake Project.

FY2016-2017 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
892	**SDC-WATER IMPR**						
R1	**Rev.-Taxes & Assess**						
892-000-42040	SDC Princ - Assess	4,883	8,713	5,000	12,022	18,000	18,000
892-000-42045	SDC Principal	44,711	45,887	20,000	22,400	25,000	25,000
	Rev.-Taxes & Assess Totals:	**49,594**	**54,600**	**25,000**	**34,422**	**43,000**	**43,000**
R6	**Rev.-Miscellaneous**						
892-000-42050	SDC Interest	122	352	150	582	650	200
892-000-48100	Interest On Investment	554	1,631	-	1,271	1,400	500
892-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**676**	**1,983**	**150**	**1,853**	**2,050**	**700**
R7	**Rev.-Transfers In**						
892-000-49098	From NW Urban Renewal	-	9,955	-	-	-	-
892-000-49170	From Cheadle Lake URD	-	61,230	-	-	-	-
892-000-49175	From North Gateway URD	-	-	-	-	-	259,136
	Rev.-Transfers In Totals:	**-**	**71,185**	**-**	**-**	**-**	**259,136**
R8	**Rev.-Other Sources**						
892-000-49901	Beginning Balance	90,710	416,173	225,000	537,759	537,759	560,000
	Rev.-Other Sources Totals:	**90,710**	**416,173**	**225,000**	**537,759**	**537,759**	**560,000**
	REVENUES TOTALS:	**140,980**	**543,941**	**250,150**	**574,034**	**582,809**	**862,836**
892	**SDC-WATER IMPR**						
E2	**Exp.-Materials & Services**						
892-892-61011	Advertising (Eng)	-	-	-	-	-	-
892-892-61133	Contract Serv (Eng)	-	-	-	-	-	-
892-892-61240	Dept/Operating Expense	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
892-892-72300	Improvements	-	-	220,000	-	-	809,136
	Exp.-Capital Outlay Totals:	**-**	**-**	**220,000**	**-**	**-**	**809,136**
E4	**Exp.-Transfers Out**						
892-892-90010	To General Fund	-	-	-	-	-	-
892-892-90011	To General Fund-Sal/Ben	6,001	6,181	6,663	6,663	6,663	7,799
892-892-90027	To Info System Service	775	-	-	-	-	-
	Exp.-Transfers Out Totals:	**6,776**	**6,181**	**6,663**	**6,663**	**6,663**	**7,799**
E5	**Exp.-Contingencies**						
892-892-80005	Operating Contingency	-	-	23,487	-	23,487	45,901
	Exp.-Contingencies Totals:	**-**	**-**	**23,487**	**-**	**23,487**	**45,901**
	EXPENDITURES TOTALS:	**6,776**	**6,181**	**250,150**	**6,663**	**30,150**	**862,836**
	FUND REVENUES	**140,980**	**543,941**	**250,150**	**574,034**	**582,809**	**862,836**
	FUND EXPENSES	**6,776**	**6,181**	**250,150**	**6,663**	**30,150**	**862,836**
	SDC-WATER IMPR Totals:	**134,204**	**537,760**	**-**	**567,371**	**552,659**	**-**

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Capital Projects Fund
SDC–Water Reimbursements-893

Purpose

This budget department accounts for the Water Systems Development Charges (SDC) reimbursement fee portion collected under the current ordinance. In 2005, an SDC ordinance and methodology report was adopted which outlines how SDC fees are to be allocated. In 2008, a new Water SDC methodology report and resolution was adopted which set revised rates. Part of the new Water SDC fee reimburses the City for specific completed qualifying extra-capacity water projects that were funded without SDC.

FY2016-2017 Objective

Funds will be used for eligible waterline replacement projects and the New Water Treatment Plant.

FY2016-2017 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
893	**SDC-WATER REIMB**						
R1	**Rev.-Taxes & Assess**						
893-000-42040	SDC Princ - Assess	60	66	35	138	175	175
893-000-42045	SDC Principal	159	113	35	103	120	120
	Rev.-Taxes & Assess Totals:	**219**	**179**	**70**	**241**	**295**	**295**
R6	**Rev.-Miscellaneous**						
893-000-42050	SDC Interest	1	2	-	1	-	-
893-000-48100	Interest On Investment	122	201	100	119	150	100
893-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**123**	**203**	**100**	**120**	**150**	**100**
R8	**Rev.-Other Sources**						
893-000-49901	Beginning Balance	24,519	24,861	24,000	25,243	25,242	24,000
	Rev.-Other Sources Totals:	**24,519**	**24,861**	**24,000**	**25,243**	**25,242**	**24,000**
	REVENUES TOTALS:	**24,861**	**25,243**	**24,170**	**25,604**	**25,687**	**24,395**
893	**SDC-WATER REIMB**						
E2	**Exp.-Materials & Services**						
893-893-61240	Dept/Operating Expense	-	-	-	-	-	-
893-893-61250	Dept/Op Supplies	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
893-893-72300	Improvements	-	-	22,170	-	-	23,000
	Exp.-Capital Outlay Totals:	**-**	**-**	**22,170**	**-**	**-**	**23,000**
E5	**Exp.-Contingencies**						
893-893-80005	Operating Contingency	-	-	2,000	-	2,000	1,395
	Exp.-Contingencies Totals:	**-**	**-**	**2,000**	**-**	**2,000**	**1,395**
	EXPENDITURES TOTALS:	**-**	**-**	**24,170**	**-**	**2,000**	**24,395**
	FUND REVENUES	**24,861**	**25,243**	**24,170**	**25,604**	**25,687**	**24,395**
	FUND EXPENSES	**-**	**-**	**24,170**	**-**	**2,000**	**24,395**
	SDC-WATER REIMB Totals:	**24,861**	**25,243**	**-**	**25,604**	**23,687**	**-**

CITY OF LEBANON

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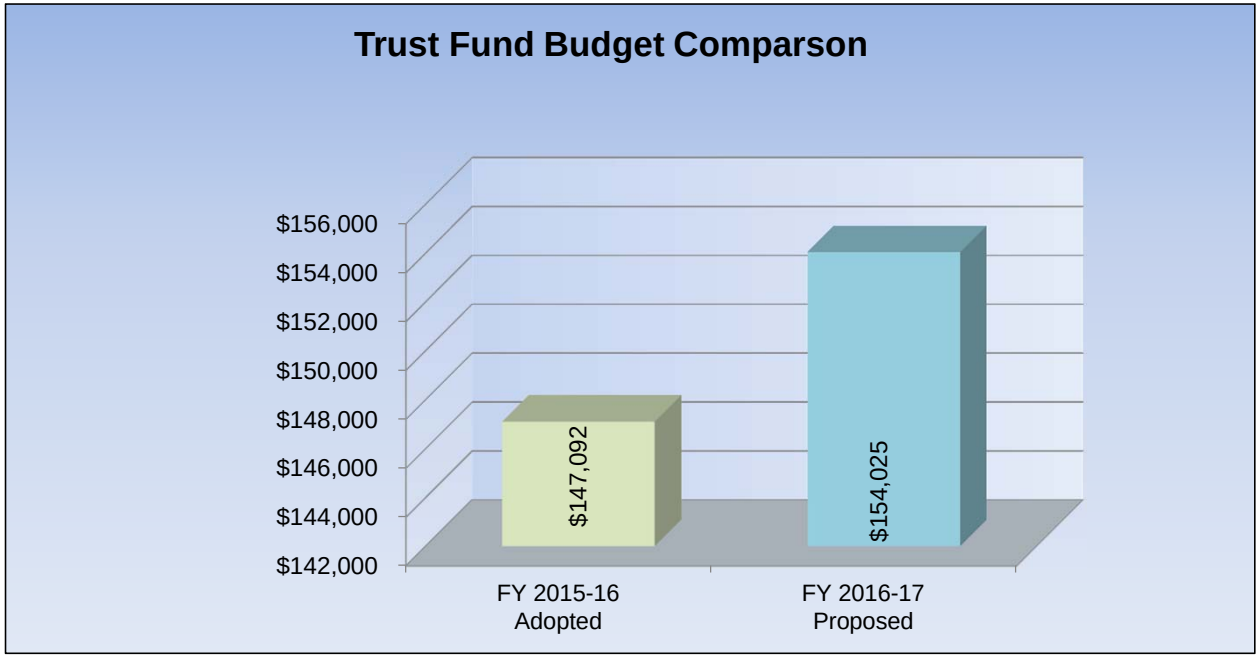

FY 2016-17Proposed

Personnel Services	$	-	Transfers Out	$	-
Materials & Services	$	154,025	Contingencies	$	-
Capital Outlay	$	-	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

FY 2015-16Adopted

Personnel Services	$	-	Transfers Out	$	-
Materials & Services	$	147,092	Contingencies	$	-
Capital Outlay	$	-	Other Financing Uses	$	-
Debt Service	$	-	Unappropriated	$	-

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TRUST & AGENCY FUND
Municipal Court-Bail-910

Purpose

The Municipal Court-Bail Trust provides the budget authority for administration of the funds collected from clients of the Municipal Court.

The Municipal Court-Bail Trust is used for holding funds in trust that are received from clients of the Municipal Court. Once a disposition is made on a case, the funds can be allocated to the City and State; to victims as court-ordered restitution; to help offset court appointed attorney fees; or returned in whole, or in part, to the person who paid it. This fund may be thought of as a "clearing account" since all that goes in, must be distributed back out.

FY2016-2017 Objective

The objective of the Municipal Court-Bail Trust fund is to provide an accounting for funds collected from clients of the Municipal Court

FY2016-2017 Staffing

No staff is allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
910	**BAIL**						
R3	**Rev.-Fines & Forfeits**						
910-000-48240	Suspense-Bail	17,434	21,059	30,000	10,185	65,000	65,000
910-000-48241	Susp-Co. Assess.	4,956	3,417	4,000	1,143	1,000	1,000
910-000-48242	Susp-ODR Alch Assess	1,061	1,846	800	25	25	25
910-000-48243	Susp-Alch Eval	2	125	100	-	-	-
910-000-48244	Susp-Ct Appt Attorn	12,145	10,465	21,186	5,826	10,000	10,000
910-000-48245	Susp-Mj. Assess	-	-	-	-	-	-
910-000-48246	Susp-LEMLA	845	519	800	236	200	200
910-000-48247	Susp-Unitary Assess	18,859	12,346	30,000	4,218	6,300	6,300
910-000-48248	Susp-MHD Alch Assess	186	166	100	-	-	-
910-000-48250	Susp-County (2013)	6,096	12,927	2,000	8,172	10,000	10,000
910-000-48271	Susp-State Criminal Fines	62,603	69,185	56,906	32,312	57,000	57,000
910-000-48272	Susp-Court Security Assess	1,349	1,159	1,200	330	400	400
	Rev.-Fines & Forfeits Totals:	**125,536**	**133,214**	**147,092**	**62,447**	**149,925**	**149,925**
R6	**Rev.-Miscellaneous**						
910-000-48249	Susp-Collections	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
910-000-49901	Beginning Balance	(4,360)	(1,499)	-	4,148	4,147	4,100
	Rev.-Other Sources Totals:	**(4,360)**	**(1,499)**	**-**	**4,148**	**4,147**	**4,100**
	REVENUES TOTALS:	**121,176**	**131,715**	**147,092**	**66,595**	**154,072**	**154,025**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
910	**BAIL**						
E2	**Exp.-Materials & Services**						
910-910-61850	Refunds	14,190	16,881	30,000	10,135	65,000	69,100
910-910-61950	PSTA	-	-	-	-	-	-
910-910-61951	Linn Co. Assess.	4,956	3,417	4,000	904	1,000	1,000
910-910-61952	ODR Alch. Assess.	1,061	1,846	800	25	25	25
910-910-61953	Alcohol Evaluators	-	-	100	-	-	-
910-910-61954	Ct. Appoint. Attorn.	12,531	9,085	21,186	8,975	10,000	10,000
910-910-61955	Marijuana Assess.	-	-	-	-	-	-
910-910-61956	LEMLA	845	519	800	186	200	200
910-910-61957	Unitary Assess	18,859	12,346	30,000	3,520	6,300	6,300
910-910-61958	MHD Alch Assess	186	166	100	-	-	-
910-910-61959	Collections	-	-	-	-	-	-
910-910-61960	Mj. Div Fee Surcharge	-	-	-	-	-	-
910-910-61961	State Criminal Fines	62,603	69,185	56,874	28,536	57,000	57,000
910-910-61962	Court Security Assess	1,349	1,195	1,200	268	400	400
910-910-61963	County (2013)	6,096	12,927	2,032	7,588	10,000	10,000
	Exp.-Materials & Services Totals:	**122,676**	**127,567**	**147,092**	**60,137**	**149,925**	**154,025**
E4	**Exp.-Transfers Out**						
910-910-90010	To General Fund	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	**-**	**-**	**-**	**-**	**-**	**-**
	EXPENDITURES TOTALS:	**122,676**	**127,567**	**147,092**	**60,137**	**149,925**	**154,025**
	FUND REVENUES	**121,176**	**131,715**	**147,092**	**66,595**	**154,072**	**154,025**
	FUND EXPENSES	**122,676**	**127,567**	**147,092**	**60,137**	**149,925**	**154,025**
	BAIL Totals:	**(1,500)**	**4,148**	**-**	**6,458**	**4,147**	**-**

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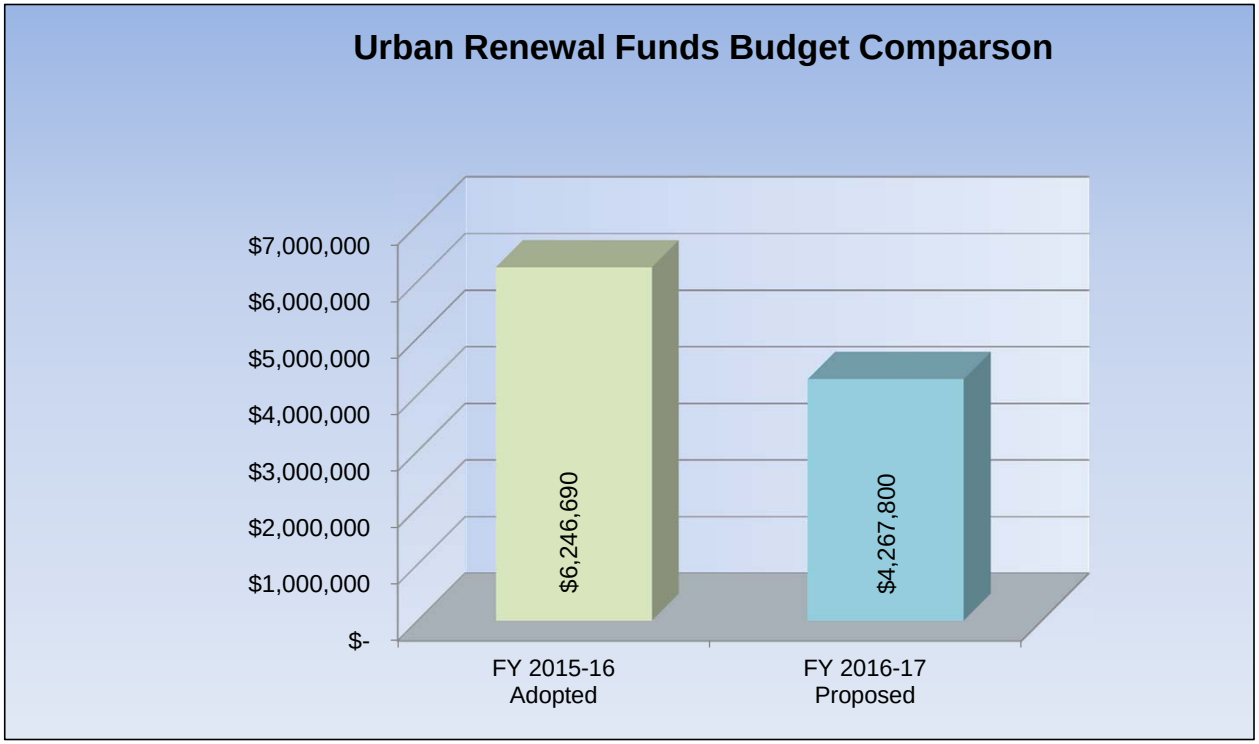


FY 2016-17Proposed

Personnel Services	$	-	Transfers Out	$	1,560,566
Materials & Services	$	106,711	Contingencies	$	358,812
Capital Outlay	$	1,262,002	Other Financing Uses	$	-
Debt Service	$	979,709	Unappropriated	$	-

FY 2015-16Adopted

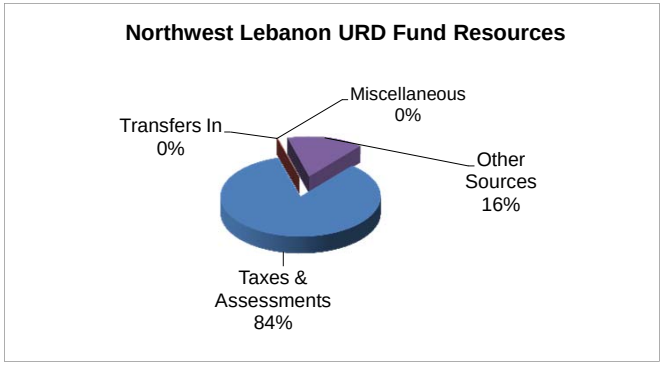
Personnel Services	$	-	Transfers Out	$	1,483,487
Materials & Services	$	100,000	Contingencies	$	363,880
Capital Outlay	$	3,108,546	Other Financing Uses	$	-
Debt Service	$	1,190,777	Unappropriated	$	-

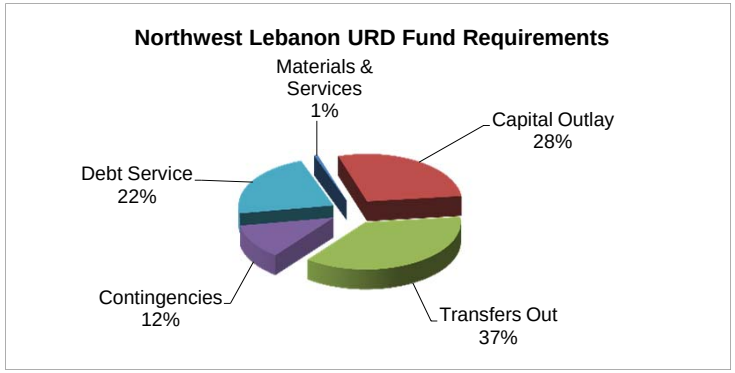
NORTHWEST LEBANON URBAN RENEWAL DISTRICT

Proposed for the Fiscal Year 2016-17

RESOURCES	
Taxes & Assessments	$ 2,436,000
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	-
Miscellaneous	5,000
Transfers In	-
Other Sources	446,000
Internal Charges	-
Total Resources	$ 2,887,000

REQUIREMENTS	
Personal Services	$ -
Materials & Services	18,450
Capital Outlay	811,936
Transfers Out	1,076,342
Contingencies	341,631
Debt Service	638,641
Unappropriated	-
	$ 2,887,000





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
925-Northwest URD	$ -	$ 18,450	$ 811,936	$ 1,076,342	$ 341,631	$ -	$ -	**$ 2,248,359**	77.88%
928-Wetlands Mitigation	-	-	-	-	-	-	-	**-**	0.00%
930-NW URD Bonds	-	-	-	-	-	638,641	-	**638,641**	22.12%
Fund Totals	$ -	$ 18,450	$ 811,936	$ 1,076,342	$ 341,631	$ 638,641	$ -	**$ 2,887,000**	100.00%
Percent of NW Lebanon URD Fu	0.01%	0.64%	28.12%	37.28%	11.83%	22.12%	0.00%	**100.00%**	

Urban Renewal District
Northwest Lebanon Urban Renewal District-925

Purpose

The Northwest Lebanon Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD.

In 1989, the City established the Northwest Lebanon Urban Renewal District. The purpose of the District is to provide for development of infrastructure to serve industrially zoned property within the District boundaries. A substantial amendment to the original Plan was completed in FY 12/13. This amendment adjusted the maximum indebtedness for the District, expanded the boundary to include several street segments south of the original District along with their corresponding underground utility systems, and clarify funding to be used on public facility projects for the water system.

Debt Service

In August 2000, the District issued $5,435,000 (Lebanon2020) in construction bonds. The agreement with the bondholders requires that a separate account be set up for debt reserve and debt repayment expenses. For the 2000 issue, interest rates range from 4.75% to 6.00%. These bonds were refinanced in 2010 with over $200,000 in savings over the remaining life of the bond. The interest rates on the refinanced bonds range from 2.5% to 3.5%. Final maturity for the reissued bonds is in June 2020. (LebanonURD10)

To acquire funding in support of the Lowes Project, the City arranged with the State for SPWF (Special Public Works Funds) funding through the Economic and Community Development

Department. The amount borrowed in 2007 was $3,677,462 with interest rates ranging from 4.00% to 4.375%. Final maturity is in December 2031. (B05003).

FY2016-2017 Objective

The objective of the Northwest Lebanon Urban Renewal District (URD) is to provide an accounting for funds collected from URD, make the bond payments on all authorized debt issues and accomplish projects as listed in the URD master plan.

FY2016-2017 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
925	**NORTHWEST URBAN RENEWAL**						
R1	**Rev.-Taxes & Assess**						
925-000-47010	Current Property Taxes	1,585,843	1,794,855	2,412,890	2,245,759	2,413,000	2,400,000
925-000-47020	Delinquent Prop Taxes	43,097	39,305	35,000	34,933	37,000	36,000
925-000-48101	Interest On Taxes	13,115	14,477	-	-	10,000	-
930-000-47010	**Current Property Taxes	785,154	598,222	-	-	-	-
930-000-47020	**Delinquent Prop Taxes	35,405	40,481	-	-	-	-
930-000-48100	**Interest On Investment	7,600	12,256	-	-	-	-
930-000-48101	**Interest On Taxes	5,585	6,165	-	-	-	-
	Rev.-Taxes & Assess Totals:	**2,475,799**	**2,505,761**	**2,447,890**	**2,280,692**	**2,460,000**	**2,436,000**
R6	**Rev.-Miscellaneous**						
925-000-48100	Interest On Investment	14,234	13,681	5,000	5,342	5,500	5,000
925-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**14,234**	**13,681**	**5,000**	**5,342**	**5,500**	**5,000**
R7	**Rev.-Transfers In**						
925-000-49165	**From** NWWetlands Mitigation-928	-	932,246	-	-	-	-
925-000-49161	From NW Leb URD-929/930	12,066,629	-	-	-	-	-
	Rev.-Transfers In Totals:	**12,066,629**	**932,246**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
925-000-41051	State Loan Funds	-	-	-	-	-	-
925-000-42030	Bond Sale Proceeds	-	-	-	-	-	-
925-000-49901	Beginning Balance	2,274,554	626,860	2,750,000	2,595,621	2,595,620	340,000
930-000-49901	**Beginning Balance	1,152,549	1,352,302	-	-	-	106,000
	Rev.-Other Sources Totals:	**3,427,103**	**1,979,162**	**2,750,000**	**2,595,621**	**2,595,620**	**446,000**
	REVENUES TOTALS:	**17,983,765**	**5,430,850**	**5,202,890**	**4,881,655**	**5,061,120**	**2,887,000**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
925	**NORTHWEST URBAN RENEWAL**						
E1	**Exp.-Personnel Services**						
925-925-51023	Unemployment	-	1,219	-	-	-	-
	Exp.-Personnel Services Totals:	**-**	**1,219**	**-**	**-**	**-**	**-**
E2	**Exp.-Materials & Services**						
925-925-61010	Advertising	-	-	-	-	-	-
925-925-61130	Contract Services	205,743	105,921	100,000	-	100,000	18,450
925-925-61240	Dept/Operating Expense	-	-	-	-	-	-
925-925-61401	Unemploy Ins	1,701	-	-	-	-	-
	Exp.-Materials & Services Totals:	**207,444**	**105,921**	**100,000**	**-**	**100,000**	**18,450**
E3	**Exp.-Capital Outlay**						
925-925-72300	Improvements	11,523,584	696,854	-	1,605,863	1,605,863	-
925-925-72301	Improvements (Eng)	2,426,571	322,325	2,948,546	1,089,501	1,094,751	811,936
	Exp.-Capital Outlay Totals:	**13,950,155**	**1,019,179**	**2,948,546**	**2,695,364**	**2,700,614**	**811,936**
E4	**Exp.-Transfers Out**						
925-925-90010	To General Fund	115,712	15,433	50,957	50,957	50,957	47,875
925-925-90011	To General Fund-Sal/Ben	268,682	128,536	149,418	149,418	149,418	170,315
925-925-90013	To Water-430	-	39,692	39,692	39,692	39,692	-
925-925-90017	To Debt Service-317	792,764	826,350	853,450	426,725	853,450	840,550
925-925-90027	To Info System Service-542	32,908	16,515	18,250	18,250	18,250	16,257
925-925-90028	To Custodial & Bldg Maint-545	2,945	1,117	1,143	1,143	1,143	1,345
925-925-90123	To Wastewater	-	37,697	37,697	37,697	37,697	-
925-925-90145	To SDC-Drainge-852	-	2,167	14,178	14,178	14,178	-
925-925-90147	To SDC-Parks-862	-	-	5,232	5,232	5,232	-
925-925-90149	To SDC-Wastewater-872	-	17,443	-	-	-	-
925-925-90151	To SDC-Streets-882	-	-	10,154	10,154	10,154	-
925-925-90152	To SDC-Water-892	-	9,955	-	-	-	-
	Exp.-Transfers Out Totals:	**1,213,011**	**1,094,905**	**1,180,171**	**753,446**	**1,180,171**	**1,076,342**

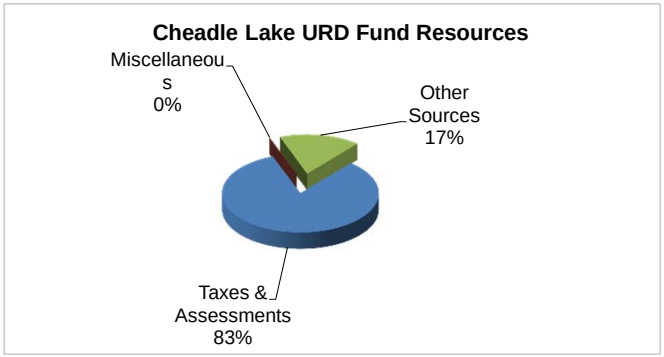
City of Lebanon, OR
Budget Report FY 2016-17

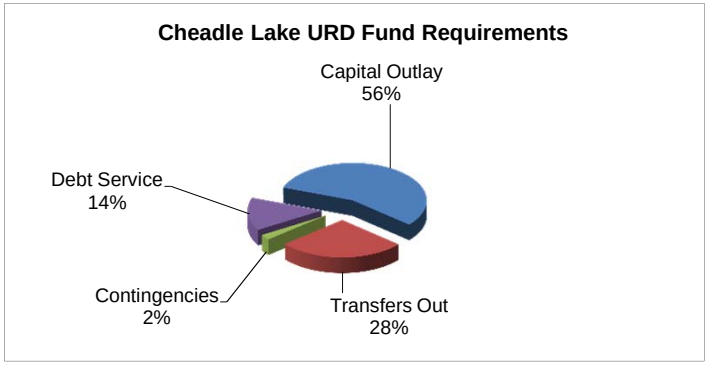
Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E5	**Exp.-Contingencies**						
925-925-80005	Operating Contingency	-	-	-	-	-	-
925-925-80026	Res For Debt Service	-	-	341,631	-	341,631	341,631
	Exp.-Contingencies Totals:	**-**	**-**	**341,631**	**-**	**341,631**	**341,631**
	EXPENDITURES TOTALS:	**15,370,610**	**2,221,224**	**4,570,348**	**3,448,810**	**4,322,416**	**2,248,359**
E6	**Exp.-Debt Service**						
925-930-95100	Bond Principal-UR10	-	-	330,000	-	330,000	345,000
925-930-95108	Principal SPWF-B05003	-	-	120,511	120,511	120,511	126,331
925-930-95200	Bond Interest-UR10	-	-	58,490	29,245	58,490	48,590
925-930-95208	Interest SPWF-B05003	-	-	123,541	123,541	123,541	118,720
930-930-95100	**Bond Principal-UR10	315,000	320,000	-	-	-	-
930-930-95108	**Principal SPWF-B05003	108,963	114,722	-	-	-	-
930-930-95200	**Bond Interest-UR10	77,540	68,090	-	-	-	-
930-930-95208	**Interest SPWF-B05003	132,488	128,130	-	-	-	-
	Exp.-Debt Service Totals:	**633,991**	**630,942**	**632,542**	**273,297**	**632,542**	**638,641**
	EXPENDITURES TOTALS:	**633,991**	**630,942**	**632,542**	**273,297**	**632,542**	**638,641**
	FUND REVENUES	**17,983,765**	**5,430,850**	**5,202,890**	**4,881,655**	**5,061,120**	**2,887,000**
	FUND EXPENSES	**16,004,601**	**2,852,166**	**5,202,890**	**3,722,107**	**4,954,958**	**2,887,000**
	NORTHWEST URBAN RENEWAL Tota	**1,979,164**	**2,578,684**	**-**	**1,159,548**	**106,162**	**-**

CHEADLE LAKE URBAN RENEWAL DISTRICT
Proposed for the Fiscal Year 2016-17

RESOURCES	
Taxes & Assessments	$ 372,000
Licenses & Permits	-
Fines & Forfeits	-
Intergovernmental	-
Charges for Services	-
Miscellaneous	500
Transfers In	-
Other Sources	75,000
Internal Charges	-
Total Resources	$ 447,500

REQUIREMENTS	
Personal Services	$ -
Materials & Services	88,261
Capital Outlay	200,000
Transfers Out	99,689
Contingencies	8,482
Debt Service	51,068
Unappropriated	-
	$ 447,500





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
935-Cheadle Lake URD	$ -	$ 88,261	$ 200,000	$ 99,689	$ 8,482	$ 51,068	$ -	**$ 447,500**	100.00%
Fund Totals	$ -	$ 88,261	$ 200,000	$ 99,689	$ 8,482	$ 51,068	$ -	**$ 447,500**	100.00%
Percent of Cheadle Lake URD F	0.00%	19.72%	44.69%	22.28%	1.90%	11.41%	0.00%	**100.00%**	

Urban Renewal District
Cheadle Lake Urban Renewal District-935

Purpose

The Cheadle Lake Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD.
In 2000, the City established the Cheadle Lake Urban Renewal District. The purpose of the district is to provide for development of infrastructure to serve a blighted area of Lebanon generally located North of Cheadle Lake.

Debt Service
At this time there is no bonded indebtedness, staff is anticipating issuing debt in support of the Airport Road extension project.

FY2016-2017 Objective

The objective of the Cheadle Lake Urban Renewal District (URD) is to provide an accounting for funds collected from URD, make payments on all authorized debt issues and accomplish projects as listed in the URD master plan.

FY2016-2017 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
935	**CHEADLE LAKE URD**						
R1	**Rev.-Taxes & Assess**						
935-000-47010	Current Property Taxes	271,847	333,624	323,000	318,294	365,000	368,000
935-000-47020	Delinquent Prop Taxes	8,772	8,262	3,000	4,038	5,000	4,000
935-000-48101	Interest On Taxes	1,942	2,125	-	-	2,000	-
	Rev.-Taxes & Assess Totals:	**282,561**	**344,011**	**326,000**	**322,332**	**372,000**	**372,000**
R6	**Rev.-Miscellaneous**						
935-000-48100	Interest On Investment	1,179	2,213	500	963	800	500
935-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**1,179**	**2,213**	**500**	**963**	**800**	**500**
	Rev.-Transfers In						
935-000-49010	From General Fund	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
935-000-42030	Bond Sale Proceeds	-	-	-	-	-	-
935-000-49901	Beginning Balance	119,031	295,553	190,000	220,235	220,235	75,000
	Rev.-Other Sources Totals:	**119,031**	**295,553**	**190,000**	**220,235**	**220,235**	**75,000**
	REVENUES TOTALS:	**402,771**	**641,777**	**516,500**	**543,530**	**593,035**	**447,500**
935	**CHEADLE LAKE URD**						
E2	**Exp.-Materials & Services**						
935-935-61013	Audit Expense	20	20	-	40	40	-
935-935-61130	Contract Services	-	300	-	-	-	88,261
935-935-61240	Dept/Operating Expense	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**20**	**320**	**-**	**40**	**40**	**88,261**

City of Lebanon, OR
Budget Report FY 2016-17

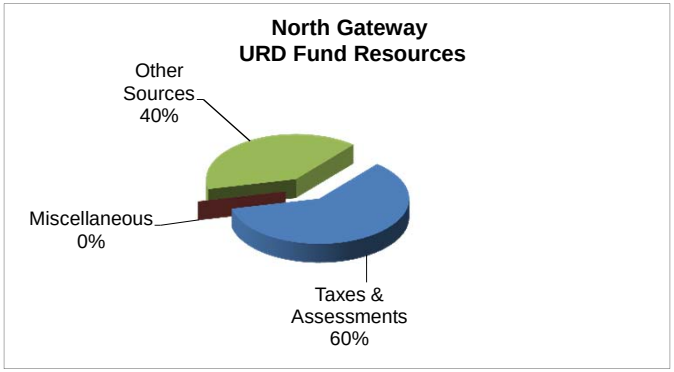
Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
935-935-72300	Improvements	1,437	-	140,000	21,118	140,000	200,000
935-935-72600	Other Eqpt.	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**1,437**	**-**	**140,000**	**21,118**	**140,000**	**200,000**
E4	**Exp.-Transfers Out**						
935-935-90010	To General Fund	8,048	8,444	19,792	19,792	19,792	18,755
935-935-90011	To General Fund-Sal/Ben	86,754	44,082	55,319	55,319	55,319	74,658
935-935-90027	To Info System Service-542	9,655	5,162	6,413	6,413	6,413	5,634
935-935-90028	To Custodial & Bldg Maint-545	1,053	454	533	533	533	642
935-935-90145	To SDC-Drainge-852	-	7,524	-	-	-	-
935-935-90147	To SDC-Parks-862	-	101,040	-	-	-	-
935-935-90149	To SDC-Wastewater-872	-	85,865	-	-	-	-
935-935-90151	To SDC-Street-882	-	44,019	-	-	-	-
935-935-90152	To SDC-Water-892	-	61,230	-	-	-	-
	Exp.-Transfers Out Totals:	**105,510**	**357,820**	**82,057**	**82,057**	**82,057**	**99,689**
E5	**Exp.-Contingencies**						
935-935-80005	Operating Contingency	-	-	2,846	-	2,846	8,482
	Exp.-Contingencies Totals:	**-**	**-**	**2,846**	**-**	**2,846**	**8,482**
E6	**Exp.-Debt Service**						
935-935-95501	Loan Princ	-	63,403	291,597	-	291,597	51,068
	Exp.-Debt Service Totals:	**-**	**63,403**	**291,597**	**-**	**291,597**	**51,068**
	EXPENDITURES TOTALS:	**106,967**	**421,543**	**516,500**	**103,215**	**516,540**	**447,500**
	FUND REVENUES	**402,771**	**641,777**	**516,500**	**543,530**	**593,035**	**447,500**
	FUND EXPENSES	**106,967**	**421,543**	**516,500**	**103,215**	**516,540**	**447,500**
	CHEADLE LAKE URD Totals:	**295,804**	**220,234**	**-**	**440,315**	**76,495**	**-**

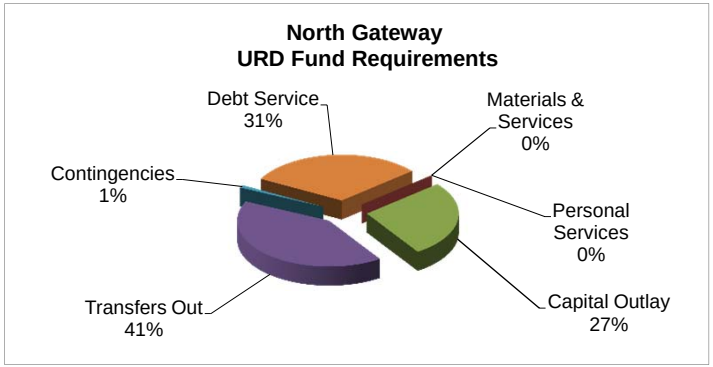
NORTH GATEWAY URD

Proposed for the Fiscal Year 2016-17

RESOURCES		
Taxes & Assessments	$	563,000
Licenses & Permits		-
Fines & Forfeits		-
Intergovernmental		-
Charges for Services		-
Miscellaneous		300
Transfers In		-
Other Sources		370,000
Internal Charges		-
Total Resources	$	933,300

REQUIREMENTS		
Personal Services	$	-
Materials & Services		-
Capital Outlay		250,066
Transfers Out		384,535
Contingencies		8,699
Debt Service		290,000
Unappropriated		-
	$	933,300





Proposed Requirements by Department and Type

Dept-Activity	Personal Services	Materials & Services	Capital Outlay	Interfund Transfers	Contingency Fund	Debt Service	Unapprop	**Proposed Budget**	Percent of Fund Budget
940-North Gateway URD	$ -	$ -	$ 250,066	$ 384,535	$ 8,699	$ 290,000	$ -	**$ 933,300**	100.00%
Fund Totals	$ -	$ -	$ 250,066	$ 384,535	$ 8,699	$ 290,000	$ -	**$ 933,300**	100.00%
Percent of Lebanon URD Fund	0.01%	0.00%	26.79%	41.20%	0.93%	31.07%	0.00%	**100.00%**	

Urban Renewal District
North Gateway Urban Renewal District-940

Purpose

The North Gateway Urban Renewal District (URD) provides the budget authority for administration of the funds collected from the URD.
In September 2008, the City established the North Gateway Urban Renewal District.

Virtually all of the budgeted revenues, and expenses, relate to the Samaritan Health Services (SHS) Campus Project. SHS will loan to the Urban Renewal District the funds necessary to complete the public infrastructure projects associated with the new medical college campus.

Debt Service

Virtually all of the budgeted debt payments relate to the Samaritan Health Services (SHS) Campus Project. SHS will loan to the Urban Renewal District the funds necessary to complete the public infrastructure projects associated with the new medical college campus. Final debt service payment January 2030.

FY2016-2017 Objective

The objective of the North Gateway Urban Renewal District (URD) is to provide an accounting for funds collected from URD, make payments on all authorized debt issues and accomplish projects as listed in the URD master plan.

FY2016-2017 Staffing

Minimal staffing is allocated to this fund to accomplish the objectives.

Note: Employee salary and benefits are budgeted in their home department for better transparency of total personnel cost, there is a budgeted transfer to cover the compensation cost based on the FTE's allocated to this fund.

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
940	**NORTH GATEWAY URD**						
R1	**Rev.-Taxes & Assess**						
940-000-47010	Current Property Taxes	247,187	374,361	357,000	512,999	550,000	560,000
940-000-47020	Delinquent Prop Taxes	6,058	6,719	2,000	2,596	3,500	3,000
940-000-48101	Interest On Taxes	1,234	1,637	-	-	1,400	-
	Rev.-Taxes & Assess Totals:	**254,479**	**382,717**	**359,000**	**515,595**	**554,900**	**563,000**
R4	**Rev.-Intergovernmental**						
940-000-41050	State Grant Funds	-	-	-	-	-	-
	Rev.-Intergovernmental Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R6	**Rev.-Miscellaneous**						
940-000-48100	Interest On Investment	528	1,329	300	442	350	300
940-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**528**	**1,329**	**300**	**442**	**350**	**300**
R8	**Rev.-Other Sources**						
940-000-42030	Bond Sale Proceeds	-	-	-	-	-	-
940-000-49901	Beginning Balance	42,133	25,950	168,000	192,865	192,865	370,000
	Rev.-Other Sources Totals:	**42,133**	**25,950**	**168,000**	**192,865**	**192,865**	**370,000**
	REVENUES TOTALS:	**297,140**	**409,996**	**527,300**	**708,902**	**748,115**	**933,300**
940	**NORTH GATEWAY URD**						
E1	**Exp.-Personnel Services**						
940-940-51023	Unemployment	-	296	-	-	-	-
	Exp.-Personnel Services Totals:	**-**	**296**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E2	**Exp.-Materials & Services**						
940-940-61010	Advertising	-	-	-	-	-	-
940-940-61130	Contract Services	75,000	65,947	-	-	-	-
940-940-61240	Dept/Operating Expense	-	-	-	-	-	-
940-940-61401	Unemploy Ins	414	-	-	-	-	-
	Exp.-Materials & Services Totals:	**75,414**	**65,947**	**-**	**-**	**-**	**-**
E3	**Exp.-Capital Outlay**						
940-940-72300	Improvements	-	-	20,000	-	-	250,066
	Exp.-Capital Outlay Totals:	**-**	**-**	**20,000**	**-**	**-**	**250,066**
E4	**Exp.-Transfers Out**						
940-940-90010	To General Fund	5,485	4,682	20,014	20,014	20,014	19,439
940-940-90011	To General Fund-Sal/Ben	79,383	46,088	58,597	58,597	58,597	90,059
940-940-90027	To Info System Service-542	12,270	5,831	8,037	8,037	8,037	6,330
940-940-90028	To Custodial & Bldg Maint-545	2,170	432	512	512	512	602
940-940-90070	To Building-527	-	-	134,099	134,099	134,099	-
940-940-90145	To SDC-Drainge-852	-	-	-	-	-	8,969
940-940-90147	To SDC-Parks-862	-	-	-	-	-	-
940-940-90149	To SDC-Wastewater-872	-	-	-	-	-	-
940-940-90151	To SDC-Streets-882	-	-	-	-	-	-
940-940-90152	To SDC-Water-892	-	-	-	-	-	259,136
	Exp.-Transfers Out Totals:	**99,308**	**57,033**	**221,259**	**221,259**	**221,259**	**384,535**
E5	**Exp.-Contingencies**						
940-940-80005	Operating Contingency	-	-	19,403	-	19,403	8,699
	Exp.-Contingencies Totals:	**-**	**-**	**19,403**	**-**	**19,403**	**8,699**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E6	**Exp.-Debt Service**						
940-940-95501	Loan Princ	52,019	52,019	152,019	-	111,841	200,000
940-940-95601	Loan Int	44,451	41,836	114,619	-	44,630	90,000
	Exp.-Debt Service Totals:	**96,470**	**93,855**	**266,638**	**-**	**156,471**	**290,000**
	EXPENDITURES TOTALS:	**271,192**	**217,131**	**527,300**	**221,259**	**397,133**	**933,300**
	FUND REVENUES	**297,140**	**409,996**	**527,300**	**708,902**	**748,115**	**933,300**
	FUND EXPENSES	**271,192**	**217,131**	**527,300**	**221,259**	**397,133**	**933,300**
	NORTH GATEWAY URD Totals:	**25,948**	**192,865**	**-**	**487,643**	**350,982**	**-**

CITY OF LEBANON

The City That Friendliness Built

Copies of this report can be found at: www.ci.lebanon.or.us

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
436	**WATER BOND DEBT SERV**						
R6	**Rev.-Miscellaneous**						
436-000-48100	Interest On Investment	1	-	-	-	-	-
436-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**1**	-	-	-	-	-
R7	**Rev.-Transfers In**						
436-000-49021	From Water - 430	166,162	-	-	-	-	-
436-000-49022	From Water Fund-(Debt Reser) 430	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**166,162**	-	-	-	-	-
R8	**Rev.-Other Sources**						
436-000-49901	Beginning Balance	16,762	-	-	-	-	-
	Rev.-Other Sources Totals:	**16,762**	-	-	-	-	-
	REVENUES TOTALS:	**182,925**	-	-	-	-	-
436	**WATER BOND DEBT SERV**						
E2	**Exp.-Materials & Services**						
436-436-61240	Dept/Operating Expense	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	-	-	-	-	-	-
E4	**Exp.-Transfers Out**						
436-436-90120	Transfer out-435	-	-	-	-	-	-
	Exp.-Transfers Out Totals:	-	-	-	-	-	-
E5	**Exp.-Contingencies**						
436-436-80026	Res For Debt Service	-	-	-	-	-	-

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
	Exp.-Contingencies Totals:	-	-	-	-	-	-
E6	**Exp.-Debt Service**						
436-436-95100	Bond Principal	145,680	-	-	-	-	-
436-436-95200	Bond Interest	37,245	-	-	-	-	-
	Exp.-Debt Service Totals:	**182,925**	-	-	-	-	-
E7	**Exp.-Unappropriated**						
436-436-92010	Unapprop End Fund Bal	-	-	-	-	-	-
	Exp.-Unappropriated Totals:	-	-	-	-	-	-
	EXPENDITURES TOTALS:	**182,925**	-	-	-	-	-
	FUND REVENUES	**182,925**	-	-	-	-	-
	FUND EXPENSES	**182,925**	-	-	-	-	-
	WATER BOND DEBT SERV Totals:	-	-	-	-	-	-

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
478	**2011- WASTEWATER BOND PROJECT**						
R4	**Rev.-Intergovernmental**						
478-000-41050	State Grant Funds	-	-	-	-	-	-
	Rev.-Intergovernmental Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R6	**Rev.-Miscellaneous**						
478-000-48100	Interest On Investment	-	-	-	-	-	-
478-000-48140	Misc. Reimbursements	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
478-000-49901	Beginning Balance	70	-	-	-	-	-
	Rev.-Other Sources Totals:	**70**	**-**	**-**	**-**	**-**	**-**
	REVENUES TOTALS:	**70**	**-**	**-**	**-**	**-**	**-**
478	**WASTEWATER UTILITY C.I.P.**						
E3	**Exp.-Capital Outlay**						
478-478-72300	Improvements	70	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**70**	**-**	**-**	**-**	**-**	**-**
	EXPENDITURES TOTALS:	**70**	**-**	**-**	**-**	**-**	**-**
	FUND REVENUES	**70**	**-**	**-**	**-**	**-**	**-**
	FUND EXPENSES	**70**	**-**	**-**	**-**	**-**	**-**
	WASTEWATER UTILITY C.I.P. Totals:	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
506	**CITY FACILITIES REPAIRS**						
R6	**Rev.-Miscellaneous**						
506-000-48100	Interest On Investment	173	133	-	3	-	-
506-000-48140	Miscellaneous Revenue	11,703	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**11,876**	**133**	**-**	**3**	**-**	**-**
R8	**Rev.-Other Sources**						
506-000-49901	Beginning Balance	41,531	36,012	831	831	831	-
	Rev.-Other Sources Totals:	**41,531**	**36,012**	**831**	**831**	**831**	**-**
	REVENUES TOTALS:	**53,407**	**36,145**	**831**	**834**	**831**	**-**
506	**CITY FACILITIES REPAIRS**						
E2	**Exp.-Materials & Services**						
506-506-61240	Dept/Operating Expense	17,396	-	-	-	-	-
	Exp.-Materials & Services Totals:	**17,396**	**-**	**-**	**-**	**-**	**-**
E3	**Exp.-Capital Outlay**						
506-506-72300	Improvements	-	35,314	831	200	831	-
	Exp.-Capital Outlay Totals:	**-**	**35,314**	**831**	**200**	**831**	**-**
	EXPENDITURES TOTALS:	**17,396**	**35,314**	**831**	**200**	**831**	**-**
	FUND REVENUES	**53,407**	**36,145**	**831**	**834**	**831**	**-**
	FUND EXPENSES	**17,396**	**35,314**	**831**	**200**	**831**	**-**
	CITY FACILITIES REPAIRS Totals:	**36,011**	**831**	**-**	**634**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
520	**GAZBO-DONATIONS**						
R6	**Rev.-Miscellaneous**						
520-000-48053	Donations	6,400	14,150	40,000	450	450	-
520-000-48100	Interest On Investment	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**6,400**	**14,150**	**40,000**	**450**	**450**	**-**
R8	**Rev.-Other Sources**						
520-000-49901	Beginning Balance	-	-	-	-	-	-
	Rev.-Other Sources Totals:	**-**	**-**	**-**	**-**	**-**	**-**
	REVENUES TOTALS:	**6,400**	**14,150**	**40,000**	**450**	**450**	**-**
520	**GAZBO-DONATIONS**						
E2	**Exp.-Materials & Services**						
520-520-61130	Contract Services	6,400	14,150	40,000	-	450	-
520-520-61240	Dept/Operating Expense	-	-	-	-	-	-
520-520-61800	Petroleum	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**6,400**	**14,150**	**40,000**	**-**	**450**	**-**
E3	**Exp.-Capital Outlay**						
520-520-72300	Improvements	-	-	-	-	-	-
520-520-72600	Other Eqpt.	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**-**	**-**	**-**	**-**	**-**	**-**
	EXPENDITURES TOTALS:	**6,400**	**14,150**	**40,000**	**-**	**450**	**-**
	FUND REVENUES	**6,400**	**14,150**	**40,000**	**450**	**450**	**-**
	FUND EXPENSES	**6,400**	**14,150**	**40,000**	**-**	**450**	**-**
	GAZBO Totals:	**-**	**-**	**-**	**450**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
537	**ENVIRONMENTAL SERVICES**						
R6	**Rev.-Miscellaneous**						
537-000-48100	Interest On Investment	1,069	-	-	-	-	-
537-000-48140	Miscellaneous Revenue	9,316	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**10,385**	**-**	**-**	**-**	**-**	**-**
R7	**Rev.-Transfers In**						
537-000-49022	From Water Fund-430	790,000	-	-	-	-	-
537-000-49025	From W Water Fund-470	877,088	-	-	-	-	-
537-000-49046	From Streets Fund-558	2,800	-	-	-	-	-
537-000-49047	From Storm Drain Utility-450	17,000	-	-	-	-	-
	Rev.-Transfers In Totals:	**1,686,888**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
537-000-49901	Beginning Balance	356,316	272,690	-	-	-	-
	Rev.-Other Sources Totals:	**356,316**	**272,690**	**-**	**-**	**-**	**-**
	REVENUES TOTALS:	**2,053,589**	**272,690**	**-**	**-**	**-**	**-**
537	**ENVIRONMENTAL SERVICES**						
E2	**Exp.-Materials & Services**						
537-537-61124	Computer Expense	465	-	-	-	-	-
537-537-61130	Contract Services	1,414,404	-	-	-	-	-
537-537-61240	Dept/Operating Expense	106,146	-	-	-	-	-
537-537-61320	Education & Training	1,476	-	-	-	-	-
537-537-61401	Unemploy Ins	307	-	-	-	-	-
537-537-61501	Uniform-Buy & Clean	80	-	-	-	-	-
537-537-61560	Maint/Bldg (Gen'l)	1,096	-	-	-	-	-
537-537-61600	Meetings & Conferences	590	-	-	-	-	-
537-537-61700	Office Supplies	207	-	-	-	-	-
537-537-61800	Petroleum	9,392	-	-	-	-	-
537-537-61823	Postage	1,400	-	-	-	-	-
	Exp.-Materials & Services Totals:	**1,535,563**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
E3	**Exp.-Capital Outlay**						
537-537-72304	Improvements (WTP)	19,397	-	-	-	-	-
537-537-72305	Improvements (WWTP)	83,212	-	-	-	-	-
537-537-72605	Other Eqpt (WWTP)	8,915	-	-	-	-	-
	Exp.-Capital Outlay Totals:	**111,524**	**-**	**-**	**-**	**-**	**-**
E4	**Exp.-Transfers Out**						
537-537-90011	To GF-Sal/Ben	120,210	-	-	-	-	-
537-537-90023	To Plant Operations-433&473	-	272,690	-	-	-	-
537-537-90027	To Info System Service	12,553	-	-	-	-	-
537-537-90028	To Custodial & Bldg Maint	1,048	-	-	-	-	-
	Exp.-Transfers Out Totals:	**133,811**	**272,690**	**-**	**-**	**-**	**-**
E5	**Exp.-Contingencies**						
537-537-80005	Operating Contingency	-	-	-	-	-	-
	Exp.-Contingencies Totals:	**-**	**-**	**-**	**-**	**-**	**-**
	EXPENDITURES TOTALS:	**1,780,898**	**272,690**	**-**	**-**	**-**	**-**
	FUND REVENUES	**2,053,589**	**272,690**	**-**	**-**	**-**	**-**
	FUND EXPENSES	**1,780,898**	**272,690**	**-**	**-**	**-**	**-**
	ENVIRONMENTAL SERVICES Totals:	**272,691**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
563	**BYRNE JUSTICE ASSISTANCE GRANT**						
R4	**Rev.-Intergovernmental**						
563-000-41020	Federal Grant Funds	-	11,879	-	-	-	-
	Rev.-Intergovernmental Totals:	**-**	**11,879**	**-**	**-**	**-**	**-**
R6	**Rev.-Miscellaneous**						
563-000-48100	Interest On Investment	-	-	-	-	-	-
563-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
563-000-49901	Beginning Balance	-	-	-	-	-	-
	Rev.-Other Sources Totals:	**-**	**-**	**-**	**-**	**-**	**-**
	REVENUES TOTALS:	**-**	**11,879**	**-**	**-**	**-**	**-**
563	**BYRNE JUSTICE ASSISTANCE GRANT**						
E2	**Exp.-Materials & Services**						
563-563-61240	Dept/Operating Expense	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E3	**Exp.-Capital Outlay**						
563-563-72600	Other Eqpt.	-	11,879	-	-	-	-
	Exp.-Capital Outlay Totals:	**-**	**11,879**	**-**	**-**	**-**	**-**
	EXPENDITURES TOTALS:	**-**	**11,879**	**-**	**-**	**-**	**-**
	FUND REVENUES	**-**	**11,879**	**-**	**-**	**-**	**-**
	FUND EXPENSES	**-**	**11,879**	**-**	**-**	**-**	**-**
	BYRNE JUSTICE ASSISTANCE GRANT	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
578	**LIBRARY-LSTA GRANT**						
R4	**Rev.-Intergovernmental**						
578-000-41050	State Grant Funds	47,917	19,641	-	-	-	-
	Rev.-Intergovernmental Totals:	**47,917**	**19,641**	-	-	-	-
R8	**Rev.-Other Sources**						
578-000-49901	Beginning Balance	-	-	-	-	-	-
	Rev.-Other Sources Totals:	-	-	-	-	-	-
	REVENUES TOTALS:	**47,917**	**19,641**	-	-	-	-
578	**LIBRARY-LSTA GRANT**						
E2	**Exp.-Materials & Services**						
578-578-60000	Personnel services-Lib LSTA Grant	-	-	-	-	-	-
578-578-61130	Contract Services	46,772	18,031	-	-	-	-
578-578-61240	Dept/Operating Expense (Supplies)	540	710	-	-	-	-
578-578-61250	Dept/Operating Expense (Supplies)	-	-	-	-	-	-
578-578-61600	Meeting & Conference (Travel)	182	315	-	-	-	-
	Exp.-Materials & Services Totals:	**47,494**	**19,056**	-	-	-	-
E3	**Exp.-Capital Outlay**						
578-578-72300	Improvements	424	585	-	-	-	-
	Exp.-Capital Outlay Totals:	**424**	**585**	-	-	-	-
	EXPENDITURES TOTALS:	**47,918**	**19,641**	-	-	-	-
	FUND REVENUES	**47,917**	**19,641**	-	-	-	-
	FUND EXPENSES	**47,918**	**19,641**	-	-	-	-
	LIBRARY-LSTA GRANT TOTAL	**(1)**	-	-	-	-	-

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
750	**PUB. IMP. - ADMINISTRATION**						
R8	**Rev.-Other Sources**						
750-000-42030	Bond Sale Proceeds	-	-	-	-	-	-
750-000-49901	Beginning Balance	31,462	-	-	-	-	-
	Rev.-Other Sources Totals:	**31,462**	-	-	-	-	-
	REVENUES TOTALS:	**31,462**	-	-	-	-	-
750	**PUB. IMP. - ADMINISTRATION**						
E2	**Exp.-Materials & Services**						
750-750-61820	Postage	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	-	-	-	-	-	-
E3	**Exp.-Capital Outlay**						
750-750-72300	Improvements	-	-	-	-	-	-
	Exp.-Capital Outlay Totals:	-	-	-	-	-	-
750-750-90115	To Street CIP-840	31,462	-	-	-	-	-
	Exp.-Transfers Out Totals:	**31,462**	-	-	-	-	-
E5	**Exp.-Contingencies**						
750-750-80005	Operating Contingency	-	-	-	-	-	-
	Exp.-Contingencies Totals:	-	-	-	-	-	-
	EXPENDITURES TOTALS:	**31,462**	-	-	-	-	-
	FUND REVENUES	**31,462**	-	-	-	-	-
	FUND EXPENSES	**31,462**	-	-	-	-	-
	PUB. IMP. - ADMINISTRATION Totals:	-	-	-	-	-	-

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
824	**HISTORIC RESOURCE COMM. TRUST**						
R6	**Rev.-Miscellaneous**						
824-000-48053	Donations	-	-	-	-	-	-
824-000-48100	Interest On Investment	-	-	-	-	-	-
824-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**				-		
824-000-49901	Beginning Balance	80	80	80	80	80	-
	Rev.-Other Sources Totals:	**80**	**80**	**80**	**80**	**80**	**-**
	REVENUES TOTALS:	**80**	**80**	**80**	**80**	**80**	**-**
824	**HISTORIC RESOURCE COMM. TRUST**						
E2	**Exp.-Materials & Services**						
824-824-61250	Dept/Op Supplies	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**-**	**-**	**-**	**-**	**-**	**-**
E4	**Exp.-Transfers Out**						
824-824-90162	To Pioneer Cemetery -825	-	-	80	80	80	-
	Exp.-Transfers Out Totals:	**-**	**-**	**80**	**80**	**80**	**-**
	EXPENDITURES TOTALS:	**-**	**-**	**80**	**80**	**80**	**-**
	FUND REVENUES	**80**	**80**	**80**	**80**	**80**	**-**
	FUND EXPENSES	**-**	**-**	**80**	**80**	**80**	**-**
	HISTORIC RESOURCE COMM. TRUST	**80**	**80**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
834	**SR CENTER BLDG TRUST**						
R6	**Rev.-Miscellaneous**						
834-000-48140	Miscellaneous Revenue	-	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R7	**Rev.-Transfers In**				-		
834-000-49107	From Libr/Sr Cntr Bldg Trust	-	-	-	-	-	-
	Rev.-Transfers In Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**				-		
834-000-49901	Beginning Balance	2	-	-	-	-	-
	Rev.-Other Sources Totals:	**2**	**-**	**-**	**-**	**-**	**-**
	REVENUES TOTALS:	**2**	**-**	**-**	**-**	**-**	**-**
834	**SR CENTER BLDG TRUST**						
E2	**Exp.-Materials & Services**						
834-834-61240	Dept/Operating Expense	2	-	-	-	-	-
834-834-61250	Dept/Op Supplies	-	-	-	-	-	-
	Exp.-Materials & Services Totals:	**2**	**-**	**-**	**-**	**-**	**-**
	EXPENDITURES TOTALS:	**2**	**-**	**-**	**-**	**-**	**-**
	FUND REVENUES	**2**	**-**	**-**	**-**	**-**	**-**
	FUND EXPENSES	**2**	**-**	**-**	**-**	**-**	**-**
	SR CENTER BLDG TRUST Totals:	**-**	**-**	**-**	**-**	**-**	**-**

City of Lebanon, OR
Budget Report FY 2016-17

Account	Description	2014 Actual	2015 Actual	2016 Budget	12/31/2015 2016 Year to Date	2016 Estimated	2017 Proposed
928	**WETLANDS MITIGATION**						
R4	**Rev.-Intergovernmental**						
928-000-41050	State Grant Funds	-	-	-	-	-	-
	Rev.-Intergovernmental Totals:	**-**	**-**	**-**	**-**	**-**	**-**
R6	**Rev.-Miscellaneous**						
928-000-48100	Interest On Investment	2,700	-	-	-	-	-
	Rev.-Miscellaneous Totals:	**2,700**	**-**	**-**	**-**	**-**	**-**
R8	**Rev.-Other Sources**						
928-000-49901	Beginning Balance	929,546	932,246	-	-	-	-
	Rev.-Other Sources Totals:	**929,546**	**932,246**	**-**	**-**	**-**	**-**
	REVENUES TOTALS:	**932,246**	**932,246**	**-**	**-**	**-**	**-**
928	**WETLANDS MITIGATION**						
E4	**Exp.-Transfers Out**						
928-928-90164	to NW URB Renewal-925	-	932,246	-	-	-	-
	Exp.-Transfers Out Totals:	**-**	**932,246**	**-**	**-**	**-**	**-**
	EXPENDITURES TOTALS:	**-**	**932,246**	**-**	**-**	**-**	**-**
	FUND REVENUES	**932,246**	**932,246**	**-**	**-**	**-**	**-**
	FUND EXPENSES	**-**	**932,246**	**-**	**-**	**-**	**-**
	WETLANDS MITIGATION Totals:	**932,246**	**-**	**-**	**-**	**-**	**-**

CITY OF LEBANON

The City That Friendliness Built

Copies of this report can be found at: www.ci.lebanon.or.us

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2014-15 Authorized Employees	2015-16 Adopted Employees	2016-17 Adopted Employees
Administrative Services			
City Manager	1.0000	1.0000	1.0000
City Clerk	1.0000	1.0000	1.0000
Admin. Assist.-(City Admin/Building)	-	1.0000	1.0000
Admin. Assist.-(Leg)	-	0.7500	0.6250
Human Resource Staff (FY12 Admin Assist)	1.0000	1.0000	1.0000
Total Administration	**3.0000**	**4.7500**	**4.6250**
Utility & Engineering Services Department			
Engineering			
Engineering Services Director	1.0000	1.0000	1.0000
Engineeing Supervisor	1.0000	1.0000	1.0000
Office Assistant	-	-	-
Senior Engineer	1.0000	1.0000	1.0000
Project Engineer	1.0000	1.0000	1.0000
Eng. Associate	2.0000	2.0000	2.0000
Project Manager	1.0000	1.0000	1.0000
Total Engineering	**7.0000**	**7.0000**	**7.0000**

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2014-15 Authorized Employees	2015-16 Adopted Employees	2016-17 Adopted Employees
Maintenance Services			
Maintenance Division Director	1.0000	1.0000	1.0000
Maintenance Supervisor	1.0000	1.0000	1.0000
Parks			
Senior Maint. Worker	2.0000	2.0000	2.0000
Maintenance Worker	1.0000	1.0000	1.0000
Streets			
Crew Chief	1.0000	1.0000	1.0000
Senior Maint. Worker	2.0000	2.0000	2.0000
Collections (Sewer)			
Crew Chief	1.0000	1.0000	1.0000
Senior Maint. Worker	1.0000	1.0000	1.0000
Maintenance Worker	1.0000	1.0000	1.0000
Water			
Crew Chief	1.0000	1.0000	1.0000
Senior Maint. Worker	1.0000	1.0000	1.0000
Maintenance Worker	2.0000	2.0000	2.0000

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2014-15 Authorized Employees	2015-16 Adopted Employees	2016-17 Adopted Employees
Custodial			
Custodian II	1.0000	1.0000	1.0000
Custodian I	-	-	-
Total Maintenance	**16.0000**	**16.0000**	**16.0000**
CDC/Planning/Building			
Community Development Director	0.8000	0.8000	0.8000
Office Assistant	-	1.0000	1.0000
Development Srv Tech	1.0000	1.0000	1.0000
Total CDC/Planning/Building	**1.8000**	**2.8000**	**2.8000**
Finance Department			
Finance Services			
Finance Director	1.0000	1.0000	1.0000
Assit Finance Directror (name chg FY15 Accounting Superviser)	1.0000	1.0000	1.0000
Finance Clerk (Finance/Court)	-	1.0000	1.0000
Finance Clerk	3.0000	3.0000	3.0000
Court Services-moved to Finance FY14-15			
Court Clerk II	2.0000	2.0000	2.0000
Court Clerk	-	-	-
Total Finance	**7.0000**	**8.0000**	**8.0000**

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2014-15 Authorized Employees	2015-16 Adopted Employees	2016-17 Adopted Employees
Information Technology Services			
IT Director	1.0000	1.0000	1.0000
IT Analyst	2.0000	2.0000	2.0000
Total Information Services	**3.0000**	**3.0000**	**3.0000**
Library Services			
Library Services Director	1.0000	1.0000	1.0000
Library Assistant II	2.0000	3.0000	3.0000
Library Assistant I (3ea)	1.6380	1.6380	1.6380
Library Assistant on-call (2ea)	0.2300	0.2300	0.2300
Total Library Services	**4.8680**	**5.8680**	**5.8680**
Senior Services			
Senior Center			
Senior Services Director	1.0000	1.0000	1.0000
Sr Center Receptionist & Activites Planner	0.5000	1.0000	1.0000
Dial-A Bus (DAB)			
Dial-A-Bus Dispatcher/Reception	1.0000	0.8000	0.8000
Dial-A-Bus Driver	1.0000	1.0000	1.0000
Dial-A-Bus Driver PT	1.4250	1.5430	1.5430
Total Senior Services	**4.9250**	**5.3430**	**5.3430**

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2014-15 Authorized Employees	2015-16 Adopted Employees	2016-17 Adopted Employees
Police Department			
Police Chief	1.0000	1.0000	1.0000
Police Captain	1.0000	1.0000	1.0000
Police Lieutenant	1.0000	1.0000	1.0000
Police Sergeant	4.0000	4.0000	4.0000
Police Officer	19.0000	19.0000	19.0000
Administrative Assistant	1.0000	1.0000	1.0000
Communications Specialist	6.0000	7.0000	7.0000
Community Policing Officer	1.0000	1.0000	1.0000
Community Service Officer (CSO)	-	1.0000	1.0000
Code Enforcement Officer	1.0000	1.0000	1.0000
Records Clerk II	2.0000	2.0000	2.0000
Total Police	**37.0000**	**39.0000**	**39.0000**
Total All Departments	**84.5930**	**91.7610**	**91.6360**

Authorized Personnel Schedule

(Regular, Full-Time and Regular, Part-Time)

Position	2014-15 Authorized Employees	2015-16 Adopted Employees	2016-17 Adopted Employees
Proposed Totals			
	Current	+/-	Total
Administration	4.750	(0.125)	4.625
Engineering	7.000	-	7.000
Community Development	2.800	-	2.800
Finance/Court	8.000	-	8.000
Information Services	3.000	-	3.000
Library	5.868	-	5.868
Maintenance	16.000	-	16.000
Senior Center	5.343	-	5.343
Police	39.000	-	39.000
Sub-Total	**91.761**	**-0.125**	**91.636**
Council	7.000		7.000
Total	**98.761**	**-0.125**	**98.636**

Items in YELLOW were changed in the 2016-7 Budget

City of Lebanon

Management/Administrative Salary Schedule

Effective 7/1/2016 through June 30, 2017

	Title	Minimum	Midpoint	Maximum	FLSA Exempt
Grade 5	Administrative Assistant/City Clerk	$ 3,722	$4,280	$4,839	N
	Administrative Assistant/Comm. Coord.				N
	Administrative Assistant/Police				N
Grade 6	No position currently in Grade 6	$ 4,095	$4,709	$5,324	N
Grade 7	HR Generalist	$ 4,504	$5,180	$5,855	Y
Grade 8	City Clerk/Recorder	$ 4,954	$5,697	$6,440	Y
					Y
Grade 9	No position currently in Grade 9	$ 5,450	$6,268	$7,085	Y
Grade 10	Police Lieutenant	$ 5,723	$6,581	$7,440	Y
	Asistant Finance Director				
	Maintenance Supervisor				Y
	Senior Services Director				Y
Grade 11	IT Director	$ 6,008	$6,909	$7,810	Y
	Library Services Director				Y
	Senior Engineer				Y
Grade 12	Police Captain	$ 6,308	$7,254	$8,200	Y
	Engineering Services Supervisor				Y
Grade 13	Finance Director	$ 6,625	$7,619	$8,613	Y
	Community Development Director				Y
	Maintenance Services Director				Y
Grade 14	Engineering Services Director	$ 6,955	$7,998	$9,042	Y
Grade 15	Chief of Police	$ 7,303	$8,398	$9,494	Y

Approved 4/4/2016 *Date*

Revised 7/1/2016
Includes 1.0% COLA

APPENDIX A: AFSCME SALARY SCHEDULE

Salary ranges for the period July 1, 2016 through June 30, 2017 (represents 1 % increase)

POSITION	LGPI Grade	BASE	STEP A	STEP B	STEP C	STEP D	STEP E*
IT/GIS System Coordinator Project Engineer Project Manager	8	5057	5312	5577	5855	6150	6395
Crew Chief Engineering Associate Information Services Analyst	7	4477	4701	4937	5182	5440	5657
Development Services Technicia IS/GIS Analyst	6	3961	4162	4365	4585	4815	5008
Court Clerk II Senior Maintenance Worker	5	3461	3633	3813	4006	4204	4371
Custodian II Finance Clerk Library Assistant II Maintenance Worker Office Assistant	4	2915	3058	3212	3370	3543	3683
Custodian I Dial-A-Bus Dispatcher/ Receptionist Dial-A-Bus Driver Senior Center Activities Planner/Receptionist	3	2684	2816	2956	3104	3262	3394

*Employees are eligible to advance to Step E after seven (7) years of employment with the City in an AFSCME represented position.

July 1, 2016 through June 30, 2017
This schedule only applies when the employee is at the top step of their grade

POSITION	LGPI	STEP	0.50% 10 YEARS	1.00% 12 YEARS	1.50% 14 YEARS	2.00% 16 YEARS	2.50% 18 YEARS	3.00% 20 YEARS	5.00% 25 YEARS
	Grade	E	MONTH 120	MONTH 144	MONTH 168	MONTH 192	MONTH 216	MONTH 241	MONTH 300
IT/GIS System Coordinator Project Engineer Project Manager	8	6395	6427	6459	6491	6523	6555	6587	6715
Salary includes additional amount			**32**	**64**	**96**	**128**	**160**	**192**	**320**
Crew Chief Engineering Associate Information Services Analyst	7	5657	5685	5714	5742	5770	5798	5827	5940
Salary includes additional amount			**28**	**57**	**85**	**113**	**141**	**170**	**283**
Development Services Technicia IS/GIS Analyst	6	5008	5033	5058	5083	5108	5133	5158	5258
Salary includes additional amount			**25**	**50**	**75**	**100**	**125**	**150**	**250**
Court Clerk II Senior Maintenance Worker	5	4371	4393	4415	4437	4458	4480	4502	4590
Salary includes additional amount			**22**	**44**	**66**	**87**	**109**	**131**	**219**
Custodian II Finance Clerk Library Assistant II Maintenance Worker Office Assistant	4	3683	3701	3720	3738	3757	3775	3793	3867
Salary includes additional amount			**18**	**37**	**55**	**74**	**92**	**110**	**184**
Custodian I Dial-A-Bus Dispatcher/ Receptionist Dial-A-Bus Driver Senior Center Activities Planner/Receptionist	3	3394	3411	3428	3445	3462	3479	3496	3564
Salary includes additional amount			**17**	**34**	**51**	**68**	**85**	**102**	**170**

Approved by 4/4/2016 Date

APPENDIX A - SALARY SCHEDULE

Agreement between City of Lebanon and the Lebanon Police Association
Salary ranges for the period July 1, 2016 through June 30, 2017

Classification	Step 1	Step 2	Step 3	Step 4
Sergeants – Monthly Base Sala (LGPI Grade 9)	**4926**	**5272**	**5746**	**6208**
Potential Additions to Monthly Base Salary:				
3% Detective	148	158	172	186
2.5% Intermediate Certification	123	132	144	155
3.5% Advanced Certification	172	185	201	217
4.5% Supervisory Certification	222	237	259	279
5% Corrections Certification	246	264	287	310
3% Bi-Lingual Fluency	148	158	172	186
Career Recognition Pay - (Added to base salary)				
1% Career Recognition Beginning at the 97th month of service	49	53	57	62
2% Career Recognition Beginning at the 169th month of service	99	105	115	124
3% Career Recogni Beginning at the 229th month of service	148	158	172	186

Officers – Monthly Base Salary (LGPI Grade 7)	**4105**	**4393**	**4788**	**5173**
Potential Additions to Monthly Base Salary:				
3.5% Team Leader		154	168	181
3% Field Training Officer		132	144	155
3% School Resource		132	144	155
3% Detective		132	144	155
3% Motorcycle Officer		132	144	155
2.5% Intermediate Certification		110	120	129
3.5% Advanced Certification		154	168	181
4.5% Supervisory Certification		198	215	233
3% Jail Officer		132	144	155
3% Bi-Lingual Fluency	123	132	144	155
Career Recognition Pay - (Added to base salary)				
1% Career Recognition Beginning at the 97th month of service				52
2% Career Recognition Beginning at the 169th month of service				103
3% Career Recogni Beginning at the 229th month of service				155

Community Policing Officer - Monthly Base Salary (LGPI Grade 6)	**4108**	**4436**	**4792**	**5174**
Potential Additions to Monthly Base Salary:				
2.5% Intermediate Certification		111	120	129
3.5% Advanced Certification		155	168	181
3% Bi-Lingual Fluency	123	133	144	155
Career Recognition Pay - (Added to base salary)				
1% Career Recognition Beginning at the 97th month of service		44	48	52
2% Career Recognition Beginning at the 169th month of service		89	96	103
3% Career Recognition Beginning at the 229th month of service		133	144	155

APPENDIX A - SALARY SCHEDULE

Agreement between City of Lebanon and the Lebanon Police Association
Salary ranges for the period July 1, 2016 through June 30, 2017

Classification	Step 1	Step 2	Step 3	Step 4
Records Clerk II - Monthly Base Salary (LGPI Grade 5) **Code Enforcement Officer** **Community Service Officer (CSO)**	**3589**	**3848**	**4118**	**4412**
Potential Additions to Monthly Base Salary:				
2.5% Intermediate Certification		96	103	110
3.5% Advanced Certification		135	144	154
3% Bi-Lingual Fluency	108	115	124	132
Career Recognition Pay - (Added to base salary)				
1% Career Recognition Beginning at the 97th month of service		38	41	44
2% Career Recognition Beginning at the 169th month of service		77	82	88
3% Career Recognition Beginning at the 229th month of service		115	124	132

Communications Specialists – Monthly Base Salary (LGPI Grade 4)	**3022**	**3263**	**3524**	**3806**
Potential Additions to Monthly Base Salary:				
3% Field Training Officer		98	106	114
2.5% Intermediate Certification		82	88	95
3.5% Advanced Certification		114	123	133
3% Bi-Lingual Fluency	91	98	106	114
Career Recognition Pay - (Added to base salary)				
1% Career Recognition Beginning at the 97th month of service				38
2% Career Recognition Beginning at the 169th month of service				76
3% Career Recognition Beginning at the 229th month of service				114

Records Clerk I - Monthly Base Salary (LGPI Grade 3)	**2794**	**3019**	**3260**	**3521**
Potential Additions to Monthly Base Salary:				
3% Bi-Lingual Fluency	84	91	98	106
Career Recognition Pay - (Added to base salary)				
1% Career Recognition Beginning at the 97th month of service				35
2% Career Recognition Beginning at the 169th month of service				70
3% Career Recognition Beginning at the 229th month of service				106

Approved by 4/4/2016 Date

Revised 7/1/2016
Includes 1.5% COLA

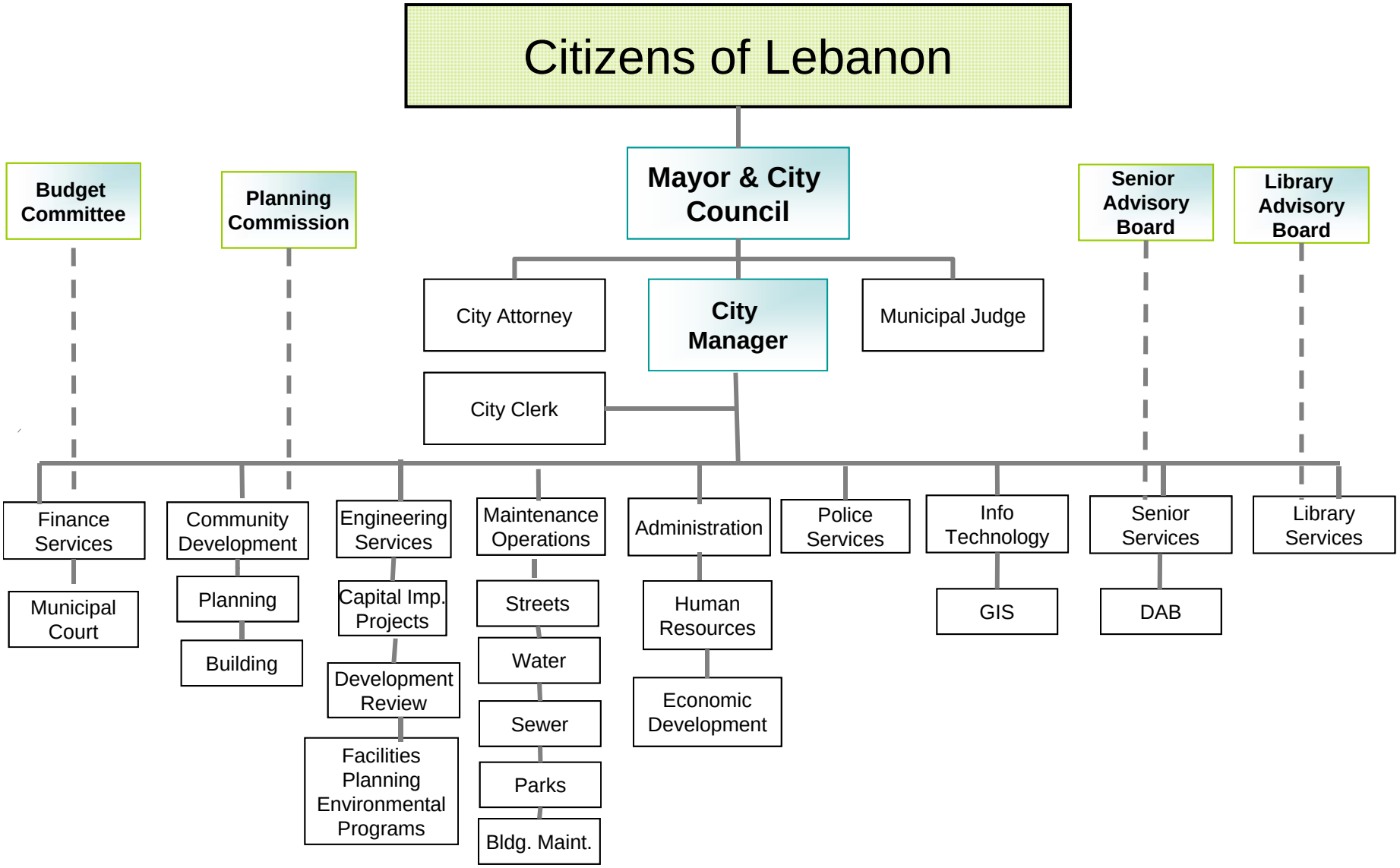
SALARY SCHEDULE
PART-TIME REGULAR POSITIONS
Salary ranges for the period July 1, 2016 through June 30, 2017

POSITION	LGPI Grade	BASE	STEP A	STEP B	STEP C	STEP D
Landscape Maintenance Worker	1	11.73	12.37	13.01	13.71	14.39
Dial-A-Bus Driver Library Assistant 1	2	13.86	14.39	15.14	16.00	16.80
Records Clerk Court Clerk	3	14.39	15.25	16.21	17.33	18.93
Communications Specialist Communications Specialist On Call Maintenance Worker	4	15.46	16.26	17.06	18.93	20.00
No Salary Established for Level 5	5	0.00	0.00	0.00	0.00	0.00
Police Officer	6	20.26	22.39	23.46	25.59	28.26
Police Officer	7	22.39	25.71	27.32	29.20	31.61

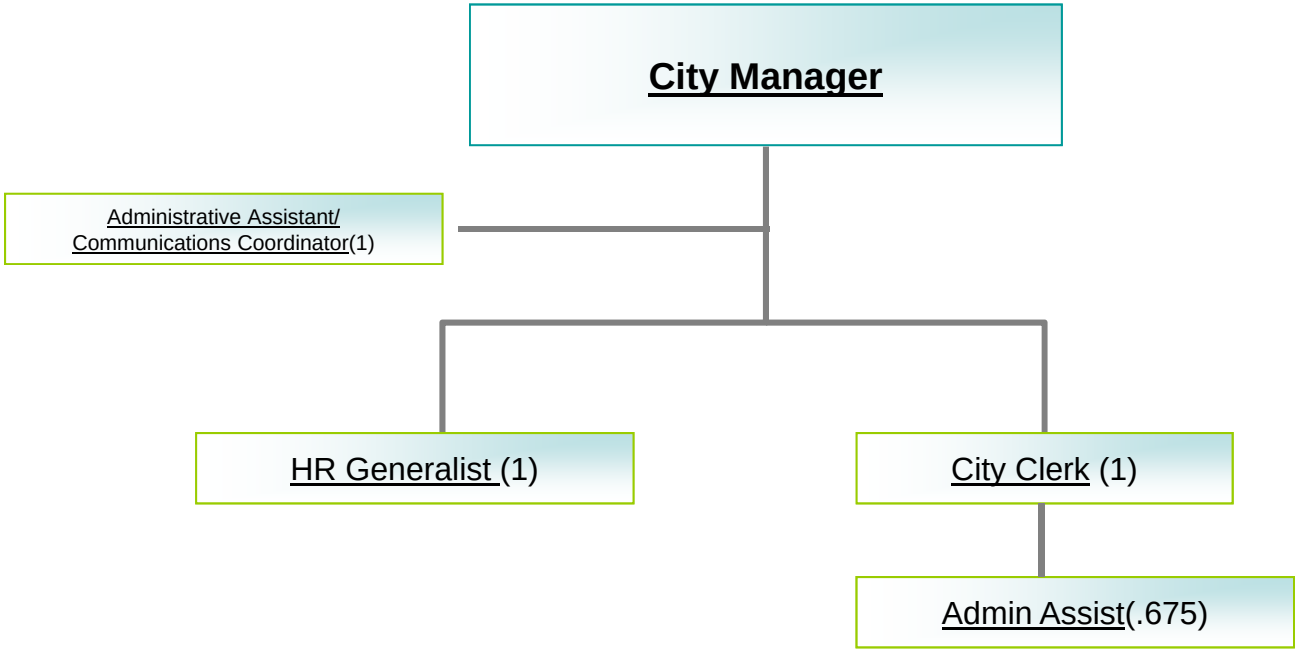
Approved by

4/4/2016
Date

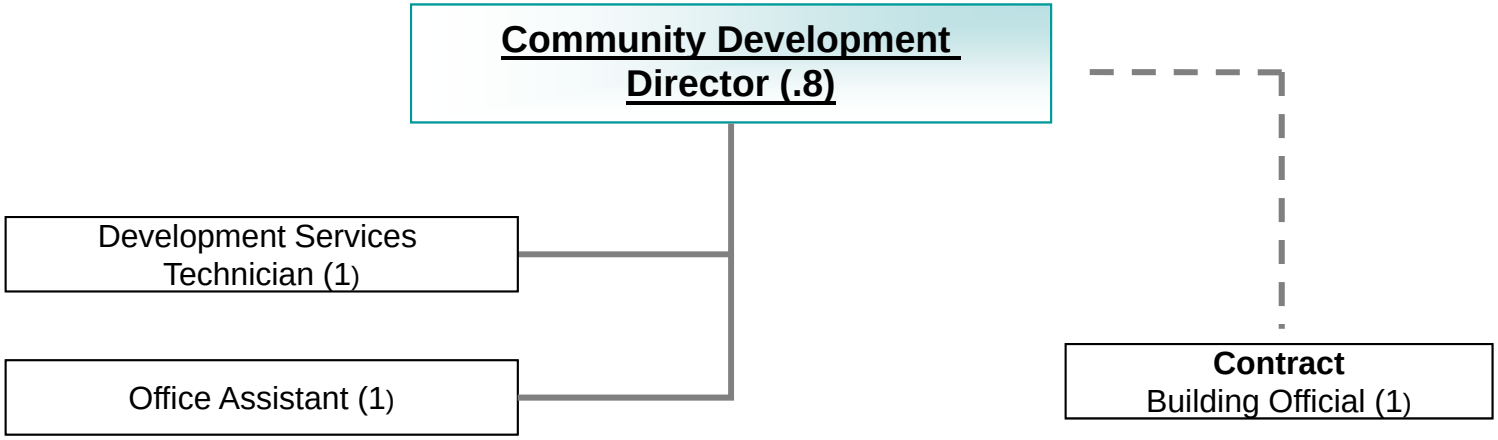
revised 7/1/16
Includes 1% increase


Citizens of Lebanon
Mayor & City Council
Budget Committee
Planning Commission
Senior Advisory Board
Library Advisory Board
City Attorney
City Manager
Municipal Judge
City Clerk
Finance Services
Community Development
Engineering Services
Maintenance Operations
Administration
Police Services
Info Technology
Senior Services
Library Services
Municipal Court
Planning
Building
Capital Imp. Projects
Development Review
Facilities Planning Environmental Programs
Streets
Water
Sewer
Parks
Bldg. Maint.
Human Resources
Economic Development
GIS
DAB

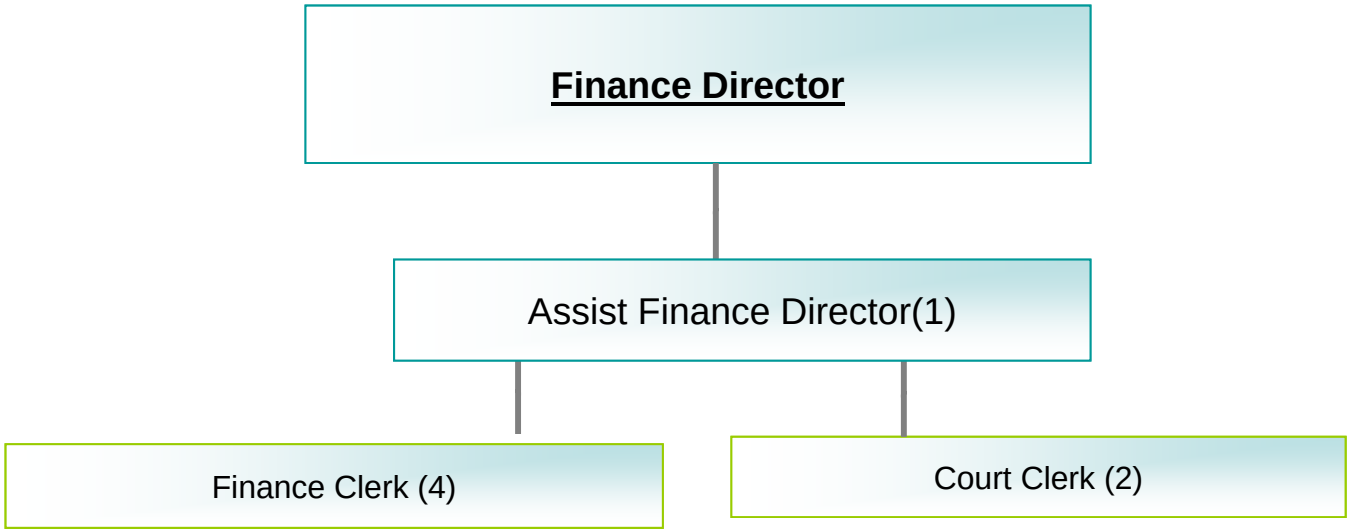
Administration



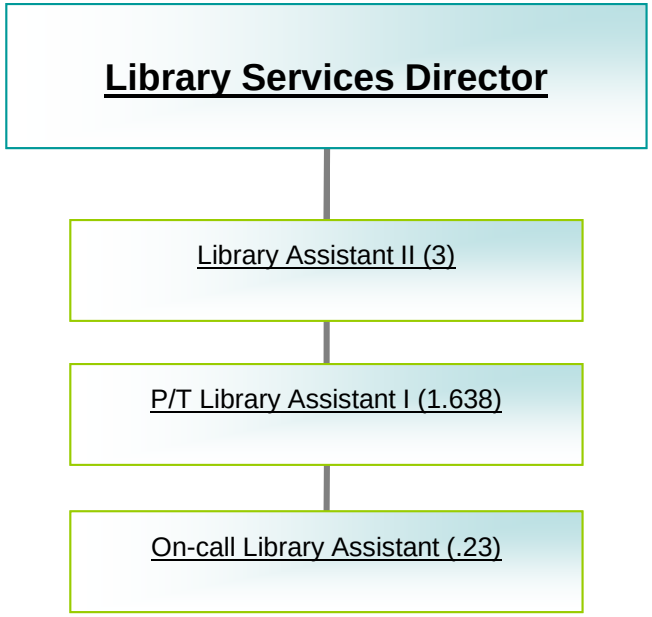
Community Development Department



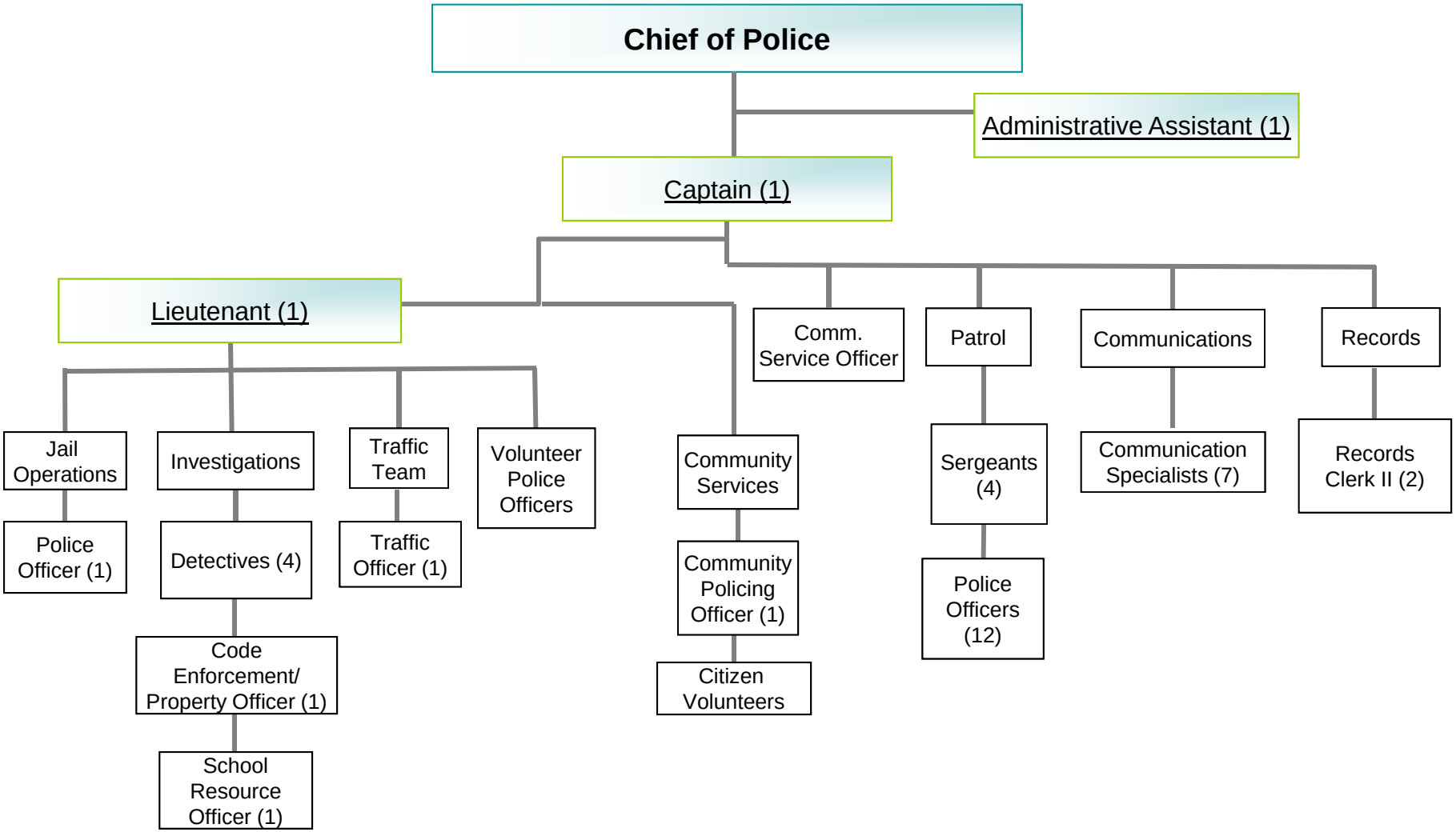
Finance Department



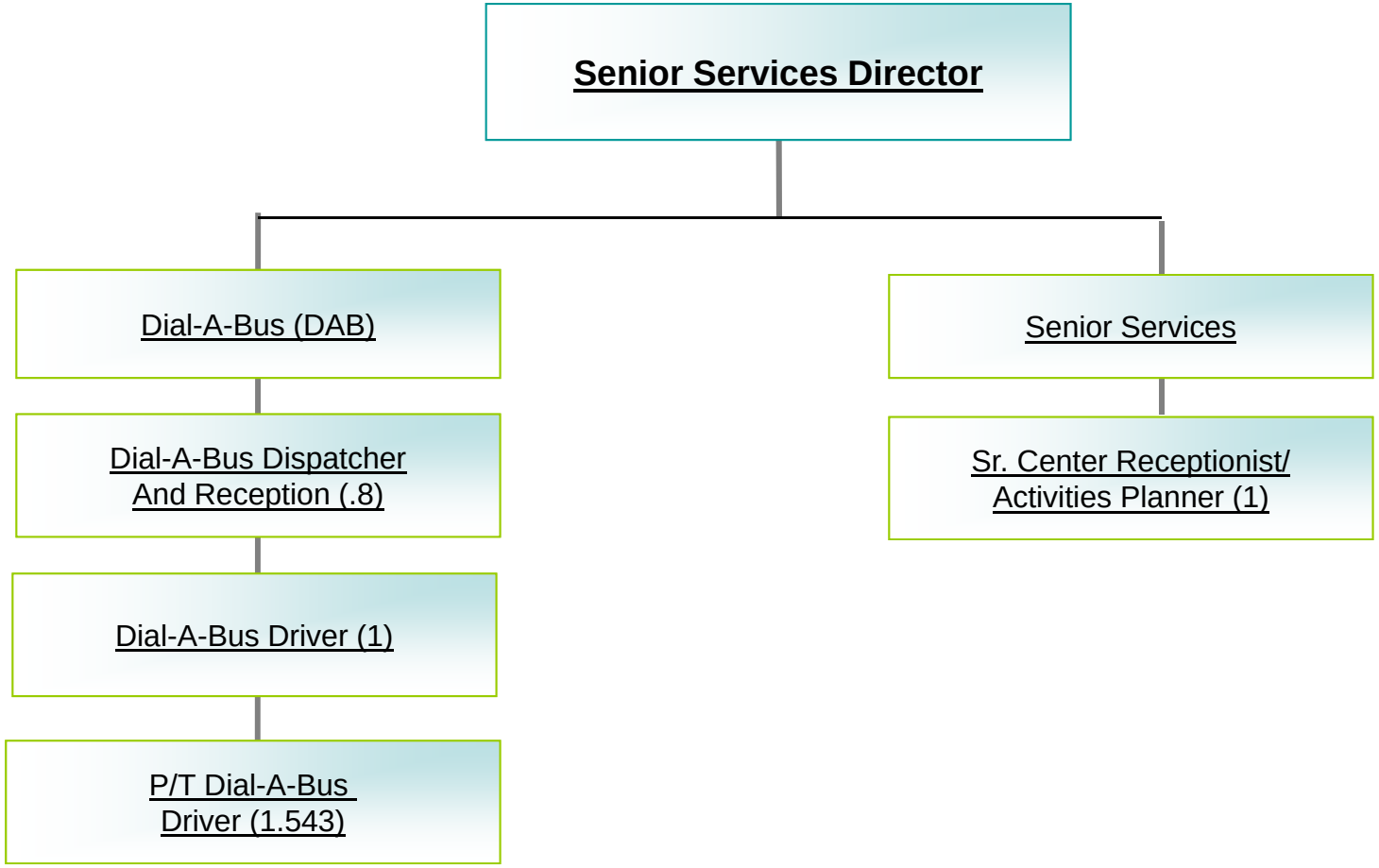
Library Services



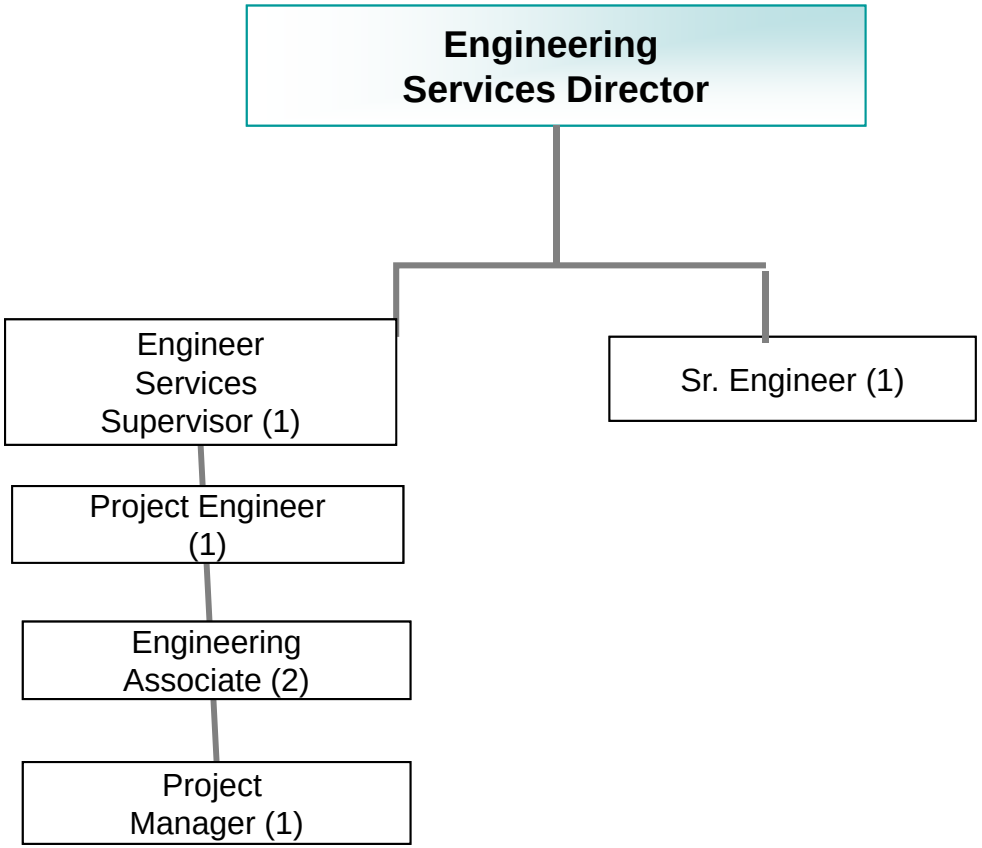
Police Services



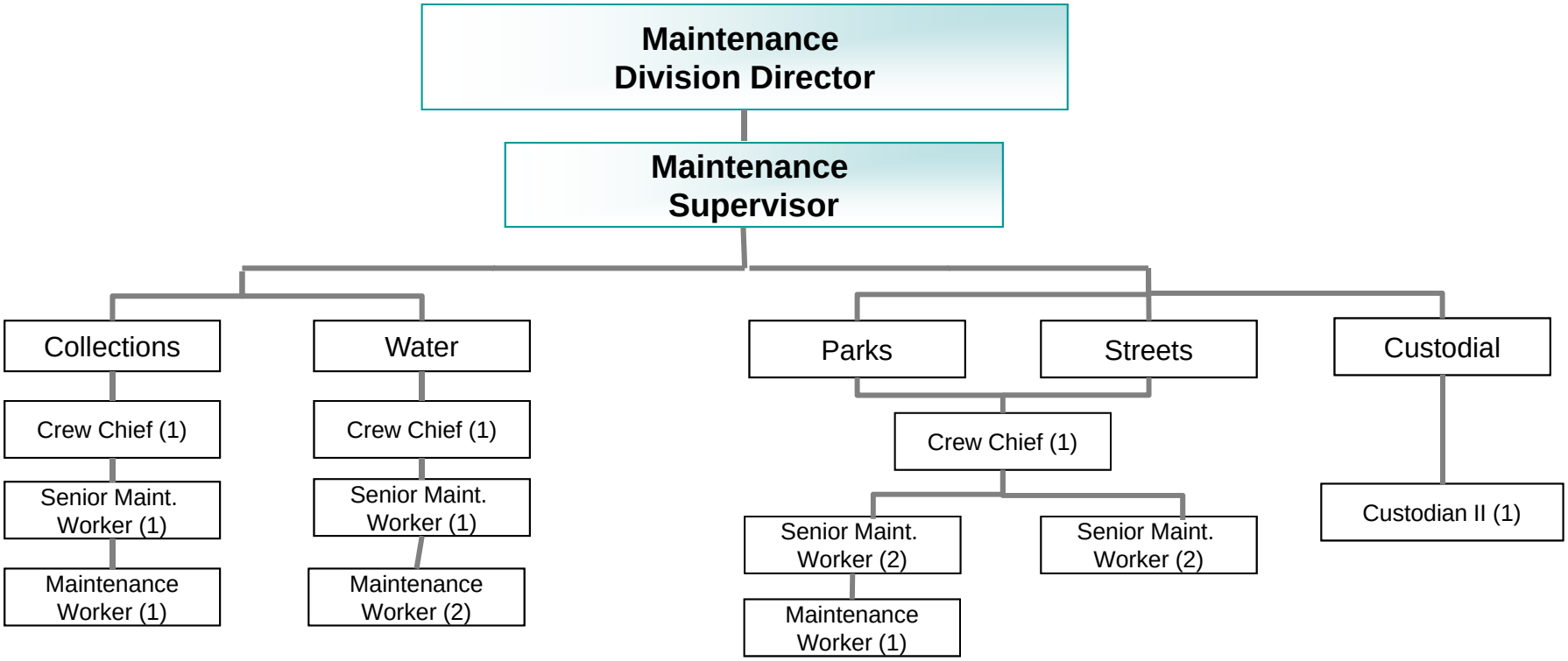
Senior Services



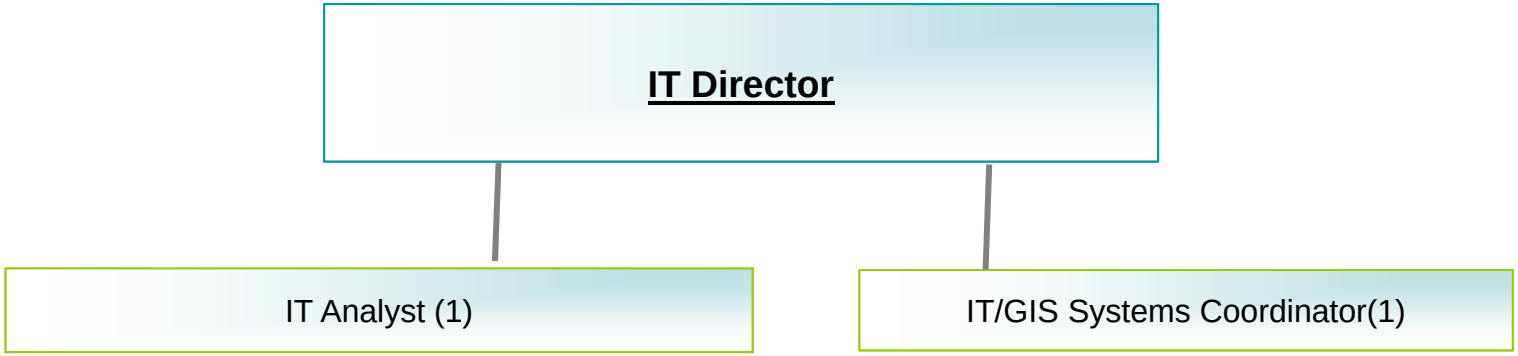
Utility & Engineering Services



Maintenance/ Operations



Information Technology Services



A RESOLUTION CERTIFYING THE CITY OF LEBANON PROVIDES MUNICIPAL SERVICES FOR ELIGIBILITY IN RECEIVING STATE SHARED REVENUE PAYMENTS	**))))**	**RESOLUTION NO. 2016-XX**

WHEREAS, ORS 221.760 provides as follows:

Section 1. The Officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

1) Police Services
2) Fire Protection
3) Sanitary Sewers
4) Storm Sewers
5) Street Construction, Maintenance & Lighting
6) Planning, Zoning & Subdivision Control
7) One or more utility services

WHEREAS, City officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760, now therefore,

BE IT RESOLVED, that the City of Lebanon hereby certifies that it provides the following six municipal services enumerated in Section 1, ORS 221.760:

1) Police Services
2) Water Utility Service
3) Sanitary Sewers
4) Storm Sewers
5) Street Construction, Maintenance & Lighting
6) Planning, Zoning & Subdivision Control

Passed by the Lebanon City Council and executed by the Mayor on this 8th day of June, 2016 by a vote of _____ yeas and _____ nays.

CITY OF LEBANON, OREGON

_____

Paul R. Aziz, Mayor ☐
Bob Elliott, Council President ☐

ATTEST:

_____

Linda Kaser, City Clerk/Recorder

AN ORDINANCE DECLARING THE	**)**	**ORDINANCE BILL NO. 2016-X**
CITY OF LEBANON'S ELECTION	**)**	
TO RECEIVE STATE REVENUES	**)**	**ORDINANCE NO. XXXX**

THE CITY OF LEBANON ORDAINS AS FOLLOWS:

Section 1. Pursuant to ORS 221.770, the City of Lebanon hereby elects to receive state revenues for fiscal year 2015-16.

Section 2. A public hearing before the Budget Committee was held on May 4, 2016 and a public hearing before the City Council was held on June 8, 2016, giving citizens an opportunity to comment on use of State Revenue Sharing.

Passed by the Lebanon City Council and executed by the Mayor on this 8th day of June, 2016 by a vote of _____ yeas and _____ nays.

CITY OF LEBANON, OREGON

_____

Paul R. Aziz, Mayor ☐
Bob Elliott, Council President ☐

ATTEST:

_____

Linda Kaser, City Clerk/Recorder

A RESOLUTION ADOPTING THE CITY OF LEBANON'S BUDGET AND MAKING APPROPRIATIONS FOR FISCAL YEAR 2016-17	**)** **)** **)**	**RESOLUTION NO. 2016-XX**

RESOLUTION ADOPTING A BUDGET

BE IT RESOLVED that the City Council of the City of Lebanon hereby adopts the budget for 2016-17, in the sum of $66,057,436 now on file at City Hall.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEBANON:

Section 1. That the amounts for fiscal year beginning July 1, 2016, and for the purposes shown below, are hereby appropriated as follows:

GENERAL FUND

Administration & Economic Development	$392,352
Human Resources	126,274
City Attorney	179,050
Community Development	312,256
Engineering	1,238,546
Parks	585,891
Finance	608,915
Legislative	216,725
Library	695,395
Municipal Court	299,903
Police	5,217,086
Senior Services	260,610
Non-Departmental	
Materials & Services	418,280
Inter-fund Transfers	210,211
Contingency	1,120,009
Debt Services	139,809
General Fund Total	**$12,021,312**

DEBT SERVICE FUNDS

GO Bond Debt Service

Debt Service-GO Bond	$1,363,224[1]
Total GO Bond Debt Service	**$1,363,224**

Debt Service-Other

Debt Service	2,048,870
Total Debt Service-Other	**$2,048,870**

ENTERPRISE FUND

Water	$27,156,581
Storm Drainage	657,350
Wastewater	4,123,097
Inter-fund Transfers	3,483,652
Contingency	514,030
Debt Service	674,535
Enterprise Fund Total	**$36,609,245**

SPECIAL REVENUE FUND

Special Revenue	$4,123,097
Inter-fund Transfers	1,737,683
Contingency	562,213
Special Revenue Fund Total	**$5,156,401**

CAPITAL PROJECTS FUND

Capital Projects	$6,244,354
Inter-fund Transfers	51,002
Contingency	2,409,003
Capital Projects Fund Total	**$8,704,359**

[1] Includes $80,000 unappropriated fund balance not appropriated.

TRUST AND AGENCY FUND

Trust and Agency	$154,025
Trust and Agency Fund Total	**$154,025**
City Budget Total	**$66,057,436**

Section 2. This resolution is effective July 1, 2016.

Passed by the Lebanon City Council and executed by the Mayor on this 8th day of June, 2016 by a vote of _____ yeas and _____ nays.

CITY OF LEBANON, OREGON

_____

Paul R. Aziz, Mayor ☐
Bob Elliott, Council President ☐

ATTEST:

_____

Linda Kaser, City Clerk/Recorder

RESOLUTION LEVYING TAXES FOR THE CITY OF LEBANON'S BUDGET FOR FISCAL YEAR 2016-17	**)** **)** **)**	**RESOLUTION NO. 2016-XX**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEBANON AS FOLLOWS:

Section 1. The City of Lebanon hereby levies the taxes provided for in the adopted budget at the rate of $5.1364/$1,000 of assessed valuation for operations, and in the amount of $1,341,004 for debt service and that these taxes are hereby levied upon the assessed value of all taxable property within the City of Lebanon.

The following allocation and categorization subject to the limits of Section 11b, Article XI of the Oregon Constitution make up the above aggregate levy:

	Subject to the General Governmental Limitation	Excluded from the Limitation
Permanent Rate	$5.1364/$1,000	
General Obligation Bond Debt		$1,341,004
Delinquent Sewer Charges		$XX,XXX.XX
Delinquent Storm Drain Charges		$XX,XXX.XX

Section 2. This resolution is effective July 1, 2016.

Passed by the Lebanon City Council and executed by the Mayor on this 8th day of June, 2016 by a vote of _____ yeas and _____ nays.

CITY OF LEBANON, OREGON

_____

Paul R. Aziz, Mayor ☐
Bob Elliott, Council President ☐

ATTEST:

_____

Linda Kaser, City Clerk/Recorder

A RESOLUTION ADOPTING THE NW LEBANON URBAN RENEWAL DISTRICT BUDGET AND MAKING APPROPRIATIONS FOR FISCAL YEAR 2016-17))) **RESOLUTION NO. 2016-XX**

RESOLUTION ADOPTING A BUDGET

BE IT RESOLVED that the Board of the Lebanon Urban Renewal Agency hereby adopts the Northwest Lebanon Urban Renewal District budget for 2016-17, in the sum of $2,887,000 now on file at City Hall.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED by the Board of the Lebanon Urban Renewal Agency:

Section 1. That the amounts for the fiscal year beginning July 1, 2016 and for the purposes shown below, are hereby appropriated as follows:

NORTHWEST LEBANON URBAN RENEWAL DISTRICT (URD)

NW Lebanon Urban Renewal District	$830,386[2]
Inter-fund Transfers	1,076,342
Contingency	341,631
Debt Service	638,641
TOTAL APPROPRIATIONS	**$2,887,000**

Section 2. This resolution is effective July 1, 2016.

Passed by the Lebanon Urban Renewal Agency and executed by the Mayor on this 8th day of June, 2016 by a vote of _____ yeas and _____ nays.

CITY OF LEBANON, OREGON

_____

Paul R. Aziz, Mayor ☐
Bob Elliott, Council President ☐

ATTEST:

_____

Linda Kaser, City Clerk/Recorder

[2] Includes $000 unappropriated fund balance not appropriated.

RESOLUTION LEVYING TAXES FOR THE CITY OF LEBANON'S NORTHWEST URBAN RENEWAL DISTRICT BUDGET FOR FISCAL YEAR 2016-17) **RESOLUTION NO. 2015-XX**

BE IT RESOLVED by the Board of the Lebanon Urban Renewal Agency:

Section 1. To certify to the county assessor for the Northwest Lebanon Urban Renewal District Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457

Section 2. This resolution is effective on July 1, 2016.

Passed by the Lebanon Urban Renewal Agency and executed by the Mayor on this 8th day of June, 2016 by a vote of _____ yeas and _____ nays.

CITY OF LEBANON, OREGON

_____

Paul R. Aziz, Mayor, Mayor ☐

Bob Elliott, Council President ☐

ATTEST:

_____

Linda Kaser, City Clerk/Recorder

A RESOLUTION ADOPTING THE NORTH GATEWAY URBAN RENEWAL DISTRICT BUDGET AND MAKING APPROPRIATIONS FOR FISCAL YEAR 2016-17) **RESOLUTION NO. 2016-XX**

RESOLUTION ADOPTING A BUDGET

BE IT RESOLVED that the Board of the Lebanon Urban Renewal Agency hereby adopts the North Gateway Urban Renewal District budget for 2016-17, in the sum of $933,300 now on file at City Hall.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED by the Board of the Lebanon Urban Renewal Agency:

Section 1. That the amounts for the fiscal year beginning July 1, 2016 and for the purposes shown below, are hereby appropriated as follows:

NORTH GATEWAY URBAN RENEWAL DISTRICT (URD)

North Gateway Urban Renewal District	$250,066
Inter-fund Transfers	384,535
Contingency	8,699
Debt Service	290,000
TOTAL APPROPRIATIONS	**$933,300**

Section 2. This resolution is effective July 1, 2016.

Passed by the Lebanon Urban Renewal Agency and executed by the Mayor on this 8th day of June, 2016 by a vote of _____ yeas and _____ nays.

CITY OF LEBANON, OREGON

_____

Paul R. Aziz, Mayor ☐

Bob Elliott, Council President ☐

ATTEST:

_____

Linda Kaser, City Clerk/Recorder

A RESOLUTION LEVYING TAXES FOR THE CITY OF LEBANON'S NORTH GATEWAY URBAN RENEWAL DISTRICT BUDGET FOR FISCAL YEAR 2016-17) **RESOLUTION NO. 2016-XX**

BE IT RESOLVED by the Board of the Lebanon Urban Renewal Agency:

Section 1. To certify to the county assessor a request for the North Gateway Urban Renewal District Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Section 2. This resolution is effective July 1, 2016.

Passed by the Lebanon Urban Renewal Agency and executed by the Mayor on this 8th day of June, 2016 by a vote of _____ yeas and _____ nays.

CITY OF LEBANON, OREGON

_____

Paul R. Aziz, Mayor ☐
Bob Elliott, Council President ☐

ATTEST:

_____

Linda Kaser, City Clerk/Recorder

A RESOLUTION ADOPTING THE CHEADLE LAKE URBAN RENEWAL DISTRICT BUDGET AND MAKING APPROPRIATIONS FOR FISCAL YEAR 2016-17) **RESOLUTION NO. 2016-XX**

RESOLUTION ADOPTING A BUDGET

BE IT RESOLVED that the Board of the Lebanon Urban Renewal Agency hereby adopts the Cheadle Lake Urban Renewal District budget for 2016-17, in the sum of $447,500 now on file at City Hall.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED by the Board of the Lebanon Urban Renewal Agency:

Section 1. That the amounts for the fiscal year beginning July 1, 2016 and for the purposes shown below, are hereby appropriated as follows:

CHEADLE LAKE URBAN RENEWAL DISTRICT (URD)

Cheadle Lake Urban Renewal District	$288,315
Inter-fund Transfers	99,689
Contingency	8,428
Debt Service	51,068
TOTAL APPROPRIATIONS	**$447,500**

Section 2. This resolution is effective July 1, 2016.

Passed by the Lebanon City Council and executed by the Mayor on this 8th day of June, 2016 by a vote of _____ yeas and _____ nays.

CITY OF LEBANON, OREGON

_____

Paul R. Aziz, Mayor, Mayor ☐
Bob Elliott, Council President ☐

ATTEST:

_____

Linda Kaser, City Clerk/Recorder

A RESOLUTION LEVYING TAXES FOR THE CITY OF LEBANON'S CHEADLE LAKE URBAN RENEWAL DISTRICT BUDGET FOR FISCAL YEAR 2016-17))) **RESOLUTION NO. 2016-XX**

BE IT RESOLVED by the Board of the Lebanon Urban Renewal Agency:

Section 1. To certify to the county assessor a request for the Cheadle Lake Urban Renewal District Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Section 2. This resolution is effective July 1, 2016.

Passed by the Lebanon City Council and executed by the Mayor on this 8th day of June, 2016 by a vote of _____ yeas and _____ nays.

CITY OF LEBANON, OREGON

_____

Paul R. Aziz, Mayor, Mayor ☐
Bob Elliott, Council President ☐

ATTEST:

_____

Linda Kaser, City Clerk/Recorder